



Contract Amendment Cover Sheet

Site Name:	Date:
Project Name:	Project #:
CM Name:	DSA File #:
Consultant:	Amendment #:

Original Contract Amount: \$ _____ Total Amendments to Date: \$ _____

Consultant Proposed Cost: \$ _____ Amount Recommended for Approval: \$ _____

Reason for Change

Change Document Attachment(s): _____

Cost is fair, reasonable, and within industry standards.

Proposed Basis of Dollar Adjustment

Lump sum Increase Decrease of \$ _____

Contract Time

Increased by _____ calendar days

Decreased by _____ calendar days

Unchanged

Project Manager Signature

The signature below indicates that the Project Manager assigned to this project has thoroughly reviewed the scope of the project and circumstances associated with the change, in detail, and has deemed the above and attached information to be accurate, and the Change justified.

Firm: _____ Print Name: _____

Signature: C. Ray Green Jr. Date: _____

December 17, 2018

J. Wade Roach
Napa Valley Unified School District

RE: Irene Snow Elementary School - TLCD Project Number 16060.00

Additional Services Request 7 – Audio/Visual and Fire Alarm System changes.

Dear Wade,

Please see the following Additional Services request, for services related to changes to the classroom AV system and the fire alarm system at the new Irene Snow Elementary School campus.

AV SYSTEM CHANGES

On 11/13, the District disseminated changes to the District standard for the typical classroom AV system and clock/PA system. The District directed the design team to implement changes to the project as required to conform to the new standard. Additional services include the following, in summary:

1. Additional meeting, coordination, and project management.
2. Revise specification section 27 5100 IP Public Address and Clock System.
3. Prepare RFP 02 and RFP 04 and coordinate with Increment 2 contractor.
4. Prepare CCD 27 and coordinate with Increment 1 contractor.

A fixed fee plus reimbursable expenses by discipline as indicated below:

• TLCD Architecture	\$ 2,220
• <u>O'Mahony & Myer</u>	<u>\$ 3,500</u>
Total	\$ 5,720

FIRE ALARM SYSTEM CHANGES

On 11/13, the District disseminated changes to the District standard for the typical fire alarm system. The District directed the design team to implement changes to the project as required to conform to the new standard. Additional services include the following, in summary:

1. Additional meeting, coordination, and project management.
2. Revise xxxx.
3. Prepare construction change directive (CCD), submit to DSA, and coordinate with contractor.

A fixed fee plus reimbursable expenses by discipline as indicated below:

• TLCD Architecture	\$ 2,220
• <u>O'Mahony & Myer</u>	<u>\$ 5,000</u>
Total	\$ 7,220

TOTAL FEES

A fixed fee plus reimbursable expenses by discipline as indicated below:

• AV System Changes	\$ 5,720
• <u>Fire Alarm System Changes</u>	<u>\$ 7,220</u>
Total	\$ 12,940

We look forward to continuing the work with you on this important and exciting project.
Please feel free to contact me with any questions or comments.

Sincerely,



Brian C. Wright, AIA
Principal

DATE

12/17/2018

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