



La Sierra High School

3/14/2022

**4145 La Sierra Ave
Riverside, CA 92505**

Re: La Sierra High School Graduation Fundraiser

To whom it may concern,

We are writing to summarize our agreement pursuant to which The Commencement Group will supply to you or on your behalf, on an exclusive basis, the floral and class shirt services described below for the above-captioned Graduation to be held on the date and at the time and location specified below:

La Sierra High School Graduation Ceremony on May 25th, 6 PM

Location: Alvord District Stadium on the campus of Norte Vista High School 6585 Crest Ave Riverside, CA 92503

On such dates and at such location The Commencement Group will supply the staff we reasonably estimate will be required to promote and transact the sale of flowers, floral bouquets, and class apparel to their guests and other attendees at the Graduation, the inventory of flowers, floral bouquets, and class apparel (as estimated by The Commencement Group to be necessary for the anticipated volume of transactions), the stationary and office supplies required to complete such transactions and the kiosk to be used to promote and display these services.

The Commencement Group staff will arrive at the location in advance of the scheduled time for the commencement of the Graduation to set-up for the event and will be responsible for reasonable clean up and removal of our debris from the location following completion of the ceremonies.

You have represented to us that you have the authority in authorizing The Commencement Group to have the sole and exclusive right to promote, market and sell flowers, floral bouquets, class apparel, and/or other floral products at the Graduation contemplated herein (the **“Exclusive Opportunity”**).

In consideration for the Exclusive Opportunity, The Commencement Group agrees to pay you, or as you direct in writing, 25% of pre-ordered proceeds and 15% of sales received by The Commencement Group from the sale of flowers, floral products, and class apparel at the Graduation ceremonies within 30 (thirty) business days of the completion of such Graduation ceremonies.

Per: _____

We hereby acknowledge and agree to the foregoing:

Signature: _____

Print name: _____

Print title: _____

Print date: _____



The Commencement Group

The Commencement Group focuses exclusively on providing a professional retail service for Commencement specific products at University and High School Ceremonies. Our All-Inclusive Service manages on site sales kiosks at Graduation, extending an excellent extra value service on behalf of your school for the guests at Commencement.

The Commencement Group provides all the supplies and merchandise free of charge. Our team delivers the products, sets up a professional, attractive sales kiosk at your school's Commencement ceremony and provides excellent customer service in assisting your guests with their purchases.

Our service is a great way for you to provide guests at your ceremony with the convenience of purchasing popular graduation items on site. It will save them the hassle of looking elsewhere for the products, often paying more for lower quality items.

If your school currently has a retail presence at graduation, our program can increase the selection available to your guests, as you can pick and choose which of our products to offer.

If your school does not yet have a sales presence at a Commencement, our service offers an assortment of products unique to Commencement that your guests would not be able to purchase elsewhere.



THERE IS NO COST, NO RISK, AND NO EFFORT REQUIRED IN WORKING WITH THE COMMENCEMENT GROUP, AND YOUR SCHOOL IS GUARANTEED TO PROFIT FROM THIS ARRANGEMENT.

OUR COMMITMENT

THE STRENGTH OF OUR BUSINESS LIES IN OUR COMMITMENT TO EXCELLENCE, SKILLS AND EXPERTISE CULTIVATED OVER 17 YEARS OF BUSINESS WITH MORE THAN 1000 UNIVERSITIES AND HIGH SCHOOLS ACROSS NORTH AMERICA.

WE LOOK FORWARD TO DESIGNING A PROGRAM YOU WILL TRULY ENJOY, AND WORKING TOGETHER AT YOUR UPCOMING COMMENCEMENT CEREMONY.

The foundation of our service is built upon 5 Essential Principles:



STAFFING EXPERTISE

Our highly experienced professional staff team is hand picked for their commitment to service and professionalism. We specially train them to retail our product lines at Commencement and serve as campus ambassadors. We are experts at the nuances of each product and the unique environment of sales at graduation ceremonies. The Commencement Group provides the highest level of customer service.

ACCOUNTABILITY

The Commencement Group works directly for you. Our team can manage absolutely everything on behalf of your school, or we can partner with a student group to create a successful fundraiser, while providing a professional backbone and consistency to a student run service. Ultimately, we will ensure that our service is executed exactly as you intend it to.

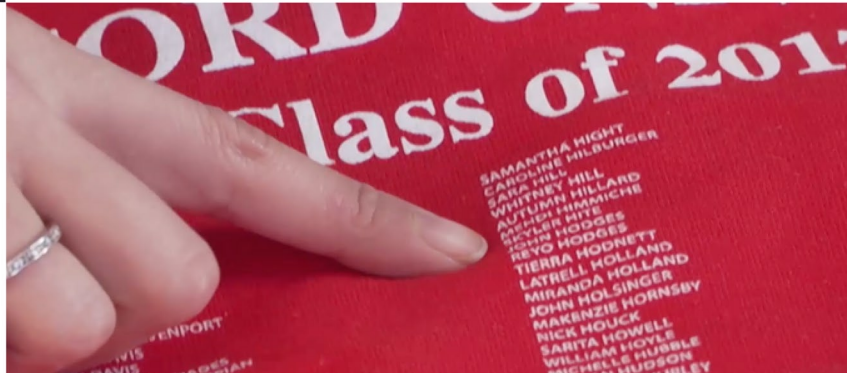


ALL-INCLUSIVE SERVICE

We will take care of Absolutely Everything. There is No Cost, No Risk, and No Effort required in working with The Commencement Group. We supply all equipment necessary to execute our services including all staff, product, POS and credit card processing systems. Additionally, any leftover product we can donate to a local charity or hospital near by of the schools' choice.

COMMISSION

The Commencement Group will pay your school 20% of all revenue generated. This money comes with no cost, expenses, or risk attached and the Commencement Group assumes responsibility for all leftover product.



ONLINE ORDERING

The Commencement Group will create a unique URL that can be linked directly to your school's Commencement page. Customers are able to browse and select available products to be conveniently picked up at our sales kiosk at Commencement.

OUR PRODUCTS:



GRADUATION BOUQUET

Twelve long stem roses with baby's breath.
Available in a large variety of colors.
\$40.00



ORCHID LEI

A premium lei made of real orchid
flowers.
\$45.00



GRADUATION T-SHIRT

Graduation t-shirt featuring the
names of all the graduates listed on the
back, with a school logo on the front.
Available in sizes S - XXL.
\$30.00



KUKUI NUT LEI

A lei made of kukui nuts, commemorating
the graduating class.
\$35.00



GRADUATION TEDDY BEARS

A twelve inch bear, wearing a cap and
gown and holding a diploma.
Available in a variety of colors.
\$25.00