



QUATTROCCHI KWOK  
ARCHITECTS

August 6, 2019

Michael Pearson  
Napa Valley Unified School District  
1616 Jefferson Street  
Napa, CA 94558

RE: Westpark Elementary School Portable Classroom  
Project No.: Pending

Dear Michael,

We are pleased to provide this proposal for the Architectural services related to the relocation and installation of one portable classroom at Westpark Elementary. The portable will be relocated from Northwood Elementary and set on a timber foundation with a ramp to the door. The building will be located on the west end of the Southern-most row of portables on the Westpark site.

Included on our services are:

- Site design for building layout and path of travel considerations.
- Review of the site and District 'as-built' drawings for DSA required accessibility upgrades.
- Electrical design for power, data, clock, bell, PA and fire alarm.
- Fire department and DSA interface for building location. Note that the building is located over 400 feet from any existing fire hydrant. The District has coordinated with the City to install an additional city hydrant just outside the double gate at Linda Vista Avenue. Documentation of this fire hydrant agreement must be provided for DSA approval. Additionally, fire access may be an issue at DSA, as we are several hundred feet from the proposed building location to where the truck must stop for fire access. At the District's request, we will obtain Local Fire Authority

MAIN OFFICE:  
636 Fifth Street, Santa Rosa, CA 95404  
PLEASANTON OFFICE  
600 Main Street, Suite E, Pleasanton, CA 94566  
707.576.0829  
A California Corporation  
www.qka.com

8/22/19

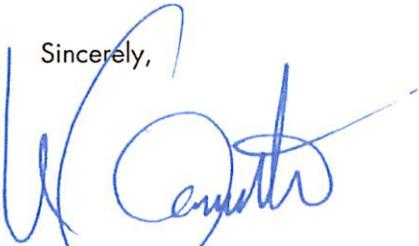
approval for this location for DSA consideration rather than locate the building closer to the fire access lane.

- DSA approval at one DSA over the counter appointment.
- Construction administration and project close out.

We propose to provide these services for a fixed fee of \$25,300 plus reimbursable expenses to be billed at cost + 10%. We base this fee on our engineering fees and our production time based on past similar projects. Excluded services include Civil and Mechanical Engineering, plumbing utility connection designs, fire hydrant or fire access lane design. Please note, due to the need to install this portable as soon as possible we have already begun work based on the District's verbal direction.

Thank you for the opportunity to provide this proposal. If this proposal is acceptable please sign where indicated and return one copy to Carol Tonelli, Contract's Manager.

Sincerely,



Mark Quattrocchi, AIA

Fees: \$ 25,300  
Reim: \$ 500  

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\$ 25,800

Sign below to accept this proposal:

\_\_\_\_\_  
Michael Pearson

\_\_\_\_\_  
Date

MQ:tr

cc: Jennifer Gibb, Rachel Nelson