

# **Alvord Unified School District**

Board of Education Regular Meeting  
November 05, 2020, 4:00 PM  
Via Teleconference

## **MINUTES**

### **Attendance Taken at 4:00 PM:**

#### **Present:**

Mrs. Carolyn Wilson  
Ms. Lizeth Vega  
Dr. Joanna Dorado  
Mr. Robert Schwandt

#### **Absent:**

Mrs. Julie Moreno

### **1. BOARD MEETING VIA TELECONFERENCE**

#### **2. CALL TO ORDER - 4:00 p.m.**

Minutes:

Board President, Mrs. Carolyn Wilson called the meeting to order at 4:01 p.m.

##### **a. Establishment of Quorum**

##### **b. Pledge of Allegiance**

##### **c. Public Comment**

Minutes:

No public comment.

### **3. ADJOURN TO CLOSED SESSION**

Minutes:

Board President, Mrs. Carolyn Wilson adjourned to Closed Session at 4:04 p.m.

##### **a. CLOSED SESSION**

**1. Student Discipline Cases Pursuant to Education Code 48912 & 48918 - Student Disciplinary Actions**

**2. Public Employee Appointment/Assignment/Reassignment/Discipline/Dismissal/Release (Government Code 54957):**

**3. Conference with Labor Negotiator Pursuant to Government Code 54957.6**

**4. Conference with Real Property Negotiator Pursuant to Government Code 54956.8**

**5. Conference with Legal Counsel- Anticipated Litigation (Government Code 54956.9(b)(1))**

**6. Superintendent Evaluation**

**7. Liability Claim**

**4. RECONVENE TO PUBLIC SESSION- 6:00 p.m.**

Minutes:

Board President, Mrs. Carolyn Wilson reconvened the meeting at 6:01 p.m.

**5. INTRODUCTORY PROCEDURES**

**a. Call to Order and Welcome**

**b. Pledge of Allegiance**

**c. Public Comment**

Minutes:

No public comment.

**6. SPECIAL RECOGNITION - La Sierra High School**

Minutes:

La Sierra High School Principal, Mrs. Tania Cabeza recognized the following individuals:

**Student of the Month:** Benjamin Kang

**Certificated Employee of the Month:** Alina Edgar

**Classified Employee of the Month:** Axel Bojorquez

**Volunteer of the Month:** Theresa Gooder

## **7. BOARD OF EDUCATION/ SUPERINTENDENT COMMENTS**

Minutes:

Trustee Ms. Lizeth Vega stated she felt encouraged due to the positivity brought forth by La Sierra High School's recognition recipients. Ms. Vega stated there are amazing people on campus at La Sierra High School. Ms. Vega thanked Principal, Ms. Tania Cabeza for all her hard work. Ms. Vega stated that there would be a food distribution event taking place at La Sierra Park on Friday, November 6th, courtesy of Northgate Markets, Cares Act Funding, and the Riverside CARES program.

Trustee Mr. Robert Schwandt stated that there would be a La Sierra High School drama performance via Zoom on November 6th and 7th. Mr. Schwandt also stated that in the past week Norte Vista High School had a virtual choir concert. Mr. Schwandt expressed his gratitude to Ms. Kathleen Halsne for organizing the virtual choir performance. Mr. Schwandt recognized the seven students from the Alvord Unified School District that were accepted into 2020-21 Riverside Youth Council. The Alvord USD students are: Annie Jin and Jalisa Uduman (Hillcrest High School 11th Grade); Sophia Bohigian, Lesly Lim, & Michelle Vo (La Sierra High School 12th Grade); Wren Leyva and Elliott Serna (Norte Vista High School 10th grade). Mr. Schwandt expressed his gratitude to Assistant Superintendent of Educational Services, Dr. Sherri Kemp for all her hard work she has put forth with distance learning for the entire district.

Trustee Dr. Joanna Dorado stated it was an honor recognizing La Sierra High School that evening. Dr. Dorado also stated that she also received an invitation for La Sierra High School's drama performance called, "Game of Tiaras" taking place on November 6th and 7th; she invited everyone to attend. Dr. Dorado shared that she was invited to be a panelist alongside the new Riverside County of Education Superintendent, Dr. Edwin Gomez on November 12th to discuss the topics; navigating the politics of educational equity in this virtual world, school safety, and our new learning environment. Dr. Dorado stated she was proud to represent the district as a panelist. Dr. Dorado encouraged everyone to stay safe, reminded everyone that there are free lunches being distributed throughout the district, and to keep moving forward.

Trustee Mrs. Carolyn Wilson stated that it was nice for everyone to feel and see the positivity of the La Sierra High School recognition recipients. Mrs. Wilson stated that she is looking forward to when we can all be together once again to celebrate all the school recognition recipients. Mrs. Wilson expressed her gratitude to everyone who has donated to the Alvord Cares program as well as the employees that contribute every month from their paycheck deductions. Mrs. Wilson stated that this year for the holidays, the Alvord Cares program will be distributing gift cards instead of baskets. Mrs. Wilson stated that everyone's donations are still going forward and families' needs are being met. Mrs. Wilson shared that the Alvord Cares program will be meeting with the school sites and counselors to determine which families will benefit from the Alvord Cares holiday donations.

Superintendent Dr. Allan Mucerino stated that it is a privilege to serve our community. Dr. Mucerino stated that there are new skills that everyone is learning to succeed in this new learning

environment, and that it will be a positive aspect that comes out of this pandemic. Dr. Mucerino expressed his gratitude to all the La Sierra High School recognition recipients, certificated staff, classified staff, and volunteers who have put so much effort and hard work during this difficult time. Dr. Mucerino stated he hopes we will end the school year with in-person instruction. Dr. Mucerino expressed his gratitude to all the families for everything they are doing, and mentioned that we getting through this Pandemic together and we will come out of these circumstances better and stronger.

## **8. CONSENT AGENDA**

**Motion Passed:** Your Superintendent recommends approval of Consent Agenda items 8.a.1 through 8.d.5.

Passed with a motion by Ms. Lizeth Vega and a second by Mr. Robert Schwandt.

Yes	Dr. Joanna Dorado
Absent	Mrs. Julie Moreno
Yes	Mr. Robert Schwandt
Yes	Ms. Lizeth Vega
Yes	Mrs. Carolyn Wilson

### **a. Board of Education/Superintendent**

**1. Adopt Minutes - 10/13/20**

**2. Adopt Minutes - 10/22/20**

### **b. Administrative Services**

**1. Amend Agreement West Coast Arborists, Inc. District-Wide**

**2. Approve Agreement Forensic Analytical Consulting Services Alvord High School**

**3. Approve Agreement New Dimension General Construction, Inc. Various Sites**

**4. Approve Agreement Sandy Pringle Associates Inspection Consultants, Inc. La Sierra High School**

**5. Approve Agreement Sports Facilities Group, Inc. Hillcrest High School**

### **c. Business Services**

**1. Ratify Purchase Order List Number 7 - 2020-2021**

**2. Approve Revisions to Associated Student Body (ASB) Fundraisers List for 2020-2021**

**d. Educational Services**

- 1. Amend Professional Services Agreement Memo Galaxy Speech Care, LLC**
- 2. Amend Teletherapy Professional Development and Platform License Agreement PresenceLearning, Inc.**
- 3. Approve Professional Services Agreement ShowTix4U, Norte Vista High School**
- 4. Approve Riverside County Superintendent of Schools Agreement IN60263 - CTE Instructor Extra Duty Hours, Norte Vista High School**
- 5. Approve Agreement Imagine Learning, Expanded Learning**

**9. ACTION ITEMS**

**a. Report Out of Any Actions Taken in Closed Session**

Minutes:

Board President, Mrs. Carolyn Wilson stated there were no actions taken during Closed Session.

**b. Board of Education/Superintendent**

**1. Set Annual Organizational Meeting of Governing Board**

**Motion Passed:** Staff recommends setting the Regular Board Meeting scheduled on Thursday, December 17, 2020, as the date of the Annual Organizational Meeting of the Governing Board of the Alvord Unified School District.

Passed with a motion by Mr. Robert Schwandt and a second by Ms. Lizeth Vega.

Yes	Dr. Joanna Dorado
Absent	Mrs. Julie Moreno
Yes	Mr. Robert Schwandt
Yes	Ms. Lizeth Vega
Yes	Mrs. Carolyn Wilson

**2. Adopt Resolution No. 27 - Amended Conflict of Interest Code Pursuant to the Political Reform Act of 1974**

**Motion Passed:** It is recommended that the District adopt Resolution No. 27 adopting the amended Conflict of Interest Code pursuant to the Political Reform Act of 1974 and directing submittal to the District's code-reviewing body for approval.

Passed with a motion by Ms. Lizeth Vega and a second by Mr. Robert Schwandt.

Yes	Dr. Joanna Dorado
Absent	Mrs. Julie Moreno
Yes	Mr. Robert Schwandt

Yes Ms. Lizeth Vega  
Yes Mrs. Carolyn Wilson

### **3. Review Proposed Revisions to Board Policies and Administrative Regulations.**

**Motion Passed:** Review Proposed Revisions to Board Policies and Administrative Regulations

Passed with a motion by Mr. Robert Schwandt and a second by Ms. Lizeth Vega.

Yes Dr. Joanna Dorado  
Absent Mrs. Julie Moreno  
Yes Mr. Robert Schwandt  
Yes Ms. Lizeth Vega  
Yes Mrs. Carolyn Wilson

Minutes:

The Board of Education waived the second reading and adopted the Board Policies and Administrative Regulations.

#### **c. Administrative Services**

##### **1. Conduct Public Hearing - Annual and Five Year Report For Fiscal Year 2019/2020**

**Motion Passed:** "Notice of Public Hearing" was published on Alvord Unified School District's website to make the public aware of the 2019-2020 Annual and Five Year Report for Fiscal Year 2019/2020 and its availability for public inspection prior to the Board of Education meeting in compliance with Government Code Sections 66006 and 66001.

Passed with a motion by Ms. Lizeth Vega and a second by Dr. Joanna Dorado.

Yes Dr. Joanna Dorado  
Absent Mrs. Julie Moreno  
Yes Mr. Robert Schwandt  
Yes Ms. Lizeth Vega  
Yes Mrs. Carolyn Wilson

Minutes:

No public comment was made for the Public Hearing.

The Public Hearing was closed with a motion by Ms. Lizeth Vega and a second by Mr. Robert Schwandt.

Yes Dr. Joanna Dorado  
Absent Mrs. Julie Moreno  
Yes Mr. Robert Schwandt  
Yes Ms. Lizeth Vega  
Yes Mrs. Carolyn Wilson

## **2. Adopt Resolution No. 28 - Annual and Five Year Report - Fiscal Year 2019-2020**

**Motion Passed:** Board approval is requested for adoption of Resolution No. 28 Annual and Five-Year Report for Fiscal Year 2019-2020.

Passed with a motion by Mr. Robert Schwandt and a second by Ms. Lizeth Vega.

Yes	Dr. Joanna Dorado
Absent	Mrs. Julie Moreno
Yes	Mr. Robert Schwandt
Yes	Ms. Lizeth Vega
Yes	Mrs. Carolyn Wilson

## **3. Review Proposed Revisions to Board Policies and Administrative Regulations**

**Motion Passed:** Review Proposed Revisions to Board Policies and Administrative Regulations

Passed with a motion by Mr. Robert Schwandt and a second by Ms. Lizeth Vega.

Yes	Dr. Joanna Dorado
Absent	Mrs. Julie Moreno
Yes	Mr. Robert Schwandt
Yes	Ms. Lizeth Vega
Yes	Mrs. Carolyn Wilson

Minutes:

The Board of Education waived the second reading and adopted the Board Policies and Administrative Regulations.

### **d. Business Services**

#### **1. Adopt Resolution No. 29 - Authorization to Increase Districts Revolving Cash Account**

**Motion Passed:** Adopt Resolution No. 29 - Authorization to increase Alvord Unified School District's Revolving Cash Account from \$25,000.00 to a total account balance of \$45,000.00.

Passed with a motion by Ms. Lizeth Vega and a second by Mr. Robert Schwandt.

Yes	Dr. Joanna Dorado
Absent	Mrs. Julie Moreno
Yes	Mr. Robert Schwandt
Yes	Ms. Lizeth Vega
Yes	Mrs. Carolyn Wilson

#### **2. Adopt Resolution No. 30 - Resolution Authorizing and Approving the Borrowing of Funds For Fiscal Year 2020-21; The Issuance and Sale of a 2020-21 Tax and Revenue Anticipation Note Therefor and Participation in the Riverside County Office of Education Pooled Cross Fiscal Year 2020-21 Tax and Revenue Anticipation Notes Program**

**Motion Passed:** Staff requests Board approval of Resolution No. 30 which authorizes the district to participate in the Riverside County Office of Education Pooled Cross Fiscal Year 2020-21 Tax and Revenue Anticipation Notes Program.

Passed with a motion by Ms. Lizeth Vega and a second by Mr. Robert Schwandt.

Yes Dr. Joanna Dorado  
Absent Mrs. Julie Moreno  
Yes Mr. Robert Schwandt  
Yes Ms. Lizeth Vega  
Yes Mrs. Carolyn Wilson

## **e. Educational Services**

### **1. Adopt Annual Resolution No. 31 - Family Engagement Week**

**Motion Passed:** Board approval is requested for the adoption of Resolution No. 31 as an annual resolution for Family Engagement Week, November 16 -20, 2020.

Passed with a motion by Ms. Lizeth Vega and a second by Mr. Robert Schwandt.

Yes Dr. Joanna Dorado  
Absent Mrs. Julie Moreno  
Yes Mr. Robert Schwandt  
Yes Ms. Lizeth Vega  
Yes Mrs. Carolyn Wilson

### **2. Review Proposed Revisions to Board Policies and Administrative Regulations**

**Motion Passed:** Review Proposed New Board Policy BP 6157 Distance Learning

Passed with a motion by Ms. Lizeth Vega and a second by Mr. Robert Schwandt.

Yes Dr. Joanna Dorado  
Absent Mrs. Julie Moreno  
Yes Mr. Robert Schwandt  
Yes Ms. Lizeth Vega  
Yes Mrs. Carolyn Wilson

Minutes:

The Board of Education waived the second reading and adopted the Board Policies and Administrative Regulations.

## **f. Human Resources**

### **1. Approve Personnel Order No. 07-2020-2021**

**Motion Passed:** Board approval of Personnel Order No. 07 is requested.

Passed with a motion by Mr. Robert Schwandt and a second by Ms. Lizeth Vega.

Yes Dr. Joanna Dorado  
Absent Mrs. Julie Moreno

Yes Mr. Robert Schwandt  
Yes Ms. Lizeth Vega  
Yes Mrs. Carolyn Wilson

## **2. Review Proposed Revisions to Board Policies and Administrative Regulations**

**Motion Passed:** Review proposed revisions to Board Policies and Administrative Regulations.

Passed with a motion by Ms. Lizeth Vega and a second by Mr. Robert Schwandt.

Yes Dr. Joanna Dorado  
Absent Mrs. Julie Moreno  
Yes Mr. Robert Schwandt  
Yes Ms. Lizeth Vega  
Yes Mrs. Carolyn Wilson

Minutes:

The Board of Education waived the second reading and adopted the Board Policies and Administrative Regulations.

## **10. AGENDA ITEMS FOR FUTURE BOARD MEETINGS**

Minutes:

No agenda items were brought forth by the Board of Education for future Board Meetings.

## **11. ADJOURNMENT**

Minutes:

Board President, Mrs. Carolyn Wilson adjourned the meeting at 7:01 p.m.

Dr. Allan J. Mucerino  
Superintendent