

**District Strategic Plan and Comprehensive School Plans**  
**Philosophy, Goals, Objectives and Comprehensive Plans**

**BP 0420 (a)**

**SCHOOL PLANS/SITE COUNCILS**  
**SCHOOL PLANS/SITE COUNCILS**

~~When required by law or determined to be a useful tool to accomplish District and school goals, school site councils or other school advisory groups shall develop comprehensive school plans designed to enhance student achievement at individual school sites.~~

The Board of Education believes that comprehensive planning is necessary at each school in order to focus school improvement efforts on student academic achievement and facilitate the effective use of available resources. The Superintendent or designee shall ensure that school plans provide clear direction and identify cohesive strategies aligned with school and district goals.

~~(cf. 0000 – Strategic Plan)~~

~~(cf. 0000 – Vision)~~

~~(cf. 0200 – Outcomes and Priorities for the School District)~~

~~(cf. 0200 – Goals for the School District)~~

~~(cf. 0400 - Comprehensive School Plans)~~

~~(cf. 0400 – Comprehensive Plans)~~

~~(cf. 0415 – Equity)~~

~~(cf. 0420.5 - School-Based Decision Making)~~

~~(cf. 0450 – Comprehensive Safety Plan)~~

~~(cf. 0460 – Local Control and Accountability Plan)~~

~~(cf. 1220 - Citizen Advisory Committees)~~

~~(cf. 1431 - Waivers)~~

~~(cf. 6020 - Parent Involvement)~~

Each district school that participates in one or more federal and/or state categorical programs funded through the state's consolidated application process pursuant to Education Code 64000 shall establish a school site council in accordance with Education Code 65000-65001. The school site council shall develop, approve, and annually review and update a school plan for student achievement (SPSA) which consolidates the plans required for those categorical programs into a single plan, unless otherwise prohibited by law. (Education Code 64001)

~~(cf. 1220 - Citizen Advisory Committees)~~

~~(cf. 1431 - Waivers)~~

~~(cf. 6020 - Parent Involvement)~~

~~(cf. 6171 - Title I Programs)~~

~~(cf. 6174 - Education for English Learners)~~

~~(cf. 6190 - Evaluation of the Instructional Program)~~

**Single Plan for Student Achievement**

~~The Superintendent or designee shall ensure that a single plan for student achievement is prepared by the school site council as required by law for each school participating in specified state and/or federal categorical programs. (Education Code 41507, 41572, 52055.755, 64001)~~

~~(cf. 0420.1 – School Based Program Coordination)~~

~~(cf. 0450 – Comprehensive Safety Plan)~~

~~(cf. 0520 – Intervention for Underperforming Schools)~~

**SCHOOL PLANS/SITE COUNCILS**  
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~~(cf. 0520.1—High Priority Schools Grant Program)~~  
~~(cf. 0520.2—Title I Program Improvement Schools)~~  
~~(cf. 0520.4—Quality Education Investment Schools)~~  
~~(cf. 3513.3—Tobacco-Free Schools)~~  
~~(cf. 4131—Staff Development)~~  
~~(cf. 4139—Peer Assistance and Review)~~  
~~(cf. 5147—Dropout Prevention)~~  
~~(cf. 6142.91—Reading/Language Arts Instruction)~~  
~~(cf. 6163.1—Library Media Centers)~~  
~~(cf. 6164.2—Guidance/Counseling Services)~~  
~~(cf. 6171—Title I Programs)~~  
~~(cf. 6174—Education for English Language Learners)~~  
~~(cf. 6190—Evaluation of the Instructional Program)~~

Whenever feasible, any other school plan may be incorporated into the single plan for student achievement.

The Superintendent or designee shall review each school's **SPSA to single plan** and ensure that it has been developed and approved by a properly constituted school site council, meets the content requirements for all **applicable** programs included, is based on an analysis of current practices and student academic performance, and reasonably links improvement strategies to identified needs of the school and its students. **The Superintendent or designee He/she shall also ensure consistency between the specific actions included in the district's local control and accountability plan and strategies identified in each school's SPSA.** ~~submit to the Board of Education his/her recommendations for plan approval or recommendations regarding any subsequent material revisions of the plan.~~

The Board shall, **at a regularly scheduled Board meeting**, review and approve each school's **SPSA whenever there are any material revisions affecting the academic programs for students participating in the categorical programs addressed in the SPSA.** ~~(Education Code 64001) single plan for student achievement at a regularly scheduled meeting. The Board also shall review and approve any subsequent revisions that include material changes affecting the academic programs for students participating in these categorical programs. The Board shall certify that, to the extent allowable under federal law, the plan is consistent with District local improvement plans required as a condition of receiving federal funding. (Education Code 64001)~~

**If the Board does not approve a school's SPSA, it shall communicate its specific reasons for disapproval of the plan to the school site council. The school site council shall then revise and resubmit the SPSA to the Board for its approval. (Education Code 64001)**

The Superintendent or designee shall ensure that **school administrators principals and members of each school site council members** receive training on the roles and responsibilities of the **school site council.** ~~To the extent necessary, he/she shall ensure that site councils receive the resources necessary in order to perform their role effectively.~~

**The SPSA may serve as the school improvement plan required when a school is identified for**

**SCHOOL PLANS/SITE COUNCILS**  
**SCHOOL PLANS/SITE COUNCILS (continued)**

targeted or comprehensive support pursuant to 20 USC 6303. (Education Code 64001)

*(cf. 0500 - Accountability)*

Any complaint alleging noncompliance with requirements related to the establishment of school site councils or the development of the SPSA may be filed with the district in accordance with the district's uniform complaint procedures pursuant to 5 CCR 4600-4670 and BP/AR 1312.3 - Uniform Complaint Procedures. (Education Code 64001)

*(cf. 1312.3 - Uniform Complaint Procedures)*

**School Site Block Grants**

~~Upon receipt of state funding for school site block grants, the Board shall allocate the funds to District schools on an equal per pupil basis. (AB 1802, Sec. 43, Statutes of 2006)~~

~~The school's use of the funds allocated through this block grant shall be proposed by the school site council. (AB 1802, Sec. 43, Statutes of 2006)~~

~~The Board encourages school site councils to fund the highest priority needs identified in school improvement plans. The school site council shall provide the Superintendent or designee and the Board with a written proposal that includes a statement of the identified need(s) and how the funds will be used to enhance the educational program.~~

~~Before the funds are encumbered or expended, the Board shall approve the site council's proposed use of the funds. If the Board does not approve the proposed use, the Board shall inform the school site council of the reasons for disapproval and request that the council review and revise its proposal. (AB 1802, Sec. 43, Statutes of 2006)~~

*Legal References:*

EDUCATION CODE

~~52-53 Designation of schools  
8240-8244 General child care and development programs  
8750-8754 Conservation education  
18100-18203 School libraries  
32228-32228.5 School safety and violence prevention  
33133 Information guide for school site councils  
35147 Open meeting laws exceptions  
41500-41573 Categorical education block grants  
44500-44508 Peer Assistance and Review Program  
44520-44534 New Careers Program  
48400-48403 Compulsory continuation education  
48430-48438 Continuation education  
48660-48667 Community day schools  
51745-51749.3 Independent study  
51760-51769.5 Work experience education  
51870-51874 Educational technology~~

**SCHOOL PLANS/SITE COUNCILS**  
**SCHOOL PLANS/SITE COUNCILS (continued)**

~~52053-52055.55 Immediate Intervention/Underperforming Schools Program~~  
~~52055.600-52055.662 High Priority Schools Grant Program~~  
~~52055.700-52055.770 Quality Education Investment Act~~  
**52060 – 52077 Local control and accountability plan**  
~~52176 Advisory committees~~  
**52176 English learner advisory committees**  
~~52200-52212 Gifted and Talented Education Program~~  
~~52300-52346 Regional occupational centers~~ ~~52500-52617 Adult education, including:~~  
**56000 – 56867 Special education**  
~~52610-52616.24 Adult education finances~~  
~~52800-52887 School Based Program Coordination Act~~  
~~52890 Qualifications and duties of outreach consultants~~  
~~54000-54028 Educationally Disadvantaged Youth Programs~~  
~~54100-54145 Miller Unruh Basic Reading Act~~  
~~54425 Advisory committees (compensatory education)~~  
~~54650-54659 Education Improvement Incentive Program~~  
~~54740-54749.5 California School Age Families Education Program~~  
~~56000-56885 Special education~~  
~~64000 Categorical programs included in consolidated application~~  
~~64001 Single school plan for student achievement, consolidated application programs~~  
**65000 – 65001 School site councils**  
REPEALED EDUCATION CODE FOR CATEGORICAL PROGRAMS  
~~52012 Establishment of school site council~~ ~~52014-52015 School plans~~  
HEALTH AND SAFETY CODE  
~~104420 Tobacco use prevention~~  
MILITARY AND VETERANS CODE  
~~500-520.1 California Cadet Corps~~  
AB 1802 UNCODIFIED 2006 STATUE  
~~43 School site block grants~~  
CODE OF REGULATIONS, TITLE 5  
~~3930-3937 Compliance plans~~  
**4600 – 4670 Uniform complaint procedures**  
**11308 – English learner advisory committees**  
UNITED STATES CODE, TITLE 20  
**6303 School improvement**  
**6311 State plan**  
**6314 Schoolwide programs; schoolwide program plan**  
~~6312-6319 Title I programs; plans~~  
~~6421-6472 Programs for neglected, delinquent, and at-risk children and youth~~  
~~6601-6651 Teacher and Principal Training and Recruitment program~~  
~~6801-7014 Limited English proficient and immigrant students~~  
**7101 – 7122 Student Support and Academic Enrichment Grants**  
~~7101-7165 Safe and Drug Free Schools and Communities~~  
~~7341-7355c Rural Education Initiative~~

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

~~A Guide and Template for the Single Plan for Student Achievement: A Handbook for School Site Councils, April 2006~~

**A Guide for Developing the Single Plan for Student Achievement: A Resource for the School Site Council, February 2014**

**SCHOOL PLANS/SITE COUNCILS**  
**SCHOOL PLANS/SITE COUNCILS (continued)**

WEST ED PUBLICATIONS

*California Healthy Kids Survey*

*California School Climate Survey*

WEB SITES

*California Department of Education, Single Plan for Student*

*Achievement: <http://www.cde.ca.gov/nclb/sr/le/singleplan.asp>*

*Center for Comprehensive School Reform and Improvement: <http://www.centerforcsri.org>*

*California Department of Education: <http://www.cde.ca.gov>*

*U.S. Department of Education: <http://www.ed.gov>*

*WestEd: <http://www.wested.org>*

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Policy adopted: May 17, 2001

**ALVORD UNIFIED SCHOOL DISTRICT**  
Riverside, California

**District Strategic Plan and Comprehensive School Plans**  
**Philosophy, Goals, Objectives and Comprehensive Plans**

**AR 0420 (a)**

**SCHOOL PLANS/SITE COUNCILS**

**School Site Councils**

~~When required for participation in any categorical programs, each District school shall establish a school site council or advisory committee. (Education Code 41507, 41572, 52852, 64001)~~

~~The school site councils shall be composed of the following: (Education Code 41507, 41572, 52852)~~

Each school that operates a program requiring the development of a school plan for student achievement (SPSA) pursuant to Education Code 64001 shall have a school site council composed of the following: (Education Code 65000)

1. The principal ~~or designee~~
2. ~~Teachers~~ Classroom teachers at the school, selected by the school's classroom teachers at the school
3. Other school personnel, ~~who are not teachers, selected~~ chosen by the school's other personnel at the school who are not teachers
4. Parents/guardians of students attending the school ~~and/or other members of the community, selected~~ chosen by other such the parents/guardians of students attending the school ~~or community members chosen by the parents/guardians as representatives~~
5. ~~If the school is a~~ In secondary school, schools, students attending the school ~~selected~~ chosen by other such secondary students

*(cf. 0450 – Comprehensive Safety Plan)*

Half of the school site council membership shall consist of school staff ~~in the categories listed in items #1-3 above~~, the majority of whom shall be classroom teachers. For an elementary school site council, the remaining half shall be parents/guardians ~~and/or community members. or parent/guardian representatives~~. For a secondary school site council, the remaining half shall be equal numbers of parents/guardians, ~~community members, and/or students. (or parent/guardian representatives) and students.~~ (Education Code 41507, 41572, 52852 65000)

A District employee may serve as a parent/guardian representative on the ~~school~~ site council of the school his/her child attends, provided the employee does not work at that school. (Education Code 52852 65000)

The bylaws of each school site council shall include the method of selecting members and officers, terms of office, responsibilities of council members, time commitment, and a policy of nondiscrimination and equity.

## SCHOOL PLANS/SITE COUNCILS (continued)

*(cf. 0415 - Equity)*

~~School site councils may function on behalf of other committees in accordance with law. (Education Code 52055.620, 52176, 52870, 54425; 5 CCR 3932)~~

~~(cf. 0520.1 - High Priority Schools Grant Program)~~

School site councils shall operate in accordance with procedural meeting requirements established in Education Code 35147.

~~(cf. 1220 - Citizen Advisory Committees)~~

### Single Plan for Student Achievement

The school site council shall develop and annually review and update an SPSA that addresses all federal and/or state categorical programs in which the school participates pursuant to Education Code 64000. (Education Code 64001)

~~(cf. 1431 - Waivers)~~

~~(cf. 6020 - Parent Involvement)~~

~~(cf. 6171 - Title I Programs)~~

~~In order for a school to participate in any state or federal categorical program specified in Education Code 41506, 41571, 52055.700 or 64000, the school site council shall approve, annually review, and update a single plan for student achievement. If the school does not have a school site council, a schoolwide advisory group or school support group conforming to the composition requirements of the school site council listed above shall fulfill these responsibilities. (Education Code 41507, 41572, 52055.755, 64001)~~

~~(cf. 0420.1 - School Based Program Coordination)~~

~~(cf. 0450 - Comprehensive Safety Plan)~~

~~(cf. 0520.1 - High Priority Schools Grant Program)~~

~~(cf. 0520.2 - Title I Program Improvement Schools)~~

~~(cf. 0520.4 - Quality Education Investment Schools)~~

~~(cf. 3513.3 - Tobacco Free Schools)~~

~~(cf. 4131 - Staff Development)~~

~~(cf. 4139 - Peer Assistance and Review)~~

~~(cf. 5147 - Dropout Prevention)~~

~~(cf. 6142.91 - Reading/Language Arts Instruction)~~

~~(cf. 6163.1 - Library Media Centers)~~

~~(cf. 6164.2 - Guidance/Counseling Services)~~

~~(cf. 6171 - Title I Programs)~~

~~(cf. 6174 - Education for English Language Learners)~~

The SPSA shall be developed with the review, certification, and advice of the school English learner advisory committee, if required. (Education Code 64001)

~~(cf. 6174 - Education for English Learners)~~

**SCHOOL PLANS/SITE COUNCILS (continued)**

Before developing the content of the SPSA, the school site council shall conduct a comprehensive needs assessment pursuant to 20 USC 6314, including an analysis of verifiable state data consistent with the state priorities specified in Education Code 52060 and the indicators in the state accountability system. The school may consider any other data developed by the district to measure student outcomes. (Education Code 64001)

*(cf. 0500 - Accountability)*

*(cf. 6162.5 - Student Assessment)*

*(cf. 6162.51 - State Academic Achievement Tests)*

~~The single plan for student achievement shall be aligned with school goals for improving student achievement and shall be based on an analysis of verifiable state data, including the Academic Performance Index (API) and the California English Language Development Test (CELDT), and any other data voluntarily developed by the District to measure student achievement. (Education Code 64001)~~

The ~~SPSA plan~~ shall **include all of the following:** ~~at a minimum:~~ (Education Code 64001)

1. ~~Address how funds provided to the school through categorical programs will be used to improve the academic performance of all students to the level of the performance goals established by the API~~ **Goals to improve student outcomes, including goals that address the needs of student groups as identified through the needs assessment**
2. ~~Identify the school's means of evaluating progress toward accomplishing those goals~~ **Evidence-based strategies, actions or services**
3. ~~Identify how state and federal law governing these programs will be implemented~~ **Proposed expenditures based on the projected resource allocation from the district to address the findings of the needs assessment, including identifying resource inequities, which may include a review of the district's budgeting, the LCAP, and school-level budgeting, if applicable**

In addition to meeting the requirements common to all applicable school plans, the ~~single plan~~ **SPSA** shall address the content required by law for each individual categorical program in which the school participates.

The school site council shall approve the proposed SPSA at a meeting for which public notice has been posted. Whenever there are material revisions to the SPSA which affect the academic programs for students participating in applicable programs, the SPSA shall be submitted to the Board for review and approval at a regularly scheduled Board meeting.  
(Education Code 35147, 64001)

The school site council shall regularly monitor the implementation and effectiveness of the SPSA and modify any activities that prove ineffective. At least once per year, the principal or designee shall evaluate results of improvement efforts and report to the Board, school site council, and other interested parties regarding progress toward school goals.

## SCHOOL PLANS/SITE COUNCILS (continued)

The school site council may amend the SPSA at any time through the same process required for the annual update of the plan.

~~Plans developed for the state's Immediate Intervention/Underperforming Schools Program pursuant to Education Code 52054 or the federal Title I schoolwide programs pursuant to 20 USC 6314 shall satisfy the requirement for the single plan. (Education Code 64001)~~

~~(cf. 0520—Intervention for Underperforming Schools)  
(cf. 6171—Title I Programs)~~

In developing or revising the single plan, the school site council shall:

- ~~1.—Measure the effectiveness of current improvement strategies at the school~~

~~The school site council shall analyze student performance based on state and local data, identify significant low performance among all student groups, and analyze instructional programs to determine program areas that need to be addressed in order to raise performance of student groups not meeting academic standards.~~

~~(cf. 6011—Academic Standards)~~

- ~~2.—Seek input from other school advisory committees as appropriate~~
- ~~3.—Reaffirm or revise school goals to serve as a basis for school improvement activities and expenditures~~
- ~~4.—Revise improvement strategies and expenditures~~

~~The school site council shall specify actions to be taken, dates by which actions are to be started and completed, expenditures needed to implement the action, the funding source, anticipated annual performance growth for each student group, and the means that will be used to evaluate progress toward each goal.~~

- ~~5.—Approve and recommend the plan to the Board of Education~~

~~The Superintendent or designee and the principal shall implement the strategies in the single plan and report to the school site council and the Board regarding progress toward school goals. The school site council shall monitor the implementation and effectiveness of the single plan and modify any activities that prove ineffective.~~

### School Plans for Categorical Block Grants

~~Whenever a school participates in the state's categorical block grant programs for student retention and/or school and library improvement, the school site council shall develop a plan which shall include, but need not be limited to: (Education Code 41507, 41572)~~

## SCHOOL PLANS/SITE COUNCILS (continued)

- ~~1. Curricula, instructional strategies, and materials responsive to the individual educational needs and learning styles of each student that enables all students to do all of the following:
 
  - ~~a. Make continuous progress and learn at a rate appropriate to their abilities~~
  - ~~b. Master basic skills in language development and reading, writing, and mathematics~~
  - ~~c. Develop knowledge and skills in other aspects of the curricula, such as arts and humanities; physical, natural, and social sciences; multicultural education; physical, emotional, and mental health; consumer economics; and career education~~
  - ~~d. Pursue educational interests and develop esteem for self and others; personal and social responsibility, critical thinking, and independent judgment~~~~

~~(cf. 6158—Independent Study)~~

~~(cf. 6184—Continuation Education)~~

~~(cf. 6185—Community Day School)~~

- ~~2. Consideration of the use of community resources to achieve instructional improvement objectives~~
- ~~3. Consideration of the use of education technology~~

~~(cf. 0440—District Technology Plan)~~

- ~~4. A staff development program for teachers, other school personnel, paraprofessionals, and volunteers~~

~~(cf. 1240—Volunteer Assistance)~~

~~(cf. 4138—Mentor Teachers)~~

~~(cf. 4222—Paraprofessionals)~~

~~(cf. 4231—Staff Development)~~

- ~~5. Provisions for utilization of the student success team process to identify and assess the needs of students who are dropouts or potential dropouts, and to develop programs to meet those needs~~

~~(cf. 5147—Dropout Prevention)~~

~~(cf. 5149—At Risk Students)~~

~~(cf. 6164.5—Student Study Teams)~~

- ~~6. Procedures for coordinating services from funding sources at the school level to help students participate successfully in the core academic curricula and specialized curricula related to jobs and career opportunities~~

~~(cf. 6178—Vocational Education)~~

~~(cf. 6178.1—Work Experience Education)~~

**SCHOOL PLANS/SITE COUNCILS (continued)**

- ~~7. Instructional and auxiliary services to meet the special needs of students who are limited-English speaking, including instruction in a language they understand; educationally disadvantaged students; gifted and talented students; and students with disabilities~~

~~(cf. 6172—Gifted and Talented Student Program)~~

- ~~8. Improvement of the classroom and school environments, including improvement of relationships between and among students, school personnel, parents/guardians, and the community, and reduction of the incidence of violence and vandalism among students~~

~~(cf. 5137—Positive School Climate)~~

~~(cf. 5138—Conflict Resolution/Peer Mediation)~~

- ~~9. Improvement of student attendance, including parent/guardian awareness of the importance of regular school attendance~~

~~(cf. 5113—Absence and Excuses)~~

~~(cf. 5113.1—Truancy)~~

- ~~10. The proposed expenditure of block grant funds and the degree to which expenditures meet the plan's criteria~~

- ~~11. Other activities and objectives established by the school site council~~

- ~~12. A process for ongoing evaluation and modification of the plan~~

~~The evaluation shall be based on the degree to which the school is meeting the plan's objectives, student achievement, and improved school environment. An improved school environment shall be measured by indicators such as the incidence of absenteeism, suspension and expulsion; dropouts, school violence, vandalism and theft; student attitudes towards the school, self, and others; absenteeism among staff, staff resignations, and requests for transfers; and satisfaction of students, parents/guardians, teachers, administrators, and staff.~~

~~In addition, any school receiving state funding for school and library improvement shall incorporate plans pertaining to school libraries. (Education Code 41572)~~

~~The student retention and/or school and library improvement plans shall be incorporated into the school's single plan for student achievement as described in the above section. (Education Code 41507, 41572)~~

**School Site Block Grants**

~~The school site council may propose any one-time educational purpose for the use of funds allocated to school sites under school site block grants, including, but not limited to, the following purposes: (AB 1802, Sec. 43, Statutes of 2006)~~

- ~~1.—Instructional materials~~
- ~~2.—Classroom and laboratory supplies and materials~~

**SCHOOL PLANS/SITE COUNCILS (continued)**

- 3.—~~School and classroom library materials~~
- 4.—~~Educational technology~~
- 5.—~~Deferred maintenance~~
- 6.—~~Expenditures designed to close the achievement gap~~
- 7.—~~Professional development~~