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March 12, 2020

Lisa Marquez, Executive Vice President
Sunrise Produce
500 Burning Tree Road
Fullerton, CA 92833

RE: RFP #2017/18-12 – Fresh Produce – Award Agreement Renewal

Dear Ms. Marquez,

The Riverside Unified School District Board of Education accepted our recommendation to renew the award to Sunrise Produce for the 2020-21 school year.

As part of our agreement, we are requesting that you review, sign and return the attached Memorandum of Understanding. We look forward to another school year serving our students of Riverside Unified School District.

If you have any questions please feel free to call me at (951) 352-6740 ext. 82801.

Sincerely,

Adleit Asi, RD, MBA - Director
Nutrition Services Dept.
P: 9513526740 ext. 82801

aasi@riversideunified.org | www.riversideunified.org



BE EXTRAORDINARY.
RIVERSIDE UNIFIED SCHOOL DISTRICT

Riverside Unified School District
Multi-Year Extension Agreement for SY 2020-2021
(RFP No. 2017/18-12 Fresh Produce)
Memorandum of Understanding

The Riverside Unified School District Board of Education accepted our recommendation to renew the award to Sunrise Produce for the 2020-21 school year. This is a **Memorandum of Understanding (MOU)** whereby the vendor will need to provide the following required documents in order to renew the existing proposal.

Complete and sign this Memorandum of Understanding and return in the enclosed envelope to Adleit Asi by May 1, 2020.

By signing this agreement, the Vendor agrees to the following:

All specifications, terms and conditions of proposal No. 2017/18-11 are included with full force and like effect as if fully rewritten herein.


An updated certificate of insurance to include Riverside Unified School District Nutrition Services as part of your Comprehensive General Liability Insurance, Comprehensive Automobile Liability and Workers Compensation Insurance is required no later than July 1, 2020.

Any price adjustments must be at or below the consumer price increase index for “All Urban Consumers” Database Series for the statistical area of “US City Average” from the category “Food Away From Home” as listed on the Bureau of Labor Statistics (BLS) website (<http://www.bls.gov/data/>). The Vendor may use the preceding twelve (12) months. Vendor may provide alternate documentation if BLS is not available. Acceptance of alternate documentation is at the discretion of the Director of Nutrition Services.

Price list must be received no later than May 30th and will be effective the new school year July 1st. Orders placed and delivered prior to July 1st shall inherit the previous school year approved price.

A list of delivery locations, days of delivery, and delivery window times is requested for the new school year.

I agree to the above requirements. I understand that failure to comply with any of the above requirements may result in disallowance from participating in the multi-year extension agreement.

By signing this, I certify that I am authorized to sign and agree to adhere to the terms specified herein.	
Company Name	Sunrise Produce Co.
Signature	
Printed Name	Lisa A. Marquez
Title of Signer	Ex. VP
Phone	951-757-5972
Date	3-31-20
Nutrition Services Director	Adleit Asi
Mailing Address	6050 Industrial Avenue, Riverside, CA 92504
Email	aasi@riversideunified.org
Phone	(951) 352-6740 x-82801

Complete and sign this Memorandum of Understanding and return in the enclosed envelope to Adleit Asi by May 1, 2020.