

CREATIVE BRAIN LEARNING  
15790 PRAIRIE WAY  
RIVERSIDE, CA 92508



ALVORD UNIFIED SCHOOL DISTRICT  
Attn.: Carmen Phillips  
via Email

April 18, 2022

## PROPOSAL

Please find below our proposal regarding instructional services for the Alvord Unified School District Expanded Learning program at 12 elementary and 4 middle schools for the school year 2022-2023 as follows:

- 1) Proposed Total Not-to-Exceed Contract Amount for period July 1, 2022 to June 30, 2023:  
\$ 2,073,024.50.
- 2) Proposed Contract will be billed based on actual staff hours per following rates:
  - a. \$24.50/hour for a total of 77,437.25 budgeted hours of Instructional Staff
  - b. \$33.00/hour for 1,816.00 budgeted hours of Instructional Coach 1
  - c. 31.00/hour for 1,290.00 budgeted hours of Instructional Coach 2
  - d. A 4% Administrative Cost will be added to all staff billing to defray administrative and operations expenses related to the program provided.
- 3) All-inclusive Contract Amount:
  - a. The hourly rates above include all related expenditures, such as staff wages, payroll-related taxes and fees, staff training, etc.

Sincerely,

A handwritten signature in black ink, appearing to read "Eckart Seeber", written in a cursive style.

Eckart Seeber  
Director

### CREATIVE BRAIN LEARNING LLC

HEAD OFFICE: 15790 PRAIRIE WAY • RIVERSIDE • CA • 92508 • TEL 951-780-5365 • FAX 951-780-5302  
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## **SCOPE OF SERVICES**

Creative Brain Learning (CONSULTANT) will provide personnel, curriculum and some of the materials necessary to provide supervision and instructional support as part of the Expanded Learning program at 12 elementary schools and 4 middle schools. Structured enrichment activities in various subjects, including STEM and music will be provided. Personnel include Instructional Coaches, Instructional Staff and Substitutes. Instructors and Substitutes work directly with the students, while Instructional Coaches work with instructors and substitutes to ensure supervision and instructional support is of high quality.

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**BUDGET PROPOSAL**

**22-23 Creative Brain Learning**

			Hours	Hourly Rate	Total
Line Staff	Base Program Hours	Elem	46,921.25	\$ 24.50	\$ 1,149,572.50
		Middle	17,256.00	\$ 24.50	\$ 422,774.00
			64,177.25		\$ 1,572,346.50
	Summer Program Hours	Elem	10,725.00	\$ 24.50	\$ 262,763.00
		Middle	2,535.00	\$ 24.50	\$ 62,108.00
			13,260.00		\$ 324,871.00
		Staff Subtotal	77,437.25		\$ 1,897,217.50
QAC's	Base Program Hours and Summer Program Hours	QAC 1	1,816.00	\$ 33.00	\$ 59,928.00
		QAC 2	1,290.00	\$ 31.00	\$ 39,990.00
			3,106.00		\$ 99,918.00
		Subtotal Staff & QAC's			\$ 1,997,135.50
	Admin. (4%)				\$ 75,888.70
		Grand Total			\$ 2,073,024.20

**CREATIVE BRAIN LEARNING LLC**