



### Contract Amendment Cover Sheet

Site Name:	Date:
Project Name:	Project #:
CM Name:	DSA File #:
Consultant:	Amendment #:

Original Contract Amount: \$ \_\_\_\_\_ Total Amendments to Date: \$ \_\_\_\_\_

Consultant Proposed Cost: \$ \_\_\_\_\_ Amount Recommended for Approval: \$ \_\_\_\_\_

Reason for Change

Change Document Attachment(s): \_\_\_\_\_

Cost is fair, reasonable, and within industry standards.

### Proposed Basis of Dollar Adjustment

Lump sum      Increase      Decrease of \$ \_\_\_\_\_

### Contract Time

Increased by \_\_\_\_\_ calendar days

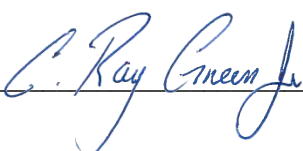
Decreased by \_\_\_\_\_ calendar days

Unchanged

### Project Manager Signature

The signature below indicates that the Project Manager assigned to this project has thoroughly reviewed the scope of the project and circumstances associated with the change, in detail, and has deemed the above and attached information to be accurate, and the Change justified.

Firm: \_\_\_\_\_ Print Name: \_\_\_\_\_

Signature:  Date: \_\_\_\_\_

April 9, 2019

Michael Pearson  
Napa Valley Unified School District

**RE: Irene Snow Elementary School - TLCD Project Number 16060.00**

**Additional Services Request 6 – District Changes T&M.**

Dear Michael,

Please see the following Additional Services request, for services related to several District-requested changes at the new Irene Snow Elementary School campus.

**FOSTER ROAD FRONTAGE IMPROVEMENTS**

Improvement plans for the Foster Road frontage at the new Irene Snow Elementary School campus were submitted in February, 2018 and comments were returned from City of Napa Public Works in May, 2018. One comment requires improvements to the opposite side of Foster Road that was not previously included in the project scope. A second comment requires a change to the location of the crosswalk spanning Foster Road in order to align with cross street rather than the school's entry drive. As a result of the crosswalk location change, the District has directed the design team to make additional changes to the pedestrian access into and on the campus. Additional services include the following, in summary:

1. Coordinate with City of Napa to design sidewalks, ramp transitions, and relocate crosswalk.
2. Redesign pedestrian entry to campus from Foster Road.
3. Revise site plans, enlarged site plans, and grading plans.
4. Revise Foster Road improvement drawings and submit revised plans to City of Napa.
5. Prepare construction change directive and coordinate with contractor.

**CHANGES TO GRADING AROUND BUILDINGS D AND F**

During construction, the District directed the design team to change the approved site design around Building D and F in locations where the adjacent grade and concrete curb is higher than the finished floor of the building. Additional services include the following, in summary:

1. Revise site plans, enlarged site plans, grading plans and utility plans.
2. Prepare materials required for DSA approval.
3. Prepare construction change directive and coordinate with contractor.

**PARKING LOT CHANGES**

On 3/6, the design team received direction from the District to make changes to both parking lots to comply with requirements for approval from CDE, including raising crosswalks, adding speed bumps, and adding bollards. Additional services include the following, in summary:

1. Revise site plans and grading plans.
2. Prepare construction change directive and coordinate with contractor.

## CHANGES TO SITE PAVING AND PLANTINGS

District staff met with the GSM on 3/13 to review plantings and pavings. The District directed the team to make several changes, including deleting or revising plantings in several locations, removing synthetic turf from the project, reducing planter sizes, changing stamped asphalt to standard asphalt, and changing some asphalt to concrete paving. Additional services include the following, in summary:

1. Revise site plans, planting plans, and irrigation plans, and grading plans.
2. Prepare construction change directive and coordinate with contractor.

## TOTAL FEE

We propose to provide the above described services on a time-and-material basis, for fees not-to-exceed the following:

• TLCD Architecture	\$ 25,000
• GSM	\$ 8,000
• <u>RSA+</u>	<u>\$ 24,000</u>
Total	<b>\$ 57,000</b>

DATE

**04/09/2019**

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We look forward to continuing the work with you on this important and exciting project. Please feel free to contact me with any questions or comments.

Sincerely,



Brian C. Wright, AIA  
 Principal