



December 17, 2018

J. Wade Roach  
 Napa Valley Unified School District

**RE: Irene Snow Elementary School - TLCD Project Number 16060.00**  
**Additional Services Request 7 – Audio/Visual and Fire Alarm System changes.**

Dear Wade,

Please see the following Additional Services request, for services related to changes to the classroom AV system and the fire alarm system at the new Irene Snow Elementary School campus.

**AV SYSTEM CHANGES**

On 11/13, the District disseminated changes to the District standard for the typical classroom AV system and clock/PA system. The District directed the design team to implement changes to the project as required to conform to the new standard. Additional services include the following, in summary:

1. Additional meeting, coordination, and project management.
2. Revise specification section 27 5100 IP Public Address and Clock System.
3. Prepare RFP 02 and RFP 04 and coordinate with Increment 2 contractor.
4. Prepare CCD 27 and coordinate with Increment 1 contractor.

A fixed fee plus reimbursable expenses by discipline as indicated below:

• TLCD Architecture	\$ 2,220
• <u>O'Mahony &amp; Myer</u>	<u>\$ 3,500</u>
Total	<b>\$ 5,720</b>

**FIRE ALARM SYSTEM CHANGES**

On 11/13, the District disseminated changes to the District standard for the typical fire alarm system. The District directed the design team to implement changes to the project as required to conform to the new standard. Additional services include the following, in summary:

1. Additional meeting, coordination, and project management.
2. Revise xxxx.
3. Prepare construction change directive (CCD), submit to DSA, and coordinate with contractor.

A fixed fee plus reimbursable expenses by discipline as indicated below:

• TLCD Architecture	\$ 2,220
• <u>O'Mahony &amp; Myer</u>	<u>\$ 5,000</u>
Total	<b>\$ 7,220</b>

**TOTAL FEES**

A fixed fee plus reimbursable expenses by discipline as indicated below:

• AV System Changes	\$ 5,720
• <u>Fire Alarm System Changes</u>	<u>\$ 7,220</u>
Total	<b>\$ 12,940</b>

We look forward to continuing the work with you on this important and exciting project.  
Please feel free to contact me with any questions or comments.

Sincerely,



Brian C. Wright, AIA  
Principal

DATE

**12/17/2018**

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