



THOUSAND PINES OUTDOOR EDUCATORS  
 P.O. BOX 3288, CRESTLINE, CA 92325  
**PROGRAM CONTRACT**

Issued:  
 May 27, 2021

Valley View Elementary  
 11750 Gramercy Place  
 Riverside, CA 92505

Diana Vasquez  
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 Phone - 951-283-4899

**CONFERENCE INFORMATION**

<b>Conference Dates</b>	<b>Beginning:</b> Tuesday, December 7, 2021 <b>Ending:</b> Friday, December 10, 2021		<b>ESTIMATED</b>	<b>RATE</b>
<b>Conference Duration</b>	<b>Nights:</b> 3 <b>Meals:</b> 9	4 Day TPOE Program	80*	\$305.00
	<b>First Meal:</b> Tuesday Lunch <b>Last Meal:</b> Friday Breakfast	<b>TOTAL</b>	<b>80</b>	

*\*Requests to increase student registration will be based upon availability and is subject to approval by Thousand Pines Outdoor Educators.*

We,  
 Valley  
 View

Elementary do agree to use Thousand Pines Outdoor Educators, LLC at the facilities of Thousand Pines Conference Center from 12/7/2021 to 12/10/2021, and agree to the following:

**A. ATTENDANCE**

We guarantee 80 guests in full time attendance. Any number of guests above the guaranteed number will be accommodated based on availability. We will notify Thousand Pines Outdoor Educators of the actual number of students (# of boys and # of girls) to attend at least two weeks before arrival.

**B. FEES**

Registration fees for early departures are non-refundable. This rate will include:

- 3 nights lodging, arriving at 11:00 am and departing at 10:00am.
- 9 meals, starting with Tuesday Lunch and ending after Friday Breakfast.
- We will do our best to ensure the following ratio: 1 qualified program instructor for every 20-30 students to guide students through the program elements.
- Thousand Pines Outdoor Educators requires every person attending a retreat to complete an online registration, medical history, and activity release form. This will be the only registration form accepted by Thousand Pines Outdoor Educators. There is a \$2.50 per person processing fee, which will be billed to Valley View Elementary, and added to the invoice

We agree to pay a minimum guarantee of **\$23,735.75** for **80** full-time guests. A non-refundable deposit of **\$2,500.00** is due no later than **Thursday, August 26, 2021** along with the signed contract. Dates will not be confirmed/secured until both the contract and deposit are received. You will receive a final invoice reflecting your balance two weeks prior to your arrival. All fees are due and payable before leaving camp. Any additional fees accrued due to increase in attendance, damages, etc. will be charged on an additional invoice submitted to the school upon departure.

**C. CANCELLATIONS & REBOOKING**

Should your School/District cancel its reservation 180 days (6 months) in advance, all monies but the deposit amount will be refunded. Fewer than 180 days (6 months), the School/District is obligated to meet the full financial requirements of this contract. Should the School/District desire to change its reservation dates, the school shall be assessed no additional fees or penalties if it contracts for a date within the same fiscal year. If the re-booking date falls in the subsequent fiscal year, the full, contracted fees due shall be paid by the end of the originally contracted fiscal year. The School/District may decrease its guaranteed minimum by no more than 20% without restrictions until 90 days before the program date. If the school needs to decrease its guaranteed numbers and their beginning fiscal year is within the 90 day (3 month) period of their program date, the school has 30 days from the beginning of schools fiscal year to decrease its numbers by 20% without penalty. In the event that a reservation is canceled by Thousand Pines Outdoor Educators due to uncontrollable acts of nature, neither the School/District nor Thousand Pines Outdoor Educators will be held responsible or penalized in any way, all monies except the deposit will be refunded to the School/District. The non- refundable School/District deposit will be applied to a rebooking.

On or before Tuesday, November 23, 2021, we agree to inform Thousand Pines Outdoor Educators of our anticipated count and pay the full amount of the contract guarantee less the pre-paid deposit. We will be invoiced for any balance due. If our group falls below the minimum guarantee, we will meet our entire financial obligation to Thousand Pines Outdoor Educators for the full amount of the guarantee.

## D. HOLD HARMLESS

School and/or District shall hold harmless, defend and indemnify Thousand Pines Outdoor Educators, its officers, agents and employees from any and all claims for damages resulting from the acts or omissions of the School District, its officers, agents, employees and pupils with the respect to the Thousand Pines Outdoor Science School Program. Thousand Pines Outdoor Educators shall hold harmless, defend, and indemnify the School/District, its officers, agents, and employees from any and all claims for damages resulting from the acts or omissions of Thousand Pines Outdoor Educators, its officers, agents, and employees with respect to the Thousand Pines Outdoor School Program. Thousand Pines Outdoor Educators has performed background checks and fingerprinting of their staff members.

## E. REGULATIONS

We agree to comply with the following Thousand Pines Outdoor School's policies:

1. The School shall provide, two weeks prior to arrival, the School Arrival Details, Cabin Grouping Form and Student Care Worksheet. We also request all schools to submit an Endorsed Liability Insurance certificate naming Thousand Pines Outdoor Educators as an additional insured.
2. The School shall administrate the online registration, medical history, and activity release form provided by Thousand Pines Outdoor School to be completed by each person attending the camp before the arrival date.
3. All medications (prescription and non-prescription) shall be collected by the School from the students and submitted to the Thousand Pines Health Specialist upon arrival to Thousand Pines.
4. Prior to students boarding buses or travel vehicles, all students need to have their temperature checked. Any student whose temperature is 100 or above will need to stay at school until temperature is normal and all symptoms of illness are gone.
5. The School/District shall retain responsibility for its students from the time of departure from home school to the time of return to the home school.
6. The School/District shall provide certified employees to participate and take an active role in the program and supervision of students and must remain on camp premises throughout the program.
7. Minimum of 2 teachers/school staff.
8. Teachers will be required to supervise all sick students until they are sent home or they are feeling better.
9. All Schools are required to bring a transport vehicle to Thousand Pines. Transportation would be used to transport non-life threatening emergencies to urgent care.
10. Students' medical prescriptions will be handled by the Thousand Pines Health Specialist; the T.P.O.S.S staff will have the primary responsibility in first aid situations. The Leadership staff will remain in communication with school staff regarding status and disposition of any accident/illness.
11. School staff and Thousand Pines staff are to work cooperatively involving students in activities that promote appropriate environmental ethics and social behavior. The Thousand Pines Outdoor Educator Leadership shall be involved in the final determination regarding any student's behavioral infractions.
12. FIREARMS, WEAPONS, B-BGUNS, ARCHERY EQUIPMENT shall not be brought to Thousand Pines.
13. ALCOHOLIC BEVERAGES, TOBACCO AND ILLEGAL DRUGS will not be permitted at any time on the Thousand Pines property.
14. Pets are not permitted at the outdoor science school.

Authorized School Signature: \_\_\_\_\_ Date \_\_\_\_\_

Typed or Printed Name: \_\_\_\_\_ Title/Position \_\_\_\_\_

Thousand Pines Signature: \_\_\_\_\_ Date \_\_\_\_\_

Thousand Pines Outdoor Educators reserves the right to update program curriculum and activities, based on state standards, current resources and/or availability.

Thousand Pines Outdoor Science School- 359 Thousand Pines Rd. - PO Box 3288 Crestline, CA. 92325  
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