

# ***Beverly Hills USD***

## ***Exhibit***

### ***Campus Safety – Public Safety Cameras***

*E 3515*

### ***Business and Noninstructional Operations***

#### **Rights & Responsibilities Handbook Disclosure for Public Safety Cameras**

##### **Public Safety Cameras**

The Board believes that reasonable use of Public Safety Cameras will help the district achieve its goals for campus security. Public Safety Cameras shall not be used to visually observe any bathroom, shower, locker room or other areas where students or employees regularly remove clothing and could therefore reasonably expect privacy. Any audio capability on the District's surveillance equipment shall be disabled so that sounds are not recorded.

Signs are posted at schools with Public Safety Camera systems and indicate that the system may not be actively monitored by school personnel. Public Safety Cameras are provided in common areas such as parking lots, hallways, and entry points. The Superintendent or designee may approve the installation of a public safety camera in a permissible location and with proper consent, as needed, without providing notice to the public if the use of the camera is in connection with a specific investigation into student or employee misconduct. The security camera shall be removed following completion of the investigation. Recordings may be used in disciplinary proceedings, and matters captured by cameras may be referred to local law enforcement, as appropriate.

To the extent that any images from the District's surveillance system create a student or personnel record, the Superintendent or designee shall ensure that the images are accessed, retained, and disclosed in accordance with law, Board policy, administrative regulation, and any applicable collective bargaining agreements.