

List the equipment below that your site/department no longer needs. Indicate on the form if the item is in working or non-working condition. When the form has been completed and signed, forward the form to the Purchasing Department and we will circulate the list within the District. Any equipment that is not transferred to another site/department will be taken before the Governing Board for approval to surplus / dispose. Surplus equipment that is not publically sold, will be disposed of by Purchasing. Work Orders for pick up are to be submitted to the Maintenance Department after Board Approval.

Description	Model #	Serial #	BUSD Asset Tag	Working or NonWorking
TV Stand				Working
JVC TV	AV-27430	17814023		Working
NEO2		NEO2-AA-0808-10094-FC		Not Working
NEO2		NEO2-AC-1011-03293-FC		Not Workink
I SHEVE INC				
Samuel Marie				
e	-10			

Site:	Ekstrand	Date:	8-7-19
Contact:	Marcia Rodgers	Phone:	971-8203

Signature:	Q. 4	ane		
31		Chincipal / De	partment Head	
Board Approval Date: _	9-4-19		Scheduled Pick-Up:	
(pending)			



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0.20-500-07				
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V 194 10 11 504 X 118				
		and the state of t		

Site:	Ekstrand	Date:	8-7-19	
Contact:	Marcia Rodgers	Phone:	971-8203	

Signature:	4. 4	Jane_	
Board Approval Date:	9-4-19	Pincipal / Department Head Scheduled Pick-Up:	ti
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Description	Model #	Serial #	BUSD Asset Tag	Working or NonWorking
Dell Laptop computer	PP18L	24104937061	11313	Not working
V				

Site:	Gladstone	Date:	July 26, 2019
Contact:	Allison Daniels	Phone:	
Signature: _(Alle Son Daniel		
-	Principal/	Department Head	
Board Approval	Date: 9/4//9	Sche	duled Pick-Up:



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Description	Model #	Serial #	BUSD Asset Tag	Working or NonWorking
Coin Operated Sticker				Non Working
Machine				
1 Audio Machine & Monitor		18188Ja031651		Non Working
1 VCR machine & sound				Non Working
system				
1 small rolling cart				working
1 rolling teacher chair				Working
2 small file cabinets				Non working
46 large student chairs				Working
31 primary student chairs				Working
8 padded office chairs				working
1 small student desk				working
15 student desks				working
1 student desk				non working
1 recliner				working
1 window blind				non working
1 Strong Trouperette III spot light				unknown
2 microwaves				non working
		i i		

Site: Mesa	Date: 8/23/19	
Contact: Steen Tableson	Phone: 971-8209	
Signature: Alay Offloor		
Principal	Department Head	



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Description	Model#	Serial#	BUSD Asset Tag	Working or NonWorking
DELL LAPTOP	E5500	38909673973	12901	Nonworking
		CIS TAG ON THIS LAPTOP AND HARD DRIVE REMOVED		
8 – 5R Batteries	700mAh	6V		Nonworking

Site:	Oak Mesa	Date:	August 19, 2019
Contact:	Debra McGarry	Phone:	909-971-8209 ext 4912

Signature

OAK MESA ELEMENTARY

Principal / Department Head

Board Approval Date: September 4, 2019

SALE AND DISPOSAL OF BOOKS, EQUIPMENT AND SUPPLIES (Personal Property)

The Governing Board recognizes that the District may own personal property which is unusable, obsolete, or no longer needed by the District. The Superintendent or designee shall arrange for the sale or disposal of District personal property in accordance with Board policy and the requirements of state law.

The Superintendent shall identify to the Board all items not needed by the District, together with their estimated value and a recommended disposition.

Instructional materials may be considered obsolete or unusable when they:

 Contain information rendered inaccurate or incomplete by new discoveries or technologies.

- Have been replaced by more recent versions or editions of the same material, and they are of no foreseeable value in other instructional areas.
- Contain demeaning, stereotyping or patronizing references to either sex, to members of racial, ethnic, religious, vocational or cultural groups, or to persons with physical or mental handicaps.
- 4. Have been inspected and discovered to be damaged beyond use or repair.

The Board may dispose of District property by any of the following methods:

 The Board may advertise for bids and either sell the property to the highest responsible bidder or reject all bids. Timely notice for bids shall be posted or published as specified



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Description	Model #	Serial #	BUSD Asset Tag	Working or NonWorking
Computer AIO	Optiplex 755	7rcf1f1	10194	NonWorking
Computer AIO	Optiplex 755	154txh1	12417	NonWorking
monitor	1708	cn-0d55bh-71618-681- gb0v-a00	none	NonWorking
printer	Brother mfc-j475dw	u63554f3f390678	none	NonWorking
100101				
	3/11/			
	WEC SUPER STREET		- About	

Site: Roynon Contact: Leslie Sandoval		Date: Aug 23, 2019		
		Phone:	(909) 971-8207 ext. 4370	

Signature:



Purchasing 4/14/2014 Anna G Hamilton

Bonita Unified School District SURPLUS / OBSOLETE EQUIPMENT LIST

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Description	Model #	Serial #	BUSD Asset Tag	Working or NonWorking
2A Titmus Vision	2A	CA54292	08024	Weking
Screener	VISION			Comment
reason for disposal	_ Screenur	Newer technology	no forseen	value.
FAR SCAN	ES-TH	86120994	Nonlisted	notworki
ImpedancE			no forseen	
(Atoustic)			no for seri	ragie
reason for dispo	sal		alibeated	dosolite
PAR SCAN	20 - 1 - 24	no value		
roonad	ES 2.1 TM	86411089	non listed	not work
	.0	tro so o la la contra		
Reason for dispos	TK:		orated.	dosorute
kalthometer		no rahue.	no forseen	value
Infant scale	388501	00000000 / 5 0/ 5 1	nonlisted	(1)01011: 1.5
ecoon for dispos	JXX 701	00000000 420621		MORKING
an pos	re	no use	Value.	
1st a-une	900	C07242	non world	WORKING
isual accurty tester				
Good light		reason for disposal	Old tech	norogny
AE205/AE206 -	>	Tympanovneter 251356	nonworld	working
med 0 C 1 -		25/356		
reason for dispo	sal:	Old Technology	1; Obsolute	
Site: San Dimo	15 Hade	School Date:	CB / 1 1 -0	
	110-00		8/15/19	
contact. To care		Phone:		
gnature: Hark Kundenm	nayh	Phone:	Heaeth	Sernces
pard Approval Date:		Sched	uled Pick-Up:	



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Description	Model #	Serial #	BUSD Asset Tag	Working or NonWorking
Computer bags.	-0 ·	-0	-0	N/A
(4)				
Nondiscript; black wern ghi 17" x 13" (2)	1.11.6			
DVICK WAN GAI	oriean sun	ge		
17" x 13" (2)				/
		_/		
	 			
	 / -			
				
Site: San Du		Data	. alir	1.0
Site: San Du Contact: J. Cla	Date		119	
contact: J. Cla	Phone	:		
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Rhina	knmayer	Principal / Department Ne		