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Beverly Hills
Unified School District
CREATING A WORLD CLASS EDUCATION

Beverly Hills High School
241 Moreno Drive
Beverly Hills, CA 90212
310-551-5100 main

Mark Mead
Principal

TRANSMITTAL:

Board of Education
Beverly Hills, CA

Date Submitted: April 18, 2018

SUBMITTED FOR YOUR APPROVAL

Dr. Michael Bregy
Superintendent of Schools

TO: Dr. Michael Bregy, Superintendent

FROM: Mr. Mark Mead, Principal
        Teacher: Gaby Herbst

RE: BHHS Watchtower Yearbook - Jostens Summer Yearbook Workshop - Out-of-County Activity

We would like to request Board approval for the following Out-of-County activity:

- BHHS Watchtower Yearbook/July 23-26, 2018/University San Diego

- The members of the 2019 Watchtower editorial board (a maximum of six students) and Ms. Herbst will attend. The students will attend various breakout sessions based on different topics. They will be enrolled in the Intensive Track and various other breakout sessions. The Yearbook Intensive Staff Planning Track is specifically created for those staffs that desire a strong journalistic publication. An emphasis will be placed upon intensive reporting, writing, photography and design as required by scholastic journalism associations. Staff members must have a solid understanding of theme concept, design and writing. While the students are in their tracks, Ms. Herbst will attend the Advising 202 track to further her development as a scholastic journalism adviser.

- Attendees will drive in Ms. Herbst's private car or a rental van (should we need more seats) to and from Beverly Hills High School and the University of San Diego. All appropriate forms will be on file.

- The cost for this trip is approximately $495.00 per attendee, and $40.00 for parking. This includes the workshop, three nights in the dorms, three meals per day, and a snack allowance. The cost will be covered by parent contributions, Jostens scholarships, and the Watchtower yearbook account. Students may attend regardless of their ability to pay. This trip will be at no cost to the district.