



ALVORD UNIFIED SCHOOL DISTRICT CLASSIFIED JOB DESCRIPTION

MAINTENANCE SPECIALIST – PLUMBER (Salary Range – 42)

DEFINITION:

Under direction, performs ~~skilled~~ maintenance plumbing work in the repair, installation and alteration of various systems including but not limited to water, sewer, gas, irrigation, thermal heating systems and related ~~and sewage systems and related~~ equipment and facilities; and does related maintenance work as required.

ESSENTIAL FUNCTIONS:

Performs any combination of the following duties:

- ~~Makes routine plumbing related repairs to school facilities.~~
- Performs installations, repairs, and maintenance of ~~faucets, flush valves, toilet tanks, shower fixtures, sinks, dishwashers, drinking fountains, and similar fixtures.~~ plumbing fixtures, irrigation systems and components, and pool equipment.
- Maintains and repairs ~~hot~~ water heating systems.
- Runs lines and hooks up domestic hot water heaters, steam cookers, gas ranges and other gas appliances.
- Installs and repairs ~~to sewer, gas, water and irrigation~~ lines, vent pipes, and circulating pumps, ~~referring major systems needs to others.~~
- Checks all pipes and valves for leaks and monitors pressure.
- Clears stopped-up sewer lines and fixtures.
- ~~Sets irrigation control timers and monitors watering schedule.~~
- ~~Operates a trencher and other equipment as required.~~
- ~~Washes, scrubs, polishes vacuums and disinfect pool and accessories. Maintains the cleanliness of the pool areas including the decks, chlorine and mechanical rooms, storage rooms and surrounding areas.~~
- ~~Tests pool water on a regular schedule for chlorine and pH count. Makes adjustments to bring water to predetermined standards of purity and alkalinity.~~
- ~~Maintains daily pool records as required by the County Health Department. Reports any safety and fire hazards to supervisor.~~
- ~~Prepares, oversees and provides assistance for pool special events~~
- ~~Ensure the aquatic area is safe for general use.~~
- ~~Determines materials needed for specific jobs and initiate requisition for supplies, tools and other materials.~~
- Assists in developing plans and specifications.
- Assists in making job estimates regarding man-hours and cost of materials.
- Keep simple records of work performed.
- ~~May lead the work of department co-workers as required.~~
- ~~Cross-trains department co-workers as assigned for backup.~~
- Performs related duties as assigned.

LICENSE REQUIRED:

~~Must possess and maintain a valid California Driver's License and remain insurable at the standard insurance market rate.~~

DESIRABLE MINIMUM QUALIFICATIONS:

Knowledge, Skills Abilities:

- ~~The standard practices of the plumbing trade, including the materials, tools and procedures used in connection with water, heating and cooling systems and fixtures. Complete familiarity and knowledge of the Uniform Plumbing Code.~~
- Basic understanding of facility maintenance, common plumbing repair techniques, and safety precautions.
- Working knowledge of Federal, State and local laws, codes and regulations relating to plumbing, irrigation and pool maintenance, operation and safety.
- Sufficient writing skills to document maintenance activity. Ability to keep complex technical reports/records to a standard acceptable to regulatory agencies.
- Sufficient math skills to compute portions and weights.
- Ability to communicate and work productively and cooperatively with diverse groups within and outside the school, and exercise patience when dealing with internal and external customers in a manner that reflects positively on the organization.
- Ability to independently perform all of the essential duties of the position.
- Ability to interpret and explain District swimming pool policies, procedures, rules and regulations to other staff, students and other users.
- Ability to maintain pool chemistry and conditions in compliance with regulations and policies.
- Ability to perform duties with a focus on safety.
- Ability to plan and prioritize work in order to meet demanding schedules for use of facilities.
- Ability to work varying work shifts.
- The standard practices of the plumbing trade, include the materials, tools and procedures used in connection with water, heating and cooling systems and fixtures. Complete familiarity and knowledge of the Uniform Plumbing Code.
- Within six months of employment:
 - Common methods, tools, and equipment used in pool maintenance and in general maintenance work; systems and methods used to control chemicals in pool water, cleaning and filtering pool water, heating pool water and all related equipment used in swimming pool operation and tools and equipment used in general building maintenance work.
 - Working knowledge of the practices and procedures associated with maintenance, operation and upkeep of swimming pools and pool complexes.
 - Working knowledge of swimming pool water chemistry and the procedures and methods for testing.
 - Working knowledge of pool cleaning techniques including disinfecting and algae control and removal.

Ability to:

Work effectively with minimal supervision. Layouts, assemble, install, test, analyze malfunctions of, and repair plumbing systems. Understand and carry out oral and written directions. Read and follow blueprints. Work cooperatively with school personnel.

Licenses and Certificates:

Must possess and maintain a California Motor Vehicle Class C Driver's License and remain insurable at a standard insurance market rate. Must obtain and maintain a Certified Pool Operator's License and Water Safe Certificate within the first six months of employment.

Education:

High School Diploma or GED equivalent.

Experience:

Any combination of schooling and experience in the trade sufficient to assure the ability to perform work at a journeyman level.

WORKING CONDITIONS:

Environment:

- Noise
- Indoor and outdoor environment
- Subject to driving a vehicle to conduct work
- Exposure to adverse weather conditions

Physical Abilities:

- ~~Strength: Medium work – lifting, carrying, pushing and/or pulling up to approximately 60 pounds with frequent lifting and/or carrying of objects up to 25 pounds.~~
- Ability to stand and walk for sustained periods of time, walk up to 400 yards, and manipulate (lift, carry, move) heavy weights of up to 65 pounds on a regular basis. Requires the ability to push, pull and guide materials over 75 pounds.
- Climbing/working on scaffolding and ladders
- Dexterity of hands and fingers to operate specialized hand and power tools
- Reaching overhead, above the shoulders and horizontally
- Standing and walking for extended periods of time
- Bending, twisting at the waist
- Squatting, kneeling, crawling, lie on back
- Grip and grasp power tools
- Working at heights
- Hearing and speaking to exchange information
- Seeing to observe and perform repairs and read manuals
- Ability to work in varying temperature and humidity conditions.
- Within six months of employment: Ability to swim and ability to use underwater breathing apparatus to perform work.

Hazards:

- Working on ladder or scaffolding at heights
- Working in a cramped or restrictive work chamber
- Working around and with machinery having high speed moving parts
- Working with flammable materials
- Working with materials that are toxic and have strong odors
- Ability to respond to emergency

**ALVORD UNIFIED SCHOOL DISTRICT and the
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION and its
CHAPTER 339**

MEMORANDUM OF UNDERSTANDING

‘2019/2020 School Year Reclassifications’

September 29, 2020

This Memorandum of Understanding (“MOU”) is entered into by and between the Alvord Unified School District (“District”) and the California School Employees Association and its Chapter 339 (“CSEA”) (collectively “Parties”).

RECITALS:

In accordance with Article XII – Reclassification of the Collective Bargaining Agreement (CBA) between the Parties, the Reclassification Committee met to consider the reclassification requests for the 2019/2020 school year. A total of three (3) reclassification requests were timely submitted. Due to the COVID-19 Pandemic and subsequent District closure the Parties mutually agreed to extend the reclassification committee timelines for the Committee to properly and adequately address the reclassification requests.

IN ACCORDANCE WITH ARTICLE XII OF THE CBA, THE PARTIES HEREBY AGREE TO THE FOLLOWING RECLASSIFICATION REQUEST RESOLUTIONS:

1. The following reclassification requests and Reclassification committee Decisions are agreed to:

Employee	Current Classification	New Classification	Effective Date	Reclassification Committee Decision
Elizabeth Hlebo	Groundskeeper	Lead Groundskeeper	September 27, 2019	Approved
James Creacy Jr.	Maintenance Specialist – Pool Keeper	Maintenance Specialist – Plumber	October 1, 2019	Approved
Dustin Teel	Maintenance Specialist - Irrigation	Maintenance Specialist – Plumber	*Date of School Board Approval of revised Maintenance Specialist - Plumber job description	Approved
David Eady	Maintenance Specialist - Irrigation	Maintenance Specialist – Plumber	January 29, 2019	Approved

THE PARTIES FURTHER AGREE TO THE FOLLOWING:

2. **Maintenance Specialist – Plumber:** Per Article XII – Reclassification, Section 4(a) the Parties agree to modify the content of the Maintenance Specialist – Plumber job description attached herein as attachment A.

- a. The District agrees that those current unit members whom previously held the positions of *Maintenance Specialist – Pool Keeper* and *Maintenance Specialist – Irrigation* are specialists in their field and shall continue performing their current assignments in the *Maintenance Specialist – Plumber* classification until such a time as other *Maintenance Specialist – Plumbers* are able, qualified, and willing to perform those assignments.
 - b. The District agrees that current *Maintenance Specialist – Plumbers* shall be offered, but not require, the training, required to perform the newly added duties of the classification.
 - c. As of October 1, 2020, all new *Maintenance Specialist – Plumbers* will be required to meet the new qualifications of the position.
 - d. **Reclassified unit members in the *Maintenance Specialist – Plumber* classification shall be credited with their seniority earned in their previous position upon the effective date of their reclassification (see Para 1 herein).**
3. **Lead Groundskeeper: Per Article XII – Reclassification, Section 4(a) the Parties agree to modify the content of the Lead Groundskeeper job description attached herein as attachment B**
- a. **Reclassified unit member Elizabeth Hlebo shall have their seniority in the *Lead Groundskeeper* classification credited back to September 27, 2019.**

It is agreed and understood that this agreement is subject to all approvals required under CSEA policy 610.

Dated this 29th day of September 2020.

CSEA:


 Sosonja Howard-Mayo, Chapter President

 Joshua Fleming, Labor Relations Representative


 Brian Gernertt, Computer Tech II

DISTRICT:


 Bob Presby, Ed.D.,
 Asst. Superintendent, Human Resources


 LaShonda Owens, Director II, Human Resources


 Brett Heinbuch, Asst. Director, Fiscal Services