

NAPA COUNTY OFFICE OF EDUCATION
Barbara Nemko, Ph.D., Superintendent
College and Career Readiness Department

May 22, 2019

MEMORANDUM OF UNDERSTANDING

The purpose of this "Memorandum of Understanding" for the 2019-2020 school year between the Napa County Office of Education (NCOE) and Napa Valley Unified School District (NVUSD) is for reimbursement of costs related to programs and services provided to NVUSD by NCOE's College and Career Readiness department, including:

- Sub costs, teacher extra pay, or field trip costs associated with Perkins, Career Technical Education Incentive Grant (CTEIG) and Strong Workforce Program (SWP)
- Salary reimbursement related to Work-based Learning
- CTE supplies, equipment, sub costs, and salary reimbursement

Career Technical Education Incentive Grant, Perkins, Strong Workforce

- NCOE will reimburse NVUSD for actual sub, teacher extra pay, or field trip costs incurred due to a teacher's attendance in approved professional development or trips.
- NVUSD teachers may receive up to a \$1,500 stipend for curriculum work and after school CTE related activities completed during the school year.
- NVUSD teachers may receive up to \$2,000 (\$200/day) stipend for a summer externship.
- District will invoice NCOE for .20 Business Pathway teacher @ Vintage High School.

Work-based Learning Supervisor

- NCOE will reimburse NVUSD for up to \$40,000 of NVUSD Work-based Learning Supervisor salary to help connect business partners for internships in CTE classes.
- NVUSD will invoice for actual costs incurred (for activity/cost areas previously described in the MOU) in arrears on a quarterly basis. NCOE agrees to pay quarterly invoices within 45 days of receipt.

NCOE CTE Teachers

- NCOE will fund administrative staff, as well as consumables and equipment to CTE pathways that align with the California State Plan for CTE.
- For CTE course sections operated by NCOE on NVUSD campuses, NVUSD agrees to reimburse NCOE for the actual cost of employing the CTE instructors and instructional assistants and associated substitutes, including salaries, wages fringe benefits, and indirect costs.
- NCOE will invoice NVUSD for actual costs incurred (for activity/cost areas previously described in the MOU) on a quarterly basis. NVUSD agrees to pay quarterly invoices within 45 days of receipt.

FTE	Site	Class	Teacher	Salary 19 -20	Benefits 19-20	Sub Costs	Indirect (9.77%)	Total
1.00	ACHS	Hospitality	Calhoun, Allen	\$ 65,679.00	\$ 21,148.53	\$ 1,800.00	\$ 8,658.91	\$ 97,286.44
1.00	NHS	Medical Science	Boulding, Learetta	\$ 80,888.00	\$ 28,400.75	\$ 1,800.00	\$ 10,853.37	\$ 121,942.12
1.00	NHS	Engineering	Jenschke, Phil	\$ 85,567.00	\$ 29,432.05	\$ 1,800.00	\$ 11,411.27	\$ 128,210.32
1.00	NHS	Manufacturing	Solomon, Ron	\$ 72,389.00	\$ 29,387.49	\$ 1,800.00	\$ 10,119.42	\$ 113,695.91
1.00	ACHS	Building Trades	Peckinpaugh, Chuck	\$ 68,079.00	\$ 16,331.13	\$ 1,800.00	\$ 8,422.73	\$ 94,632.86
1.00	VHS	Printing and Graphics	Sandahl, Shawn	\$ 68,079.00	\$ 16,331.13	\$ 1,800.00	\$ 8,422.73	\$ 94,632.86
1.00	VHS	Ag Aide	TBH	\$ 36,771.00	\$ 7,844.00	\$ -	\$ 4,358.89	\$ 48,973.89
1.00	ACHS	Business	Eshoo, Anna	\$ 88,609.00	\$ 20,856.16	\$ 1,800.00	\$ 10,870.61	\$ 122,135.77
1.00	VHS	Transportation	Dougherty, Tom	\$ 83,671.00	\$ 31,874.15	\$ 1,800.00	\$ 11,464.62	\$ 128,809.77
1.00	VHS	Multimedia	Castillo, JP	\$ 65,679.00	\$ 27,908.53	\$ 1,800.00	\$ 9,319.36	\$ 104,706.89
0.02	VHS	Hospitality	TBH	\$ 13,135.00	\$ 5,581.00	\$ 1,800.00	\$ 2,004.41	\$ 22,520.41
							TOTAL	\$1,077,547.24

Indemnification

NVUSD agrees to hold harmless, indemnify and defend **NCOE** and its trustees, employees, agents and volunteers from any and all claims, damages, losses and expenses, including attorney fees, arising or resulting from damage to property, injury or death to any person, firm or corporation in connection with its performance of this Agreement. **NVUSD** also agrees to hold harmless, indemnify and defend **NCOE** and its trustees, officers, and employees from any and all claims or losses incurred by any supplier, contractor, or subcontractor furnishing work, services or materials to **NVUSD** in connection with the performance of this Agreement.

NCOE shall hold harmless and indemnify **NVUSD** and its officers and employees, from all damages of every nature and description caused by sole negligence or willful misconduct by **NCOE** related to its performance under this Agreement

Compliance with Law.

The LEA shall be subject to and shall comply with all Federal, State and local laws and regulations applicable with respect to its performance under this MOU, including but not limited to, licensing, employment and purchasing practices, and wages, hours and conditions of employment, including nondiscrimination.

Nondiscriminatory Services

The LEA agrees that all goods and services under this MOU shall be available to all qualified persons regardless of age, sex, race, religion, color, national origin, ethnic background, or handicap, and that none shall be used, in whole or in part, for religious worship or instruction.

Disputes

Disagreements between the County Superintendent and LEA concerning the meaning, requirements or performance of this MOU shall be subject to final determination in writing by the County Superintendent or his /her designee or in accordance with the applicable procedures (if any) required by the State or Federal Government.

These terms and conditions stated above are hereby agreed upon by the undersigned on the _____ day of _____, 2019.



 Napa County Office of Education Representative

6/5/19

 Date

 Napa Valley Unified School District Representative

 Date