



QUATTROCCHI KWOK  
ARCHITECTS

April 1, 2019

Michael Pearson  
Napa Valley Unified School District  
1616 Lincoln Ave.  
Napa, CA 94558

RE: Napa Valley Unified School District New Central Kitchen  
Project No. 1696.02

Dear Mike,

The purpose of this letter is to record an adjustment to our basic services fee for the NVUSD New Central Kitchen due to Change Orders 01 through 04.

Current Total Project Fee Including Supplementary Services	\$511,058
Letter of 8/23/2018 for bid adjustment	

Change Order 01 to 04 (identified as "value added")	
Value Added Change Orders – Construction value	\$448,521
CO Fee at 10% - from Agreement Modernization fee schedule	\$44,852

Revised Fee with Change Orders	\$555,910
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The new Total Fee on the project will be \$562,638 including previously approved supplemental services. The fee will be updated and reflected on our billing. We trust that your records agree with ours but, should there be any questions, please contact me or our Contracts Manager, Carol Tonelli, at your earliest convenience.

Sincerely,

  
Mark Quattrocchi, AIA

cc: Kelli Jurgenson, VPCS  
Jennifer Gibb NVUSD  
Rachel Nelson NVUSD

AUG 31 2018

School Planning & Construction



QUATTROCCHI KWOK  
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August 23, 2018

Wade Roach  
Napa Valley Unified School District  
1616 Lincoln Ave.  
Napa, CA 94558

RE: Napa Valley Unified School District New Central Kitchen  
Project No. 1696.02

Dear Wade,

The purpose of this letter is to record an adjustment to the Basic Services Fee for the New Central Kitchen project for NVUSD. The original Basic Services Fee of \$257,500 was based on a Construction Estimate of \$2,300,000. The recent bid award to was recorded at \$4,541,779, which generates a new Basic Services Fee of \$481,678, an increase of \$224,178. When added to the current total project fee, including previously approved supplemental service consultant fees, of \$286,880, the new total project fee is \$511,058.

The new total fee will be reflected on our August services billing, which will be processed at the beginning of September. I trust that your records agree with ours but, should you have any questions or concerns, please let me know before the end of August so that we can address any issues before the next billing cycle.

Sincerely,

  
Mark Quattrocchi, Principal

cc: Rachel Nelson  
Jennifer Gibb