

## Suggested Changes to 4000 Series Board Policies and Administrative Regulations

Number	BP/AR	Title	Suggested Changes
4040	BP/E	Employee Use of Technology	<p>(BP/E revised/new)</p> <p><i>Note: It is recommended that districts notify employees that they should have no expectation of privacy when using district equipment or technological resources. In City of Ontario v. Quon, the U.S. Supreme Court held that a search of an employee's pager messages was reasonable because the search was motivated by a legitimate work-related purpose and was not excessive in scope. In addition, the city had adopted a policy stating that employees should have no expectation of privacy or confidentiality when using city equipment.</i></p>
4112.2	BP/AR	Certification	<p>(BP/AR)</p> <p><i>Note: Under the authority granted by Education Code <a href="#">44252</a>, the Commission on Teacher Credentialing (CTC) establishes standards and procedures for the issuance and renewal of multiple subject, single subject, education specialist, and other credentials, certificates, and permits and approves applications. Pursuant to Education Code <a href="#">44251</a>, a preliminary credential is generally valid for five years, during which time the employee must complete the requirements for the clear credential in order to continue to serve in a certificated position. The clear credential must be renewed every five years, but renewal does not require completion of additional coursework or service requirements.</i></p> <p><i>Assignment to certain positions within the district may require additional qualifications. For example, see AR <a href="#">4112.22</a> - Staff Teaching English Learners, AR 4112.23 - Special Education Staff, and BP/AR 4113 - Assignment.</i></p>
4144	E	Formal Employee Complaint Procedure	<p>(E revised)</p> <p><i>Exhibits have been revised to reflect the step-by-step process and timeline for following the Formal Employee Complaint Procedure.</i></p>