

Bonita Unified School District
Unofficial Board of Education Meeting Minutes

Bonita High School, Student Union
3102 D Street, La Verne, CA 91750
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April 10, 2019 Regular Board of Education Meeting

1. ANNOUNCEMENTS

Quick Summary:

These announcements are designed to alert the public that Bonita Unified School District Board of Education meetings are recorded pursuant to Gov. Code 54953.5 and rebroadcast on Community Channel 3. The recording may capture images and sounds of those attending the meeting. Copies of the Board agenda materials are available upon request at the District Education Center, 801 Corporate Center Drive, Suite 270, Pomona, CA 91768.

2. CALL TO ORDER

Minutes:

Board President Diane Koach called the meeting to order at 4:45 p.m. and immediately convened to closed session.

3. ROLL CALL

Minutes:

Present:

Mrs. Diane Koach, President

Mr. Glenn Creiman, Vice President

Mr. Matthew Lyons, Clerk

Mr. Chuck Coyne, Member

Mr. Derek Bahmanou, Member

Mr. Carl Coles, Superintendent

Mrs. Susan Cross Hume, Assistant Superintendent-Business Services

Mr. Kevin Lee, Assistant Superintendent-Human Resources Development

Mr. Matthew Wien, Assistant Superintendent-Educational Services

Mr. Luke Melkesian, Bonita High School Student Representative

Miss Naomi Pearson, Chaparral High School Student Representative

Mr. Erik Vargas, San Dimas High School Representative

4. REQUESTS TO SPEAK ON CLOSED SESSION AGENDA ITEMS

Minutes:

There were no requests to speak on items listed on the closed session agenda.

5. CLOSED SESSION AGENDA - 4:45 PM

5.1. Consideration of Student Discipline Matters Pursuant to Education Code Sections 35146, 48900, 48915, 48919, 48918(c)

5.2. Conference with Legal Counsel - Anticipated Litigation, Pursuant to Government Code 54956.9(d): One (1) Item

5.3. Conference with Legal Counsel - Existing Litigations Pursuant to Government Code 54956.9(d)(1)

5.4. Public Employee Appointment, Public Employment, Pursuant to Government Code 54957, Title: Database Administrator

5.5. Public Employee Discipline/Dismissal/Release - Pursuant to Government Code 54957

6. OPEN SESSION AGENDA

7. CALL TO ORDER

Quick Summary:

The Board of Education will reconvene into Open Session to report those actions taken in Closed Session, if any, that are required to be reported pursuant to Government Code Section 54957.1.

Minutes:

Board President Diane Koach reconvened the meeting to order at 6:10 p.m.

8. REPORT OUT OF CLOSED SESSION

Quick Summary:

Pursuant to Gov. Code Section 54957.1

Minutes:

Board Clerk Matthew Lyons reported the action taken by the Board to approve the employment of Inge Gunanto as Database Administrator. A motion was made by Mr. Glenn Creiman with a second by Mr. Chuck Coyne. The roll call was unanimous in favor.

9. PLEDGE OF ALLEGIANCE TO THE FLAG

Minutes:

The Pledge of Allegiance was led by Emma McCullough, Roynon Elementary School student representative.

10. APPROVAL OF AGENDA ORDER AND CONTENT

Motion Passed: Approve changing the order of moving Discussion Item 17.1.1 up in the order to take place after agenda item 10 allowing the audience members to hear important information. Passed with a motion by Mr. Chuck Coyne and a second by Mr. Derek Bahmanou.

Yes Mr. Derek Bahmanou

Yes Mr. Chuck Coyne

Yes Mr. Glenn Creiman

Yes Mrs. Diane Koach

Yes Mr. Matthew Lyons

Minutes:

Board President Diane Koach requested a motion to move Discussion Item 17.1.1 up in the order to take place after agenda item 10. Mr. Chuck Coyne made the motion and Mr. Derek Bahmanou provided a second. The motion carried by a vote of 5-0 in favor.

After the approval to move up Discussion Item 17.1.1. Board President Diane Koach asked Superintendent Carl Coles to provide information. (See Item 17.1.1.)

11. REPORTS FROM MEMBERS OF THE BOARD AND SUPERINTENDENT

Quick Summary:

Reports from Members of the Board and from the Superintendent

Minutes:

Board Clerk Matthew Lyons shared his appreciation to the students in the audience who were being honored for showing their mastery of the arts, spelling and culinary. He thanked the Educational Services team for their work on the Local Control Accountability Plan (LCAP) Stakeholder Meeting. He reported attending a policy roundtable discussion meeting on the topic of mental health with Mr. Derek Bahmanou. The discussion also included representatives from county, state, and federal offices. He noted that Bonita Unified has a great plan in place. He provided an update on the petition calling for Full and Fair Funding of California Public Schools reporting that CSBA collected over 5,000 signatures. He encouraged audience members to add their voice in support of the petition.

Board Vice President Glenn Creiman noted the reason for his casual attire due to a recent surgery to his arm. He thanked everyone who attended the LCAP meeting. He attended Chaparral's Open House, Strike for Success, at the bowling alley. He reminded everyone about spring sports and there are only two months remaining in the school year.

Board President Diane Koach participated in Roynon's Invention Convention that was like a Shark Tank competition. Mrs. Koach announced the upcoming San Dimas Festival of Arts show. Student art will also be on display April 27-28. On Friday, April 12, PTA will host their spring luncheon. She thanked PTA for making a positive impact on schools.

Board Member Derek Bahmanou reported on the roundtable discussion on mental health he attended with Mr. Matthew Lyons. He mentioned that every child is a high priority in the District. Students in Bonita USD are doing great, and the District's programs are award-winning.

Board Member Chuck Coyne announced that on April 26, the La Verne San Dimas Educational Foundation Golf Tournament will be held at San Dimas Canyon Golf Course. He reported attending the Students in Government Day Luncheon sponsored by the City of San Dimas and thanked the City. Students shadowed city employees to learn about city government. Mr. Coyne announced that Mr. Ken Duran will take office as the new San Dimas City Manager in May replacing Mr. Blaine Michaelis who is retiring.

Mr. Coyne reported on the activities and events he attended: he attended Roynon's Invention Convention saying it was a lot of fun; the District's LCAP meeting, and he thanked everyone who gave their time; Lone Hill and Ramona Middle School open house events. At Lone Hill, he visited an animation and computer graphics class, and he enjoyed seeing a student who showed animation to her mother. At Ramona Middle School, he had the chance to talk with teachers, and appreciated their excitement of math. He also attended the Chaparral High School's Open House.

He gave an update of information from the McKinley Children's Center Board meeting, and announced their upcoming fundraiser, Champions of the Heart.

He ended by congratulating the ProStart student winners.

Superintendent Carl Coles reported on the District's goal of reaching 80% of all students being proficient in English Language Arts and 70% proficient of all students being proficient in math. He reported that these goals take the entire organization. The final results are important, but the process is also important.

Mr. Coles reported that he is visiting all school campuses. He thanked Principal Ji Wang at Ekstrand Elementary and the Ekstrand staff for providing a tour.

12. COMMUNICATIONS FROM STUDENT REPRESENTATIVES

Minutes:

Superintendent Carl Coles introduced Emma McCullough, Roynon Elementary student representative. Emma reported on current events and activities taking place at Roynon Elementary School.

Grishm Sethi, student representative, presented a report of events and activities taking place at Ramona Middle School.

Representatives Luke Melkesian from Bonita High School, Naomi Pearson from Chaparral High School, and Erik Vargas from San Dimas High, presented reports on

Academics, Athletics, Arts, and Activities taking place at their schools.

13. FEATURED PRESENTATIONS

13.1. Recognition of Elementary and Middle School Spelling Bee Winners - Introduced by Matthew Wien

Minutes:

Assistant Superintendent Matthew Wien provided a brief summary of the February 12, 2019, District Spelling Bee Competition and said that it brought much excitement to the elementary and middle school levels. He introduced Principal Ji Wang, Ekstrand Elementary Principal, who announced the Spelling Bee winners and gave each student a certificate of achievement. The District winner, Isabella Marroquin represented Bonita Unified at the Los Angeles County level.

13.2. Recognition of the First District PTA Reflections Art Program Winners - Introduced by Matthew Wien

Minutes:

Assistant Superintendent Matthew Wien thanked the Bonita Council PTA for sponsoring the Reflections Art Program. He introduced Principal Ji Wang who presented information about the competition and thanked Dr. Lisa Richey, PTA Art Chairperson. This was the 50th year the National PTA held the art competition, and this year, Bonita Unified had many students who participated. The event helped to spark the imagination and creativity. The winners advanced to the First District Council art competition, and then those winners moved forward to the California State competition.

Students were honored and presented with a certificate of achievement.

13.3. Recognition of CTE Hospitality and Culinary Students - Introduced by Matthew Wien

Minutes:

Assistant Superintendent Matthew Wien spoke about Bonita's Hospitality Program. The culinary classes at Bonita High and San Dimas High are flourishing. Both schools had students who participated in the California ProStart Cup, a culinary competition that puts students to the ultimate test. These students are examples of passion and purpose. Mr. Wien was assisted by Sr. Director Anne Neal who introduced the District's husband and wife educator team, Laurie and Nick Brandler.

Mrs. Neal presented Mr. and Mrs. Brandler with certificates also introduced the student winners and presented certificates of achievement.

14. APPROVAL OF MINUTES OF PREVIOUS BOARD MEETING

14.1. Adopt the Minutes of the March 6, 2019 Regular Board of Education Meeting

Motion Passed: Passed with a motion by Mr. Chuck Coyne and a second by Mr. Matthew Lyons.

Yes Mr. Derek Bahmanou

Yes Mr. Chuck Coyne

Yes Mr. Glenn Creiman

Yes Mrs. Diane Koach

Yes Mr. Matthew Lyons

15. REQUESTS TO SPEAK ON OPEN SESSION AGENDA ITEMS

Minutes:

There were no requests to speak on items listed on the open session agenda.

16. CONSENT AGENDA

Quick Summary:

Matters listed under the Consent Agenda are considered by the Board of Education to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. If any member of the Board so requests, an item shall be removed from this section and placed in the regular order of business following the approval of the Consent Agenda. Items will be approved with one motion, which is not debatable and which requires a unanimous vote for passage.

Motion Passed: Passed with a motion by Mr. Matthew Lyons and a second by Mr. Derek Bahmanou.

Yes Mr. Derek Bahmanou

Yes Mr. Chuck Coyne

Yes Mr. Glenn Creiman

Yes Mrs. Diane Koach

Yes Mr. Matthew Lyons

Minutes:

After approval of the consent agenda, Mr. Coles thanked the Board for passing the Resolutions to recognize our Administrative Professional, School Health Professional, and Teachers by declaring dates of appreciation.

16.1. EDUCATIONAL SERVICES

16.1.1. Approve Extended and Overnight Educational Field Trips

16.1.2. Approve Professional Services Contract Between Bonita Unified School District and Joelle Hood, LLC From July 1, 2019 Through June 30, 2020

16.2. BUSINESS SERVICES

16.2.1. Approve and/or Ratify "A" Warrants (Payments for School Employees) and "B" Warrants (Payments for Equipment, Supplies, Services of Non-School Employees and Other Non-Salary Expenditures), as Listed

16.2.2. Approve and/or Ratify Purchase Orders (Authorization for Purchase of Equipment, Supplies and the Services of Non-School Employees), as Listed

16.2.3. Approve Budget Transfers Between Major Object Codes, as Listed

16.2.4. Declare Items Listed as Surplus in Accordance with Education Code 17545 and Authorize Disposal

16.2.5. Independent Contract Agreements

16.2.6. Approve Agreement Between Bonita Unified School District and Team Inspections

16.2.7. Approve Agreement Between Bonita Unified School District and Corovan

16.2.8. Approve Agreement Between Bonita Unified School District and Bissiri Studio to Provide Architectural Services as Required to Obtain DSA Certification of Existing Projects

16.2.9. Approve Agreement Between Bonita Unified School District and the City of San Dimas for the Summer Food Service Program

16.2.10. Approve Agreement Between Bonita Unified School District and the City of La Verne for the Summer Food Service Program

16.2.11. Approve Agreement Between Bonita Unified School District and Charter Oak Unified School District for Transportation Services for Their Summer Extended Day Care Enrichment Program

16.2.12. Approve Amended Agreement Between Bonita Unified School District and Linik Corporation

16.2.13. Approve Renewal Agreement Between Certified Transportation, H & L Charter, Inland Empire Stages, and Student Transportation of America to Assist the District with Transportation Services

16.2.14. Approve Myers-Stevens & Toohey & Co., Inc. as a Provider of Optional Accident Insurance Coverage to the Students of the District for the

2019-2020 School Year

16.2.15. Approve Change Order #1, Team Inspections for General Inspection of the District Office Remodel

16.2.16. Approve Change Order #6 Bid 15-16:04 for the Construction of the Ramona Middle School Gymnasium - Tobo Construction, Inc.

16.2.17. Approve Change Order #8 Bid 15-16:04 for the Construction of the Lone Hill Middle School Gymnasium - Tobo Construction, Inc.

16.2.18. Accept Report on Quarterly Facility Inspections

16.2.19. Accept Quarterly Report on Williams Lawsuit Settlement

16.2.20. Authorize the Use of "Piggyback" Bids for the 2019-2020 School Year

16.2.21. Approve Temporary Interfund Loans To the General Fund from Other Funds for Fiscal Year 2019-2020

16.2.22. Approve Temporary Interfund Loans From the General Fund to the Other Funds for Fiscal Year 2019-2020

16.3. HUMAN RESOURCES DEVELOPMENT

16.3.1. Approve/Ratify Terminations, Resignations, Leaves of Absence, Employment, Changes of Status, Extra Duty and Other Routine Personnel Items for Certificated and Certificated Management Employees as Listed. All Employment at Appropriate Step and Column on Designated Salary Schedule

16.3.2. Approve/Ratify Terminations, Resignations, Leaves of Absence, Employment, Changes of Status, Extra Duty and Other Routine Personnel Items for Classified, Classified Management and Confidential Employees as Listed. All Employment at Appropriate Step and Column on Designated Salary Schedule

16.3.3. Approve/Ratify Classified/Certificated Attendance at Conferences, Conventions, Workshops and Meetings as Listed. Actual and Necessary Expenses Incurred by Such Attendance to be Paid by Bonita Unified School District Unless Otherwise Specified in Accordance With Board Policy 3350

16.3.4. Approve Agreement Between Bonita Unified School District and Loyola Marymount University to Provide School Psychology Fieldwork Effective April 1, 2019 through April 1, 2022

16.3.5. Adopt Resolution 2019-12 Recognizing April 22-26, 2019 as Administrative Professionals (Secretaries) Week and April 24, 2019 as Administrative Professionals (Secretaries) Day

16.3.6. Adopt Resolution 2019-13 Recognizing May 6-10, 2019 as National Teacher Appreciation Week and May 7, 2019 as "National Day of the Teacher"

16.3.7. Adopt Resolution 2019-14 Recognizing May 6-10, 2019 as School Health Services Appreciation Week and May 8, 2019 as "National School Nurse Day"

17. DISCUSSION/ACTION AGENDA

17.1. SUPERINTENDENT

17.1.1. Discuss a District-Wide Student Mental Health Wellness Plan

Quick Summary:

Student wellness not only addresses the physical and nutritional needs of students, but mental health is equally important when considering the needs of students in order for them to be successful. The District will implement a plan to increase support for students who experience mental health issues. Beginning next year, San Dimas High, Bonita High, Lone Hill Middle, and Ramona Middle Schools will each receive a full-time mental health professional that will be on campus during the school day. Our eight elementary schools will be supported by four part-time mental health professionals. These mental health professionals will serve students and become a vital link between parents and our schools. In addition to our current school counselors and psychologists, schools will continue to receive support from our partners with McKinley Children's Center and Tri-City Health.

Minutes:

This item was moved up in the agenda order and a discussion was held after item number 10. Superintendent Carl Coles gave an update to the Board on the plan to add mental health professionals.

17.1.2. Receive First Reading of Revisions to Existing Board Policies and Board Bylaws

Motion Passed: Bring back the proposed policies and bylaws for second reading and placed on the next Board agenda. Passed with a motion by Mr. Derek Bahmanou and a second by Mr. Matthew Lyons.

Yes Mr. Derek Bahmanou

Yes Mr. Chuck Coyne

Yes Mr. Glenn Creiman

Yes Mrs. Diane Koach

Yes Mr. Matthew Lyons

Minutes:

Superintendent Carl Coles provided information about the proposed policies and bylaws that were recommended by CSBA and vetted by the District administration team.

The Board recommended to bring back the policies and bylaws for second reading at the next Board meeting.

17.2. STUDENT DISCIPLINARY ACTION

17.2.1. Student Disciplinary Action for Student #174200013

Motion Passed: Passed with a motion by Mr. Matthew Lyons and a second by Mr. Glenn Creiman.

Yes Mr. Derek Bahmanou
Yes Mr. Chuck Coyne
Yes Mr. Glenn Creiman
Yes Mrs. Diane Koach
Yes Mr. Matthew Lyons

18. REQUESTS TO SPEAK ON NON-AGENDA ITEMS COMMUNICATION FROM THE PUBLIC

Quick Summary:

This is an opportunity for the public to address the Board on non-agenda items. No action can be taken on non-agenda items (Board Policy 9055). Individual speakers may be allowed up to three (3) minutes to address the Board on any non-agenda item. The Board reserves the right to limit the time on a non-agenda item. Prior to addressing the Board, please fill out the "Request to Address the Board" card, which may be picked up from Adela Droe, Senior Executive Assistant to the Superintendent. Any person addressing the Board should first state their name, association with the District, and address. At this time, the Board wishes to recognize: Community (Individuals having completed a Request Card) Parent Teacher Association (PTA) Bonita Unified Teachers Association (BUTA) California School Employees Association (CSEA) Bonita Unified Management Team (BUMT)

Minutes:

There were no requests to speak on non-agenda items from the public.

19. FUTURE MEETING DATES

19.1. The Next Regular Board of Education Meeting Date

Minutes:

Board President Diane Koach announced the next Board of Education meeting of May 1, 2019, in the Student Union at Bonita High School, 3102 D Street, La Verne, at 6:00 p.m.

20. ITEMS FOR FUTURE AGENDAS

Minutes:

There were no requests for items on future agendas.

21. ADJOURNMENT

Minutes:

Board President Diane Koach adjourned the meeting at 7:15 p.m.

Matthew Lyons, Board of Education Clerk