

PROPOSAL FOR PROJECT INSPECTORS

SCHOOL DISTRICT: Beverly Hills Unified School District

INSPECTORS: Knowland Construction Services Proposes David Cass Class I Inspector or other DSA approved inspector

PROJECT: Horace Mann Elementary School – Building “A” Project Extension to Purchase Order

RATE: \$82.00 per hour (October 1, 2017 through January 31, 2018, additional hours necessary in order to complete the project)

TOTAL ESTIMATE: \$57,072.00 (696 hours @ \$82/hour)

PROJECT INSPECTOR AGENCY AGREEMENT AND CONTRACT DUTIES:

1. Knowland Construction Services agrees to provide for continuous inspection of work for compliance with approved contract documents. Project inspector duties as outlined in California Ed Code 17309 & 17311 Title 24, Part 1, Chapter 4, Sections 4-333 thru 4-342 California Code of Regulations, including DSA Interpretive Regulations A-6, A-7, A-8, and as incorporated in the following paragraphs:
2. Represent the client under the guidance of the designee of the District Superintendent.
3. Attend all planning, pre-construction conferences, project meetings, or meetings as required by the District.
4. Monitor and observe all special inspections performed by the Districts contracted testing lab as required by the Testing and Inspections Sheet and as outlined in the Project Specifications. Maintain and update a log specifying hours spent on the project by special inspectors. Perform or monitor testing for Torque, Epoxy, Pull Tests and other tests as approved by the DSA Field Engineer. Knowland Construction Services shall assist in minimizing unnecessary costs for testing where possible.
5. The District and the inspector, Knowland Construction Services, shall each defend and hold harmless each other against any losses, liabilities, damages, injuries, claims, costs, or expenses arising out of, or connected with the provisions of this Agreement and the contract documents.

6. The Agreement shall begin upon written notice by a representative of the District and remain in effect continuously until project closeout, unless terminated in writing. Contract is intended to be an agency agreement and may be terminated in 10 days by either party with or without cause. This Agency Agreement shall be assignable to other schools within the District and shall apply to other inspectors as requested and approved by the District.
7. Knowland Construction Services shall maintain in effect a \$4 million general liability insurance policy, Workman's Compensation as required, and full liability auto insurance as required. District requests for additional insurances shall be paid additionally by the District at current market rates.
8. Beverly Hills Unified School District agrees to pay Knowland Construction Services the cost of project services billed at the rate outlined above within 30 working days of receipt of invoice. Knowland Construction Services (project inspectors /project managers) shall provide all necessary cell phones, laptop computers, digital cameras, and equipment necessary to maintain proper documentation and administrative functions throughout the duration of the project. The District shall provide all utility lines, office space and furniture per the project specifications.
9. Knowland Construction Services shall provide to the District at the end of the project all project documentation in a professional format.
10. When an IOR is on vacation or unable to be at the project for reasons beyond his reasonable control, a DSA certified project manager will be assigned to oversee the project, and shall be responsible for the accurate reporting of all activities to the inspector of record. Hours billed for inspection services shall include only hours worked in support of the project. Other billing arrangements may be as agreed in writing by the District.
11. Knowland Construction Services shall provide the District professional documentation, including digital photos, testing documentation, daily reports, semi-monthly reports, and information which will provide the District an objective evaluation of the project history. This documentation will be turned in each month with invoices. Invoices shall not be paid until documentation is submitted to the District.

Dated: October 30, 2017

Christopher Knowland

Christopher Knowland – KCS

Dated: October __, 2017

Agent – Beverly Hills Unified School District