

Statement of Work for Agreement to Administrate the Greatness Within – Multi-Cultural Program to Alvord Unified School District

Date	Services Performed By:	Services Performed For:
February 19, 2021	Community Now 28604 Maranda Ct. Moreno Valley, CA 92555	Alvord Unified School District 9 KPC Parkway Corona, CA 92879

Proposal:

This document serves as a proposal from Community Now (CN) to Alvord Unified School District (AUSD), to operate the Greatness Within Academy: Multi-Cultural Program.

The Greatness Within Academy will provide participants with general knowledge of multi-cultural history/experiences, Social Emotional Learning Skills, and Adverse Childhood Experiences. The objective of this program will be that participants will apply this information to their daily lives and be equipped with positive coping skills.

Period of Performance

The Services shall commence as agreed to upon establishment of an MOU between Alvord Unified School District and Community Now for the 2021-22 school year (July 2021 – May 2022).

Scope of Work

A pre and post survey will provide a baseline of cultural and social-emotional intelligence to show the impact of the Greatness Within program within the participants.

Community Now will provide an integrated learning experience for students in 7th-12th grades which includes: 9 Saturday Sessions in duration of 2 hours each. Healthy Snacks will be provided. See list of sessions and timeline below:

Greatness Within Saturday Academy

Session 1

- Afro Latinos in History
- SEL: Building Positive Coping Skills around Anxiety

Session 2

- Famous African American with disabilities
 - SEL: Building Healthy Relationships
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Session 3

- History of relationships of African Americans and Native Americans
- SEL: Preparing for the future

Session 4

- Participate in Day of Inclusion event.

Session 5

- Civil Rights Movement
- SEL: Self-Identity

Session 6

- Collaboration with other community organizations to celebrate Black History Month activities

Session 7

- Women in History
- SEL: Self Awareness

Session 8

- Afro Asian history and relationship with African American community and Asian American community
- SEL: Community Connections

Session 9

- LGBTQ Contributions
- End of the year celebration

Deliverables

1. Photo documentation of Greatness Within events and activities
2. Participant survey results and analysis
3. Attendance Roster for each session

Contractor Responsibilities

Contractor basic responsibilities are outlined under the Statement of Work. The contractor certifies that we are capable of all work in said scope upon establishment of an MOU between Alvord Unified School District and Community Now.

Client Responsibilities

1. Alvord Unified School District encourages school site and/or virtual participation.
2. Community Now has permission to take photo documentation of activities in accordance with board policies and district regulations.
3. Encourage a welcoming environment to Community Now staff by school site administrators and staff.
4. Provide on-site locations and virtual platform for participants.

Fee Schedule per School Site

The total value for the Services pursuant to this Proposal shall not exceed \$25,000.00 unless otherwise agreed to by both parties via the project change control procedure, as outlined within. A PCR will be issued specifying the amended value.

Contractor will provide billing based on the following functional/rate structure.

Greatness Within Academy		
Item description	Number of Hours	Amount
9: 2-hour Saturday Academy Sessions (set up /breakdown included) up to 25 participants	27	21,410.00
Healthy Snacks (Cultural Cooking Demo-30 minutes each session, when applicable)	9	1,000.00
Supplies/Materials	NA	250.00
Administration: Curriculum/Surveys	36	2,340.00
Contract Total	72	25,000.00

Upon completion of this Performance Period, Contractor and Client will have the option to renew this agreement for an additional then-stated number of hours at the then-current hourly rate for those resources identified.

Out-of-Pocket Expenses / Invoice Procedures

Client will be invoiced for the activities and services after services have been rendered. Standard Contractor invoicing is assumed to be acceptable. Invoices are Due Upon Receipt.

Invoices shall be submitted referencing Community Now's Contract Number to the address indicated above. Each invoice will reflect charges for the time being billed and cumulative figures for previous periods. Terms of payment for each invoice are due upon receipt by Client of a proper invoice. Contractor shall provide Client with details to support its invoices, including pictures for services performed and expense receipts and justifications for authorized expenses, unless otherwise agreed to by the parties.

Completion Criteria

Contractor shall have fulfilled its obligations when any one of the following first occurs:

- Contractor accomplishes the Contractor activities described within this SOW, including delivery to Client of the materials listed in the Section entitled "Deliverable Materials," and Client accepts such activities and materials without unreasonable objections. No response from Client within 2-business days of deliverables being delivered by Contractor is deemed acceptance.
- Contractor and/or Client has the right to cancel services or deliverables not yet provided with 60 day written notification.

Project Change Control Procedure

The following process will be followed if a change to this SOW is required:

- A Project Change Request (PCR) will be the vehicle for communicating change. The PCR must describe the change, the rationale for the change, and the effect the change will have on the project.
- The designated Project Manager of the requesting party (Contractor or Client) will review the proposed change and determine whether to submit the request to the other party.
- Both Project Managers will review the proposed change and approve it for further investigation or reject it. Contractor and Client will mutually agree upon any charges for such investigation, if any. If the investigation is authorized, the Client Project Managers will sign the PCR, which will constitute approval for the investigation charges. Contractor will invoice Client for any such charges. The investigation will determine the effect that the implementation of the PCR will have on SOW price, schedule and other terms and conditions of the Agreement.
- Upon completion of the investigation, both parties will review the impact of the proposed change and, if mutually agreed, a Change Authorization will be executed.
- A written Change Authorization and/or PCR must be signed by both parties to authorize implementation of the investigated changes.

IN WITNESS WHEREOF, the parties hereto have caused this SOW to be effective as of the day, month and year first written above.

Community Now

Alvord Unified School District

Name: Nakita Hooper

Name: Sherri Kemp, Ed.D

Signature: *Nakita Hooper*

Signature:

Title: Contract Administrator

Title: Assistant Superintendent, Educational Services

Date: April 8, 2021

Date: