



**Staffing Confirmation Agreement  
6/5/2019**

This Staffing Confirmation Agreement ("Agreement") is entered into on June 5, 2019 by and between TherapyTravelers and Napa Valley Unified School District (Client) collectively referred to herein as "the Parties."

The Parties agree to the following:

Therapist Name:	Jennifer Hodges, SLP
Assignment Dates:	ESY 6/7/19 – 7/9/19, off July 4th
Number of Weeks:	4 weeks
Approved Time Off:	June 20 <sup>th</sup> and June 21 <sup>st</sup>
Guaranteed Hours:	5 hours per day
Cancellation Notice:	20 working days
Bill Rate:	\$100
Overtime/Holiday Rate:	\$150
Mileage Reimbursement:	Billed at current IRS mileage reimbursement rate for all work related activities

All time over 40 hours in a workweek will be paid at time and one half (1.5) (CA – anything over 8 hours in a day will be paid at time and one half (1.5))

District Name and Address:	Napa Valley Unified School District 2425 Jefferson St. Napa, CA 94558
District Telephone Number:	707-253-6865
District Department Director Name:	Terri Lynne Ricetti - Director
Estimated Caseload:	
Timesheet Approver Email Address and Name:	triccetti@nvusd.org

**Billing Info:**

Billing Address:	Same as above
Billing Telephone Number:	
Billing Contact Info:	
Billing Email Address:	

**TherapyTravelers Observed Holidays:**

New Year's Day, Memorial Day, 4<sup>th</sup> of July, Labor Day, Thanksgiving Day, Christmas Day

**Supervision/Materials/Equipment:** Client will provide appropriate supervision, materials and equipment to therapist.

**Cancellation of Services:** A minimum 20 working day written cancellation notice whereas the traveler's end date falls on a Friday must be given to TherapyTravelers directly (not the contract employee) for cancellation or early termination of any specific traveler contract, other than termination for cause attributable to TherapyTravelers or the contract employee.

**Payment Term:** Payment is due in full within ten (10) days of invoice

**Conversion Terms:** Upon completion of 2700 hours, the conversion fee charged to the district to hire therapist directly will be waived. Otherwise a fee equal to 35% of the therapist's annual salary will be applied and charged accordingly.

<b>Client Name: Napa Valley Unified School District</b>		<b>TherapyTravelers</b>	
Name:		Name:	Geneva Milne
Print:		Print:	Geneva Milne
Title:		Title:	
Date:		Date:	

By extending a permanent or travel offer to a candidate that Client has received from TherapyTravelers, Client expressly agrees to the terms and conditions of the start confirmation and the TherapyTravelers Fee Agreement, unless the Parties agree otherwise in writing.



**Staffing Confirmation Agreement  
6/3/2019**

This Staffing Confirmation Agreement ("Agreement") is entered into on June 3, 2019 by and between TherapyTravelers and Napa Valley Unified School District (Client) collectively referred to herein as "the Parties."

**The Parties agree to the following:**

Therapist Name:	Yasmin Rahimtoola, SLP
Assignment Dates:	ESY 6/10/19 – 6/28/19
Number of Weeks:	3weeks
Approved Time Off:	
Guaranteed Hours:	4 hours per day, Monday - Friday
Cancellation Notice:	20 working days
Bill Rate:	\$100
Overtime/Holiday Rate:	\$150
Mileage Reimbursement:	Billed at current IRS mileage reimbursement rate for all work related activities

All time over 40 hours in a workweek will be paid at time and one half (1.5) (CA – anything over 8 hours in a day will be paid at time and one half (1.5))

District Name and Address:	Napa Valley Unified School District 2425 Jefferson St. Napa, CA 94558
District Telephone Number:	707-253-6865
District Department Director Name:	Terri Lynne Ricetti - Director
Estimated Caseload:	
Timesheet Approver Email Address and Name:	triccetti@nvusd.org

**Billing Info:**

Billing Address:	Same as above
Billing Telephone Number:	_____
Billing Contact Info:	_____
Billing Email Address:	_____

**TherapyTravelers Observed Holidays:**

New Year's Day, Memorial Day, 4<sup>th</sup> of July, Labor Day, Thanksgiving Day, Christmas Day

**Supervision/Materials/Equipment:** Client will provide appropriate supervision, materials and equipment to therapist.

**Cancellation of Services:** A minimum 20 working day written cancellation notice whereas the traveler's end date falls on a Friday must be given to TherapyTravelers directly (not the contract employee) for cancellation or early termination of any specific traveler contract, other than termination for cause attributable to TherapyTravelers or the contract employee.

**Payment Term:** Payment is due in full within ten (10) days of invoice

**Conversion Terms:** Upon completion of 2700 hours, the conversion fee charged to the district to hire therapist directly will be waived. Otherwise a fee equal to 35% of the therapist's annual salary will be applied and charged accordingly.

<b>Client Name: Napa Valley Unified School District</b>		<b>TherapyTravelers</b>	
Name:		Name:	Geneva Milne
Print:		Print:	Geneva Milne
Title:		Title:	
Date:		Date:	

By extending a permanent or travel offer to a candidate that Client has received from TherapyTravelers, Client expressly agrees to the terms and conditions of the start confirmation and the TherapyTravelers Fee Agreement, unless the Parties agree otherwise in writing.



**Staffing Confirmation Agreement  
6/4/2019**

This Staffing Confirmation Agreement ("Agreement") is entered into on May 16, 2019 by and between TherapyTravelers and Napa Valley Unified School District (Client) collectively referred to herein as "the Parties."

**The Parties agree to the following:**

Therapist Name:	Cheryl Noordhoek, OT
Assignment Dates:	ESY 6/11/19 – 7/9/19, off July 4th
Number of Weeks:	4 weeks
Approved Time Off:	
Guaranteed Hours:	25 hours, Monday thru Friday, 7:30-12:30, 5 hours per day
Cancellation Notice:	20 working days
Bill Rate:	\$107
Overtime/Holiday Rate:	\$160.5
Mileage Reimbursement:	Billed at current IRS mileage reimbursement rate for all work related activities

All time over 40 hours in a workweek will be paid at time and one half (1.5) (CA – anything over 8 hours in a day will be paid at time and one half (1.5))

District Name and Address:	Napa Valley Unified School District 2425 Jefferson St. Napa, CA 94558
District Telephone Number:	707-253-6865
District Department Director Name:	Terri Lynne Ricetti - Director
Estimated Caseload:	
Timesheet Approver Email Address and Name:	triccetti@nvusd.org

**Billing Info:**

Billing Address:	Same as above
Billing Telephone Number:	
Billing Contact Info:	
Billing Email Address:	

**TherapyTravelers Observed Holidays:**

New Year's Day, Memorial Day, 4<sup>th</sup> of July, Labor Day, Thanksgiving Day, Christmas Day

**Supervision/Materials/Equipment:** Client will provide appropriate supervision, materials and equipment to therapist.

**Cancellation of Services:** A minimum 20 working day written cancellation notice whereas the traveler's end date falls on a Friday must be given to TherapyTravelers directly (not the contract employee) for cancellation or early termination of any specific traveler contract, other than termination for cause attributable to TherapyTravelers or the contract employee.

**Payment Term:** Payment is due in full within ten (10) days of invoice

**Conversion Terms:** Upon completion of 2700 hours, the conversion fee charged to the district to hire therapist directly will be waived. Otherwise a fee equal to 35% of the therapist's annual salary will be applied and charged accordingly.

Client Name: Napa Valley Unified School District		TherapyTravelers	
Name:		Name:	Geneva Milne
Print:		Print:	Geneva Milne
Title:		Title:	
Date:		Date:	

By extending a permanent or travel offer to a candidate that Client has received from TherapyTravelers, Client expressly agrees to the terms and conditions of the start confirmation and the TherapyTravelers Fee Agreement, unless the Parties agree otherwise in writing.