



## ALVORD UNIFIED SCHOOL DISTRICT CERTIFICATED JOB DESCRIPTION

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### **ITINERATE TK-12 TEACHER (185-DAY WORK YEAR)**

(Annual Certificated Salary - \$54,735 plus benefits)

**DEFINITION:** Under the direction of the site administrator, teach prescribed subjects using current Board-adopted curriculum and instructional materials to all students and support the needs of the schools when there are vacant assignments.

#### **EXAMPLES OF DUTIES AND RESPONSIBILITIES:**

- Responsible for continuous supervision of students in the classroom.
- Follow lesson plans effectively.
- Responsible for student academic growth and development in meeting student academic needs by providing appropriate and approved instruction.
- Demonstrate sensitivity to various family and cultural patterns in planning and monitoring classroom activities.
- Maintain attractiveness and cleanliness of room environment.
- Work cooperatively and collaboratively with District staff, support personnel, site level staff, and parents to provide effective learning activities for students.
- Supervise students in out-of-classroom activities during assigned work-time, and accept responsibility for maintaining behavior standards school-wide.
- Maintain standards of student behavior needed to achieve a desirable safe learning environment in and out of the classroom.
- Provide a classroom climate and learning experience that supports the emotional, physical, social, and mental development of the students.
- Support the school and school functions including student supervision, support students with special needs, and other classroom and intervention teachers.
- May be required to work at various sites to cover vacant positions.
- Follow all district handbook guidelines and site level regulations/procedures.

#### **MINIMUM QUALIFICATIONS:**

##### Ability To:

- Assure compliance with laws, codes and regulations;
- Communicate effectively both orally and in writing;
- Establish and maintain cooperative and effective working relationships with others;
- Meet schedules and timelines;
- Provide a positive climate conducive to attainment of high levels of performance by students;
- Plan and teach lessons using research-based instructional strategies and methodologies;
- Communicate with parents;
- Keep accurate and concise records;
- Monitor/recognize health, behavior and emotional needs of students;
- Use a variety of resources;
- Facilitate consensus;
- Motivate students to value and enjoy learning;
- Differentiate instruction to address the needs of all learners;

- Use effective instructional practices.

Experience and Education:

- Possess a valid California Teaching Credential or a Valid 30 Day Substitute Teaching Permit or ability to obtain one prior to employment

Personal Qualities:

- Self-motivated;
- Strong work ethic;
- Commitment to personal and professional growth;
- Accept responsibility for students' achievement and success;
- Accepting of diversity – race, language, socio-economic status of students and their families, disabilities, etc.;
- Team player;
- Professional dress and demeanor.

**WORKING CONDITIONS:**

Environment:

- Classroom and outside work setting
- Subject to frequent interruptions and daily contact with staff, parents, and students

Physical Abilities:

- Hearing and speaking to exchange information and make presentations
- Visual ability to read, prepare/process documents and small figures and monitor a wide area
- Dexterity of hands and fingers to operate a computer keyboard
- Sitting, walking and standing for extended periods of time
- Occasional carrying, pushing, pulling or lifting up to 25 pounds
- Frequent bending at the waist and stooping
- Frequent reaching overhead, above the shoulders and horizontally
- Frequent movement of head, looking up and down and side to side

HAZARDS:

- Some exposure to toxic materials
- Occasional contact with distraught individuals