



ALVORD UNIFIED SCHOOL DISTRICT CERTIFICATED JOB DESCRIPTION

DUAL LANGUAGE IMMERSION TEACHER

(185-Day Certificated Salary Schedule)

DEFINITION:

Under the direction of the site administrator, provide standards-based, culturally embedded instruction in the classroom, which meets district standards and assessments and leads to oral language proficiency and biliteracy in Spanish and English.

WORK YEAR: 185 Days

ESSENTIAL DUTIES AND RESPONSIBILITIES:

The duties listed below are intended to describe various types of work that may be assigned & performed. The omission of specific statements of duties does not exclude them if the work is similar, related, or a logical assignment to the position.

1. Guide the learning process toward the achievement of curriculum goals and—in harmony with the goals—establish clear objectives for all lessons, units, projects, and the like, to communicate these objectives to students.
2. Plan lessons for daily instruction that derive from state standards, assessments and dual immersion curriculum.
3. Assist in the development of curriculum for the dual immersion program.
4. Provide educational experiences in the classroom that reflect the philosophy, goals and expectations of the dual immersion program.
5. Conduct instruction effectively and proficiently in Spanish and English.
6. Structure activities in the classroom to facilitate oral language production and comprehension.
7. Use context clues, manipulatives, realia, visuals, and student-centered instruction to facilitate comprehension in the target language.
8. Effectively differentiate both content and language learning to ensure that all students successfully meet program assessments and outcomes.
9. Assess student progress in a formative manner in oral and written language development, literacy and numeracy; adjust instruction according to assessment results.
10. Maintain and improve professional competence by participating in opportunities for professional development.
11. Advocate for the high academic achievement and social development of all students.
12. Collaborate with peers, administrators, and others, including dual language grade level partners/teams.
13. Work effectively with a wide variety of students in a culturally diverse setting.
14. Maintain effective working relationships with parents, students and community.
15. Create a classroom environment that engages and supports all students in learning and is appropriate to the maturity and interests of students.
16. Communicate with parents and school counselors on student progress.
17. Engage parents and others as resources to enhance student learning.
18. Identify student needs, and cooperate with other professional staff members in helping students solve health, attitude and learning problems.

19. Other duties as assigned by the Principal.

MINIMUM QUALIFICATIONS:

The position requires the following:

Knowledge of:

- Second Language Acquisition theory and practice;
- District organization, operations, policies and objectives;
- Compliance requirements;
- Applicable laws, codes, regulations, policies and procedures;
- Interpersonal skills, using tact, patience and courtesy;
- Evaluation processes;
- Curriculum standards, objectives, pacing guides, assessments;
- Specific subject matter and curriculum;
- Child growth and development;
- Operation of a computer and instructional technology.

Ability To:

- Assure compliance with laws, codes and regulations;
- Communicate effectively both orally and in writing;
- Establish and maintain cooperative and effective working relationships with others;
- Meet schedules and timelines;
- Provide a positive climate conducive to attainment of high levels of performance by students;
- Plan and teach lessons using research-based instructional strategies and methodologies;
- Communicate with parents;
- Keep accurate and concise records;
- Monitor/recognize health, behavior and emotional needs of students;
- Use a variety of resources;
- Facilitate consensus;
- Motivate students to value and enjoy learning;
- Differentiate instruction to address the needs of all learners;
- Use effective instructional practices.

Education/Experience:

- Valid clear Multiple Subject and/or Single Subject teaching credential in the proper subject area, including BCLAD certification or equivalent
- NCLB compliant
- Ability to teach grade level content in Spanish and English
- Native or native-like Spanish speaker

Personal Qualities:

- Self-motivated;
- Strong work ethic;
- Commitment to personal and professional growth;
- Accept responsibility for students' achievement and success;
- Accepting of diversity – race, language, socio-economic status of students and their families, disabilities, etc.;
- Team player;
- Professional dress and demeanor.

WORKING CONDITIONS

Environment:

- Classroom and outside work setting
- Subject to frequent interruptions and daily contact with staff, parents, and students

Physical Abilities:

- Hearing and speaking to exchange information and make presentations
- Visual ability to read, prepare/process documents and small figures and monitor a wide area
- Dexterity of hands and fingers to operate a computer keyboard
- Sitting, walking and standing for extended periods of time
- Occasional carrying, pushing, pulling or lifting up to 25 pounds
- Frequent bending at the waist and stooping
- Frequent reaching overhead, above the shoulders and horizontally
- Frequent movement of head, looking up and down and side to side

Hazards:

- Some exposure to toxic materials
- Occasional contact with distraught individuals