



ALVORD UNIFIED SCHOOL DISTRICT
Attn.: Carmen Phillips
via Email

April 14, 2021

PROPOSAL

Please find below our proposal regarding instructional services for the Alvord Unified School District Expanded Learning Summer Program 2021.

Part A: Program Period June 2021

- 1) Proposed Total Not-to-Exceed Contract Amount for period June 2021: \$ 61,804.80.
- 2) Proposed Contract will be billed based on actual staff hours per following rates:
 - a. \$29.00/hour times 1920 budgeted hours for Instructional Staff at 3 elementary schools and 1 middle school per attached budget sheet.
 - b. An 11% Administrative Cost will be added to all staff billing to defray administrative and operations expenses related to the program provided.
- 3) All-inclusive Contract Amount:
 - a. The hourly rates above include all related expenditures, such as staff wages, payroll-related taxes and fees, instructional materials, staff training, etc.

Part B: Program Period July 2021

- 1) Proposed Total Not-to-Exceed Contract Amount for period July 2021: \$ 142,559.52.
- 2) Proposed Contract will be billed based on actual staff hours per following rates:
 - a. \$ 34.00/hour times 120 budgeted hours for Instructional Coaches.
 - b. \$ 29.00/hour times 4288 budgeted hours for Instructional Staff at 14 elementary school sites and 4 middle school sites per attached budget sheet.
 - c. An 11% Administrative Cost will be added to all staff billing to defray administrative and operations expenses related to the program provided.
- 3) All-inclusive Contract Amount:
 - a. The hourly rates above include all related expenditures, such as staff wages, payroll-related taxes and fees, instructional materials, staff training, etc.

CREATIVE BRAIN LEARNING LLC

CREATIVE BRAIN LEARNING
15790 PRAIRIE WAY
RIVERSIDE, CA 92508



Sincerely,

A handwritten signature in black ink, appearing to read "Eckart Seeber".

Eckart Seeber
Director

SCOPE OF SERVICES

Creative Brain Learning (CONSULTANT) will provide personnel, equipment, curriculum and materials necessary to provide supervision and instructional support as part of the Expanded Learning Summer Program at a total of 14 elementary schools and 4 middle schools.

Equipment, curriculum and materials will be provided for structured enrichment activities in various subjects. Personnel include Instructional Coaches, Instructional Staff and Substitutes. Instructors and Substitutes work directly with the students, while Instructional Coaches work with instructors and substitutes to ensure supervision and instructional support is of high quality.

CREATIVE BRAIN LEARNING LLC

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BUDGET PROPOSAL
PART A: JUNE 2021

<i>Creative Brain Learning Personnel June 2021</i>										
Program	Period	# Sites	# Hours Per Day	Hourly Rate to CBL	Total Costs (per person/per day)	# Days *	# Staff	Total Costs		Total Hours
Elem. Non-Funded	June	3	6.5	\$29.00	\$188.50	16	15	\$ 45,240.00		1560
Middle Non-Funded	June	1	4.5	\$29.00	\$130.50	16	5	\$ 10,440.00		360
								\$ 55,680.00	Subtotal	1920
								Total Staff Costs	\$ 55,680.00	
								Admin. Costs	\$ 6,124.80	
								TOTAL CONTRACT	\$ 61,804.80	

BUDGET PROPOSAL
PART A: JULY 2021

<i>Creative Brain Learning Personnel July 2021</i>										
Program	Period	# Sites	# Hours Per Day	Hourly Rate to CBL	Total Costs (per person/per day)	# Days *	# Staff	Total Costs		Total Hours
Elem. Non-Funded	July	3	6.5	\$29.00	\$188.50	8	15	\$ 22,620.00		780
Middle Non-Funded	July	1	4.5	\$29.00	\$130.50	8	5	\$ 5,220.00		180
								\$ 27,840.00	Subtotal	960
Elem. ASES Funded	July	11	6.5	\$29.00	\$188.50	8	55	\$ 82,940.00		2860
Middle ASES Funded	July	3	4.5	\$29.00	\$130.50	8	13	\$ 13,572.00		468
								\$ 96,512.00		3328
CBL Supervisors (QAC's)	July	ALL	7.5	\$34.00	\$255.00	8	2	\$ 4,080.00		120
								\$ 100,592.00	Subtotal	
								Total Staff Costs	\$ 128,432.00	
								Admin. Costs	\$ 14,127.52	
								TOTAL CONTRACT	\$ 142,559.52	

CREATIVE BRAIN LEARNING LLC