

# **Alvord Unified School District**

Board of Education Regular Meeting  
May 20, 2021, 4:00 PM  
District Office Board Room

9 KPC Parkway, Corona, CA 92879

## **MINUTES**

### **Attendance Taken at 4:00 PM:**

#### **Present:**

Ms. Lizeth Vega  
Dr. Joanna Dorado  
Mrs. Julie Moreno  
Mr. Robert Schwandt  
Mrs. Carolyn Wilson

### **1. BOARD MEETING VIA TELECONFERENCE**

### **2. CALL TO ORDER - 4:00 p.m.**

Minutes:

Board President, Ms. Lizeth Vega called the meeting to order at 4:02 p.m.

#### **a. Establishment of Quorum**

#### **b. Pledge of Allegiance**

#### **c. Public Comment**

Minutes:

No public comment was received for this portion of the meeting.

### **3. ADJOURN TO CLOSED SESSION**

Minutes:

Board President, Ms. Lizeth Vega adjourned to Closed Session at 4:03 p.m.

#### **a. CLOSED SESSION**

**1. Student Discipline Cases Pursuant to Education Code 48912 & 48918 - Student Disciplinary Actions**

**2. Public Employee**

**Appointment/Assignment/Reassignment/Discipline/Dismissal/Release (Government Code 54957):**

**3. Conference with Labor Negotiator Pursuant to Government Code 54957.6**

**4. Conference with Real Property Negotiator Pursuant to Government Code 54956.8**

**5. Conference with Legal Counsel- Anticipated Litigation (Government Code 54956.9(b)(1))**

**6. Superintendent Evaluation**

**7. Liability Claim**

**1. Liability Claim 20-21-300**

**Motion Passed:** Approve Liability Claim 20-21-300

Passed with a motion by Mrs. Carolyn Wilson and a second by Ms. Lizeth Vega.

Yes Dr. Joanna Dorado  
Yes Mrs. Julie Moreno  
Yes Mr. Robert Schwandt  
Yes Ms. Lizeth Vega  
Yes Mrs. Carolyn Wilson

**4. RECONVENE TO PUBLIC SESSION- 6:00 p.m.**

Minutes:

Board President, Ms. Lizeth Vega reconvened the meeting at 6:05 p.m.

**5. INTRODUCTORY PROCEDURES**

**a. Call to Order and Welcome**

**b. Pledge of Allegiance**

**c. Public Comment**

Minutes:

No public comment was received for this portion of the meeting.

**6. SPECIAL RECOGNITION - Stokoe Elementary School**

Minutes:

Stokoe Elementary School Principal, Francine Ramirez recognized the following individuals:

**Student of the Month:** Matalibey Sow

**Certificated Employee of the Month:** Erica Ferris

**Classified Employee of the Month:** Melissa Alcantar

**Volunteer of the Month:** Lorena Diaz

## **7. 2021 DELL SCHOLARS RECOGNITION**

Minutes:

La Sierra High School AVID Coordinator, Mr. Eric Pearson recognized the following students who were selected as the 2021 Dell Scholars scholarship recipients from La Sierra High School:

Ms. Susana Ochoa

Ms. Elizabeth Lopez

Ms. Maria Rodriguez

## **8. EMPLOYEE RECOGNITIONS**

### **a. Recognize 2022 Teachers of the Year**

Minutes:

The Alvord Unified School District staff recognized and congratulated the following individuals for being chosen as Teachers of the Year for 2022:

Arlanza Elementary

Collett Elementary

Foothill Elementary

La Granada Elementary

Lake Hills Elementary

McAuliffe Elementary

Myra Linn Elementary

Orrenmaa Elementary

Promenade Elementary

Rosemary Kennedy Elementary

Stokoe Elementary

Terrace Elementary

Twinhill Elementary

Valley View Elementary

Arizona Middle

Loma Vista Middle

Villegas Middle

Wells Middle

Alternative Ed. High

Alvord High

Hillcrest High

Arianna Runquist

Sydney Quick

Erika Willenborg

Jaqueline Cespedes

Shirley Torrice

Miguel Capinpin

Valeria Davis-Clemons

Monica Eppinger

Gwendolyn Young

Jennifer Guy

Kellie Richmond

Diana Villanueva

Shana Gutierrez

Jennifer Robbins

Minhwa Suh

Saundra Antonio

Imelda Ventura

Tom Butorac

Stephen Enriquez

Michele Spratley

Erica Serna

La Sierra High  
Norte Vista High

Jennifer Allen  
Richard Dean

**b. Recognize 2021 Teachers of the Year**

Minutes:

The Alvord Unified School District staff recognized and congratulated the following individuals for being chosen as Teachers of the Year for 2021:

Arlanza Elementary	Cynthia Gonzalez Madrigal
Collett Elementary	Nancy Loftus
Foothill Elementary	Marcela Vasquez
La Granada Elementary	Kristy Cordova
Lake Hills Elementary	Candice Wynn
McAuliffe Elementary	Dr. Sharon Bennett
Myra Linn Elementary	Yesenia Ramirez
Orrenmaa Elementary	Anton Kritzer
Promenade Elementary	Kelly Gentis
Rosemary Kennedy Elementary	Meghan Martinez
Stokoe Elementary	Joanna Vasquez
Terrace Elementary	Aimee Valentine
Twinhill Elementary	Rachael Bales
Valley View Elementary	Sandra Aguilar
Arizona Middle	Johanna Newman
Loma Vista Middle	Bethany Rivera
Villegas Middle	Carrie Fowler
Wells Middle	Lydia Song
Alternative Ed. High	Mark Recktenwald
Alvord High	Dirk Schultz
Hillcrest High	Stephen Mason
La Sierra High	John Bussman
Norte Vista High	Kerry Geyer-Villanueva

**c. Recognize 2020 Site Support Employees of the Year**

Minutes:

The Alvord Unified School District recognized and congratulated the following individuals for being chosen as Site Support Employees of the Year for 2020:

Arlanza Elementary	Kristen Barba	Speech Therapist
Collett Elementary	SylvieVirgen	Resource Specialist
Foothill Elementary	Christina Moreno	Instructional Coach
La Granada Elementary	Sandra Ruiz	Counselor
Lake Hills Elementary	Laurel Flores	Speech Therapist
McAuliffe Elementary	Hilary Ness	Speech Therapist
Myra Linn Elementary	Shelley Mellentine	Literacy Teacher
Promenade Elementary	Soha Sjostrom	Resource Specialist
Rosemary Kennedy Elem.	Karen Wang	Instructional Coach
Stokoe Elementary	Cecilia Vu-Nguyen	Resource Specialist

Terrace Elementary	Carla Calderon	Instructional Coach
Twinhill Elementary	Shelley Mellentine	Literacy Teacher
Valley View Elementary	Pete Gennaro	Resource Specialist
Arizona Middle	Ujima Thompson	OCI Teacher
Loma Vista Middle	Andrea Coons	Instructional Coach
Villegas Middle	Linda Stager	Psychologist
Wells Middle	Arturo Ramirez	OCI Teacher
Alt. Ed. High	Patricia Ike	Psychologist
Hillcrest High	Amy Waldman	Librarian
La Sierra High	Sarah Huber	Instructional Coach
Norte Vista High	Shawn Marshall	IB Coordinator

#### **d. Recognize 2020 School Counselors of the Year**

Minutes:

The Alvord Unified School District recognized and congratulated the following individuals for being chosen as the School Counselors of the Year for 2020:

Elementary School Counselor	Kristine Galvan
Middle School Counselor	Erika Zamora
High School Counselor	Pam Prescott

#### **e. Recognize 2020 Site Classified Employees of the Year**

Minutes:

The Alvord Unified School District recognized and congratulated the following individuals for being chosen as their site Classified Employees of the Year for 2020:

Arlanza Elementary	Lorena Lopez,	Community Worker
Collett Elementary	Juan Cruz Sanchez	Head Custodian I
Foothill Elementary	Natalia Vazquez	Bilingual Clerk Typist I
La Granada Elementary	Imelda Lemon	Secretary
Lake Hills Elementary	Alejandro Salinas	Head Custodian I
McAuliffe Elementary	Tracy Woolery	Head Custodian I
Myra Linn Elementary	Maria Vargas	Secretary
Promenade Elementary	Lilivet Espinoza	Preschool Special Ed. Asst.
Rosemary Kennedy Elem.	Roger Garcia	Head Custodian I
Stokoe Elementary	Charlene Muro	Library Asst. I
Terrace Elementary	Jessica Gutierrez	Clerk Typist I
Twinhill Elementary	Grace Ledesma	Secretary
Valley View Elementary	Amelia Torres	Secretary
Arizona Middle	Rey Felix	Head Custodian II
Loma Vista Middle	Tammy McGregor	Secretary
Villegas Middle	Susan Dalton	Special Ed. Asst. I
Wells Middle	Antonio M. Fernandez	Head Custodian II
Alvord High	Jeannie Huerta	Campus Supervisor II
Alternative Ed.	Tammy Newman	Registrar
Hillcrest High	Jessica Martinez	Secretary II
La Sierra High	Francine Murillo	Account Clerk

Norte Vista High

Iileen Garcia

Registrar

#### **f. District Employee of the Year Recognitions**

Minutes:

The Alvord Unified School District recognized and congratulated the following individuals for being chosen as District Employee of the Year:

##### **2020 Certificated Administrator of the Year**

Emily Devor, Ed.D. Director III, Elementary (Pre-K – 5)

##### **2020 Classified Administrator of the Year**

Eric Holliday, Director I, Child Nutrition Services

##### **2020 Confidential Employee of the Year**

Anabel Nuñez, Executive Assistant to Superintendent

##### **2020 School Counselor of the Year**

Kristine Galvan, Elementary School Counselor  
Collett Elementary School

##### **2020 Site Support Employee of the Year**

Karen Wang, Instructional Coach (Elementary)  
Rosemary Kennedy Elementary School

##### **2020 Classified Employee of the Year**

Charlene Muro, School Library Assistant  
Stokoe Elementary School

##### **2021 District Teachers of the Year**

Candice Wynn	Lake Hills Elementary
Lydia Song	Wells Middle School
Dr. Sharon Bennett	McAuliffe Elementary School

##### **2022 District Teachers of the Year**

Kellie Richmond	Virtual Elementary Academy
Miguel Capinpin	McAuliffe Elementary School
Arianna Runquist	Arlanza Elementary School

#### **9. BOARD OF EDUCATION/ SUPERINTENDENT COMMENTS**

Minutes:

Trustee Mr. Robert Schwandt congratulated all the honorees. Trustee Schwandt recognized Stokoe Elementary School Principal, Ms. Francine Ramirez for doing a great job recognizing her school and Employees of the Year. Trustee Schwandt highlighted the Norte Vista Boys Soccer Program for playing in the playoffs and moving on to compete in the CIF Finals. Trustee Schwandt also highlighted La Sierra High School's Baseball Team and Hillcrest High School's Basketball Team for winning league and continuing on to compete in the CIF Finals.

Trustee Mrs. Carolyn Wilson congratulated all the honorees recognized that evening. Trustee Wilson expressed her appreciation to Executive Assistant to the Superintendent, Ms. Anabel Nuñez for all the hard work she accomplishes with the Alvord Cares Program. Trustee Wilson expressed her gratitude to all district staff for their dedication and hard work during the pandemic this past school year. Trustee Wilson wished everyone a happy and restful Summer Break. Trustee Wilson congratulated all 2021 High School Seniors and stated she is looking forward to celebrating in-person with them.

Trustee Mrs. Julie Moreno congratulated all the honorees. Trustee Moreno expressed her appreciation to all the principals and their heartfelt speeches they wrote about their employees that were recognized that evening. Trustee Moreno also congratulated the Dell Scholars Scholarship recipients honored that evening. Trustee Moreno expressed her excitement to be able to provide an in-person graduation to the 2021 High School Graduating Class. Trustee Moreno expressed her gratitude to Executive Director, Administrative Services, Mr. Kevin Emenaker for all the hard work he has done in preparation for the in-person graduation to take place.

Trustee Dr. Joanna Dorado expressed her appreciation in being able to honor and recognize all the honorees that evening. Trustee Dorado stated that all classified and certificated staff contribute to the success of all students. Trustee Dorado congratulated Executive Assistant to the Superintendent, Ms. Anabel Nuñez for being honored that evening. Trustee Dorado expressed her excitement for high school graduations and expressed her gratitude to all high school teachers for all their hard work in preparing seniors for graduation.

Trustee Ms. Lizeth Vega expressed her pride and appreciation to all honorees recognized that evening. Trustee Vega also expressed her appreciation to district staff for their commitment to our students during the pandemic this past school year. Trustee Vega expressed her enthusiasm to be able to honor and congratulate our graduating seniors, in-person. Trustee Vega expressed her heartfelt appreciation to Executive Assistant to the Superintendent, Ms. Anabel Nuñez for all her support and kindness.

Superintendent Dr. Allan Mucerino congratulated all honorees recognized that evening. Dr. Mucerino expressed his gratitude to Assistant Superintendent, Human Resources, Dr. Bob Presby for the Employee of the Year recognition presentation. Dr. Mucerino expressed his heavy-heartedness to all high school seniors for all the activities they were not able to experience due to the pandemic. Dr. Mucerino expressed his excitement for being able to celebrate in-person the Graduating Class of 2021. Dr. Mucerino expressed his gratitude to all district staff that have contributed to the education and lives of our students, especially our high school seniors.

## **10. CONSENT AGENDA**

**Motion Passed:** Your Superintendent recommends approval of Consent Agenda items 10.a.1. through 10.e.1.

Passed with a motion by Mr. Robert Schwandt and a second by Mrs. Julie Moreno.

Yes Dr. Joanna Dorado

Yes Mrs. Julie Moreno

Yes Mr. Robert Schwandt

Yes Ms. Lizeth Vega  
Yes Mrs. Carolyn Wilson

Minutes:

Trustee Mrs. Carolyn Wilson requested to ask Assistant Superintendent of Human Resources, Dr. Bob Presby a few questions regarding Agenda Item 10.e.1.

Trustee Wilson asked Dr. Presby if student teacher interns would be placed throughout all the schools in the district and not just a specific school site.

Dr. Presby stated all student teacher interns would be placed at different schools throughout the district and confirmed that this a routine three-year agreement that is brought to Board.

**a. Board of Education/Superintendent**

**1. Adopt Minutes - 5/4/21**

**2. Adopt Minutes - 5/6/21**

**b. Administrative Services**

**1. Ratify Agreement - New Dimension General Construction Promenade Elementary School**

**2. Ratify Agreement – ServPro - Loma Vista Middle School**

**3. Renew Agreement - AirSlate, Inc. (formerly SignNow & PDF Fillers) - District-Wide**

**4. Renew Maintenance Service Agreement - Konica Minolta Business Solutions U.S.A., Inc. District-Wide**

**5. Approve Agreement - Athletic Field Specialists, Inc. - Various Sites**

**6. Approve Agreement - California School Inspections, LLC - District-Wide**

**7. Approve Agreement - Gilmore's Backflow Testing and Services - District-Wide**

**8. Approve Agreement - Gilmore Landscape - District-Wide**

**9. Approve Agreement - Samba Holdings, Inc. - District-Wide**

**10. Approve Agreement - Tom's American Fire Safety - District-Wide**

**11. Approve Agreement - White House Sanitation - Various Sites**



**12. Approve Change Order - New Dimension General Construction - Foothill Elementary School**

**c. Business Services**

- 1. Accept Gifts & Donations - April 1, 2021 - April 30, 2021**
- 2. Ratify Purchase Order List Number 16 - 2020-2021**
- 3. Amend Contract - Refrigeration Control Company, Inc. - Child Nutrition Services - Various Sites**
- 4. Amend Contract - Tempco Refrigeration, Inc. - Child Nutrition Services Various Sites**
- 5. Approve Agreement - Bay Actuarial Consultants**
- 6. Approve Agreement - Total Compensation Systems, Inc. Certificated Self-Insurance Programs**
- 7. Approve Agreement - Total Compensation Systems, Inc. GASB 74/75 Actuarial Services**
- 8. Approve Warrant Listing for the month of April 2021**
- 9. Report of Receipts for April 2021**

**d. Educational Services**

- 1. Ratify Professional Services Agreement - Goodwill Industries of Orange County, Inc. DBA Assistive Technology Exchange Center**
- 2. Amend Contract C3012951, RCOE Center for Teaching Innovation Induction Program IN50009**
- 3. Amend Contract for Professional Services - Clover Enterprises, Inc., for Athletic Trainers, 2020-2021**
- 4. Amend Professional Services Agreement - Creative Outdoor Advertising, Norte Vista High School**
- 5. Approve New Courses - 2021-2022 School Year**
- 6. Approve Agreement for Professional Services - Clover Enterprises, Inc., for Athletic Trainers 2021-2022**
- 7. Approve Agreement - Aeries Software, Inc., Aeries Communications (ParentSquare)**

**8. Approve Agreement - AKINS IT, Mimecast - Targeted Threat Protection**

**9. Approve Agreement - Presidio Networked Solutions Group LLC - Block of 40 Hours**

**10. Approve Member Subscription Renewal Agreement-Parchment, eTranscript Platform, Amendment #5**

**11. Approve Subscription Renewal - Cengage Learning**

**12. Approve School Portraiture Contract - Studio 1 Distinctive Portraiture, Various Sites**

**e. Human Resources**

**1. Approve Student Teacher Internship Agreement - Riverside Community College**

**11. ACTION ITEMS**

**a. Report Out of Any Actions Taken in Closed Session**

Minutes:

Board Clerk, Mrs. Julie Moreno stated that during Closed Session the Board of Education voted to terminate Employee# 164620.

**Motion Passed:** Terminate Employee# 164620

Passed with a motion by Ms. Lizeth Vega and a second by Mr. Robert Schwandt

Yes Dr. Joanna Dorado  
Yes Mrs. Julie Moreno  
Yes Mr. Robert Schwandt  
Yes Ms. Lizeth Vega  
Yes Mrs. Carolyn Wilson

**b. Business Services**

**1. Adopt Resolution No. 53 - 2020-21 Year End Budget Adjustments**

**Motion Passed:** Board approval is requested for the adoption of Resolution No. 53 2020-21 Year End Budget Adjustments authorizing the necessary 2020-21 year end budget adjustments.

Passed with a motion by Mrs. Carolyn Wilson and a second by Mr. Robert Schwandt.

Yes Dr. Joanna Dorado  
Yes Mrs. Julie Moreno  
Yes Mr. Robert Schwandt  
Yes Ms. Lizeth Vega

Yes Mrs. Carolyn Wilson

**c. Educational Services**

**1. Adopt Resolution No. 54 - LGBTQ+ Pride Month**

**Motion Passed:** Board approval is requested to adopt Resolution No. 54 LGBTQ+ Pride Month for the month of June 2021.

Passed with a motion by Mrs. Carolyn Wilson and a second by Mrs. Julie Moreno.

Yes Dr. Joanna Dorado

Yes Mrs. Julie Moreno

Yes Mr. Robert Schwandt

Yes Ms. Lizeth Vega

Yes Mrs. Carolyn Wilson

**2. Adopt Expanded Learning Opportunities Grant Plan 2021-2022 (AB 86)**

**Motion Passed:** Staff will provide the Board of Education with the Expanded Learning Opportunities Grant Plan for review and adoption.

Passed with a motion by Mrs. Julie Moreno and a second by Mr. Robert Schwandt.

Yes Dr. Joanna Dorado

Yes Mrs. Julie Moreno

Yes Mr. Robert Schwandt

Yes Ms. Lizeth Vega

Yes Mrs. Carolyn Wilson

**d. Human Resources**

**1. Approve Personnel Order No. 16-2020-2021**

**Motion Passed:** Board approval of Personnel Order No. 16 is requested.

Passed with a motion by Mrs. Julie Moreno and a second by Mrs. Carolyn Wilson.

Yes Dr. Joanna Dorado

Yes Mrs. Julie Moreno

Yes Mr. Robert Schwandt

Yes Ms. Lizeth Vega

Yes Mrs. Carolyn Wilson

**2. Adopt Resolution No. 55 - Declaration of Need for Fully Qualified Educators**

**Motion Passed:** Board approval is requested for adoption of Resolution No. 55 Declaration of Need for Fully Qualified Educators as required in California Code of Regulations, Title 5 and AB471 (Scott). Adoption is required prior to the issuance of emergency permits and/or limited assignment permits for the 2021-2022 school year.

Passed with a motion by Mrs. Julie Moreno and a second by Mrs. Carolyn Wilson.

Yes Dr. Joanna Dorado

Yes Mrs. Julie Moreno

Yes Mr. Robert Schwandt

Yes Ms. Lizeth Vega

Yes Mrs. Carolyn Wilson

**3. CONDUCT PUBLIC HEARING - Public Disclosure of the Amendment to Memorandum of Understanding Return to Work MOU between Alvord Unified School District and California School Employees Association and its Chapter 339**

**Motion Passed:** California school districts are required to disclose the fiscal impact of any negotiated agreement, and conduct a public hearing so that members of the public may be given the opportunity to provide input prior to ratification by the Board.

Passed with a motion by Mrs. Julie Moreno and a second by Mrs. Carolyn Wilson.

Yes Dr. Joanna Dorado

Yes Mrs. Julie Moreno

Yes Mr. Robert Schwandt

Yes Ms. Lizeth Vega

Yes Mrs. Carolyn Wilson

Minutes:

No public comment was made for the Public Hearing.

The Public Hearing was closed with a motion by Mr. Robert Schwandt and a second by Mrs. Carolyn Wilson.

Yes Dr. Joanna Dorado

Yes Mrs. Julie Moreno

Yes Mr. Robert Schwandt

Yes Ms. Lizeth Vega

Yes Mrs. Carolyn Wilson

**4. Approve Amendment to Memorandum of Understanding (MOU) between Alvord Unified School District and California School Employees Association and its Chapter 339 Return to Work MOU**

**Motion Passed:** Board approval is requested for the Amendment to Memorandum of Understanding (MOU) Return to Work MOU between Alvord Unified School District and California School Employees Association and its Chapter 339.

Passed with a motion by Mrs. Julie Moreno and a second by Mrs. Carolyn Wilson.

Yes Dr. Joanna Dorado

Yes Mrs. Julie Moreno

Yes Mr. Robert Schwandt

Yes Ms. Lizeth Vega

Yes Mrs. Carolyn Wilson

**12. DISCUSSION/INFORMATION ITEMS**

**a. Educational Services**

## **1. Presentation Local Control Accountability Plan**

Minutes:

Dr. Emily M. Devor, Director III, Elementary Education, provided an update presentation and overview of the 2021-2024 Local Control Accountability Plan to the Board of Education and community.

Trustee Mr. Robert Schwandt asked Dr. Emily Devor the following questions regarding the presentation:

Trustee Schwandt: The three goals that are in the LCAP, are they Alvord Goals or are they from the state?

Dr. Emily Devor stated the goals were Alvord Goals that were a continuation from the 2017-2021 LCAP.

Trustee Schwandt asked if RCOE reviewing the LCAP was something new?

Dr. Emily Devor stated that she cannot personally speak about the county's involvement in the past, but the county has been an integral part of the process currently and have been very supportive.

In addition, Superintendent, Dr. Allan Mucerino stated that in the past few years, the county has been given more responsibility and they are now a part of the approval process.

Trustee Schwandt asked if the Board of Education would be able to view how funds were allocated to different programs, when the LCAP is presented in the month of June?

Dusty Nevatt, Chief Business Officer stated that when the Public Hearing is presented in June, she could highlight in her budget presentation the LCAP activities.

Trustee Carolyn Wilson stated that she thought there would be a workshop with the Board of Education to review the LCAP document in detail before voting on it.

Superintendent Dr. Mucerino stated that the LCAP is supplemental and concentration grant funds that are specific to the needs of our unduplicated students. Dr. Mucerino encouraged scheduling workshops to engage in the LCAP at a deeper level.

## **13. AGENDA ITEMS FOR FUTURE BOARD MEETINGS**

Minutes:

Trustee Mrs. Julie Moreno expressed her heartfelt appreciation to Executive Assistant to the Superintendent, Ms. Anabel Nuñez. Trustee Moreno expressed her appreciation for Ms. Nunez's kindness, professionalism, and hard work.

No agenda items were brought forward by the Board of Education for future Board Meetings.

#### **14. ADJOURNMENT**

Minutes:

Board President, Ms. Lizeth Vega adjourned the meeting at 8:14 p.m.

Dr. Allan J. Mucerino  
Superintendent