

AGREEMENT TO FACILITATE HOPE YOUTH LEADERSHIP PROGRAM (HYLP)

THIS AGREEMENT TO FACILITATE THE HOPE YOUTH LEADERSHIP PROGRAM (the “Agreement”) is entered into as of January 20, 2022 by and between Hispanas Organized for Political Equality – California, a California nonprofit public benefit corporation (“HOPE”), and Alvord Unified School District (“Partner”). Together, Partner and HOPE are referred to herein as the “Parties.”

WHEREAS HOPE is exempt from federal income tax under Internal Revenue Code Section 501(c)(3) and corresponding provisions of California law;

WHEREAS the charitable purposes of HOPE include conducting Programs to educate and empower Latinas, in which HOPE desires that 11th grade high-school age Latinas participate;

WHEREAS, Partner is exempt from federal income tax under Internal Revenue Code Section 501(c)(3) and corresponding provisions of state law;

WHEREAS, Partner’s charitable purposes include _____, and Partner desires to facilitate the participation of 11th grade high-school age Latinas in Programs conducted by HOPE;

WHEREAS HOPE and Partner desire to enter into this Agreement to define their rights and responsibilities with respect to Partner’s selection and facilitation of the participation of high-school age Latinas in a program to be given by HOPE;

NOW, THEREFORE, in consideration of the mutual covenants set forth herein, the receipt and adequacy of which is hereby acknowledged, the Parties hereby agree as follows:

1. Services by Partner. Subject to the terms and conditions set forth in this Agreement, Partner shall, in connection with the HOPE Youth Leadership Program (HYLP) conducted by HOPE on **from January 2022 through June 2022**. (the “Program”) provide the following services (the “Services”) in connection with the Program:
 - a. Participant selection. At least 1 month prior to the commencement of the Program, Partner shall have selected four 11th-grade Latinas to participate in the Program who meet the criteria for participation in the attached Exhibit A (the “Participants”). In 2022, Partner will ensure only vaccinated students participate in the program. Partner shall be responsible for organizing informational or orientation meetings, and inviting students, teachers, counselors, and parents to such meeting. Parent/legal guardian attendance is mandatory. HOPE shall reasonably cooperate with Partner in the organization or conduct of such meetings by Mid-February 2022. Program dates can be found in Exhibit B. Should program need to transition to virtual due to Covid-19 activities are outlined in Exhibit D.
 - b. Chaperone. Prior to the commencement of the Program, Partner shall interview

female advisor/chaperone candidates and select from such candidates an individual to serve as an advisor/chaperone to the Participants for the Program. Partner shall conduct a background check with state and federal authorities, including a fingerprint check, on the individual selected as a chaperone. Partner shall ensure that the selected chaperone participates in preparation for the Program including the selection process of the Participants as well as participation in informational calls with HOPE staff. Partner shall ensure that the chaperone attends the program with the Participants, and that all Participants are under appropriate adult supervision at all times during the program, and while traveling to and from the Program. An advisor/chaperone substitution should immediately be communicated to HOPE to avoid disruption of the program.

- c. Transportation. HOPE shall cover the expenses of flights to and from locations described by the program and Partner should make the necessary flight arrangements for Participants. Partner shall pay for ground transportation and incidentals of Participants and the chaperone, including any necessary cab fares, car rental before and after the program, and including all transportation to remove a Participant as described in Section 5.
- d. Hotel, meals, incidentals, and supplies. Partner shall be responsible for providing meals not listed in the program materials attached as Exhibit B to Participants and the chaperone. Partner shall be responsible for any incidental charges, such as phone calls, not specified as being paid by HOPE and listed below in paragraph 2. While HOPE will be responsible for the cost of airfare, accommodations, and other expenses as described below in paragraph 2, Partner agrees to notify HOPE if it has resources to offset such costs. Chaperone at all times will have their individual bed, however, Participants at times may share a bed and room with rest of participants, the advisor/chaperone is required to sleep in separate bed from the participants.
- e. Permission of schools. Partner shall be responsible for obtaining permission from each Participant's school and/or school district so Participant may partake in the program.
- f. Program attendance. Partner shall be responsible for ensuring Participants attend **all** Program sessions promptly and leave session only after being excused, complete all Program assignments, and complete required homework given by each Participant's school while the Participants are at the Program.
- g. COVID-19 Precautions: Partner will ensure that selected participants are vaccinated for Covid-19. Partner will collect vaccination records and ensure participants fill out the pre-event check-in survey attesting to being symptom free. Partner will ensure participants agree to follow HOPE's COVID-19 protocol, which are aligned with local guidelines. Complete protocol outlined in Exhibit E.
- h. Program effectiveness and creation of safe environment. Partner agrees that it will make its best efforts to make attendance by the Participants at the Program an effective, safe, and worthwhile experience for the Participants, where the

Participants feel comfortable to express concerns, feelings, and ideas.

2. Services by HOPE. Subject to the terms and conditions set forth in this Agreement, HOPE shall, in connection with the Program, provide the following services (the “Services”) in connection with the Program:
 - a. Activities. HOPE shall organize and conduct the Program [and related activities], as described in Exhibit B, and provide each Participant and chaperone with one set of Program materials. HOPE shall provide the meals described in Exhibit B to the Participants and the chaperone. HOPE will also provide all curriculum and facilitators in connection with the Program, as described in Exhibit B. Should program need to transition to virtual due to Covid-19 activities are outlined in Exhibit D.
 - b. Transportation and accommodations. HOPE shall be responsible for paying the costs of airfare for the Participants and the chaperone, reasonable hotel accommodations (room and tax) for Participants and the advisor/chaperone, registration for Participants and the chaperone at the program, and for all meals listed or described in the attached Exhibit B as part of the Program activities. HOPE shall be responsible for booking hotel accommodations for Participants and the advisor/chaperone. Partner shall be responsible for making and paying for additional nights and for transportation to remove a Participant as described in section 5.
 - c. Communication of changes. HOPE shall promptly communicate to Partner any changes in the dates, times, or other information reasonably necessary for Partner to fulfill its obligations under this Agreement.
 - d. COVID-19. HOPE will ensure that no more than 2 students are dorming together in a hotel room during overnight trips. HOPE will have cleanliness/hygiene supplies available such as hand sanitizer, anti-bacterial soap, face masks, other necessary items, in accordance with CDC and local public health guidelines. HOPE staff, trainers and speakers are mandated to be vaccinated and will be required to attest to being symptom free prior to program sessions.
 - e. Program effectiveness and creation of safe environment. HOPE agrees that it will make its best efforts to make the Participants’ attendance an effective, safe, and worthwhile experience, where the Participants feel comfortable to express concerns, feelings, and ideas.
3. Public Health Consideration -Transition to Virtual. Should public health status require the cancellation of in-person program events, HOPE will transition the program virtually. The decision to transition the program to virtual will be at the discretion of HOPE made in consultation from Partner. HOPE will make the necessary adjustments to deliver the program via Zoom including collecting parental agreements, scheduling

bi-monthly sessions with students and regularly connecting with program advisors. See Exhibit D for alternative virtual model.

4. Independent Status of HOPE. Partner acknowledges that it shall not have any right to direct or control the Program. HOPE may, in its sole discretion, employ and supervise such Program staff and other employees or agents as HOPE deems necessary or convenient to facilitate the Program. Partner may not control, direct, or supervise HOPE's employees or agents. This Agreement shall not be deemed to create any relationship of agency or joint venture between the parties hereto, and Partner shall make no such representation to anyone.
5. Student Waivers. Partner shall cause a parent or guardian of each Participant to sign a waiver with respect to such participation, substantially in the form attached hereto as Exhibit C, and shall cause a copy of each executed waiver to be delivered to HOPE one month prior to the beginning of the Program. No Participant shall be registered or allowed to participate in the Program until HOPE has received an executed waiver for that Participant.
6. Disciplinary Action. HOPE, acting alone, may cause the removal of any Participant from the Program who HOPE determines, in its sole discretion, presents a disciplinary problem for the Program staff or who otherwise disrupts the Program. No later than 3 days prior to the Program, Partner shall designate in writing to HOPE the name of a representative of Partner, and the cell phone number at which such representative shall be available at all times during the Program. Notwithstanding the general notice provisions of paragraph 9, for purposes of this paragraph 5, if HOPE determines that a Participant should be removed, HOPE shall call Partner's representative at the cell phone number provided. Once HOPE has called the provided number, Partner shall be solely responsible for removing the Participant as quickly as possible under the circumstances, but in no event later than two hours after HOPE has called the provided number. Partner shall be solely responsible for promptly transporting such Participant from the Program location back to the Participant's home, and for maintaining the Participant safely pending such transport. Partner shall ensure that the chaperone remains with the Participants remaining in the Program during the removal of a Participant.
7. Insurance and Indemnification. Partner shall provide accident and health insurance for the Participants and the chaperone covering their travel to and from, and participation in, the Program. Upon request of HOPE, Partner shall provide certificates of such insurance. Partner does hereby indemnify and shall hold harmless HOPE, its directors, officers, employees, agents, and affiliates from and against any and all rights, claims, demands, causes of action, losses, liabilities, obligations, damages, and expenses (including attorneys' fees and expenses), arising out of or in connection with Partner's, any of the Participants', or chaperones', attendance in the Program or performance under this Agreement.

8. Waivers. The failure of either Party to exercise any of its rights under this Agreement shall not be deemed to be a waiver of such rights.
9. No Assignment. This Agreement shall not be assignable by either Party without the prior written consent of the other Party.
10. Notice. All notices, requests, waivers, approvals, consents, demands and other communications hereunder shall be in writing and shall be deemed duly given when delivered personally, or three days after being deposited with the United States Postal Service, or one day after being deposited for delivery with a nationally recognized overnight delivery service, with all charges, fees and first-class postage prepaid, properly addressed, as follows:

If to HOPE, at the following address:

634 South Spring Street, Suite 920
Los Angeles, California 90014
Attention: Chief Executive Officer

If to Partner, at the following address:

Alvord Unified School District
9 KPC Parkway
Corona, California 92879
Attention: Resma Byrne, Ed.D., Assistant Superintendent, Educational Services

11. Arbitration. The Parties agree that, with respect to all controversies, claims, disputes or counterclaims arising out of or relating to this Agreement or the Program, whether it involves a disagreement about the meaning, interpretation, application, or validity of this Agreement, and whether based on statute, tort, contract, common law, or otherwise (a "Dispute"), to attempt to resolve the Dispute by good faith negotiation. If the Parties are unable to resolve the Dispute by good faith negotiation, either Party may refer the matter to confidential arbitration. If the other Party does not object in writing to arbitration within thirty (30) days of receiving written notice of a request for arbitration, then the arbitration shall take place in the County of Los Angeles, State of California, in accordance with the rules of the American Arbitration Association then in effect. The decision of the arbitrator(s) shall be final and binding on the parties, and any award of the arbitrator(s) may be entered or enforced in any court of competent jurisdiction.
12. Attorneys' Fees. If either party commences an action against the other party arising out of or in connection with this Agreement, or for interpretation of any of its provisions, including without limitation an arbitration pursuant to Section 10, the prevailing party shall be entitled to recover its costs and expenses, including reasonable attorneys' fees and court costs, from the other party.

13. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of California, as the law is applied to contracts performed entirely within the state.
14. Entire Agreement; Amendments. This Agreement shall supersede any prior oral or written understandings or communications between the Parties and constitutes the entire agreement of the Parties with respect to the subject matter hereof. This Agreement may not be amended or modified, except in a writing signed by both Parties hereto.
15. Severability. The invalidity or unenforceability of any provision hereof shall in no way affect the validity or enforceability of any other provision hereof.
16. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original but all of which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the parties have executed this Agreement effective as of the date first above written.

Hispanas Organized for Political Equality - California

a California non-profit public benefit corporation

213-622-0606

By: _____ Helen Iris Torres

Signature: _____

Title: _____ Executive Director & CEO

Date: _____

Partner

By: _____ Dusteen Nevatt

Signature: _____

Title: _____ Chief Business Office

Date: _____

Advisor/Chaperone: _____

Mobile: _____ E-Mail: _____

Emergency Alternate Contact: _____

Mobile: _____ E-Mail: _____

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EXHIBIT A

CRITERIA FOR PARTICIPATION

- Latina
- Be identified by a HOPE “Partner” in one of the selected regions in the state (Central Valley, Inland Empire, Los Angeles County, Orange County, Santa Clara County, and Napa Valley)
- 2.5 -2.9 average GPA (all students selected must meet this requirement)
- High School Junior (11th grade, 16 or 17 years old)
- First generation college student (we define as neither parent has a college degree, nor a sibling)
- Qualifies for the free or reduced federal lunch program at school
- Commitment to complete all required forms
- Must be vaccinated for Covid-19
- Can participate and commit to all the sessions and completion of all assignments.

The program sponsors only four (4) participants per “Partner” and one chaperone.

EXHIBIT B

PROGRAM **ACTIVITIES**



HOPE YOUTH LEADERSHIP PROGRAM

The **HOPE Youth Leadership Program (HYLP)** is a statewide development program designed to prepare high school Latinas for a self-sufficient future that will allow for economic and political parity through a college education. The objectives of the HYLP include college preparation, financial empowerment, enhanced civic participation and the promotion of healthy living. Additionally, participants will engage in a digital story project to showcase their leadership project, while obtaining valuable new media training.

HOPE's YLP will reach 430 high school aged Latinas annually. Participants are selected by partnering nonprofits and schools across California. Thirty-two of them will participate in an intensive program over a six-month period outlined below (Track 1), while the rest (Track 2) will convene during HOPE's two largest conferences, the HOPE Latina History Day and Latina Action Day, Sacramento.

PROGRAM COST

HOPE will cover the costs of conference registrations, necessary airline travel, hotel accommodations, meals and supplies for Track 1 (six-month program) participants and one advisor (chaperone). If the partner would like an additional chaperone to accompany the group, partner agrees to cover all additional costs (partner must consult first with HOPE). HOPE will not cover the costs of ground transportation to and from session sites. Each site is highly encouraged to provide financial support to help offset the cost of the program and/or support local fundraising efforts.

QUALIFICATIONS (Track 1 only)

- Latina (self- identifies as being Latina)
- Be identified by a HOPE "Partner" in one of the seven identified regions in the state (Central Valley, Inland Empire, Los Angeles County, Oakland, Orange County, San Jose and Napa County)
- 2.5 GPA -2.9 GPA range (all students per region must meet this minimum GPA requirement)
- High School Junior (11th grade, 16 or 17 years old)
- First generation college student (defined as neither parent or sibling has a college degree)
- Qualifies for the free or reduced federal lunch program at
- Completes all required forms
- Can participate and commit to all the sessions and complete all assignments.

The program sponsors only four (4) participants per "Partner" and the chaperone.

COMMITMENT (Track 1)

- Must attend all training sessions, a 100% commitment is required
- Arrive on time, participates all day, and stays through the end of each session
- Limit distractions (cell phone usage or other PDA/electronic devices) to breakfast and lunch breaks or when specifically allowed.
- HYLP expects its participants to make a commitment to HOPE's mission and support the continuance of HYL P by volunteering with HOPE and/or another nonprofit in the future.
- HYL P participants are expected to advance the status of Latinas by completing their senior year of high school and going on to an institution of higher learning and committing to graduating within a 6 year period. HYL P participants are also expected to keep HOPE informed of their educational and career successes and updated contact information.
- Make a \$25 donation to the Friends of HOPE to support the HYL P

PROGRAM TRAINING SESSION DATES*

Session I: Orientations	February 2022	Partner's site	Track 1
Session II	March 10 -12, 2022	Los Angeles	Track 1
Session III	April 2022	Partner's site	Track 1
Session IV	early- May, 2022	Sacramento	Track 1

*Dates and locations are subject to change with prior notice as permitted.

YOUTH LEADERSHIP THROUGH LITERACY PROGRAM TRAINING SESSIONS- Track 1

Session I: ORIENTATIONS

HOPE staff meets with partnering organization in an orientation session hosted by Partner and HOPE. Participants and parents are required to attend. School administrators or partner organization Board members are highly encouraged to attend. Program expectations, agendas and assignments will be reviewed at the orientation and parents and participants should leave the orientation well informed on logistics, all requirements and the commitment their daughter is making by being one of thirty-six participants in the program. Topics discussed during this family session are Latina Adolescents & Mental Health as well as My Daughters Going to College What Do I Need to Know (College Admissions Overview).

SESSION II: LATINA LEADERSHIP & COLLEGE BOOTCAMP

Estimated start time 11 am

Light continental breakfast

Day #1: TEAM BUILDING & CAREER EXPLORATION

Participants partake in a variety of team building exercises intended to foster leadership and self-worth. Later they will be introduced to Latino professionals that support the HYL P program and who will share their job duties in various fields in the private sector.

LUNCH

This working lunch will featured an opportunity to spend time and build relationships with Latina professionals working.

Latina Leaders Panel & Site Visit

The Latina Leaders panel is intended to expose participants to Latina professionals from various sectors in order to foster curiosity and engagement in career and education. Past panels and site visits have included Latina civic leaders hosted by LA Mayor Garcetti's Office, Latinas in Technology with Nation Builder, and Latina in News & Entertainment hosted by the Walt Disney Company.

Etiquette 101 & Dinner

The etiquette session is intended to introduce participants to the basics on etiquette at the table and on conversation starters to motivate positive self-image and confidence. Additionally, networking tips and professional wear will be addressed. This has been one of the most memorable sessions for the participants.

Day #2: LATINA HISTORY DAY CONFERENCE

Start time 8:30 am

BREAKFAST

Latina History Day Conference

The *Latina History Day* conference, for which the Annual Latina History Day in California was created, draws over 800 women to celebrate the historic accomplishments of Latinas and presents workshops on career development, community issues, and financial empowerment. Scheduled annually on the second Friday of March, *Latina History Day* is the only conference in Los Angeles that is designed specifically to meet the needs of Latinas in Leadership; offering her resources, skills development, and networking opportunities to advance her career. HYL P participants will participate in the conference's breakfast, and lunch program where they will interact with Latina professionals and also enjoy the inspirational remarks from keynote speakers. HOPE will work with the partners to ensure participants come prepared with business cards and ready to practice their new networking skills.

Financial Empowerment

Participants will engage in a dynamic session focused on the emotional, cultural and factual aspects of money. The goal of the session is to ensure that participants understand how money can be a tool used to obtain self-sufficiency and empowerment. Participants will learn fundamentals of budgeting, savings, and credit. They will also learn about the importance of higher education as a financial investment.

Latina's in STEM

This workshop will give young Latina women the opportunity to explore careers in the Science, Technology, Engineering and Math fields. The workshop engage participants and Latina STEM professionals with hopes of inspiring young women to

LUNCH

Youth Body Image & Mental Health

During this session participants will learn ways to foster self-love and maintain a body positive experience for themselves. Participants will also have the opportunity to self-disclose in a safe space in order to promote a sense of unity and support.

Survey Assignment Overview and Student Advocacy

Participants have the opportunity to present their survey findings, receive feedback and analyze their recommendations in preparation to their findings presentation in Sacramento.

Dinner

The Power of Youth Organizing - Youth Roundtable Discussion

Participants will learn from each other about issues that motivate them to organize community and transform a negative into a positive by creating a compelling campaign and seeking help from adults and their peers to create change. Participants of Hope's programs will have the opportunity to discuss community issues of most impact to young people. HYP participants will have the opportunity to gain an ally from their region while discussing their perspectives. Youth participants are the center focus of these discussions. HOPE is traditionally joined by a local youth serving organization. Previous topics of discussion were public safety, education, gun violence, immigration and bullying to name a few.

HOPE Programs Fellowship Session

This session is intended to build fellowship between HOPE Leadership Institute and HOPE Youth Leadership Program participants. Participants learn about one another and adults share their personal narratives and education to career trajectory. This session serves as motivation for HOPE Youth participants.

Day #3: Los Angeles area university campus

Estimated start time 9 am

BREAKFAST

Host Campus Introduction & Introduction to Student Life

Host campus representative will speak to participants about highlights of the school, including recognized programs and services that make that Campus different from the rest. They will also provide with general student body statistics and admission process and important deadlines. A candid student panel presentation will follow in which they will address student life, academic challenges, and general campus experience. Participants should end the presentation with a clearer understanding of life at the host CSU campus and with a general idea if that is the campus for them.

Overcoming Financial Aid Myths and Fears

A Financial Aid advisor will review federal and state financial aid options for students and will explain the process of applying. Participants will be given all relevant datelines and will fill out sample applications. Loan and scholarship options will be discussed as well as options for AB 540 students.

Revisiting your Academic Path

This meeting will provide participants with the unique opportunity to meet with an Admission's Counselor and discuss their previously assessed transcript to determine best path for admission into a California public university. Participants will leave the meeting better informed about the possibilities for admissions and classes to focus for the summer and upcoming school year. Participants are encouraged to come prepared with any questions they may have about the admissions process.

Needs Assessment with HOPE Team

Each student has a 20 minute meeting with a HOPE Leadership Institute graduates and HOPE staff member to revisit personal and professional goals and discuss possible hurdles. Participants will leave with a greater understanding of how HOPE can be a resource to them even after their graduation from the program.

Connected: How to be a Leader with Social Media and Technology (Social Media Etiquette)

We believe Latinas should be knowledgeable on new media but also have the tools and know-how to use it responsibly. As social media plays an increasingly bigger role in the way youth communicate with each other and the masses this session addresses awareness on the exposure, risks, privacy issues and liabilities every students should know about. This is an interactive session that walks participants through exercises that define the brand they want to share with the world and how to translate that online.

Lunch

Planning Beyond the Community College

Based on the fact that Latinos have the lowest transferring rates from a community college to a university and that 48% of HYLIP program graduates attend a community college after graduating high school, participants will hear from experts on college transferring best practices and from students that have gone through the transferring experience. The goal of the session is for participants to fully understand some of the challenges they could face as they begin the transfer process and how to best prepare for their successful transfer to a four year institution.

Return home- no dinner provided

Estimated End Time 5 pm

SESSION III: LATINA ACTION DAY (Sacramento)

Day #1

Estimated start time 10 am

Breakfast

A networking game will be introduced in which participants will compete for the most contacts they make over the conference. We understand the importance of having a professional headshot and the difficulty students may have in having one taken, for this reason, HOPE provides the opportunity for each of the participants and their advisor to take a headshot which is later made available in digital form via an online link.

Survey Presentations

Participants in the HYLIP will present before a panel of legislative experts their findings in their regions/high schools based on their survey findings. They will present sound recommendations that can be addressed at the State level. This session provides them with presentation skills, public speaking and build their confidence as subject matter experts.

Latina Action Day Conference Luncheon

Once a year, HOPE convenes 400 Latina leaders from all regions of California in Sacramento for an annual public policy issues conference, Latina Action Day Sacramento. This one day conference is designed to facilitate dialogue between corporate and community Latina leaders and elected officials on public policies affecting Latinas in California. Through town halls, public hearings, and workshops, HOPE presents up to date information, analysis, and access to decision makers on critical issues such as access to healthcare, higher education, and the California State budget. Participants will not only have the opportunity to visit their state representatives at the capitol but also have the opportunity to attend the evening's reception where elected officials greet their constituents and participants get to interact with an array of professionals.

Art & Activism: A Youth Town Hall

This session brings together 100 high school students from across California to explore their political voices through art. They will discover how art has been and can be used as medium for advocacy. Students will work as a collective to develop banners that will be used during the march to the Capitol.

Class photo at the state capitol

Light Dinner

Day #2

Breakfast

Advocacy 101

Participants will enjoy a breakfast with the HOPE Leadership Institute participants. This will be their opportunity to develop a strategy and rehearse their talking points before their scheduled meetings with their state representatives at the States Capitol.

Legislative Meetings

HOPE will schedule constituent visits for regional groups. Participants will have the opportunity to share their research and recommendations with their elected representatives.

Amazing Race

A scavenger hunt of the state Capitol, teach participants facts about the legislative process and the history of the state capitol as well as past and present leaders.

Legislative Meeting Debrief

Debrief session at a reserved space at the Capitol with testimonials from HYLIP and HLI. Participants will reflect back on the four-month program and complete a comprehensive program evaluation and electronic post-assessment evaluation.

Graduation

The graduation ceremony will be an opportunity for participants and their families to close out the program. Testimonials will be given from participants and their advisors. A prominent key note speaker will give words of encouragement to participants. Sponsors will have an opportunity to address the group and take photo with participants. Volunteers will be thanked. Elected officials will be invited to participate as well.

Return home approximately 4 pm-no dinner provided

Projects Summary (Track 1)

Latina High School Seniors: Assessing Their Opportunities for Success

Each group of participants will conduct a survey of 80 Latina high school seniors. They will be responsible for compiling the data, analyzing the results and developing recommendations to improving the life of their peers based only on the data collected. Participants will then present their finding at a youth town hall in Sacramento.

Outcomes: Participants will develop new and enhance existing public speaking skills, presentation skills, PowerPoint and Excel skills, and analytical skills. They will be informed on the status of Latina seniors and empowered with original data they collected which they will use to educate legislative members and staff on critical issues that affect their peers' probability for success.

Digital Story Project

Each regional group will be responsible for the recording, editing and full production of a 3-4 minute video that addresses one of the issues found to be of the most relevance in their community based on their survey project findings or an issue area selected by HOPE.

Assigned Readings

Sean Covey's *The Seven Habits of Highly Effective Teens*.

Timeline: A complimentary copy of the book will be distributed to participants at the January orientations and a schedule for readings and overview will be determined.

Check-ins will take place from January-February, further instructions will be given prior to check-ins starting.

CaliforniaColleges.edu

All HYLP participants are required to create an account at www.californiacolleges.edu. Californiacolleges.edu is the state's official website that provides information about higher education in California for students, counselors, and parents. It has been developed in collaboration with the California State University (CSU), University of California (UC), California Community Colleges (CCC), Association of Independent California Colleges and Universities (A I C C U), and the California Department of Education.

Timeline:

Participants will be assigned to create an account and complete the predetermined "Learn About Yourself" exercise to help determine what career will be a good fit based on their interests and strengths. Participants will also be tasked to explore a career in the STEAM field. This exercise will also help HOPE staff best match participant with an HLI career coach. Complete the exercise by orientation date or prior to March 1st.

Thank You Cards

All participants, either individually or as a group are expected to mail thank you letters/ cards to each of the speakers and presenters of the program. This is an important gesture of gratitude that through the years has ensured distinguished professionals and community leaders volunteer their time to the HYLP.

For more information contact:

Diana Amaya
Director of Programs
213.595.2489
damaya@latinas.org

Beatriz Perez
Program Coordinator
213.223.5428
bperez@latinas.org

EXHIBIT C

**STUDENT
WAIVERS**

EXHIBIT D

VIRTUAL PROGRAM OUTLINE



HOPE YOUTH LEADERSHIP PROGRAM

The **HOPE Youth Leadership Program (HYLP)** is a statewide development program designed to prepare high school Latinas for a self-sufficient future that will allow for economic and political parity through a college education. The objectives of the HYLP include college preparation, financial empowerment, enhanced civic participation and the promotion of healthy living. Additionally, participants will engage in a digital story project to showcase their leadership project, while obtaining valuable new media training.

HOPE's YLP will reach 500 high school aged Latinas annually. Participants are selected by partnering nonprofits and schools across California. Thirty-two of them will participate in an intensive program over a six-month period outlined below (Track 1), while the rest (Track 2) will convene during HOPE's two largest conferences, the HOPE Latina History Day and Latina Action Day, Sacramento.

PROGRAM COST

HOPE will cover the costs of supplies for Track 1 (six-month program) participants and one advisor.

QUALIFICATIONS (Track 1 only)

- Latina (self- identifies as being Latina)
- Be identified by a HOPE "Partner" in one of the seven identified regions in the state (Central Valley, Inland Empire, Los Angeles County, Oakland, Orange County, San Jose and Napa County)
- 2.5 GPA -2.9 GPA range (all students per region must meet this minimum GPA requirement)
- High School Junior (11th grade, 16 or 17 years old)
- First generation college student (defined as neither parent or sibling has a college degree)
- Qualifies for the free or reduced federal lunch program at
- Completes all required forms
- Can participate and commit to all the sessions and complete all assignments.

In 2022, the program will sponsor four (4) participants per "Partner" and the advisor.

Virtual Tools (Track 1)

Virtual Session will be conducted through online gathering of all 9 partners. Session will be held via Zoom, HOPE staff will set up Zoom session meetings. We will use Google Classroom to communicate, track projects, deliver assignments and other programmatic needs. Students may

need to meet locally, these gathering will be determined by program advisors. Students will need access to a computer, iPad, tablet or device and a high-speed internet connection.

COMMITMENT (Track 1)

- Must attend all training sessions, a 100% commitment is required
- Arrive on time, participate all day, and stays through the end of each session
- Limit distractions (cell phone usage or other PDA/electronic devices) while in virtual sessions
- HYP expects its participants to make a commitment to HOPE’s mission and support the continuance of HYP by volunteering with HOPE and/or another nonprofit in the future.
- HYP participants are expected to advance the status of Latinas by completing their senior year of high school and going on to an institution of higher learning and committing to graduating within a 6 year period. HYP participants are also expected to keep HOPE informed of their educational and career successes and updated contact information.

PROGRAM TRAINING SESSION DATES*

Sessions	Date	Location	Topic
Sessions 1	January/February	Virtual/Zoom	Family Session
Session 2	2-Mar	Virtual/Zoom	Latina Leadership
Session 3	16-Mar	Virtual/Zoom	Civics: How Government Works
Session 4	30-Mar	Virtual/Zoom	The Power of Youth Organizing
Session 5	13-Apr	Virtual/Zoom	Financial Empowerment
Session 6	27-Apr	Virtual/Zoom	Health & Wellness
Session 7	11-May	Virtual/Zoom	College Admission
Session 8	25- May	Virtual/Zoom	College Admission/ Career Exploration
Session 9	1-Jun	Virtual/Zoom	Career Exploration
Townhall prep week	June 6-10	Virtual/Zoom	
Session 10: Townhall	15 -Jun	Virtual/Zoom	Student selected topics
Graduation	22-Jun	Virtual/Zoom	

*Dates are subject to change with prior notice as permitted.

YOUTH LEADERSHIP THROUGH LITERACY PROGRAM TRAINING SESSIONS- Track 1

Sessions are estimated to start at 3:45 pm.

Session I: FAMILY SESSION

HOPE staff meets with partnering organization in an orientation session hosted by Partner and HOPE. Participants and parents are required to attend. School administrators or partner organization Board members are highly encouraged to attend. Program expectations, agendas and assignments will be reviewed at the orientation and parents and participants should leave the orientation well informed on logistics, all requirements and the commitment their daughter is making by being one of 54 participants in the program. Topics discusses during this family session are Latina

Adolescents & Mental Health as well as My Daughters Going to College What Do I Need to Know (College Admissions Overview).

SESSION 2: LATINA LEADERSHIP

TEAM BUILDING

Participants partake in a variety of team building exercises intended to foster leadership and self-worth.

LATINA HISTORY MAKERS LESSON

Participants will engage in an interactive session focused on highlighting the contributions of Latinas to American Society. The goal of the session is to ensure participants' understand their cultural history and how they can contribute to our society. Through a small group discussion and an interactive game they will also discuss the Latina role models in their lives. They also learn about the importance of higher education and various career opportunities.

SESSION 3: YOUTH CIVIC LEADERSHIP

POWER MAPPING

Participants will participate in an interactive session that breaks down the various levels of government, authority and influence. The goal of this session is to demystify how representative democracy works and what role young adults play in building healthy communities. Participants will also learn about how the various levels of government influence education. This session is in preparation of their civics project.

BUILDING A HEALTHY COMMUNITY

Participants will work collaborative to build a new healthy community, taking into account the components of a modern society like transportation, criminal system, educational institution, government structure, waste. The goal of this session is to guide students through an exercise that will require them to compromise, communicate and find common ground on shared values and ideals. The session will also have students reflect on the how their aspirational communities compare to their real life neighborhoods, and what they can do to ensure that their current realities reflect their desired ones.

Survey Assignment Overview and Student Advocacy

Participants have the opportunity to present their survey findings, receive feedback and analyze their recommendations in preparation to their findings presentation at the State of Latina Teens Town Hall.

SESSION 4: THE POWER OF YOUTH ORGANIZING

The Power of Youth Organizing - Youth Roundtable Discussion

Participants will learn from each other about issues that motivate them to organize community and transform a negative into a positive by creating a compelling campaign and seeking help from adults and their peers to create change. Participants of Hope's programs will have the opportunity to discuss community issues of most impact to young people. HYP participants will have the opportunity to gain an ally from their region while discussing their perspectives. Youth participants

are the center focus of these discussions. HOPE is traditionally joined by a local youth serving organization. Previous topics of discussion were public safety, education, gun violence, immigration and bullying to name a few.

Debate Speech (Public Speaking Exercise)

In preparation for their Sacramento legislative visits and their regional field office visits, participants play out a scenario where half of the group advocates for an issue or proposed legislation to be mandatory while the other half opposed such measure. Participants prepare their points and rebuttals and play out the scene. This experience prepares them for supportive or opposing scenarios and teaches them the importance of preparation and meeting protocol to ensure their meeting goals is achieved; to educate their representative about and issue/policy they care about.

SESSION 5: FINANCIAL EMPOWERMENT & SOCIAL ETIQUETTE

Financial Empowerment

Participants will engage in a dynamic session focused on the emotional, cultural and factual aspects of money. The goal of the session is to ensure that participants understand how money can be a tool used to obtain self-sufficiency and empowerment. Participants will learn fundamentals of budgeting, savings, and credit. They will also learn about the importance of higher education as a financial investment.

Connected: How to be a Leader with Social Media and Technology (Social Media Etiquette)

We believe Latinas should be knowledgeable on new media but also have the tools and know-how to use it responsibly. As social media plays an increasingly bigger role in the way youth communicate with each other and the masses this session addresses awareness on the exposure, risks, privacy issues and liabilities every students should know about. This is an interactive session that walks participants through exercises that define the brand they want to share with the world and how to translate that online.

SESSION 6: HEALTH & WELLNESS

BODY IMAGE & MENTAL HEALTH

During this session participants will learn ways to foster self-love and maintain a body positive experience for themselves. Participants will also have the opportunity to self-disclose in a safe space in order to promote a sense of unity and support.

SESSION 7: ROADMAP TO COLLEGE

Overcoming Financial Aid Myths and Fears

A Financial Aid advisor will review federal and state financial aid options for students and will explain the process of applying. Participants will be given all relevant datelines and will fill out sample applications. Loan and scholarship options will be discussed as well as options for AB 540 students.

Revisiting your Academic Path

This meeting will provide participants with the unique opportunity to meet with an Admission's Counselor and discuss their previously assessed transcript to determine best path for admission into a California public university. Participants will leave the meeting better informed about the possibilities for admissions and classes to focus for the summer and upcoming school year. Participants are encouraged to come prepared with any questions they may have about the admissions process.

SESSION 8: COLLEGE & BEYOND

Student Panel

This session is intended to connect future careers with higher education. This session will allow participants to hear firsthand accounts of the First-Gen experience from Latina College Students. They will learn about the admissions process from a student perspective, different majors and college life. Participants will also get the opportunity to tour the campus.

Needs Assessment with HOPE Team

Each student has a 20 minute meeting with a HOPE Leadership Institute graduates and HOPE staff member to revisit personal and professional goals and discuss possible hurdles. Participants will leave with a greater understanding of how HOPE can be a resource to them even after their graduation from the program.

SESSION 9: CAREER EXPLORATION

Career Aptitude Test

Students will take an career aptitude test to explore potential careers of interest. The assesment is intended to provide students with an idea or their strenghts and potential careers to consider. Students will have the opportunity to discuss the assesment results with their peers and program staff.

Latina's in STEM Career Panel

This workshop will give young Latina women the opportunity to explore careers in the Science, Technology, Engineering and Math fields. The workshop engage participants and Latina STEM professionals with hopes of inspiring young women to pursue careers in the STEM field.

SESSION 10: YOUTH TOWN HALL

Survey Presentations

Participants in the HYLIP will present before a panel of legislative experts their findings in their regions/high schools based on their survey findings. They will present sound recommendations that can be addressed at the State level. This session provides them with presentation skills, public speaking and build their confidence as subject matter experts.

GRADUATION

Graduation

The graduation ceremony will be an opportunity for participants and their families to close out the program. Testimonials will be given from participants and their advisors. A prominent key note speaker will give words of encouragement to participants. Sponsors will have an opportunity to address the group and take photo with participants. Volunteers will be thanked. Elected officials will be invited to participate as well.

Projects Summary (Track 1)

Latina High School Students: Assessing Their Opportunities for Success

Each group of participants will conduct a survey of 80 Latina high school students. They will be responsible for compiling the data, analyzing the results and developing recommendations to improving the life of their peers based only on the data collected. Participants will then present their finding at a youth town hall in Sacramento.

Outcomes: Participants will develop new and enhance existing public speaking skills, presentation skills, PowerPoint and Excel skills, and analytical skills. They will be informed on the status of Latina high school students and empowered with original data they collected which they will use to educate legislative members and staff on critical issues that affect their peers' probability for success.

Assigned Readings

Sean Covey's *The Seven Habits of Highly Effective Teens*.

Timeline: A complimentary copy of the book will be distributed to participants at the January orientations and a schedule for readings and overview will be determined.

Check-ins will take place from January-February, further instructions will be given prior to check-ins starting.

CaliforniaColleges.edu

All HYLP participants are required to create an account at www.californiacolleges.edu Californiacolleges.edu is the state's official website that provides information about higher education in California for students, counselors, and parents. It has been developed in collaboration with the California State University (CSU), University of California (UC), California Community Colleges (CCC), Association of Independent California Colleges and Universities (A I C C U), and the California Department of Education.

Timeline:

Participants will be assigned to create an account and complete the predetermined "Learn About Yourself" exercise to help determine what career will be a good fit based on their interests and strengths. Participants will also be tasked to explore a career in the STEAM field. This exercise will also help HOPE staff best match participant with an HLI career coach.

For more information contact:

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EXHIBIT E

COVID 19 Protocols

- Participants and Chaperone must be vaccinated
- All participants and chaperones will be required to submit a COVID-19 liability waiver before each session and will attest to being symptom free
- HOPE will provide hygiene and precautionary supplies
- HOPE staff, and program speakers are required to be vaccinated and will also submit attestation of being symptom free
- Chaperones, staff and participants will be asked to submit a negative covid-19 test 72 hours prior to in-person gatherings.
- During overnight trips participants will share a room with one other student.
- HOPE will conduct temperature checks at the beginning of each training day.

The program sponsors only four (4) participants per “Partner” and one chaperone.