

**District Strategic Plan and Comprehensive School Plans**  
**Philosophy, Goals, Objectives and Comprehensive Plans**

**BP 0460 (a)**

**LOCAL CONTROL AND ACCOUNTABILITY PLAN**

The Board of Education desires to ensure the most effective use of available state funding to improve outcomes for all students. A ~~community-based~~, comprehensive, data-driven planning process shall be used to identify annual goals and specific actions **which are** aligned with **the district budget** ~~state and local priorities~~ and to facilitate continuous improvement of district practices.

*(cf. 0000 - Vision)*

*(cf. 0200 - Goals for the School District)*

*(cf. 0415 – Equity)*

The Board shall adopt a districtwide local control and accountability plan (LCAP), **based on using** the template provided by the State Board of Education (SBE), **that which** addresses the state priorities specified in Education Code 52060 **and any local priorities adopted by the Board**. The LCAP shall be ~~effective for three years and shall be updated on or before July 1 of each year and,~~ **like the district budget, shall cover the next fiscal year and two subsequent fiscal years.** (Education Code 52060. **52064; 5 CCR 15494-15497**)

*(cf. 3100 - Budget)*

~~In addition, the LCAP shall address any local priorities adopted by the Board.~~

The LCAP shall focus on improving outcomes for all students, particularly those who are "unduplicated students" **or are part of any numerically significant student subgroup that is at risk of or is** ~~and other~~ underperforming. ~~students.~~

Unduplicated students include students who are eligible for free or reduced-price meals, English learners, and foster youth **as defined in Education Code 42238.01** ~~and are counted only once~~ for purposes of the local control funding formula (LCFF). (Education Code 42238.02)

*(cf. 3553 - Free and Reduced Price Meals)*

*(cf. 6173.1 - Education for Foster Youth)*

*(cf. 6174 - Education for English Language Learners)*

**Numerically significant student subgroups include ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, foster youth, and homeless students, when there are at least 30 students in the subgroup or at least 15 foster youth or homeless students. (Education Code 52052)**

*(cf. 6164.4 - Identification and Evaluation of Individuals for Special Education)*

*(cf. 6173 - Education for Homeless Children)*

~~To minimize duplication of effort and provide clear direction for program implementation, the LCAP and other District and school plans shall be aligned to the extent possible.~~

**LOCAL CONTROL AND ACCOUNTABILITY PLAN (continued)**

~~(cf. 0400 - Comprehensive Plans)~~  
~~(cf. 0440 - District Technology Plan)~~  
~~(cf. 0450 - Comprehensive Safety Plan)~~  
~~(cf. 5030 - Student Wellness)~~  
~~(cf. 6171 - Title I Programs)~~  
~~(cf. 7110 - Facilities Master Plan)~~

The Superintendent or designee shall review the ~~school~~ **single** plan for student achievement (SPSA) submitted by each ~~District~~ **district** school pursuant to Education Code 64001 to ensure that the specific actions included in the LCAP ~~or the annual update~~ are consistent with strategies included in the SPSA. (Education Code 52062)

*(cf. 0420 - School Plans/Site Councils)*

**The LCAP shall also be aligned with other district and school plans to the extent possible in order to minimize duplication of effort and provide clear direction for program implementation.**

*(cf. 0400 - Comprehensive Plans)*  
*(cf. 0440 - District Technology Plan)*  
*(cf. 0450 - Comprehensive Safety Plan)*  
*(cf. 5030 - Student Wellness)*  
*(cf. 6171 - Title I Programs)*  
*(cf. 7110 - Facilities Master Plan)*

**As part of the LCAP adoption and annual update to the LCAP, the Board shall separately adopt an LCFF budget overview for parents/guardians, based on the template developed by the SBE, which includes specified information relating to the district's budget. The budget overview shall be adopted, reviewed, and approved in the same manner as the LCAP and the annual update. (Education Code 52064.1)**

Any complaint that the ~~District~~ **district** has not complied with legal requirements pertaining to the LCAP may be filed pursuant to AR 1312.3 - Uniform Complaint Procedures. (Education Code 52075)

*(cf. 1312.3 - Uniform Complaint Procedures)*

**Plan Development**

The Superintendent or designee shall gather data and information needed for effective and meaningful plan development and present it to the Board and community. Such data and information shall include, but not be limited to, data regarding the numbers of students in ~~various~~ student subgroups, disaggregated data on student achievement levels, and information about current programs and expenditures.

The Board shall consult with teachers, principals, administrators, other school personnel, employee bargaining units, parents/guardians, and students in developing the LCAP. **Consultation with students shall enable unduplicated students and other numerically significant student subgroups to review and comment on LCAP development and may include surveys of students, student forums,**

**LOCAL CONTROL AND ACCOUNTABILITY PLAN (continued)**

student advisory committees, and/or meetings with student government bodies or other groups representing students. (Education Code 52060; 5 CCR 15495) ~~(Education Code 52060)~~

*(cf. 1220 - Citizen Advisory Committees)*  
~~*(cf. 4143/4243 - Negotiations/Consultation)*~~  
*(cf. 4140/4240/4340 - Bargaining Units)*  
*(cf. 6020 - Parent Involvement)*

**Public Review and Input**

The Board shall establish a parent advisory committee to review and comment on the LCAP. The committee shall be comprised of a majority of parents/guardians and shall include parents/guardians of unduplicated students as defined above. ~~the following committee(s) to review and comment on the LCAP:~~ (Education Code 52063; 5 CCR 15495)

- ~~1. A parent advisory committee including at least one parent/guardian of unduplicated students as defined above~~
- ~~2. An English learner parent advisory committee whenever District enrollment includes at least 15 percent English learners and at least 50 students who are English learners~~

Whenever district enrollment includes at least 15 percent English learners, with at least 50 students who are English learners, the Board shall establish an English learner parent advisory committee composed of a majority of parents/guardians of English learners to review and comment on the LCAP. (Education Code 52063; 5 CCR 15495)

The Superintendent or designee shall present the LCAP ~~or the annual update~~ to the committee(s) before it is submitted to the Board for adoption, and shall respond in writing to comments received from the committee(s). (Education Code 52062)

The Superintendent or designee shall notify members of the public of the opportunity to submit written comments regarding the specific actions and expenditures proposed to be included in the LCAP. ~~or the annual update to the LCAP.~~ The notification shall be provided using the most efficient method of notification possible, which may not necessarily include producing printed notices or sending notices by mail. All written notifications related to the LCAP ~~or the annual update~~ shall be provided in the primary language of parents/guardians when required by Education Code 48985. (Education Code 52062)

*(cf. 5145.6 - Parental Notifications)*

As part of the parent/guardian and community engagement process, the district shall solicit input on effective and appropriate instructional methods, including, but not limited to, establishing language acquisition programs to enable all students, including English learners and native English speakers, to have access to the core academic content standards and to become proficient in English. (Education Code 305-306)

## LOCAL CONTROL AND ACCOUNTABILITY PLAN (continued)

The Superintendent or designee shall consult with the administrator(s) of the special education local plan area of which the district is a member to ensure that specific actions for students with disabilities are included in the LCAP and are consistent with strategies included in the annual assurances support plan for the education of students with disabilities. (Education Code 52062)

*(cf. 0430 - Comprehensive Local Plan for Special Education)*

The Board shall hold at least one public hearing to solicit the recommendations and comments of members of the public regarding the specific actions and expenditures proposed to be included in the LCAP ~~or the annual update~~. The public hearing shall be held at the same meeting as the ~~public hearing required prior to the adoption of the District budget~~ **hearing required pursuant to** in accordance with Education Code 42127 and AR 3100 - Budget. (Education Code 42127, 52062)

*(cf. 3100 - Budget)*

*(cf. 3460 - Financial Reports and Accountability)*

*(cf. 9320 - Meetings and Notices)*

### Adoption of the Plan

~~Prior to adopting the District budget, but at the same public meeting, the~~ **The** Board shall adopt the LCAP **prior to adopting the district budget**, ~~or the annual update. This meeting shall be held after the public hearing described above, but not on the same day~~ **public meeting. This meeting shall be held after the public hearing described above, but not on the same day** as the hearing. (Education Code 52062)

The Board may adopt revisions to the LCAP at any time during the period in which the plan is in effect, provided the Board follows the process to adopt the LCAP pursuant to Education Code 52062 and the revisions are adopted in a public meeting. (Education Code 52062)

### Submission of Plan to County Superintendent of Schools

Not later than five days after adoption of the LCAP ~~or the annual update to the LCAP~~, the **district budget, and the budget overview for parents/guardians, the** Board shall file the LCAP, **the budget and the budget overview** ~~or the annual update~~ with the County Superintendent of Schools. (Education Code **42127, 52064.1**, 52070)

If the County Superintendent sends, by August 15, a written request for clarification of the contents of the LCAP, ~~or the annual update~~, the Board shall respond in writing within 15 days of the request. If the County Superintendent then submits recommendations for amendments to the LCAP within 15 days of receiving the Board's response, the Board shall consider those recommendations in a public meeting within 15 days of receiving the recommendations. (Education Code 52070)

**If the County Superintendent does not approve the district's LCAP, the Board shall accept technical assistance from the County Superintendent focused on revising the plan so that it can be approved. (Education Code 52071)**

**LOCAL CONTROL AND ACCOUNTABILITY PLAN (continued)****Monitoring Progress**

The Superintendent or designee shall report to the Board, at least annually in accordance with the timeline and indicators established by ~~him/her~~ **the Superintendent** and the Board, regarding the district's progress toward attaining each goal identified in the LCAP. Evaluation data shall be used to recommend any necessary revisions to the LCAP.

*(cf. 0500 - Accountability)*

**The Superintendent or designee shall seek and/or accept technical assistance or other intervention that may be required pursuant to Education Code 52071 or 52072 or 20 USC 6311 when a school or a numerically significant student subgroup is not making sufficient progress toward the goals in the LCAP.**

*(cf. 0520 - Intervention for Underperforming Schools)*

*(cf. 0520.1 - Comprehensive and Targeted Support and Improvement)*

**Technical Assistance/Intervention**

~~When it is in the best interest of the District, the Board may submit a request to the County Superintendent for technical assistance, including, but not limited to: (Education Code 52071)~~

- ~~1. Assistance in the identification of District strengths and weaknesses in regard to state priorities and review of effective, evidence-based programs that apply to the district's goals~~
- ~~2. Assistance from an academic expert, team of academic experts, or another district in the county in identifying and implementing effective programs to improve the outcomes for student subgroups~~
- ~~3. Advice and assistance from the California Collaborative for Educational Excellence established pursuant to Education Code 52074~~

~~In the event that the County Superintendent requires the District to receive technical assistance pursuant to Education Code 52071, the Board shall review all recommendations received from the County Superintendent or other advisor and shall consider revisions to the LCAP as appropriate in accordance with the process specified in Education Code 52062.~~

~~If the Superintendent of Public Instruction (SPI) identifies the District as needing intervention pursuant to Education Code 52072, the District shall cooperate with any action taken by the SPI or any academic advisor appointed by the SPI, which may include one or more of the following:~~

- ~~1. Revision of the District's LCAP~~
- ~~2. Revision of the District's budget in accordance with changes in the LCAP~~

**LOCAL CONTROL AND ACCOUNTABILITY PLAN (continued)**

3. ~~A determination to stay or rescind any District action that would prevent the district from improving outcomes for all student subgroups, provided that action is not required by a collective bargaining agreement~~

*Legal Reference:*EDUCATION CODE*305-306 English language education**17002 State School Building Lease-Purchase Law, including definition of good repair**33430-33436 Learning Communities for School Success Program; grants for LCAP implementation**41020 Audits**41320-41322 Emergency apportionments**42127 Public hearing on budget adoption**42238.01-42238.07 Local control funding formula**44258.9 County superintendent review of teacher assignment**47604.33 Submission of reports by charter schools**47604.5 Charter schools, local control and accountability plan**48985 Parental notices in languages other than English**51210 Course of study for grades 1-6**51220 Course of study for grades 7-12**52052 Academic Performance Index; numerically significant student subgroups**52052 Numerically significant student subgroups**52059.5 Statewide system of support**52060-52077 Local control and accountability plan**52302 Regional occupational centers and programs**52372.5 Linked learning pilot program**54692 Partnership academies**60119 Sufficiency of textbooks and instructional materials; hearing and resolution**60605.8 California Assessment of Academic Achievement; Academic Content Standards Commission**64001 School plan for student achievement**60811.3 Assessment of language development**64001 Single plan for student achievement*  
*99300-99301 Early Assessment Program*WELFARE AND INSTITUTIONS CODE*300 Dependent child of the court*CODE OF REGULATIONS, TITLE 5*4600-4670 Uniform complaint procedures**15494-15497 Local control and accountability plan and spending requirements*UNITED STATES CODE, TITLE 20*6311 State plan**6312 Local educational agency plan**6826 Title III funds, local plans**Management Resources:*CSBA PUBLICATIONS*~~Impact of Local Control Funding Formula on Board Policies, November 2013~~**~~Local Control Funding Formula 2013, Governance Brief, August 2013~~**~~State Priorities for Funding: The Need for Local Control and Accountability Plans, Fact Sheet, August 2013~~**~~The California School Dashboard and Small Districts, October 2018~~**~~Promising Practices for Developing and Implementing LCAPs, Governance Brief, November 2016~~**~~LCFF Rubrics, Issue 1: What Boards Need to Know About the New Rubrics, Governance Brief, rev. October 2016~~*

**LOCAL CONTROL AND ACCOUNTABILITY PLAN (continued)**

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

*California School Accounting Manual*

*California School Dashboard*

*LCFF Frequently Asked Questions*

*Local Control and Accountability Plan and Annual Update (LCAP) Template*

*Family Engagement Framework: A Tool for California School Districts, 2014*

*California Career Technical Education Model Curriculum Standards, 2013*

*California Common Core State Standards: English Language Arts and Literacy in History/Social Studies, Science, and Technical Subjects, rev. 2013*

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

California School Dashboard: <http://www.caschooldashboard.org>

**District Strategic Plan and Comprehensive School Plans**  
**Philosophy, Goals, Objectives and Comprehensive Plans**

**AR 0460 (a)**

**LOCAL CONTROL AND ACCOUNTABILITY PLAN**

**~~Content of the Plan~~**

**Goals and Actions Addressing State and Local Priorities**

The District's local control and accountability plan (LCAP) **and annual updates** shall include, for the District and each district school: (Education Code 52060)

1. A description of the annual goals established for all students and for each numerically significant subgroup as defined in Education Code 52052, including ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, and foster youth. The LCAP shall identify goals for each of the following state priorities:
  - a. The degree to which ~~District~~ **district** teachers are appropriately assigned in accordance with Education Code 44258.9 and fully credentialed in the subject areas and for the students they are teaching; every district student has sufficient access to standards-aligned instructional materials as determined pursuant to Education Code 60119; and school facilities are maintained in good repair as specified in Education Code 17002

*(cf. 1312.4 - Williams Uniform Complaint Procedures)*  
*(cf. 3517 - Facilities Inspection)*  
*(cf. 4112.2 - Certification)*  
*(cf. 4113 - Assignment)*  
*(cf. 6161.1 - Selection and Evaluation of Instructional Materials)*

- b. Implementation of the academic content and performance standards adopted by the State Board of Education (SBE), including how the programs and services will enable English learners to access the Common Core State Standards and the English language development standards for purposes of gaining academic content knowledge and English language proficiency

*(cf. 6011 - Academic Standards)*  
*(cf. 6174 - Education for English Language Learners)*

- c. Parent/guardian involvement **and family engagement**, including efforts the ~~District~~ **district** makes to seek parent/guardian input in ~~District~~ **district** and school site decision making and how the ~~District~~ **district** will promote parent/guardian participation in programs for unduplicated students, as defined in Education Code 42238.02 and Board policy, **and students with disabilities**.

*(cf. 3553 - Free and Reduced Price Meals)*  
*(cf. 6020 - Parent Involvement)*  
*~~(cf. 6159 - Individualized Education Program)~~*  
*(cf. 6173.1 - Education for Foster Youth)*

**LOCAL CONTROL AND ACCOUNTABILITY PLAN (continued)**

d. Student achievement, as measured by all of the following as applicable:

- (1) Statewide assessments of student achievement
- (2) ~~Academic Performance Index~~ The percentage of students who have successfully completed courses that satisfy the requirements for entrance to the University of California and the California State University; have successfully completed career technical education (CTE) sequences or programs of study that align with SBE-approved career technical education standards and frameworks, including, but not limited to, those described in Education Code 52302, 52372.5, or 54692; and have successfully completed both college entrance courses and CTE sequences or programs
- (3) ~~The percentage of students who have successfully completed courses that satisfy the requirements for entrance to the University of California and the California State University, or career technical education sequences or programs of study that satisfy specified requirements and align with SBE-approved career technical education standards and frameworks, including, but not limited to, those described in Education Code 52302, 52372.5, or 54692~~ The percentage of English learners who make progress toward English proficiency as measured by the SBE-certified assessment of English proficiency
- (4) ~~The percentage of English learners who make progress toward English proficiency as measured by the SBE-certified assessment of English proficiency~~ The English learner reclassification rate
- (5) ~~The English learner reclassification rate~~ The percentage of students who have passed an Advanced Placement examination with a score of 3 or higher
- (6) ~~The percentage of students who have earned an advanced placement examination score of 3 or higher~~ The percentage of students who demonstrate college preparedness in the Early Assessment Program pursuant to Education Code 99300-99301
- (7) ~~The percentage of students who participate in and demonstrate college preparedness in the Early Assessment Program pursuant to Education Code 99300-99301~~

(cf. 0500 - Accountability)

(cf. 6141.5 - Advanced Placement)

(cf. 6162.5 - Student Assessment)

(cf. 6162.51 - State Academic Achievement Tests)

**LOCAL CONTROL AND ACCOUNTABILITY PLAN (continued)**

*(cf. 6178 - Career Technical Education)*

- e. Student engagement, as measured by school attendance rates, chronic absenteeism rates, middle school dropout rates, high school dropout rates, and high school graduation rates, as applicable

~~*(cf. 6146.1 - High School Graduation Requirements)*~~

~~*(cf. 5113.1 - Chronic Absence and Truancy)*~~

~~*(cf. 5147 - Dropout Prevention)*~~

~~*(cf. 5149 - At Risk Students)*~~

*(cf. 6146.1 - High School Graduation Requirements)*

- f. School climate, as measured by student suspension and expulsion rates and other local measures, including surveys of students, parents/guardians, and teachers on the sense of safety and school connectedness, as applicable

*(cf. 5137 - Positive School Climate)*

*(cf. 5144 - Discipline)*

*(cf. 5144.1 - Suspension and Expulsion/Due Process)*

*(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))*

- g. The extent to which students have access to and are enrolled in a broad course of study that includes all of the subject areas described in Education Code 51210 and 51220, as applicable, including the programs and services developed and provided to unduplicated students and students with disabilities, and the programs and services that are provided to benefit these students as a result of supplemental and concentration grant funding pursuant to Education Code 42238.02 and 42238.03

*(cf. 6143 - Courses of Study)*

*(cf. 6159 - Individualized Education Program)*

- h. Student outcomes, if available, in the subject areas described in Education Code 51210 and 51220, as applicable

2. Any goals identified for any local priorities established by the Board.

*(cf. 0200 - Goals for the School District)*

- 3. A description of the specific actions the ~~District~~ **district** will take during each year of the LCAP to achieve the identified goals, including the enumeration of any specific actions necessary for that year to correct any deficiencies in regard to the state and local priorities specified in items #1-2 above. Such actions shall not supersede provisions of existing collective bargaining agreements within the ~~District~~ **district**.

For purposes of the descriptions required by items #1-3 above, the Board may consider qualitative information, including, but not limited to, findings that result from any school quality

**LOCAL CONTROL AND ACCOUNTABILITY PLAN (continued)**

reviews conducted pursuant to Education Code 52052 or any other reviews. (Education Code 52060)

For any local priorities addressed in the LCAP, the Board and Superintendent or designee shall identify **and include in the LCAP** the method for measuring the District's **district's** progress toward achieving those goals. (Education Code 52060)

To the extent practicable, data reported in the LCAP shall be reported in a manner consistent with how information is reported on **the California School Dashboard**. ~~a school accountability report card~~. (Education Code 52060)

~~(cf. 0510—School Accountability Report Card)~~

**Annual Updates**

~~On or before July 1 of each year, the LCAP shall be updated using the template developed by the SBE and shall include all of the following: (Education Code 52061)~~

- ~~1. A review of any changes in the applicability of the goals described in the existing LCAP pursuant to the section "Content of the Plan" above~~
- ~~2. A review of the progress toward the goals included in the existing LCAP, an assessment of the effectiveness of the specific actions described in the existing LCAP toward achieving the goals, and a description of changes to the specific actions the District will make as a result of the review and assessment~~
- ~~3. A listing and description of the expenditures for the fiscal year implementing the specific actions included in the LCAP and the changes to the specific actions made as a result of the reviews and assessment required by items #1-2 above~~
- ~~4. A listing and description of expenditures for the fiscal year that will serve unduplicated students and students redesignated as fluent English proficient~~

**Increase or Improvement in Services for Unduplicated Students**

**The LCAP shall demonstrate how the district will increase or improve services for unduplicated students at least in proportion to the increase in funds apportioned on the basis of the number and concentration of unduplicated students. (5 CCR 15494-15496)**

**When the district expends supplemental and/or concentration grant funds on a districtwide or schoolwide basis during the year for which the LCAP is adopted, the district's LCAP shall: (5 CCR 15496)**

- 1. Identify those services that are being funded and provided on a districtwide or schoolwide basis**

**LOCAL CONTROL AND ACCOUNTABILITY PLAN (continued)**

2. Describe how such services are principally directed towards, and are effective in, meeting the district's goals for unduplicated students in the state priority areas and any local priority areas
3. If the enrollment of unduplicated students is less than 55 percent of district enrollment or less than 40 percent of school enrollment, describe how these services are the most effective use of the funds to meet the district's goals for its unduplicated students in the state priority areas and any local priority areas. The description shall provide the basis for this determination, including, but not limited to, any alternatives considered and any supporting research, experiences, or educational theory.

**Availability of the Plan**

The Superintendent or designee shall **prominently** post the LCAP, and any updates or revisions to the LCAP, **and the LCFF budget overview for parents/guardians on the homepage of the district's** ~~on the District's web site.~~ (Education Code **52064.1**, 52065)

*(cf. 1113 - District and School Web Sites)*