



QUATTROCCHI KWOK  
ARCHITECTS

	<u>original</u>	<u>Amend</u>	<u>total</u>
MI	390,752	+ 173,118	= 563,870
NI	649,932	+ 228,473	= 878,405
	<u>1,040,684</u>	<u>402,591</u>	<u>1,443,275</u>

October 4, 2018

Wade Roach  
Napa Valley Unified School District  
1616 Lincoln Ave.  
Napa, CA 94558

Napa Valley Unified School District  
**RECEIVED**

**OCT 11 2018**

School Planning & Construction

RE: River Charter at Salvador ES – Increment 1  
Project No. 1622.00

Dear Wade,

The purpose of this letter is to record an adjustment to our basic services fee for the Increment 1 work on the River Charter School at Salvador Elementary due to the bid award.

Our basic services fee was calculated on the original budget amount by dividing the fee between Modernization and New Construction based on the scope of work; it was determined that Modernization work would amount to approximately 28% and New Construction approximately 72%. None of the Cost Estimating that was done broke the costs down between Modernization and New Construction so we continue to use this 72%/28% breakdown. When those percentages were applied to the respective fee schedules, the result was:

Modernization Budget	\$ 3,632,523	Modernization Basic Services Fee	\$ 390,752
New Construction Budget	\$ 9,373,862	Basic Services Fee	\$ 649,932
Total initial Budget	\$13,006,385	Total initial Basic Services Fee	\$1,040,684
Modernization Bid Award	\$ 5,373,704	Modernization Basic Services Fee	\$ 564,870
New Construction Bid Award	\$13,818,096	Basic Services Fee	\$ 878,405
Total initial Budget	\$19,191,800	Total initial Basic Services Fee	\$1,443,275

**MAIN OFFICE:**

636 Fifth Street, Santa Rosa, CA 95404

**PLEASANTON OFFICE:**

600 Main Street, Suite E, Pleasanton, CA 94566

707.576.0829

A California Corporation

www.qka.com

We trust that your records agree with our but, should there be any questions, please contact me or our Contracts Manager, Carol Tonelli, at your earliest convenience.

Sincerely,

A handwritten signature in blue ink, appearing to read "Mark Quattrocchi". The signature is stylized and written over the word "Sincerely,".

Mark Quattrocchi, Principal

cc: Jennifer Gibb NVUSD  
Rachel Nelson NVUSD

clt



QUATTROCCHI KWOK  
ARCHITECTS

February 25, 2019

Michael Pearson  
Napa Valley Unified School District  
1616 Lincoln Ave.  
Napa, CA 94558

RE: River Charter at Salvador ES  
Project No. 1622.00  
Original NVUSD PO# 17-09509

Dear Michael,

The purpose of this letter is to request a Supplemental Service Fee for additional services required of our Civil Engineer and Landscape Architect for revised scope at the River Charter site. This is at the direction of Van Pelt Construction Services.

The following delineates the changes to the current field configuration as indicated in the attached sketch provided by Van Pelt Construction Services.

1. Field - change from synthetic turf sports field to natural grass for general use. Indicate seed for the base bid with sod as a bid alternate. Add irrigation. Revise grading and drainage for crowned natural grass field.
2. Track - change to asphalt (without rubberized surface) with paint striping. Keep 6-lane straight-away but reduce to 3-lanes for remainder. Inner 3-lanes should be removed. Provide markings for mile. Delete field long/triple jump and high jump area and change to grass.
3. Storage Building - revise to indicate the storage building to remain at its current location at the southerly end of the future garden.
4. Fencing - remove fencing between field and interior campus. Revise as needed for storage building change.

636 Fifth St.  
Santa Rosa, CA  
95404  
P: 707.576.0829  
F: 707.576.0295  
A California Corporation

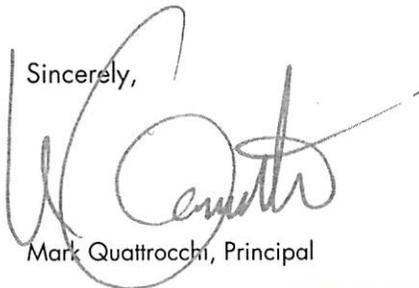
[www.qka.com](http://www.qka.com)

5. Walkways - though not shown on the mark-up, the perimeter walkway around the track is to be deleted.
6. Earthwork - redesign to use construction spoils pile.
7. Assume field will be on amended native soil. Earthwork and hydrology to be studied by civil engineer to inform design. Grading and drainage for the field should avoid abrupt swales along field edges.

We respectfully request an additional \$63,239 for the additional design services by QKA, Chaudhary & Associates and GSM Landscape Architects. This additional fee is exclusive of any additional work by structural or electrical consultants. Cost estimating is not included as a part of our work - we defer the designated responsibility to Van Pelt Construction Services.

When added to the current Total Project Fee of \$1,815,895 this Supplemental Service will bring the new total fee to \$1,879,134. If this fee increase is acceptable, please sign below and return one copy of the signed authorization to our Contracts Manager, Carol Tonelli, at your earliest convenience. Please let us know if you have any questions.

Sincerely,



Mark Quattrocchi, Principal

Accepted on Behalf of the District:

---

Mike Pearson, Facilities Maintenance & Operations Date

cc: Jennifer Gibb/Rachel Nelson NVUSD  
Kelli Jurgenson, Van Pelt



QUATTROCCHI KWOK  
ARCHITECTS

March 27, 2019

Michael Pearson  
Napa Valley Unified School District  
1616 Lincoln Ave.  
Napa, CA 94558

RE: River Charter at Salvador ES – Increment 1  
Project No. 1622.00

Dear Michael,

The purpose of this letter is to record an adjustment to our basic services fee for the Increment 1 work on the River Charter School at Salvador Elementary due to Change Order 01.

Our basic services fee was calculated on the original budget amount by dividing the fee between Modernization and New Construction based on the scope of work; it was determined that Modernization work would amount to approximately 28% and New Construction approximately 72%. We continue to use this 72%/28% breakdown. When those percentages were applied to the respective fee schedules, the result was:

<b>Current Total Project Fee Including Supplementary Services</b>			<b>\$1,879,134</b>
Letter of February 25, 2019 SS Field Revisions			
<b>Change Order 01 (identified as "value added")</b>			
Modernization Change Order Cost	\$325,526	CO Fee of 10%	\$ 32,553
New Construction Change Order Cost	<u>\$126,593</u>	CO Fee of 5%	<u>\$ 6,330</u>
			<b>\$ 38,883</b>

The new Total Fee on the project will be \$1,918,017 including previously approved supplemental services. The fee will be updated and reflected on our billing .

MAIN OFFICE:  
636 Fifth Street, Santa Rosa, CA 95404  
PLEASANTON OFFICE:  
600 Main Street, Suite E, Pleasanton, CA 94566  
707.576.0829  
A California Corporation  
www.qka.com

We trust that your records agree with ours but, should there be any questions, please contact me or our Contracts Manager, Carol Tonelli, at your earliest convenience.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mark Quattroschi', written in a cursive style.

Mark Quattroschi, AIA

cc: Kelli Jurgenson, VPCS  
Jennifer Gibb NVUSD  
Rachel Nelson NVUSD

clt



QUATTROCCHI KWOK  
ARCHITECTS

March 28, 2019

Michael Pearson  
Napa Valley Unified School District  
1616 Lincoln Ave.  
Napa, CA 94558

RE: River Charter at Salvador ES – Increment 1  
Project No. 1622.00

Dear Michael,

The purpose of this letter is to record an adjustment to our basic services fee for the Increment 1 work on the River Charter School at Salvador Elementary due to Change Order 02.

Our basic services fee was calculated on the original budget amount by dividing the fee between Modernization and New Construction based on the scope of work; it was determined that Modernization work would amount to approximately 28% and New Construction approximately 72%. We continue to use this 72%/28% breakdown. When those percentages were applied to the respective fee schedules, the result was:

Current Total Project Fee Including Supplementary Services			\$1,918,017
Letter of March 27, Change Order 01 fee adjustment			
Change Order 02 (identified as "value added")			
Modernization Change Order Cost	\$121,182	CO Fee of 10%	\$ 12,118
New Construction Change Order Cost	<u>\$ 47,126</u>	CO Fee of 5%	<u>\$ 2,356</u>
			<u>\$ 14,474</u>

The new Total Fee on the project will be \$1,932,491 including previously approved supplemental services. The fee will be updated and reflected on our billing .

MAIN OFFICE:  
636 Fifth Street, Santa Rosa, CA 95404  
PLEASANTON OFFICE:  
600 Main Street, Suite E, Pleasanton, CA 94566  
707.576.0829  
A California Corporation  
www.qka.com

We trust that your records agree with our but, should there be any questions, please contact me or our Contracts Manager, Carol Tonelli, at your earliest convenience.

Sincerely,

A handwritten signature in black ink, appearing to read 'Mark Quattrocchi', written over the word 'Sincerely,'.

Mark Quattrocchi, Principal

cc: Kelli Jurgenson, VPCS  
Jennifer Gibb NVUSD  
Rachel Nelson NVUSD

clt