

TRANSMITTAL:
Board of Education
Beverly Hills, CA

February 10, 2015

SUBMITTED FOR YOUR
APPROVAL

Gary W. Woods
Superintendent of Schools

To: Board of Education

From: LaTanya Kirk-Carter

Prepared By: Dianne Richard
Purchasing Agent

Re: Approval – Reject all Bids on Bid #14-15/006 Digital Multifunction Copier Lease

Background:

The District has conducted a bid for ten (10) digital copiers. The bid was advertised in our local paper and the District received four (4) responses.

Current Consideration:

There were inconsistencies in the bids that were submitted. The recommendation after a full review of the bid documents and their proposed rates the staff recommendation is to reject all bids. All bids must be formally rejected by the governing board, to allow District staff to rebid the project.

Financial Impact:

\$400.00 to the District's General Fund for bid advertisement

Administrative Recommendation:

The Administration recommends that the Board of Education reject Bid #14-15/006 as presented.