

**AGREEMENT FOR
PROFESSIONAL SERVICES
BETWEEN
BEVERLY HILLS UNIFIED SCHOOL DISTRICT
AND
AMY PHILLIPS**

1. Parties and Date.

This Agreement ("Agreement") is made and entered into this 5th day of September, 2017, by and between the **BEVERLY HILLS UNIFIED SCHOOL DISTRICT** ("District") and **AMY PHILLIPS** ("Consultant") (collectively referred to as the "Parties" and each individually as "Party").

2. Recitals.

2.1 **Consultant.** Consultant is a professional consultant, experienced and properly certified/licensed to provide the professional services described herein, and is familiar with the plans of District.

2.2 **Project.** District desires to engage Consultant to render its services for **GIRL EMPOWERMENT** (the "Project").

3. Terms.

3.1 Scope of Services, Qualifications and Term.

(a) General Scope of Services. Consultant promises and agrees to furnish all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately supply professional services, as more particularly described in Exhibit "A" attached hereto and incorporated herein by reference (collectively "Services"). All Services shall be subject to, and performed in accordance with, this Agreement, the exhibits attached hereto and incorporated herein by reference, and all applicable local, state and federal laws, rules and regulations.

3.2 **Term.** The term of this Agreement shall be from SEPTEMBER 26th, 2017 until MAY 31st, 2018, unless earlier terminated as provided herein. [- or - **The term of this Agreement shall be from the date first written above and shall continue until District's acceptance of all work and final payment to Consultant, unless earlier terminated as provided herein.**] The Parties may mutually agree to extend this term by written amendment. Should the Parties agree to extend the term of this Agreement, the fee for services described in **Exhibit "B"** shall remain the same.

3.3 Responsibilities of Consultant.

(a) Control and Payment of Consultants and its Subordinates. District retains Consultant on an independent contractor basis and Consultant is not an employee of District.

Exhibit "B"

Any additional personnel performing the Services under this Agreement on behalf of Consultant shall at all times be under Consultant's exclusive direction and control. Consultant shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law including, but not limited to, the payment of prevailing wage, as applicable, and in accordance with Labor Code sections 1720 et seq. and 1770 et seq. The Consultant shall obtain a copy of the prevailing rates of per diem wages applicable to the work to be performed under this Agreement from the website of the Division of Labor Statistics and Research of the Department of Industrial Relations located at www.dir.ca.gov/dlsr/. In the alternative, the District shall provide Consultant with a copy of the prevailing rates of per diem wages. Consultant shall be responsible for all reports and obligations respecting such employees, including, but not limited to, social security taxes, income tax withholding, unemployment insurance, and workers' compensation insurance.

If the District is using State funds for the Project and is required to enforce a Labor Compliance Program ("LCP"), then Consultant will be required to enforce the District's Labor Compliance Program ("LCP"), as applicable.

(b) Conformance to Applicable Requirements. All work prepared by Consultant is subject to the approval of District and any and all applicable regulatory State agencies, and shall be the property of District.

(c) Reports. Consultant shall provide copies of all reports required to be submitted to applicable regulatory State agencies to District, whether or not such reports must be submitted to the District.

(d) Work Authorization. Consultant shall obtain from District a work authorization for the Project prior to commencing work. Such work authorization shall reiterate Consultant's duties outlined herein.

(e) Coordination of Services. Consultant agrees to work closely with District staff in the performance of Services and shall be available to District's staff, consultants and other staff at all reasonable times.

(f) Standard of Care. Consultant shall perform all Services under this Agreement in a skillful, competent and timely manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Consultant represents and maintains that it is skilled in the professional calling necessary to perform the Services. Consultant warrants that all of Consultant's employees and subcontractors shall have sufficient skill and experience to perform the Services assigned to them. Consultant further represents that it, its employees and subcontractors or subconsultants have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, and that such licenses and approvals shall be maintained throughout the term of this Agreement. Any of Consultant's employees who are determined by District to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any of Consultant's employees who fail or refuse to perform the Services in a manner acceptable to District, shall be promptly removed from the Project by the Consultant and shall not be re-employed to perform any of the Services or to work on the Project.

(g) Laws and Regulations. Consultant shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Services, and shall give all notices required by law. Consultant shall be liable for all violations of such laws and regulations in connection with Services.

(h) Insurance. Consultant shall comply with the following insurance provisions, unless one or more paragraphs are specifically waived by the District in writing.

(i) Time for Compliance. Consultant shall not commence Services under this Agreement until it has provided evidence satisfactory to District that it has secured all insurance required under this Section. In addition, Consultant shall not allow any subcontractor to commence work on any subcontract until it has provided evidence satisfactory to District that the subcontractor has secured all insurance required under this Section.

(ii) Minimum Requirements and Limits. Consultant shall, at its expense, procure and maintain for the duration of this Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Agreement by the Consultant, its agents, representatives, employees or subcontractors. Consultant shall also require all of its subcontractors to procure and maintain the same insurance for the duration of the Agreement. Such insurance shall meet at least the following minimum levels of coverage:

(1) Minimum Scope of Insurance. Coverage shall be at least as broad as the latest version of the following: (1) *General Liability*: Insurance Services Office Commercial General Liability coverage (occurrence form CG 0001); (2) *Automobile Liability*: Insurance Services Office Business Auto Coverage form number CA 0001, code 1 (any auto); (3) *Workers' Compensation and Employers' Liability*: Workers' Compensation insurance as required by the State of California and Employer's Liability Insurance; and (4) *Professional Liability*: Coverage which is appropriate to the Consultant's profession, or that of its consultants or subcontractors.

(2) Minimum Limits of Insurance. Consultant shall maintain limits no less than: (1) *General Liability*: \$1,000,000 per occurrence for bodily injury, personal injury and property damage. If Commercial General Liability Insurance or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this Agreement/location or the general aggregate limit shall be twice the required occurrence limit; (2) *Automobile Liability*: \$1,000,000 per accident for bodily injury and property damage; (3) *Workers' Compensation and Employer's Liability*: Workers' compensation limits as required by the Labor Code of the State of California. Employers Liability limits of \$1,000,000 per accident for bodily injury or disease; and (4) *Professional Liability*: Not less than \$1,000,000 per claim/\$2,000,000 aggregate.

(3) Insurance Endorsements. The insurance policies shall contain the following provisions, or Consultant shall provide endorsements on forms supplied or approved by the District to add the following provisions to the insurance policies:

a. General Liability. The general liability policy shall be endorsed to state that: (1) the District, its directors, officials, officers, employees, agents and volunteers shall be covered as additional insured with respect to the Work or operations performed by or on behalf of the Consultant, including materials, parts or equipment furnished in connection with such work; and (2) the insurance coverage shall be primary insurance as respects the District, its directors, officials, officers, employees, agents and volunteers, or if excess, shall stand in an unbroken chain of coverage excess of the Consultant's scheduled underlying coverage. Any insurance or self-insurance maintained by the District, its directors, officials, officers, employees, agents and volunteers shall be excess of the Consultant's insurance and shall not be called upon to contribute with it in any way. If Consultant works directly with or near children, the General Liability Policy shall include or be endorsed to include abuse and molestation coverage.

b. Automobile Liability. The automobile liability policy shall be endorsed to state that: (1) the District, its directors, officials, officers, employees, agents and volunteers shall be covered as additional insureds with respect to the ownership, operation, maintenance, use, loading or unloading of any auto owned, leased, hired or borrowed by the Consultant or for which the Consultant is responsible; and (2) the insurance coverage shall be primary insurance as respects the District, its directors, officials, officers, employees, agents and volunteers, or if excess, shall stand in an unbroken chain of coverage excess of the Consultant's scheduled underlying coverage. Any insurance or self-insurance maintained by the District, its directors, officials, officers, employees, agents and volunteers shall be excess of the Consultant's insurance and shall not be called upon to contribute with it in any way.

c. Workers' Compensation and Employers Liability Coverage. The insurer shall agree to waive all rights of subrogation against the District, its directors, officials, officers, employees, agents and volunteers for losses paid under the terms of the insurance policy which arise from work performed by the Consultant.

d. Professional Liability. Consultant and its sub-consultants and subcontractors shall procure and maintain, for a period of five (5) years following completion of the Project, errors and omissions liability insurance with limits discussed in this Section. This insurance shall be endorsed to include contractual liability.

(4) All Coverages. Each insurance policy required by this Agreement shall be endorsed to state that: (A) coverage shall not be suspended, voided, reduced or canceled except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to District; and (B) any failure to comply with reporting or other provisions of the policies, including breaches of warranties, shall not affect coverage provided to District, its directors, officials, officers, employees, agents and volunteers.

(iii) Separation of Insureds; No Special Limitations. All insurance required by this Section shall contain standard separation of insureds provisions. In addition, such insurance shall not contain any special limitations on the scope of protection afforded to the District, its directors, officials, officers, employees, agents and volunteers.

(iv) Acceptability of Insurers. With the exception of Workers' Compensation Insurance, all insurance required hereunder is to be placed with insurers with a current A.M. Best's rating no less than A-: VII, which are licensed to do business in California, and which maintain an agent for process within the state. Workers' Compensation insurance required under this Agreement must be offered by an insurer meeting the above standards with the exception that the A.M. Best's rating condition is waived at the discretion of the District.

(v) Verification of Coverage. Consultant shall furnish District with original certificates of insurance and endorsements effecting coverage required by this Agreement on forms satisfactory to District. The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf, and shall be on forms provided by District if requested. District reserves the right to require complete, certified copies of all required insurance policies, at any time.

(i) Safety. Consultant shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Consultant shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of its employees and subcontractors appropriate to the nature of the Services and the conditions under which the Services are to be performed. Safety precautions as applicable shall include, but shall not be limited to: (1) adequate life protection and lifesaving equipment and procedures; (2) instructions in accident prevention for all employees and subcontractors, such as safe walkways, scaffolds, fall protection ladders, bridges, gang planks, confined space procedures, trenching and shoring, equipment and other safety devices, equipment and wearing apparel as are necessary or lawfully required to prevent accidents or injuries; and (3) adequate facilities for the proper inspection and maintenance of all safety measures.

(j) Project Staffing. Consultant shall provide adequate staff and resources to facilitate all contractor's activity. Should Consultant fail to adequately staff a project, the District may, at its sole discretion, retain third party inspection services and back charge Consultant for all third party fees.

3.4 Fees and Payments.

(a) Compensation. Consultant shall receive compensation, including reimbursements, for all Services rendered under this Agreement at the rates set forth in **Exhibit "B"** attached hereto and incorporated herein by reference for a not-to-exceed price of **Six-Thousand Six-Hundred Fifty Dollars (\$6,650.00)**. Extra Work may be authorized, as described below, and if authorized, will be compensated at the rates and manner set forth in this Agreement.

(b) Reimbursement of Expenses. Consultant shall not be reimbursed for any expenses unless authorized in writing by District.

(c) Payment of Compensation. Consultant shall submit to District an itemized statement which indicates work completed and hours of Services rendered by Consultant. District shall pay Consultant within a reasonable time and in accordance with this Agreement.

(d) Extra Work. At any time during the term of this Agreement, District may request that Consultant perform Extra Work. As used herein, "Extra Work" means any Services which are determined by District to be necessary, but which the Parties did not reasonably anticipate would be necessary at the execution of this Agreement. Consultant shall not perform, nor be compensated for, Extra Work without written supplemental work authorization from District.

3.5 Maintenance of Accounting Records. Consultant shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Consultant shall allow a representative of District during normal business hours to examine, audit, and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Consultant shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of four (4) years from the date of final payment under this Agreement.

3.6 General Provisions.

(a) Suspension of Services. The District may, in its sole discretion, suspend all or any part of Services provided hereunder without cost; provided, however, that if the District shall suspend Services for a period of ninety (90) consecutive days or more and in addition such suspension is not caused by Consultant or the acts or omissions of Consultant, upon recession of such suspension, the compensation will be subject to adjustment to provide for actual costs and expenses incurred by Consultant as a direct result of the suspension and resumption of Services under this Agreement. Consultant may not suspend its service without District's express written consent.

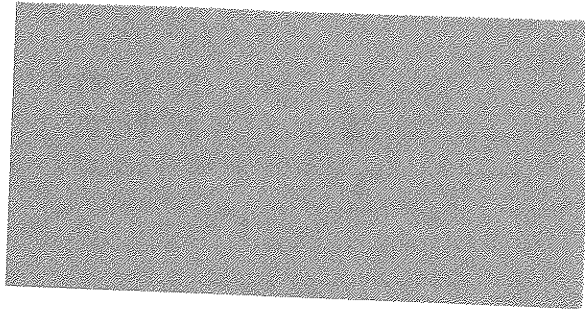
(b) Termination of Agreement.

(i) Grounds for Termination. District may, by written notice to Consultant, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Consultant of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Consultant shall be compensated only for those services which have been adequately rendered to District, and Consultant shall be entitled to no further compensation. Consultant may not terminate this Agreement except for cause.

(ii) Effect of Termination. If this Agreement is terminated as provided in this Section, District may require Consultant to provide all finished or unfinished documents, data, programming source code, reports or any other items prepared by Consultant in connection with the performance of Services under this Agreement. Consultant shall be required to provide such documents and other information within fifteen (15) days of the request.

(iii) Additional Services. In the event this Agreement is terminated in whole or in part as provided herein, District may procure, upon such terms and in such manner as it may determine appropriate, services similar or identical to those terminated.

(c) Delivery of Notices. All notices permitted or required under this Agreement shall be given to the respective Parties at the following address, or at such other address as the respective Parties may provide in writing for this purpose:



DISTRICT:

Beverly Hills Unified School District
255 South Lasky Drive
Beverly Hills, CA 90212
Attn: _____

Such notice shall be deemed made when personally delivered to the address set forth above, or forty-eight (48) hours after deposit in the U.S. Mail, first class postage prepaid and addressed as set forth above. Notice shall be deemed adequate on the date actual notice occurred, regardless of the method of service.

(d) Mediation. Disputes arising from this Agreement may be submitted to mediation if mutually agreeable to the Parties hereto. The type and process of mediation to be utilized shall be subject to the mutual agreement of the Parties.

(e) Ownership of Materials and Confidentiality.

(i) All materials and data, including but not limited to, data on magnetic media and any materials and data required to be made or kept pursuant to federal, state or local laws, rules or regulations, prepared or collected by Consultant pursuant to this Agreement, shall be the sole property of the District, except that Consultant shall have the right to retain copies of all such documents and data for its records. District shall not be limited in any way in its use of such materials and data at any time, provided that any such use not within the purposes intended by this Agreement shall be at District's sole risk and provided that Consultant shall be indemnified against any damages resulting from such use, including the release of this material to third parties for a use not intended by this Agreement.

(ii) All such materials and data shall be provided to the District, or such other agency or entity as directed by District or required by law, rule or regulation, immediately upon completion of the term of this Agreement as directed by District. Should District wish to obtain possession of any such materials or data during the term of this Agreement, it shall make its request in writing. Such information shall be provided to the District within forty-eight (48) hours of its request.

(f) Attorney's Fees. If either party commences an action against the other party, either legal, administrative or otherwise, arising out of or in connection with this Agreement, the prevailing party in such litigation shall be entitled to have and recover from the losing party reasonable attorney's fees and all other costs of such action.

(g) Indemnification. To the fullest extent permitted by law, Consultant shall defend (with counsel of District's choosing), indemnify and hold the District, its officials, officers, employees, volunteers and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or incident to any alleged acts, errors or omissions, or willful misconduct of Consultant, its officials, officers, employees, subcontractors, consultants or agents in connection with the performance of the Consultant's Services, the Project or this Agreement, including without limitation the payment of all consequential damages, expert witness fees and attorney's fees and other related costs and expenses. Consultant shall reimburse District and its officials, officers, employees, agents, and/or volunteers, for any and all legal expenses and costs incurred by each of them in connection therewith or in enforcing the indemnity herein provided. Consultant's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by the District, its directors, officials officers, employees, agents, or volunteers. Notwithstanding the foregoing, to the extent Consultant's Services are subject to Civil Code Section 2782.8, the above indemnity shall be limited, to the extent required by Civil Code Section 2782.8, to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant. Consultant agrees to waive all rights of subrogation against the District.

(h) Entire Agreement. This Agreement contains the entire Agreement of the Parties with respect to the subject matter hereof, and supersedes all prior negotiations, understandings or agreements.

(i) Governing Law. This Agreement shall be governed by the laws of the State of California. Any action brought to enforce the terms of this Agreement shall be brought in a state or federal court located in the County of Los Angeles, State of California.

(j) Time of Essence. Time is of the essence for each and every provision of this Agreement.

(k) District's Right to Employ Other Consultants. District reserves right to employ other consultants in connection with this Project. However, Consultant shall be the exclusive consultant for purposes of the Services as noted within this Agreement, unless terminated as provided herein.

(l) Successors and Assigns. This Agreement shall be binding on the successors and assigns of the Parties, and shall not be assigned by Consultant without the prior written consent of District.

(m) Amendments/Waiver. This Agreement may not be amended except by a writing signed by the District and Consultant. In order to take effect, amendments shall be

approved or ratified by the District Board of Education. No waiver, alternation or modification of the provisions of this Agreement shall be effective unless signed by both Parties.

(n) Severability. If any section, subsection, sentence, clause or phrases of this Agreement, or the application thereof to any of the Parties, is for any reason held invalid or unenforceable, the validity of the remainder of the Agreement shall not be affected thereby and may be enforced by the Parties to this Agreement.

(o) Interpretation. In interpreting this Agreement, it shall be deemed that it was prepared jointly by the Parties with full access to legal counsel of their own. No ambiguity shall be resolved against any party on the premise that it or its attorneys were solely responsible for drafting this Agreement or any provision thereof.

(p) Conflict of Interest. Consultant shall disclose to District any outside activities or interests that conflict or may conflict with the interests of the District. Prompt disclosure is required if the activity or interest is related, directly or indirectly, to (1) any activity that Consultant may be involved with on behalf of the District, or (2) any activity that Consultant may be involved with on behalf of any other firm or agency. In addition, Consultant shall comply with all provisions of the Political Reform Act and implementing regulations, as applicable, and in accordance with the District's Conflict of Interest Code. Consultant shall be subject to the broadest disclosure category in the District's Conflict of Interest Code during the term of this Agreement, except to the extent specifically modified in writing by the Superintendent or designee. For the term of this Agreement, no member, officer or employee of District, during the term of his or her service with District, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

(q) Equal Opportunity Employment. Consultant represents that it is an equal opportunity employer and it shall not discriminate against any employee or applicant for employment because of race, religion, color, national origin, ancestry, sex or age. Such non-discrimination shall include, but not be limited to, all activities related to initial employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination. Consultant shall also comply with all relevant provisions of District's Minority Business Enterprise program, if any, or other related programs or guidelines currently in effect or hereinafter enacted. Consultant must make a good faith effort to contact and utilize DVBE subcontractors or subconsultants and suppliers in securing bids for performance of the Agreement and shall be required to certify its good faith efforts towards retaining DVBE subcontractors or subconsultants and suppliers and identify DVBE firms utilized in performance of the Agreement.

(r) Fingerprinting Requirements. Consultant hereby acknowledges that, if applicable, it is required to comply with the requirements of Education Code Section 45125.1 with respect to fingerprinting of employees who may have contact with the District's pupils. The Consultant shall also ensure that its consultants on the Project also comply with the requirements of Section 45125.1. If required by Education Code Section 45125.1, the Consultant must provide for the completion of a Fingerprint Certification form, in the District's required format, prior to any of the Consultant's employees, or those of any other consultants, coming into contact with the District's pupils. Consultant further acknowledges that other fingerprinting

requirements may apply, as set forth in Education Code Section 45125 et seq., and will comply with any such requirements.

(s) TB Testing. Consultant shall require that all regular and substitute employees provide verification of having been tested for tuberculosis and cleared to work with minors as evidenced by a state licensed medical doctor's signature prior to any of the Consultant's employees, or those of any other consultants, coming into contact with the District's pupils. Consultant shall keep a copy of said information in the employee file.

(t) Confidentiality. Consultant hereby acknowledges that certain records and information maintained by the District, or by Consultant on behalf of the District, are protected by law and shall not be released to third parties without express authorization from the District. Such records include, but are not limited to, student records (i.e., any item of information relating to an identifiable student) and personnel records. In addition, all ideas, memoranda, plans, strategies, and documents shared with Consultant by District in connection with the performance of this Agreement, not generally known to the public, shall be held confidential by Consultant. Consultant agrees that information acquired by Consultant during meetings with the District's administrative team, or during closed session Board discussions are deemed confidential and, except to the extent required by law, shall not be shared with third parties without express authorization from the District.

(u) Drug/Tobacco-Free Facilities. All District facilities are drug and tobacco-free facilities. Any drug and/or tobacco use (smoked or smokeless) is prohibited at all times on all areas of District facilities.

(v) Board Approval Required. This Agreement shall not be binding nor take effect unless approved or ratified by the District Board of Education. Any amendments to this Agreement shall require Board approval or ratification.

(w) Exhibits and Recitals. All Exhibits and Recitals contained herein are hereby incorporated into this Agreement by this reference.


(x) Counterparts. This Agreement may be executed in counterparts, each of which shall constitute an original and all of which shall constitute one agreement.

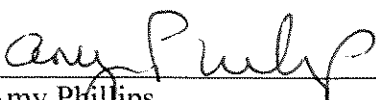
[SIGNATURES ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement by their authorized officers as of the day and year first written above.

BEVERLY HILLS UNIFIED SCHOOL DISTRICT

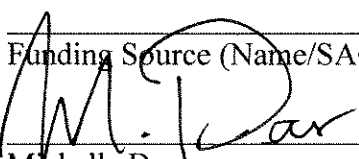
[INSERT NAME OF CONSULTANT]

By: 
Name: Christian Fuhrer
Title: Principal – Beverly Vista School

By: 
Name: Amy Phillips
Title: Teaching Artist

Funding Source (Name/SACS Code)

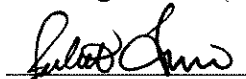
Attest:

By: 
Name: Michelle Dar
Title: Principal – Hawthorne School

By: _____
Name: _____
Title: _____

Funding Source (Name/SACS Code)

On File _____
Federal Tax I.D. Number _____

By: 
Name: Juliet Fine
Title: Principal – Horace Mann School

Funding Source (Name/SACS Code)

By: 
Name: Mark Mead
Title: Principal – Beverly Hills High School

Funding Source (Name/SACS Code)

By: _____
Name: Angeli Villaflor
Title: Director of Fiscal Services

By: _____
Name: La Tanya Kirk-Carter
Title: Chief Administrative Officer

By: _____
Name: Howard Goldstein
Title: President, Board of Education

Attest:

By: _____
Name: Michael Bregy
Title: Superintendent of Schools

EXHIBIT "A"
SCOPE OF SERVICES

BEVERLY VISTA SCHOOL: Consultant shall provide two (2) eight-week in-school programs at Beverly Vista School designed for teenage girls age 13-15 to build self-esteem through the lens of the arts and media. (See attached detailed Scope of Services).

TOTAL PROGRAM COST (including materials fee): \$2,200.00

In addition, Consultant shall provide one (1) eight-week in-school program to be held Beverly Vista School at lunchtime for fourth and fifth-grade students. The Good Character Lunchtime Club is an eight-week standards-based program designed to provide a safe environment to explore issues of diversity, tolerance, respect and empathy through the lens of the Visual Arts and English/Language Arts.

TOTAL PROGRAM COST (including materials fee): \$1,150.00

HAWTHORNE SCHOOL: Consultant shall provide one (1) eight-week in-school program at Hawthorne School designed for teenage girls age 13-15 to build self-esteem through the lens of the arts and media. (See attached detailed Scope of Services).

TOTAL PROGRAM COST (including materials fee): \$1,100.00

HORACE MANN SCHOOL: Consultant shall provide one (1) eight-week in-school program at Horace Mann School designed for teenage girls age 13-15 to build self-esteem through the lens of the arts and media. (See attached detailed Scope of Services).

TOTAL PROGRAM COST (including materials fee): \$1,100.00

BEVERLY HILLS HIGH SCHOOL: Consultant shall provide one (1) nine-week in-school sessions 1x week for the Dance Company Class at BHHS - specific dates to be determined. The lessons combine building self-esteem through the lens of the arts and media, as well as the weekly lesson acting as inspiration for choreography projects in the advanced dance course.

TOTAL PROGRAM COST (including materials fee): \$1,100.00

EXHIBIT "B"
COMPENSATION FOR SERVICES

BEVERLY VISTA SCHOOL: Fee not-to-exceed a total of \$3,350.00.

HORACE MANN SCHOOL: Fee not-to-exceed a total of \$1,100.00.

HAWTHORNE SCHOOL: Fee not-to-exceed a total of \$1,100.00.

BEVERLY HILLS HIGH SCHOOL: Fee not-to-exceed a total of \$1,100.00.

Total invoice not to exceed \$6,650.00 which includes materials.

Work is to be billed on a flat fee basis, and consultant shall be paid upon submission of invoice.

EXHIBIT "C"
AMENDMENTS TO AGREEMENT

**TO BE USED ONLY IN CONSULTATION WITH AND WITH PRIOR APPROVAL OF
HUMAN RESOURCES**

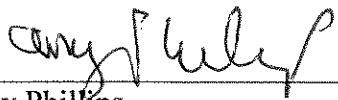
The Parties to the "Agreement for Professional Services between Beverly Hills Unified School District and Amy Phillips," dated _____, do hereby agree to the following Amendments:

IN WITNESS WHEREOF, the Parties hereto have executed this Amendment by their authorized officers as of the day and year first written above.

**BEVERLY HILLS UNIFIED SCHOOL
DISTRICT**

[INSERT NAME OF CONSULTANT]

By: _____
Name: Angeli Villaflor
Title: Director of Fiscal Services

By:  _____
Name: Amy Phillips
Title: Teaching Artist

By: _____
Name: La Tanya Kirk-Carter
Title: Chief Administrative Officer

Attest:

By: _____
Name: Mel Spitz
Title: President, Board of Education

On file _____
Federal Tax I.D. Number

Attest:

By: _____
Name: Michael Bregy
Title: Superintendent of Schools
Secretary, Board of Education

**BEVERLY HILLS UNIFIED SCHOOL DISTRICT
CONFLICT OF INTEREST STATEMENT**

Conflicts of interest arise whenever the personal or professional interest of a consultant is potentially at odds with the best interests of an organization. A conflict of interest or appearance of a conflict can arise whenever a transaction of the Beverly Hills Unified School District conflicts with the personal or financial interests of one of its consultants, or that person's immediate family member or employer.

Conflict of interest is also defined as an actual or perceived interest by a consultant in an action that results in personal, business or professional gain. Consultants and public officials of the District are obligated to always act in the best interest of the District, seeking only the furtherance of the District's mission. Consultants for the District are prohibited from using their job title or position for private profit or benefit.

As a Consultant for the District, I agree to follow the District's Conflict of Interest Bylaw. By initialing each point below, I affirm:

- af To my knowledge, no member of my family, my partner, or any organization or person in which I have an affiliation is employed or being educated by the District or has any financial interest in the District.
- af I agree to disclose any possible conflict of interest immediately should the situation arise during the course of my service as a consultant for the District.
- af I have no conflict of interest to report.

I hereby disclose the following conflict(s) of interest:

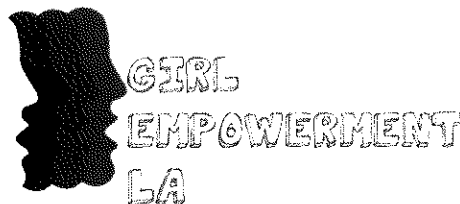
By my signature below, I certify that the information set forth above is true and complete to the best of my knowledge. I have received a copy of Beverly Hills Unified School District's Conflict of Interest Bylaw, have read and understand the Bylaw and I agree to comply with it. I agree to disclose any conflict that should arise, as well as to disclose any situation that evolves that could result in a conflict of interest.

Amy Phillips
Signature

Sept. 18, 2017
Date

Amy Phillips
Printed Name

Curriculum Map 2017-18: Beverly Vista



www.GirlEmpowermentLA.com

By Amy Phillips

amyphillips94@sbcglobal.net

MISSION STATEMENT

An 8-week standards-based program designed to provide a safe environment to explore issues of identity, self-esteem, role models and educational/professional goals through the lens of the arts and media.

PROGRAM OBJECTIVE: From beginning to end, students evolve as they learn to recognize their strengths by discovering how they are unique and special individuals. They engage in activities and art-making that support them in developing their voices to make smart choices in school, relationships, community and the future.

TARGET POPULATION: 8th grade girls

CALIFORNIA VAPA STANDARDS:

All lessons will meet appropriate grade-level VAPA Visual Arts standards

NATIONAL ARTS STANDARDS:

Enduring Understanding: People create and interact with objects, places, and design that define, shape, enhance, and empower their lives

Anchor Standard #1 Generate and conceptualize artistic ideas and work

Anchor Standard #7 Perceive and analyze artistic work

Anchor Standard #10 Synthesize and relate knowledge and personal experiences to make art

***SOCIAL EMOTIONAL LEARNING OBJECTIVES:**

Social: Connecting through shared experience

Emotional: Self-Esteem

Cognitive: Being able to stand up for self and peers

**These are social emotional learning objectives as defined by UCLA's Social Emotion Arts Certificate Program*

Weeks #1 and #2: Poetry, Photography & Cindy Sherman
Theme: IDENTITY

Overview: Empowered girls explore the theme of identity by writing a poem, analyzing works by photographer Cindy Sherman and creating photographic portraits.

CA VAPA STANDARDS

GRADE 8: Communication and Expression Through Original Works of Art
2.3 Create an original work of art, using film, photography, computer graphics, or video.

CA ELA STANDARDS

GRADE 8: Sentence Structure
1.1.1. Use correct and varied sentence types and sentence openings to present a lively and effective personal style.

Weeks #3 and #4: My Body, Beauty & The Twilight Zone
Theme: SELF-ESTEEM

Overview: Empowered girls analyze and discuss a 1960s episode of the Twilight Zone focusing on what it means for beauty to be in the eye of the beholder. Following the analysis and discussion, students explore the theme of self-esteem, beauty, and body image by participating in a collaborative art-making process to determine what is real and what is imagined.

CA VAPA STANDARDS

GRADE 8: Role and Development of the Visual Arts
3.1 Examine and describe or report on the role of a work of art created to make a social comment or protest social conditions.

Weeks #5 and #6: Nana and the Role Models
Theme: ROLE MODELS

Overview: Empowered girls explore the theme of role models by analyzing the works of visual artist Niki De Saint Phalle and by creating a poster inspired by Saint Phalle to promote attributes of positive role models or protest negative role models.

CA VAPA STANDARDS

GRADE 8: Diversity of the Visual Arts
3.3 Identify major works of art created by women and describe the impact of those works on society at that time.

Weeks #7 and #8: What's in My Head?
Theme: EDUCATIONAL/PROFESSIONAL GOALS & DREAMS

Overview: Empowered girls reflect on the themes covered in the last six weeks to explore their futures through a project incorporating image tape transfer and the building of a head with packing tape.

CA VAPA STANDARDS

GRADE 8: Derive Meaning
4.3 Construct an interpretation of a work of art based on the form and content of the work.

CALENDAR AND BUDGET

(2) 8-week sessions

DATES:

Wednesdays September 20 – November 15, 2017
(no class on October 18)

Wednesdays January 10 - March 7, 2018
(no class on February 7)

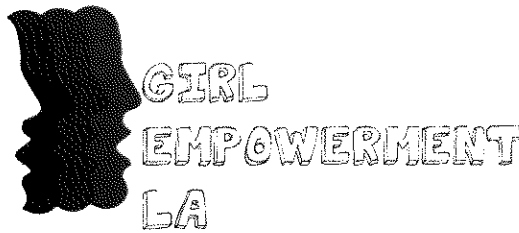
TIME: 2:30 - 3:30 p.m.

\$900 plus \$200 materials fee for fall session
\$900 plus \$200 materials fee for winter session

TOTAL COST: \$1,100 including materials per session

PAYMENT SCHEDULE:

Payment # 1:	BHUSD will be invoiced after class #4 (October 11)	\$550
Payment #2:	BHUSD will be invoiced after class #8 (November 15)	\$550
Payment #3:	BHUSD will be invoiced after class #4 (January 31)	\$550
Payment #4:	BHUSD will be invoiced after class #8 (March 7)	\$550



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**4th & 5th Grade
Beverly Vista
Curriculum Map Fall, 2017
By Amy Phillips
amyphillips94@sbcglobal.net**

PROGRAM NAME: Good Characters Lunchtime Club

MISSION STATEMENT: An 8-week standards-based program designed to provide a safe environment to explore issues of diversity, tolerance, respect and empathy through the lens of visual and English Language arts.

PROGRAM OBJECTIVE: From beginning to end, students evolve as they learn to understand their roles and responsibilities in the school community. They engage in activities and art-making that support them in developing an understanding of their commonality instead of their differences.

TARGET POPULATION: 4th and 5th grade girls and boys

CALIFORNIA VAPA STANDARDS

Program meets appropriate grade-level VAPA Visual Arts standards including:

2.0 CREATIVE EXPRESSION

Students apply artistic processes and skills, using a variety of media to communicate meaning and intent in original works of art.

3.0 HISTORICAL AND CULTURAL CONTEXT

Students analyze the role and development of the visual arts in past and present cultures throughout the world, noting human diversity as it relates to the visual arts and artists.

4.0 AESTHETIC VALUING

Responding to, analyzing, and making judgments about works in the visual arts

5.0 CONNECTIONS, RELATIONSHIPS, APPLICATIONS

Students apply what they learn in the visual arts across subject areas. They develop competencies and creative skills in problem solving, communication, and management of time and resources that contribute to lifelong learning and career skills.

***SOCIAL EMOTIONAL LEARNING OBJECTIVES:**

Social: Understanding impact of actions on others

Emotional: Awareness of cultural uniqueness of self and peers

Cognitive: Being able to stand up for self and peers

**These are social emotional learning objectives as defined by
UCLA's Social Emotion Arts Certificate Program*

Weeks #1 and #2: We Are All the Same, Really
Theme: DIVERSITY

Overview: Introduce students to diversity and commonality through Disney's Snow White and the Seven Dwarfs. Art making will focus on collage and creating updated versions of the classic characters.

CA VAPA STANDARDS

GRADE 4:

4.2 Identify and describe how a person's own cultural context influences individual responses to works of art.

GRADE 5:

2.4 Create an expressive abstract composition based on real objects.

Weeks #3 and #4: I'M UNIQUE AND SO ARE YOU
Theme: TOLERANCE

Overview: Students learn to celebrate differences and understand the meaning of the word "unique" through art making. Working in small teams, students will draw a unique person with each person drawing a different part of the body (head, torso, legs/arms). Students define the most positive qualities of this new person and write about why this person is one of their new best friends.

CA VAPA STANDARDS

GRADE 4:

2.2 Use the conventions of facial and figure proportions in a figure study.

GRADE 5:

2.7 Communicate values, opinions, or personal insights through an original work of art.

**Weeks #5 and #6: *STICKS AND STONES MAY BREAK MY BONES AND
WORDS CAN DEFINATLEY HARM ME***
Theme: RESPECT

Overview: Utilizing a tube of tooth paste and drawing materials, students will explore the idea of how hateful words can never be taken back once they escape your mouth. They will create a new brand of tooth paste that promotes respectful words.

CA VAPA STANDARDS

GRADE 4:

3.1 Describe how art plays a role in reflecting life.

GRADE 5:

5.2 Identify and design icons, logos, and other graphic devices as symbols for ideas and information.

Weeks #5 and #6: *PEACEFUL HEROES AND HEROINES*
Theme: EMPATHY

Overview: Students write a poem entitled “If I Were In Charge of the World”. This work becomes the basis for their Peaceful Hero or Heroine character. A simple book making technique allows for the creation of a book about the character.

CA VAPA STANDARDS

GRADE 4:

4.3 Discuss how the subject and selection of media relate to the meaning or purpose of a work of art.

GRADE 5:

2.7 Communicate values, opinions, or personal insights through an original work of art.

PROSED CALENDAR AND BUDGET

(1) 8-week session

With the possibility of scheduling a second session in the winter/spring

DATES: September/October or October/November completing the 8 weeks prior to Thanksgiving

TIMES: Lunch time

\$1000 plus \$150 materials fee

PAYMENT SCHEDULE:

Payment # 1: BUSD will be invoiced after class #4 (TBD) \$575

Payment #2: BUSD will be invoiced after class #9 (TBD) \$575