



Contract Amendment Cover Sheet

Site Name:	Date:
Project Name:	Project #:
CM Name:	DSA File #:
Consultant:	Amendment #:

Original Contract Amount: \$ _____ Total Amendments to Date: \$ _____

Consultant Proposed Cost: \$ _____ Amount Recommended for Approval: \$ _____

Reason for Change

Change Document Attachment(s): _____

Cost is fair, reasonable, and within industry standards.

Proposed Basis of Dollar Adjustment

Lump sum Increase Decrease of \$ _____

Contract Time

Increased by _____ calendar days

Decreased by _____ calendar days

Unchanged

Project Manager Signature

The signature below indicates that the Project Manager assigned to this project has thoroughly reviewed the scope of the project and circumstances associated with the change, in detail, and has deemed the above and attached information to be accurate, and the Change justified.

Firm: _____ Print Name: _____

Signature: C. Ray Green Jr. Date: _____

April 4, 2019

Michael Pearson
Napa Valley Unified School District

RE: Irene Snow Elementary School - TLCD Project Number 16060.00

Additional Services Request 4 R1– District-directed changes during construction.

Dear Michael,

Please see the following Additional Services request, for services related to the District-directed changes during construction at the Irene Snow Elementary School campus.

COOLS SCHOOLS CERTIFICATION

During design, the District intended to reuse the Cool Schools building on the new campus as an uncertified building. As such, the building was identified as non-DSA on the drawings with no additional documentation at the time of submittal to DSA. A comment during DSA review identified a previously unenforced requirement to provide a fence around all non-DSA buildings. TLCD was directed by the District to research and compile the documents necessary to make the Cool Schools building DSA certified, thereby eliminating the fence. Additional services include the following, in summary:

1. Review existing as-built drawings, request additional as-built drawings from DSA.
2. Revise site plans, code analysis plans.
3. Prepare construction change directive (CCD 18) and submit to DSA.

A fixed fee plus reimbursable expenses by discipline as indicated below:

• TLCD Architecture	\$ 3,645
Total	\$ 3,645

PORTABLE BUILDING CHANGES

During construction, several of the portable classroom buildings for the interim campus that were intended to be relocated from another campus were no longer available. As such, the District rented (4) portable buildings from Mobile Modular. Additionally, several of the portable buildings were moved to different locations within the interim campus in order to provide flexibility for a long-term need at the campus. Additional services include the following, in summary:

1. Review existing as-built drawings of the Mobile Modular buildings.
2. Revise site plans and code analysis plans.
3. Compile drawings, prepare construction change directive (CCD 20), and submit to DSA.

A fixed fee plus reimbursable expenses by discipline as indicated below:

• TLCD Architecture	\$ 3,350
Total	\$ 3,350

INTERIM CAMPUS CHANGES

During construction, the District directed the design team to make several changes to the interim campus. Changes included moving the location of the playground at the interim campus in order to facilitate more efficient supervision by the school staff, moving the Cool Schools building to the location for the completed campus rather than

the location for the interim campus, and adding plumbing and electrical service to the Storage building to accommodate custodial staff. Finally, unforeseen conditions in the work performed in Summer 2017 required design changes. Changes included redesign of the main storm drain connecting the new campus to the bio-retention area due to a damaged storm drain line under the interim campus and redesign of the grading on the north side of the property due to contractor error in the final grades. Additional services include the following, in summary:

1. Revise site plans, code analysis plans, fire alarm plans, and site utility plans.
2. Compile drawings, prepare construction change directive (CCD 6), and submit to DSA.
3. Project management and coordination of consultant work.
4. Prepare sketch of storage building, prepare construction change directive (CCD 5).
5. Revise grading plans and respond to request for information (RFI 52).

DATE

4/4/2019

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A fixed fee plus reimbursable expenses by discipline as indicated below:

• TLCD Architecture	\$ 5,175
• RSA+	\$23,055
• GSM	\$ 1,400
• <u>O'Mahony & Myer</u>	<u>\$ 3,000</u>
Total	\$32,630

TOTAL FEES

A fixed fee plus reimbursable expenses by discipline as indicated below:

• Cool Schools Certification	\$ 3,645
• Portable Building Changes	\$ 3,350
• <u>Interim Campus Changes</u>	<u>\$32,630</u>
Total	\$39,625

We look forward to continuing the work with you on this important and exciting project. Please feel free to contact me with any questions or comments.

Sincerely,



Brian C. Wright, AIA
Principal

Enc:
Construction Phase Service Log
2/7/2019 email

Carl Servais

From: Carl Servais <carl.servais@tlcd.com>
Sent: Thursday, February 7, 2019 3:36 PM
To: 'Ray Green'
Cc: 'Hugh Linn'; 'Brian Wright'
Subject: RE: Irene Snow - meeting request
Attachments: Construction Phase Service Log.pdf; 181214 NVUSD Snow Amend 4.pdf

Ray,
Please see below the list of what was done within the attached request for additional services, that amounts to RSA+'s total of \$23,055. Please also see attached the full list of construction phase services provided by RSA+, including work within the scope of the professional services contract. I have pulled out everything that I understand to be owner-requested changes and review/redesign due to unforeseen conditions or out-of-sequence construction for the period from the beginning of the project until December 2018:

RFI 5 – Redesign storm drain utility and provide sketch. Reason: Portable building was placed by District contractor prior to completion of phase 1 utility work by site contractor.

RFI 31 – Redesign sanitary sewer utility and provide sketch. Reason: Conflict with existing electrical conduits

RFI 38 – Review product substitution. Reason: Expedite schedule.

RFI 39 – Redesign storm drain utility and provide sketch. Reason: Existing pipe under the interim campus was found to be crushed and unusable.

RFI 41 – Provide direction regarding missing utility. Reason: Work performed by Summer 2017 contractor was not completed per plan.

RFI 52 – Redesign grading at paved access road and provide sketch. Reason: Work performed by Summer 2017 contractor was not completed per plan.

RFI 53 – Redesign grading and provide sketch of parking lot area. Reason: City of Napa Public Works required minimum 50' space in front of trash enclosure.

CCD 6 – Redesign grading and utilities at new and old location of small playground in the interim campus. Redesign grading and utilities at new and old location of Cool Schools Building in the interim campus. Reason: District requested change to location of small playground and Cool Schools building.

CCD 12 – Redesign grading and utilities and provide revised drawings at modular buildings. Reason: Conform to structural conditions for modular foundations.

Additionally, we have received verbal approval from you to proceed on a time and material basis with the additional services listed below. We understand the urgency of these items and we are working on them now.

- Changes to the north and west parking lots to accommodate the attached changes requested by CDE (add speed bumps, raise the pedestrian paths, add raised curb divider).
- Changes to the Foster Road crossing required by City of Napa.
- Changes to the pedestrian access from Foster Road into the campus as requested by the District.
- Changes to the curbs and drainage around buildings D and F.

Please give me a call if you have any questions about any of these tasks. I am also happy to organize a meeting with RSA to discuss further.

Regards,
Carl

CARL SERVAIS, AIA, LEED AP BD+C, NCARB
Architect

TLCD ARCHITECTURE

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From: Ray Green <ray.green@vpcsonline.com>
Sent: Monday, January 28, 2019 8:38 PM
To: Carl Servais <carl.servais@tlcd.com>
Cc: Hugh Linn <hlinn@rsacivil.com>; Brian Wright <brian.wright@tlcd.com>
Subject: Re: Irene Snow - meeting request

Carl,

I think I may have not been as clear as I should have been. I'm not looking for a detailed breakdown of man-hours spent per issue. If RSA can give me a list of what they did within that Add-Service request, that would likely quell any concerns I have. If they can do that, I can turn it around very quickly. If we still need a meeting after that, I'd be happy to meet.

That being said, if they would prefer to just meet, I'm all for it. My issue is timing. Right now, I have Thursday and Friday afternoon. If either of these work for you, please let me know ASAP as my calendar fill rapidly.

Thank you

C. Ray Green Jr.

VanPelt Construction Services

Napa Unified School District

4707 Mangels Blvd

Fairfield, CA 94534

Mobile ~ 707-484-2974

www.vpcsonline.com

CONSTRUCTION PHASE SERVICE LOG - IRENE SNOW ELEMENTRAY SCHOOL						
Label	Description	Date	Date	Reason For Change	RSA+ Deliverable	RSA+ Invoice
		Received	Returned			
N/A	Additional Service for Frontage Improvements			City direction on pedestrian access to school site		
	Grading Details for Ramps and Stairs			Ramps not required to fit approved plan conditions.		
ASK 12	Retaining wall change	11/30/18	11/30/18	TLCD requested changes.	ASK 12-Grading	33577
ASK 13	Create a walkway on the north side of bldgs D and F	1/25/19		District direction. Outstanding		Pending
Foster1	More onsite changes per CDE	1/29/19		District direction. Outstanding		Pending
RFI 2	Stormdrain conflict with temporary modular building	6/11/18	6/13/18	Clarification. No changes to drawings.	Procure	33015
RFI 3	Existing 15" Storm Drain	6/11/18	6/13/18	Clarification. No changes to drawings.	Procure	33015
RFI 4	Sanitary sewer and water for cool school	6/21/18	6/25/18	Provide sewer and water connection.	SK-RFI-004-R1	33015
RFI 5	RFI 2 Clarification	6/21/18	6/29/18	Reroute storm drain	SK-RFI 5-1	33015
RFI 15	SD pipe size conflict	6/27/18	6/29/18	Pipe installed in phase 1 damaged.	Revised C3.4 and 4.4	33015
RFI 17	Portable building conflict with playbox (Note: Answered by TLCD)					Addressed by TLCD
RFI 18	Existing Site Water	6/22/18	7/5/18	Temporary water supply to building L	SK-RFI-18-1	33015
RFI 20	Existing SS at Bldg L Fire Riser Enclosure (Note: Answered by TLCD)					Addressed by TLCD
RFI 23	DI 42 invert clarification	6/25/18	6/28/18	Clarification. No changes to drawings.	RFI 23 Resp. Attachment	33015
RFI 26	Elevations at interim ramp and stairs	6/29/18	7/6/18	Contractor needs additional information.	SK-RFI 26-1 Rev	33015
RFI 27	Existing tree stumps	6/28/18	6/28/18	Removal of existing tree stumps	Procure	33015
RFI 29	Cool School Grading	6/29/18	7/2/18	Cool school shown in Phase 4 to be installed in Phase 2.	SK-RFI 29-1	33015
RFI 31	Existing conduit conflict with new sanitary sewer	7/6/18	7/10/18	Conflict between existing conduit and new ss	RFI Coordination	33015
RFI 38	DI 16 Stackable DI Box	7/13/18	7/20/18	Product substitution.	Procure	33015
RFI 39	Colapsed 15" Storm Drain at Playground	7/13/18	7/23/18	Storm drain not installed properly	Revised C4.1 and C4.4	33015
RFI 41	Phase 2 Fire Water Stub Location	7/16/18	7/18/18	Clarify location of stub location. No changes to drawings	Procure	33015
RFI 48	Storm Drainage Phasing	7/23/18	7/23/18	Clarification. Arntz wants to install in phase storm drain shown in phase 3. No changes.	Procure	33015
RFI 49	Storm Drain to DI 46	7/23/18	7/23/18	Clarification if stormdrain connecting to DI 46 is necessary. No changes	Procure	33015
RFI 52	Existing grades at north property line access ramp	7/23/18	7/31/18	Access road adjacent to ramp not built per plan.	Grading Detail	33015
RFI 53	Trash Enclosure Access Change	7/24/18	7/27/18	City comment to provide min 50' space in front of trash enclosure	Trash Encl. grading	33015
RFI 65	Top of wall elevation at access road	8/20/18	9/28/18	Clarify top of wall elevation	Revised grading sketch	33577
RFI 66	Tree Removal	8/16/18	8/16/18	Clarify tree removal. No changes to drawings	Procure	33174
RFI 85	Playbox Adjustment	9/7/18	9/7/18	TLCD revised playbox. Request new grade elevations.	RFI 85 attachment	33577
RFI 99	Water Supply Size	9/20/18	9/28/18	Clarification of water supply line to increment 2 buildings.	RFI 99 response Rev. C3.2, C3.2A & C4.2	33577
RFI 110	Redesign Utilities to Avoid Conflicts	10/1/18	10/3/18	Utility Revisions to Conform to Structural Conditions for Modular Foundations Redesign of utilities in conflict due to CCD12, Changed utilities already installed		33577
RFI 111	Utility Conflict with Fences and Piers and Foundation	10/1/18	10/4/18	Proposed wet utilities conflicts with gate piers and bldg M post footing. Needs coordination with landscape, architect and structural plans. RFI 111 also relates to RFI 120	Combined Water Trench Section Detail	33577
RFI 120	Sewer Along West Side of Bldg M	10/19/18	10/23/18	Sanitary Sewer alignment is within the foundation influence zone of bldg M. Sewer line has to be realigned. Realigning the sewer line solved the issue in RFI 111	Sewer Line Reroute	33577
RFI 123	Check Valve Location and Details	10/31/18	11/5/18	Contractor ask the city for detail of check valve without looking at the approved plan. Clarify location of check valve.	Product Cut Sheet Revised fire water line	33577
RFI 130	Trench Drain AT STAIRS Between Bldgs B & D	1/20/19		Eliminate waterfall drop as directed by TLCD		Pending
RFI 145	Trench Drain Elevation Conflict Between Bldgs C & K	1/20/19	1/28/19	Clarify trench drain rim elevations. Eliminate waterfall drop as directed by TLCD	SK-RFI145	Pending
RFI 153	SSCO and Fire Riser Conflict at Bldg L	12/19/18	12/27/18	Fire riser is outside of the fire riser. Ex ssco conflicts with fire riser.		33577
RFI 167	South Wall Between Bldgs E and F Elevation	12/18/18		Wall not built per plan. Outstanding		Pending
RFI 168	Stormdrain Conflict with Existing Water Lines	12/18/18	1/2/19	12" Storm Drain in Phase 3 conflicts with phase 1 and phase 2 water lines and JT	SK-RFI 168	Pending
RFI 170	SS Tie in at Modular (Note: RFI answered by TLCD)					Addressed by TLCD
RFI 216	BFP and FDC Location Conflict	1/31/19	1/31/19	Change location of new BFP and FDC. No Changes to drawings	Procure	Pending