



ALVORD UNIFIED SCHOOL DISTRICT
Attn.: Carmen Phillips
via Email

December 1, 2020

PROPOSAL

Please find below our proposal regarding instructional services for the Alvord Unified School District Expanded Learning program at 12 elementary and 4 middle schools as follows:

- 1) Proposed Total Not-to-Exceed Contract Amount for period January 1, 2021 to June 30, 2021: \$ 1,198,330.38.
- 2) Proposed Contract will be billed based on actual staff hours per following rates:
 - a. \$ 34.00/hour times 1,946 budgeted hours for Instructional Coaches
 - b. \$29.00/hour times 34,945.27 budgeted hours for Instructional Staff
 - c. An 11% Administrative Cost will be added to all staff billing to defray administrative and operations expenses related to the program provided.
- 3) All-inclusive Contract Amount:
 - a. The hourly rates above include all related expenditures, such as staff wages, payroll-related taxes and fees, instructional materials, staff training, etc.

Sincerely,

A handwritten signature in black ink, appearing to read "Eckart Seeber".

Eckart Seeber
Director

CREATIVE BRAIN LEARNING LLC



SCOPE OF SERVICES

Creative Brain Learning (CONSULTANT) will provide personnel, equipment, curriculum and materials necessary to provide supervision and instructional support as part of the Expanded Learning program at 12 elementary schools and 4 middle schools. Equipment, curriculum and materials will be provided for structured enrichment activities in various subjects. Personnel include Instructional Coaches, Instructional Staff and Substitutes. Instructors and Substitutes work directly with the students, while Instructional Coaches work with instructors and substitutes to ensure supervision and instructional support is of high quality.

CREATIVE BRAIN LEARNING LLC

CREATIVE BRAIN LEARNING
15790 PRAIRIE WAY
RIVERSIDE, CA 92508



BUDGET PROPOSAL

	Hours	Hourly Rate	Total Amount
Instructional Coach Hours			
Hours	1,946.00	\$ 34.00	\$ 66,164.00
Instructor Hours			
Hours	34,945.27	\$ 29.00	\$ 1,013,412.92
TOTAL			\$ 1,079,576.92
11% Admin Cost			\$ 118,753.46
Grand Total			<u>\$ 1,198,330.38</u>

CREATIVE BRAIN LEARNING LLC

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