

Bonita Unified School District
Unofficial Board of Education Meeting Minutes
115 W. Allen Avenue
San Dimas, CA 91773

October 2, 2019 Regular Board of Education Meeting

Attendance Taken at 4:45 PM:

Present:

Mr. Derek Bahmanou
Mr. Chuck Coyne
Mr. Glenn Creiman
Mrs. Diane Koach
Mr. Matthew Lyons

1. ANNOUNCEMENTS

2. CALL TO ORDER

Minutes:

Board President Diane Koach called the meeting to order at 4:45 p.m. and immediately adjourned to closed session.

3. ROLL CALL

4. REQUESTS TO SPEAK ON CLOSED SESSION AGENDA ITEMS

Minutes:

There were no requests to speak on items listed on the closed session agenda.

5. CLOSED SESSION AGENDA - 4:45 PM

5.1. Consideration of Student Discipline Matters Pursuant to Education Code Sections 35146, 48900, 48915, 48919, 48918(c)

5.2. Conference with Legal Counsel - Anticipated Litigation Pursuant to Government Code 54956.9(d)

5.3. Public Employee Discipline/Dismissal/Release - Pursuant to Government Code 54957

5.4. Conference with Labor Negotiators Pursuant to Government Code 54957.6

6. OPEN SESSION AGENDA

7. CALL TO ORDER

Minutes:

Board President Diane Koach reconvened the meeting to open session at 6:00 PM.

8. REPORT OUT OF CLOSED SESSION

Minutes:

Board Clerk Matthew Lyons reported action taken in closed session. With a motion by Mr. Creiman and a second by Mr. Coyne, the Board approved a final settlement agreement and release between parents of student, number 193010150, and Bonita Unified School District, district case number 0916-1920, pursuant to which the District has agreed to fund and provide educational services to the student and the student's parents have released claims against the District in exchange for educational services as specified in the agreement.

The vote was unanimous and the motion passed.

9. PLEDGE OF ALLEGIANCE TO THE FLAG

Minutes:

Riley Lehigh, Oak Mesa student representative, gave a report to the Board of Education of the student activities and events at Oak Mesa Elementary School.

10. APPROVAL OF AGENDA ORDER AND CONTENT

Motion Passed: Passed with a motion by Mr. Chuck Coyne and a second by Mr. Glenn Creiman.

Yes Mr. Derek Bahmanou
Yes Mr. Chuck Coyne
Yes Mr. Glenn Creiman
Yes Mrs. Diane Koach
Yes Mr. Matthew Lyons

11. REPORTS FROM MEMBERS OF THE BOARD AND SUPERINTENDENT

Minutes:

Board Member Glenn Creiman congratulated Bonita High School for winning the annual Smudge Pot football game and announced that league play begins.

Mr. Creiman reminded the audience that the month of October is breast cancer awareness month. He acknowledged that the two Bonita Unified family members are going through cancer treatment.

Mr. Creiman also welcomed the First Responders who were in the audience waiting to be recognized.

Mr. Creiman is also assisting Shull Elementary School with their earthquake preparedness and search and rescue training for the October 17 Great Shakeout Earthquake Drill.

Board President Diane Koach reported she joined community members for the annual Soroptimist Target Shopping Day event. Many firefighters and police officers joined in helping children shop. It was exciting for kids to shop and fill their backpacks.

On Thursday, October 17, Bonita PTA Council will celebrate the arts with an awards ceremony that begins at 6:00 pm at the Bonita Center for the Arts. On Saturday, November 2, a student artwork competition sponsored by the San Dimas Festival of Arts will take place. Artwork from students in grades PreK through eighth will be on display at the Walker House from noon to 9:00 pm.

Board Member Derek Bahmanou reported he intentionally moved to San Dimas because it's a safe community, and he shared a personal connection with the Sheriff's department assisting his mother when she was ill. He thanked the First Responders for their service.

Mr. Bahmanou announced the following upcoming events:

10/7 Western Days
10/13 Rodeo
10/12 Parent Partnership Academy
10/25-26 San Dimas Halloween Spooktacular Family Fun Weekend
10/4 BHS vs. Glendora Football

Mr. Bahmanou also shared a sample of his daughter's handwriting saying it is amazing. She is now writing letters to her friends. He thanked the teachers.

Board Member Chuck Coyne welcomed the First Responders. He welcomed student representatives. Earlier this month, Mr. Coyne attended the Learning Walk to Shull and Ekstrand Schools. He reported finding the walks interesting and enjoyed observing what is going on in schools. The elementary sites are fun and students are excited. He appreciates seeing something new each time. He was able to see the math intervention. The intervention goes along ways in helping students become proficient.

Mr. Coyne reported he attended the annual Principal for a Day Program. Civic leaders and business leaders shadow principals and a great opportunity to see what is going on from a principal's perspective. The community leaders were very complimentary. The entire event was heart-warming.

Board Clerk Matthew Lyons echoed a few things. He attended the Principal for a Day Program and commented that it is a phenomenal program. He applauded the Chambers of Commerce for organizing the event that connects principals and schools with the community. He experienced Damien High School, a private school not part of the District. It was an eye-opening experience to walk on campus of private institution. He thanked the principals of Ekstrand and Shull, and he is looking forward to future Learning Walks.

Mr. Lyons acknowledged the student Board representatives, and said it was great to have them back. He was looking forward to the evening's presentations. He announced an app that individuals can sign on to access the Full and Fair Funding petition. As of that evening, 8,000 citizens have signed up. He reported that California is the fifth largest economy in the world as a state, but is the 41st in per-pupil funding. He encouraged everyone to go online and say California kids deserve full and fair funding. Mr. Lyons is confident as a parent and individual board member, that the state of California can do better.

Superintendent Carl Coles echoed our School Board. He is looking forward to presenting the District's First Responders with the Community Purpose Award.

He reminded the audience that Friday, October 4, is a student-free day for staff development. It is an opportunity for staff to refresh and re-calibrate. He thanked everyone who put in the planning.

Mr. Coles invited everyone in the community to attend a reception on November 6th to see the District's Core Values and welcome those who are interested learning more about Bonita Unified School District.

12. COMMUNICATIONS FROM STUDENT REPRESENTATIVES

13. FEATURED PRESENTATIONS

13.1. Bonita Unified School District Honors First Responders - Introduced by Carl Coles

Minutes:

Superintendent Carl Coles acknowledged the hard work and dedication of the District's First Responders. He recognized representatives from our local fire departments and police/Sheriff departments. Board President Diane Koach and Superintendent Coles gave each of the departments a Community Purpose Award.

13.2. Report on Maintenance and Operations Projects - Introduced by Susan Cross Hume

Minutes:

Assistant Superintendent Susan Cross Hume introduced Mr. Robb Harrison, Director of Maintenance. Mr. Harrison gave a presentation to the Board on maintenance projects.

13.3. California School Boards Association Presentation on K-12 Education Initiatives - Introduced by Carl Coles

Minutes:

Superintendent welcomed Ms. Angela Vazquez, representative from CSBA, who provided information on key legislation affecting education. Ms. Vazquez provided an update on the statewide petition calling for full and fair funding of California public schools.

13.4. Report on the 2019 Local Indicators for the California Accountability Model and Dashboard - Introduced by Matthew Wien

Minutes:

Assistant Superintendent Matthew Wien introduced Mrs. Kris Boneman, Director of Educational Technology who gave a presentation on the 2019 local indicators for the California Accountability Model and Dashboard. The report included a review of the state and local indicators, an evaluation of the ratings, the Local Control Funding Formula priorities, and Bonita Unified's progress within the appropriate priority area for each standard.

13.5. Oath of Office for High School Student Board Representatives, Administered by Board President Diane Koach - Introduced by Carl Coles

Minutes:

Board President Diane Koach administered the oath of office to the high school student representatives.

14. APPROVAL OF MINUTES OF PREVIOUS BOARD MEETING

14.1. Adopt the Minutes of the September 4, 2019 Regular Board of Education Meeting

Motion Passed: Passed with a motion by Mr. Glenn Creiman and a second by Mr. Matthew Lyons.

Yes Mr. Derek Bahmanou
Yes Mr. Chuck Coyne
Yes Mr. Glenn Creiman
Yes Mrs. Diane Koach
Yes Mr. Matthew Lyons

15. REQUESTS TO SPEAK ON OPEN SESSION AGENDA ITEMS

Minutes:

There were no requests to speak on items listed on the open session agenda.

16. CONSENT AGENDA

Quick Summary:

Matters listed under the Consent Agenda are considered by the Board of Education to be routine or sufficiently supported by prior or accompanying reference materials and information as to not require additional discussion. If any member of the Board so requests, an item shall be removed from this section and placed in the regular order of business following the approval of the Consent Agenda. Items will be approved with one motion, which is not debatable and which requires a unanimous vote for passage.

Minutes:

Before approval of the consent agenda, Board Clerk Matthew Lyons requested to

pull consent agenda items 16.3.1. and 16.3.2. to recuse himself from voting on the employment of his wife.

The Board then took a vote to approve the remaining items of the consent agenda. The consent agenda passed with a motion by Mr. Chuck Coyne and a second by Mr. Bahmanou.

Yes Mr. Derek Bahmanou
Yes Mr. Chuck Coyne
Yes Mr. Glenn Creiman
Yes Mrs. Diane Koach
Yes Mr. Matthew Lyons

Mr. Glenn Creiman motioned to approve consent items 16.3.1. and 16.3.2. Mr. Derek Bahmanou seconded the motion. The motion passed 4-0 with Mr. Lyons recusing himself.

16.1. EDUCATIONAL SERVICES

16.1.1. Approve Purchase Contract Between Bonita Unified School District and Imagine Learning, Inc. for October 2019 to June 2022

16.1.2. Approve Renewal Agreement Between Bonita Unified School District and BMC Software, Inc. for the 2019-2020 School Year

16.1.3. Approve Professional Services Contract Between Bonita Unified School District and Cabrillo Marine Aquarium

16.1.4. Approve Professional Services Contract Between Bonita Unified School District and Creative Mathematics

16.1.5. Approve Independent Contract Agreement Between Bonita Unified School District and California Math Festival Program

16.1.6. Approve Grades K-5 Pilot of Next Generation Science Standards (NGSS) Materials from Generation Genius, Mystery Science, and CK-12

16.1.7. Approve Additional APEX Elective Course for Original Credit

16.1.8. Approve Memorandum of Understanding Between Bonita Unified School District and Tri-City Mental Health Center for the 2019-2020, 2020-2021, and 2021-2022 School Years

16.1.9. Approve 2019-2020 Single Site Plans for Student Achievement

16.2. BUSINESS SERVICES

16.2.1. Approve and/or Ratify "A" Warrants (Payments for School Employees) and "B" Warrants (Payments for Equipment, Supplies, Services of Non-School Employees and Other Non-Salary Expenditures), as Listed

16.2.2. Approve and/or Ratify Purchase Orders (Authorization for Purchase of Equipment, Supplies, and the Services of Non-School Employees), as Listed

16.2.3. Approve Budget Transfers Between Major Object Codes, as Listed

16.2.4. Declare Items Listed as Surplus in Accordance with Education Code 17545 and Authorize Disposal

16.2.5. Approve Requests for Sunday Use of Facilities

16.2.6. Approve Sunday Use of the Bonita Center for the Arts

16.2.7. Independent Contract Agreements

16.2.8. Approve Agreement Between Bonita Unified School District and San Dimas High School Athletic Booster Club, Inc.

16.2.9. Approve Agreement Between Bonita Unified School District and California Property Record System (CPRS)

16.2.10. Award RFP No.19-20:04 Transportation Services

16.2.11. Approve Change Order #1 for Allison Mechanical, Inc. for Energy Service Design-Build for Prop 39 Funded Energy Efficiency & Conservation HVAC Projects at Allen Avenue Elementary School, Ekstrand Elementary School, Grace Miller Elementary School, Bonita High School, Chaparral High School, and San Dimas High School

16.2.12. Approve Change Order #5 Bid 18-19:05 for the Bonita High School Stadium Project - Telacu Construction Management

16.2.13. Accept Quarterly Report on Williams Lawsuit Settlement

16.2.14. Accept Report on Quarterly Facility Inspections

16.3. HUMAN RESOURCES DEVELOPMENT

16.3.1. Approve/Ratify Terminations, Resignations, Leaves of Absence, Employment, Changes of Status, Extra Duty and Other Routine Personnel Items for Certificated and Certificated Management Employees as Listed. All Employment at Appropriate Step and Column on Designated Salary Schedule

Motion Passed: Passed with a motion by Mr. Glenn Creiman and a second by Mr. Derek Bahmanou.

Yes Mr. Derek Bahmanou

Yes Mr. Chuck Coyne

Yes Mr. Glenn Creiman

Yes Mrs. Diane Koach

Recuse Mr. Matthew Lyons

16.3.2. Approve/Ratify Terminations, Resignations, Leaves of Absence, Employment, Changes of Status, Extra Duty and Other Routine Personnel

Items for Classified, Classified Management and Confidential Employees as Listed. All Employment at Appropriate Step and Column on Designated Salary Schedule

Motion Passed: Passed with a motion by Mr. Glenn Creiman and a second by Mr. Derek Bahmanou.

Yes Mr. Derek Bahmanou

Yes Mr. Chuck Coyne

Yes Mr. Glenn Creiman

Yes Mrs. Diane Koach

Recuse Mr. Matthew Lyons

16.3.3. Approve/Ratify Classified/Certificated Attendance at Conferences, Conventions, Workshops and Meetings as Listed. Actual and Necessary Expenses Incurred by Such Attendance to be Paid by Bonita Unified School District Unless Otherwise Specified in Accordance With Board Policy 3350

16.3.4. Approve Agreement Between Bonita Unified School District and Azusa Pacific University School of Education to Provide Discounted Tuition to Employees

16.3.5. Approve Agreement Between Bonita Unified School District and Cal State University Long Beach to Provide Fieldwork and Supervised Practicum Experiences Effective October 1, 2019 through June 30, 2023

16.3.6. Approve Agreement Between Bonita Unified School District and Emerson College to Provide Fieldwork and Supervised Practicum Experiences Effective September 20, 2019

16.4. SUPERINTENDENT

16.4.1. Accept with Thanks the Donation of Gifts Valued at \$500

17. DISCUSSION/ACTION AGENDA

17.1. EDUCATIONAL SERVICES

17.1.1. Conduct a Public Hearing Reporting the Status of Compliance with the State Instructional Materials Funding Realignment Program (IMFRP) Education Code Section #60119 for Grades K-12 Determining that Each Pupil in the District has Sufficient Textbooks or Instructional Materials in Each Subject that are Consistent with the Content and Cycles of the Curriculum Frameworks Adopted by the State Board of Education

Minutes:

With a motion from Mr. Coyne and a second from Mr. Bahmanou, a hearing was opened at 7:34 p.m.

Assistant Superintendent Matthew Wien reported at the District was in compliance with instructional materials.

With a motion by Mr. Coyne and a second by Mr. Lyons, the hearing closed at 7:35 p.m.

17.1.2. Adopt Resolution 2020-03: Certification of Compliance with State Instructional Materials Funding Realignment Program (IMFRP) Education Code Section #60119 for Grades K-12 Determining that Each Pupil in the District has Sufficient Textbooks or Instructional Materials in Each Subject that are Consistent with the Content and Cycles of the Curriculum Frameworks Adopted by the State Board of Education

Motion Passed: Passed with a motion by Mr. Glenn Creiman and a second by Mr. Derek Bahmanou.

Yes Mr. Derek Bahmanou
Yes Mr. Chuck Coyne
Yes Mr. Glenn Creiman
Yes Mrs. Diane Koach
Yes Mr. Matthew Lyons

17.2. HUMAN RESOURCES DEVELOPMENT

17.2.1. Conduct a Public Hearing of the Initial Proposals for Negotiations Between the Bonita Unified Teachers Association and the Bonita Unified School District for the 2019-2020 School Year

Minutes:

A hearing on the Initial Proposal for Negotiations was opened at 7:36 p.m.

Mr. Lee, Assistant Superintendent, providing information to the Board on the topics.

With a motion from Mr. Coyne and a second by Mr. Bahmanou, the hearing closed at 7:37 p.m.

17.2.2. Adopt the Initial Proposal for Negotiations Between the Bonita Unified Teachers Association and the Bonita Unified School District for the 2019-2020 School Year

Motion Passed: Passed with a motion by Mr. Chuck Coyne and a second by Mr. Glenn Creiman.

Yes Mr. Derek Bahmanou
Yes Mr. Chuck Coyne
Yes Mr. Glenn Creiman
Yes Mrs. Diane Koach
Yes Mr. Matthew Lyons

17.2.3. Adopt the Initial Proposal for Negotiations Between the Bonita Unified School District and the Bonita Unified Teachers Association for the 2019-2020

School Year

Motion Passed: Passed with a motion by Mr. Derek Bahmanou and a second by Mr. Matthew Lyons.

Yes Mr. Derek Bahmanou

Yes Mr. Chuck Coyne

Yes Mr. Glenn Creiman

Yes Mrs. Diane Koach

Yes Mr. Matthew Lyons

17.3. SUPERINTENDENT

17.3.1. Receive First Reading of Revisions to Existing Board Policy 1312.3 and Board Bylaw 9323.2

Motion Passed: Staff reviewed and recommends the Governing Board receive for first reading revisions to existing Board Policy 1312.3, Uniform Complaint Procedures and Board Bylaw 9323.2, Actions by the Board. Passed with a motion by Mr. Matthew Lyons and a second by Mr. Chuck Coyne.

Yes Mr. Derek Bahmanou

Yes Mr. Chuck Coyne

Yes Mr. Glenn Creiman

Yes Mrs. Diane Koach

Yes Mr. Matthew Lyons

Minutes:

Superintendent Carl Coles reviewed the proposed changes to Board Policy 1312.3 and Board Bylaw 9323.2.

With a motion from Mr. Creiman and a second by Mr. Lyons, the Board voted to bring back the policies to the December meeting for second reading.

17.4. STUDENT DISCIPLINARY ACTION

17.4.1. Student Disciplinary Action for Student #050501431

Motion Passed: Passed with a motion by Mr. Glenn Creiman and a second by Mr. Matthew Lyons.

Yes Mr. Derek Bahmanou

Yes Mr. Chuck Coyne

Yes Mr. Glenn Creiman

Yes Mrs. Diane Koach

Yes Mr. Matthew Lyons

17.4.2. Student Disciplinary Action for Student #197710237

Motion Passed: Passed with a motion by Mr. Chuck Coyne and a second by Mr. Derek Bahmanou.

Yes Mr. Derek Bahmanou

Yes Mr. Chuck Coyne

Yes Mr. Glenn Creiman

Yes Mrs. Diane Koach

Yes Mr. Matthew Lyons

18. REQUESTS TO SPEAK ON NON-AGENDA ITEMS COMMUNICATION FROM THE PUBLIC

Minutes:

There were no requests to address the Board.

19. FUTURE MEETING DATES

19.1. District Office Community Reception - November 6, 2019

Minutes:

Board President Diane Koach announced an upcoming community reception on November 6, 2019 to celebrate the completion of the District Office.

19.2. The Next Regular Board of Education Meeting Date

Minutes:

Board President Diane Koach announced the date of November 6, 2019 as the next regular Board of Education meeting.

20. ITEMS FOR FUTURE AGENDAS

Minutes:

There were no requests from the Board to place items on future agendas.

21. ADJOURNMENT

Minutes:

Board President Diane Koach adjourned the meeting at 7:41 p.m.

Matthew Lyons, Board of Education Clerk

Date Adopted: