

# **Alvord Unified School District**

Board of Education Regular Meeting  
November 19, 2020, 4:00 PM  
Via Teleconference

## **MINUTES**

### **Attendance Taken at 4:00 PM:**

#### **Present:**

Mrs. Carolyn Wilson  
Ms. Lizeth Vega  
Dr. Joanna Dorado  
Mrs. Julie Moreno  
Mr. Robert Schwandt

### **1. BOARD MEETING VIA TELECONFERENCE**

#### **2. CALL TO ORDER - 4:00 p.m.**

Minutes:

Board President, Mrs. Carolyn Wilson called the meeting to order at 4:01 p.m.

##### **a. Establishment of Quorum**

##### **b. Pledge of Allegiance**

##### **c. Public Comment**

Minutes:

No public comment for this portion of the meeting.

### **3. ADJOURN TO CLOSED SESSION**

Minutes:

Board President, Mrs. Carolyn Wilson adjourned to Closed Session at 4:03 p.m.

#### **a. CLOSED SESSION**

##### **1. Student Discipline Cases Pursuant to Education Code 48912 & 48918 - Student Disciplinary Actions**

**2. Public Employee  
Appointment/Assignment/Reassignment/Discipline/Dismissal/Release  
(Government Code 54957):**

**3. Conference with Labor Negotiator Pursuant to Government Code 54957.6**

**4. Conference with Real Property Negotiator Pursuant to Government Code  
54956.8**

**5. Conference with Legal Counsel- Anticipated Litigation (Government Code  
54956.9(b)(1))**

**6. Superintendent Evaluation**

**7. Liability Claim**

**4. RECONVENE TO PUBLIC SESSION- 6:00 p.m.**

Minutes:

Board President, Mrs. Carolyn Wilson reconvened the meeting at 6:07 p.m.

**5. INTRODUCTORY PROCEDURES**

**a. Call to Order and Welcome**

**b. Pledge of Allegiance**

**c. Ward 6 Update**

Minutes:

Councilmember Mr. Jim Perry expressed his appreciation to the Board of Education for inviting him to speak at the board meeting. Mr. Perry stated that the City of Riverside has contributed to many programs with CARES Act Funding. Mr. Perry stated that some of the programs the City of Riverside has contributed to are; business assistance, rent assistance, diaper drives, and COVID-19 testing. Mr. Perry stated there has been a large number of people being tested at City of Riverside sponsored testing sites. Mr. Perry stated improvement has been made regarding homelessness on Magnolia Avenue. Mr. Perry also stated that the police department has made some large-scale arrests on Magnolia Avenue and expressed his appreciation to Riverside Police Lieutenant Payne for initiating the arrests. Mr. Perry stated that litigation has been filed against the property owner of the gas station on the corner of La Sierra Avenue and Magnolia Ave. Mr. Perry also stated that construction is continuing on Magnolia Avenue and will hopefully be completed by Christmas. Mr. Perry stated that the pandemic has affected many businesses and the Tyler Galleria has seen a decline in sales. Mr. Perry shared that Northgate Market provided meals to 850 families at La Sierra Park on November 7, 2020. Mr. Perry shared an image of a mural of Myra Linn that is almost complete, near Myra Linn Elementary School.

#### **d. Public Comment**

Minutes:

Public comment was received by e-mail.

Ms. Maria Lopez, an Alvord USD parent expressed concern regarding parents being notified if there are any positive COVID-19 cases at school sites. Ms. Lopez stated that she and other parents would like to receive updates concerning positive cases throughout the district. Ms. Lopez also stated she would like reassurance that all safety measures are taking place for district staff members.

#### **6. BOARD OF EDUCATION/ SUPERINTENDENT COMMENTS**

Minutes:

Trustee Ms. Lizeth Vega shared information regarding testing sites and food box distributions sponsored by the City of Riverside. Ms. Vega stated the American Red Cross is low on blood supply and encouraged everyone to donate blood at the blood drives taking place in December. Ms. Vega stated that there will be a baby formula drive provided by the His Daughter's House organization. Ms. Vega also shared information regarding mobile COVID-19 testing taking place each week at each Ward in the City of Riverside. The mobile testing site is open between 9:00 a.m. to 4:00 p.m. and registration is encouraged but not required. Ms. Vega also shared that she is taking part in the Family Engagement Literacy Club.

Trustee Mr. Robert Schwandt shared that he spoke at a La Sierra Business Community meeting and provided an update regarding Alvord USD. Mr. Schwandt stated he received positive feedback from a parent who attended the meeting, regarding being notified promptly of a COVID issue at a school site. Mr. Schwandt congratulated Dr. Mucerino and his team for their hard work. Mr. Schwandt shared that we have a student named Carissa Fong from Hillcrest High School who is a semifinalist in receiving a National Merit Scholarship. Mr. Schwandt shared that Norte Vista Band had a virtual concert and La Sierra High School had a drama performance called the, "Game of Tiaras". Mr. Schwandt stated he enjoyed both virtual performances.

Trustee Mrs. Julie Moreno stated she is happy to be back and expressed her excitement regarding La Sierra High School's recognitions at the last board meeting. Mrs. Moreno congratulated all of La Sierra High School's recognition recipients. Mrs. Moreno also stated that she is proud of the family engagement opportunities school sites are providing to our families during the pandemic. Mrs. Moreno wished everyone a Happy Thanksgiving and encouraged everyone to stay safe.

Trustee Dr. Joanna Dorado expressed her appreciation to all the hard work the Family Engagement Department has put forth during the pandemic. Dr. Dorado shared that she had the opportunity to present to La Sierra High School parents regarding the importance of financial aid, scholarships, tuition information, and tips for applying for college. During the meeting, Dr. Dorado also shared information regarding the California Promise Program, which allows students to attend their first year of community college for free. Dr. Dorado expressed her gratitude to Dr. Cabeza, Mr. Lyle, Mr. Schwandt, and the Family Engagement

facilitators for making her feel comfortable. Dr. Dorado encouraged families to discuss opportunities for students regarding college beyond the COVID pandemic.

Trustee Mrs. Carolyn Wilson expressed her excitement and shared that the Alvord Cares program was able to provide meals for our families in need for the Thanksgiving holiday. Mrs. Wilson reminded everyone that we are supporting our McKinney-Vento students and encouraged our families to contact their school or the district office for assistance. Mrs. Wilson stated that the Alvord Cares program has purchased a large number of gift cards for our families in need. Mrs. Wilson expressed her gratitude to Dr. Sherri Kemp and her team, as well as Donna Webster, Tim Webster, Debbie Mitchell, and everyone who helps with the Alvord Cares program. Mrs. Wilson wished everyone a Happy Thanksgiving and encouraged everyone to enjoy their time off.

Superintendent Dr. Allan Mucerino stated he commends the Board of Education for the hard work they do in the community. Dr. Mucerino stated that it is a privilege to work alongside the Alvord USD Board of Education. Dr. Mucerino also stated that they are exploring options to provide greater access to district provided meals to our families. Dr. Mucerino shared that Family Engagement participation is at an all-time high. Dr. Mucerino expressed his gratitude to Dr. Sherri Kemp, Alejandro Cisneros, Georgina Ramirez, Sandy Fielding, and the Educational Services team for their hard work. Dr. Mucerino shared that he is aware of the frustration families' are encountering with the closure of schools. Dr. Mucerino stated that superintendents in the county are advocating to the state for the reopening of schools. Dr. Mucerino stated he is hoping we have the opportunity to open schools on January 19, 2021 and that topic will be revisited in January. Dr. Mucerino stated we currently have our severe and moderately disabled children on campuses. Dr. Mucerino also stated that the district has implemented a COVID-19 dashboard with information regarding schools that are open to students. Dr. Mucerino shared that he is being tested weekly for COVID and our employees have also begun to be tested. Dr. Mucerino wished everyone a Happy Thanksgiving and encouraged everyone to be safe and follow the safety guidelines.

## **7. CONSENT AGENDA**

**Motion Passed:** Your Superintendent recommends approval of Consent Agenda items 7.a.1 through 7.e.1.

Passed with a motion by Mrs. Julie Moreno and a second by Ms. Lizeth Vega.

Yes Dr. Joanna Dorado

Yes Mrs. Julie Moreno

Yes Mr. Robert Schwandt

Yes Ms. Lizeth Vega

Yes Mrs. Carolyn Wilson

Minutes:

Board President, Mrs. Carolyn Wilson reported that the Board of Education would be pulling Agenda Item 7.b.4. from the Consent Agenda.

### **a. Board of Education/Superintendent**

#### **1. Adopt Minutes - 11/5/20**

**b. Administrative Services**

- 1. Ratify Agreement - FC & Sons Roofing, Inc. - Arlanza Elementary School**
- 2. Amend Agreement - Ram Plumbing Heating & Air, Inc. - District-Wide**
- 3. Approve Agreement - Athletic Field Engineering Sports (AFE Sports) - Hillcrest High School**
- 4. Approve Agreement - Efrain Rubio - La Sierra High School - **PULLED****
- 5. Approve Agreement - Michael Berger Creative - District-Wide**

**c. Business Services**

- 1. Ratify Purchase Order List Number 8 - 2020-2021**
- 2. Amend Agreement between Piper Sandler & Co. and Alvord Unified School District for Financial Advisory Services**
- 3. Approve Warrant Listing for the month of October 2020**
- 4. Report of Receipts for October 2020**

**d. Educational Services**

- 1. Amend Agreement – Renaissance - Valley View Elementary**
- 2. Approve School Plans for Student Achievement (SPSA)**
- 3. Agreement with Riverside County Office of Education for Coaching for Cultural Success Services**
- 4. Approve Riverside County Superintendent of Schools Agreement IN60280 - CTE Instructor Extra Duty Hours, La Sierra High School**
- 5. Approve Riverside County Superintendent of Schools Agreement IN60281 - CTE Instructor Extra Duty Hours, La Sierra High School**
- 6. Approve Riverside County Superintendent of Schools Agreement IN70000 for Instructional Services through the Community School Program**
- 7. Agreement - LogMeIn USA, Inc. - Information Technology Department**

**e. Human Resources**

- 1. Amend Memorandum of Understanding - Riverside County Superintendent of Schools**

## 8. ACTION ITEMS

### a. Report Out of Any Actions Taken in Closed Session

Minutes:

Board President, Mrs. Carolyn Wilson reported that no actions were taken during Closed Session.

### b. Administrative Services

#### 1. Review Proposed Revisions to Board Policies and Administrative Regulations

**Motion Passed:** Review Proposed Revisions to Board Policies and Administrative Regulations

Passed with a motion by Mr. Robert Schwandt and a second by Mrs. Julie Moreno.

Yes Dr. Joanna Dorado

Yes Mrs. Julie Moreno

Yes Mr. Robert Schwandt

Yes Ms. Lizeth Vega

Yes Mrs. Carolyn Wilson

Minutes:

The Board of Education waived the second reading and adopted the Board Policies and Administrative Regulations.

### c. Business Services

#### 1. Adopt Resolution No. 32 - American West Restaurant Group DBA Pizza Hut Piggyback for 2020-2021

**Motion Passed:** Adopt Resolution No. 32 authorizing Alvord Unified School District to piggyback on the cooperative agreement identified as Val Verde Unified School District - American West Restaurant Group, DBA Pizza Hut Branded Pizza Products Ready to Serve RFP No. 2019/2020-03, for the procurement of ready to serve pizza for the 2020-2021 school year.

Passed with a motion by Mr. Robert Schwandt and a second by Ms. Lizeth Vega.

Yes Dr. Joanna Dorado

Yes Mrs. Julie Moreno

Yes Mr. Robert Schwandt

Yes Ms. Lizeth Vega

Yes Mrs. Carolyn Wilson

#### 2. Award Contract - American West Pizza Group DBA Pizza Hut Piggyback/Cooperative Agreement for 2020-2021

**Motion Passed:** Award contract between American West Restaurant Group DBA Pizza Hut and Alvord Unified School District for the purchase of Branded Pizza Products Ready to Serve. This agreement is to piggyback on a cooperative agreement identified as Val Verde Unified School District - American West

Restaurant Group, DBA Pizza Hut Branded Pizza Products Ready to Serve RFP No. 2019/2020-03.

Passed with a motion by Mr. Robert Schwandt and a second by Ms. Lizeth Vega.

Yes Dr. Joanna Dorado

Yes Mrs. Julie Moreno

Yes Mr. Robert Schwandt

Yes Ms. Lizeth Vega

Yes Mrs. Carolyn Wilson

#### **d. Educational Services**

##### **1. Review Proposed Revisions to Board Policies and Administrative Regulations**

**Motion Passed:** Review Proposed Revisions to Board Policies and Administrative Regulations

Passed with a motion by Mr. Robert Schwandt and a second by Ms. Lizeth Vega.

Yes Dr. Joanna Dorado

Yes Mrs. Julie Moreno

Yes Mr. Robert Schwandt

Yes Ms. Lizeth Vega

Yes Mrs. Carolyn Wilson

Minutes:

The Board of Education waived the second reading and adopted the Board Policies and Administrative Regulations.

#### **e. Human Resources**

##### **1. Approve Personnel Order No. 08-2020-2021**

**Motion Passed:** Board approval of Personnel Order No. 08 is requested. Passed with a motion by Mrs. Julie Moreno and a second by Mr. Robert Schwandt.

Yes Dr. Joanna Dorado

Yes Mrs. Julie Moreno

Yes Mr. Robert Schwandt

Yes Ms. Lizeth Vega

Yes Mrs. Carolyn Wilson

Minutes:

Trustee Mr. Robert Schwandt requested page 6 of the Personnel Order be removed for a separate vote.

##### **Approval of Personnel Order No. 08 with only page 6.**

**Motion Passed:** Board approval of Personnel Order No. 08 with only page 6.

Passed with a motion by Mrs. Julie Moreno and a second by Ms. Lizeth Vega.

Yes Dr. Joanna Dorado

Yes Mrs. Julie Moreno

Abstain Mr. Robert Schwandt

Yes  
Yes

Ms. Lizeth Vega  
Mrs. Carolyn Wilson

## **9. DISCUSSION/INFORMATION ITEMS**

### **a. Administrative Services**

#### **1. District-Wide Facilities Report**

Minutes:

Executive Director, Administrative Services, Mr. Kevin Emenaker provided the Board of Education a presentation of the District Wide Facilities Report and Safety Measures update.

## **10. AGENDA ITEMS FOR FUTURE BOARD MEETINGS**

Minutes:

Trustee Dr. Joanna Dorado stated she would like to discuss the topic of Early Childhood Education at a future board meeting.

Board President, Mrs. Carolyn Wilson asked Dr. Dorado if it would be acceptable to discuss Early Childhood Education at the January board meeting.

Trustee Dr. Joanna Dorado agreed.

## **11. ADJOURNMENT**

Minutes:

Board President, Mrs. Carolyn Wilson adjourned the meeting at 6:58 p.m.

Dr. Allan J. Mucerino  
Superintendent