

NAPA VALLEY UNIFIED SCHOOL DISTRICT

MEASURE H BOND

AUDIT REPORT

For the Fiscal Year Ended June 30, 2019

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San Jose, CA 95129

**NAPA VALLEY UNIFIED SCHOOL DISTRICT
MEASURE H BOND
For the Fiscal Year Ended June 30, 2019**

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FINANCIAL SECTION



INDEPENDENT AUDITOR'S REPORT

Measure H Citizens' Oversight Committee and
Governing Board Members
Napa Valley Unified School District

Report on the Financial Statements

We have audited the accompanying financial statements of the Measure H Bond of the Napa Valley Unified School District (the "District"), as of and for the year ended June 30, 2019, and the related notes to financial statements, as listed in the table of contents.

Management's Responsibility for the Financial Statements

The Napa Valley Unified School District's management is responsible for the preparation and fair presentation of these statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the District's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Measure H Bond of the Napa Valley Unified School District, as of June 30, 2019, and the changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.



Other Matters

As discussed in Note 1, the financial statements present only the Measure H Bond and do not purport to, and do not, present fairly the financial position of the Napa Valley Unified School District, as of June 30, 2019, and the changes in its financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Measure H Bond of Napa Valley Unified School District's basic financial statements. The Measure H Bond Schedule of Expenditures by Site is presented for purposes of additional analysis and is not a required part of the basic financial statements. This Measure H Bond Schedule of Expenditures by Site is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Measure H Bond Schedule of Expenditures by Site is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have issued our report dated January 2, 2020, on our consideration of the Napa Valley Unified School District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Napa Valley Unified School District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Napa Valley Unified School District's internal control over financial reporting and compliance.

Report on Other Legal and Regulatory Requirements

In accordance with the requirements of Proposition 39, as incorporated in California Constitution Article 13A, we have also issued our performance audit report dated January 2, 2020 on our consideration of the Measure H Bond's compliance with the requirements of Proposition 39. That report is an integral part of our audit of the Measure H Bond for the fiscal year ended June 30, 2019 and should be considered in assessing the results of our financial audit.

C & A LLP

January 2, 2020
San Jose, California

NAPA VALLEY UNIFIED SCHOOL DISTRICT
MEASURE H BOND
Balance Sheet
June 30, 2019

Assets

Cash and investments	\$ 31,903,229
Accounts receivable	7,319
Prepaid expenses	<u>19,111</u>
 Total Assets	 <u>\$ 31,929,659</u>

Liabilities and Fund Balance

Liabilities:

Accounts payable	<u>\$ 5,574,925</u>
 Total Liabilities	 <u>5,574,925</u>

Fund balance:

Nonspendable for prepaid expenditures	19,111
Restricted for capital projects	<u>26,335,623</u>
 Total Fund Balance	 <u>26,354,734</u>

Total Liabilities and Fund Balance	<u>\$ 31,929,659</u>
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The notes to the financial statements are an integral part of this statement.

NAPA VALLEY UNIFIED SCHOOL DISTRICT
MEASURE H BOND
Statement of Revenue, Expenditures and Changes in Fund Balance
For the Fiscal Year Ended June 30, 2019

Revenues:	
Interest earnings	\$ 1,271,099
Other revenue	<u>18,589</u>
Total revenues	<u>1,289,688</u>
Expenditures:	
Classified Salaries	203,043
Classified Benefits	67,334
Supplies and Materials	316,946
Contract Services	3,286,824
Capital Outlay	<u>75,280,124</u>
Total expenditures	<u>79,154,271</u>
Net change in fund balance	(77,864,583)
Fund balance beginning	<u>104,219,317</u>
Fund balance ending	<u>\$ 26,354,734</u>

The notes to the financial statements are an integral part of this statement.

NAPA VALLEY UNIFIED SCHOOL DISTRICT
MEASURE H BOND
Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2019

NOTE 1 - SIGNIFICANT ACCOUNTING POLICIES

A. Accounting Principles

Napa Valley Unified School District (the “District”) accounts for its financial transactions in accordance with the policies and procedures of the Department of Education’s California School Accounting Manual. The accounting policies of the District conform to accounting principles generally accepted in the United States of America as prescribed by the U. S. Governmental Accounting Standards Board (“GASB”) and the American Institute of Certified Public Accountants (“AICPA”).

B. Reporting Entity

The District is the level of government primarily accountable for activities related to public education. The governing authority consists of seven elected officials who, together, constitute the Board of Trustees.

A committee to the District’s Governing Board and Superintendent, called the Citizens’ Bond Oversight Committee was established to inform the public concerning the expenditure and uses of the District’s bond measure revenues. The committee’s legal charge is to actively review and report on the expenditure of taxpayer money for school construction in accordance with voter approved projects.

The financial statements presented are for the Measure H Bond and are not intended to be a complete presentation of the District’s financial position on operations.

C. Basis of Presentation

Fund Financial Statements

Fund financial statements report detailed information about the District. The Measure H Bond is reported in the District’s Building Fund which is a governmental fund and is presented as a major fund in the District’s combined financial statements. The Building Fund is used to account for proceeds from the sale of real property and account for the acquisition of major governmental capital facilities and buildings from the sale of bond proceeds such as Measure H general obligation bonds.

The accounting and financial treatment applied to a fund is determined by its measurement focus. All governmental funds are accounted for using a flow of current financial resources measurement focus. With this measurement focus, only current assets, deferred outflows of resources, current liabilities, and deferred inflows of resources, are generally included on the balance sheet. The Statement of Revenues, Expenditures and Changes in Fund Balance for the Measure H Bond presents increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

NAPA VALLEY UNIFIED SCHOOL DISTRICT
MEASURE H BOND
Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2019

D. Basis of Accounting

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Governmental funds use the modified accrual basis of accounting.

Revenues - Exchange and Non-exchange Transactions

On a modified accrual basis, revenue is recorded in the fiscal year in which the resources are measurable and become available. "Available" means the resources will be collected within the current fiscal year or are expected to be collected soon enough thereafter to be used to pay liabilities of the current fiscal year. To achieve comparability of reporting among California districts, and so as not to distort normal revenue patterns with specific respect to reimbursement grants and correction to state-aid apportionments, the California Department of Education has defined available for district as collectible within one year.

Non-exchange transactions, in which the District receives value without directly giving equal value in return, include property taxes, grants, and entitlements. Under the modified accrual basis, revenue from non-exchange transactions must also be available before it can be recognized.

Unearned Revenue

Unearned revenue arises when assets (such as cash) are received before revenue recognition criteria have been satisfied. Grants and entitlements received before eligibility requirements (such as qualified expenditures) are met are recorded as liabilities from unearned revenue.

Unavailable Revenue

In the governmental fund financial statements, receivables associated with non-exchange transactions that will not be collected within the availability period have been recorded as deferred inflows of resources as unavailable revenue.

Expenditures

On the modified accrual basis of accounting, expenditures are generally recognized in the accounting period in which the related fund liability is incurred. However, under the modified accrual basis of accounting, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due. Allocations of cost, such as depreciation and amortization, are not recognized in the governmental funds. When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first, then unrestricted resources as they are needed.

NAPA VALLEY UNIFIED SCHOOL DISTRICT
MEASURE H BOND
Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2019

E. Budgets and Budgetary Accounting

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all governmental funds. By state law, the District's governing board must adopt a final budget no later than July 1. A public hearing must be conducted to receive comments prior to adoption. The District's governing board satisfied these requirements. These budgets are revised by the District's governing board and District superintendent during the year to give consideration to unanticipated income and expenditures. Formal budgetary integration was employed as a management control device during the year for all budgeted funds. The District employs budget control by minor object and by individual appropriation accounts. Expenditures cannot legally exceed appropriations by major object.

F. Encumbrances

Encumbrance accounting is used in all budgeted funds to reserve portions of applicable appropriations for which commitments have been made. Encumbrances are recorded for purchase orders, contracts, and other commitments when they are written. Encumbrances are liquidated when the commitments are paid. All encumbrances are liquidated on June 30.

G. Assets, Liabilities, and Equity

1. Cash and Investments

Cash balances held in banks and in revolving funds are insured to \$250,000 by the Federal Deposit Insurance Corporation.

In accordance with Education Code Section 41001, the District maintains substantially all of its cash in the County Treasury. The county pools these funds with those of other Districts in the county and invests the cash. These pooled funds are carried at cost, which approximates market value. Interest earned is deposited quarterly into participating funds. Any investment losses are proportionately shared by all funds in the pool.

All District-directed investments are governed by Government Code Section 53601 and Treasury investment guidelines. The guidelines limit specific investments to government securities, domestic chartered financial securities, domestic corporate issues, and California municipal securities. The District's securities portfolio is held by the County Treasurer. Interest earned on investments is recorded as revenue of the fund from which the investment was made.

2. Cash & Cash Equivalents

The District's cash deposits are considered to be cash on hand and cash in banks. Cash and Cash Equivalents are generally considered short-term, highly liquid investments with a maturity of three months or less from the purchase date.

NAPA VALLEY UNIFIED SCHOOL DISTRICT
MEASURE H BOND
Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2019

3. Investments

Investments are recorded at fair value in accordance with GASB Statement No. 72, *Fair Value Measurement and Application*. Accordingly, the change in fair value of investments is recognized as an increase or decrease to investment assets and investment income.

Fair value is defined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction. In determining this amount, three valuation techniques are available:

- Market approach - This approach uses prices generated for identical or similar assets or liabilities. The most common example is an investment in a public security traded in an active exchange such as the NYSE.
- Cost approach - This technique determines the amount required to replace the current asset. This approach may be ideal for valuing donations of capital assets or historical treasures.
- Income approach - This approach converts future amounts (such as cash flows) into a current discounted amount.

Each of these valuation techniques requires inputs to calculate a fair value. Observable inputs have been maximized in fair value measures, and unobservable inputs have been minimized.

4. Long-Term Obligations

In the Measure H Bond financial statements, bond premiums, discounts and bond issuance costs are recognized during the current period. The face amount of the debt issued, premiums, or discounts are reported as other financing sources/uses.

5. Fund Balance Classifications

In accordance with Government Accounting Standards Board 54, Fund Balance Reporting and Governmental Fund Type Definitions, the District classifies governmental fund balances as follows:

- Non-spendable includes fund balance amounts that cannot be spent either because it is not in spendable form or because of legal or contractual constraints.
- Restricted includes fund balance amounts that are constrained for specific purposes which are externally imposed by providers, such as creditors, or amounts constrained due to constitutional provisions or enabling legislation.
- Committed includes fund balance amounts that are constrained for specific purposes that are internally imposed by the government through formal action of the highest level of

NAPA VALLEY UNIFIED SCHOOL DISTRICT
MEASURE H BOND
Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2019

decision-making authority and does not lapse at year-end. Committed fund balances are imposed by the District's board of education.

- Assigned includes fund balance amounts that are intended to be used for specific purposes that are neither considered restricted or committed. Fund balance may be assigned by the Superintendent.
- Unassigned includes positive fund balance that has not been classified within the above-mentioned categories and negative fund balances in other governmental funds.

The District uses restricted/committed amounts to be spent first when both restricted and unrestricted fund balance is available unless there are legal documents/contracts that prohibit doing this, such as a grant agreement requiring dollar for dollar spending. Additionally, the District would first use committed, then assigned, and lastly unassigned amounts of unrestricted fund balance when expenditures are made.

6. Accounting Estimates

The presentation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

NOTE 2 – CASH AND INVESTMENTS

Summary of Deposits

A summary of deposits as of June 30, 2019, is as follows:

	Carrying Amount	Fair Value
Cash in county treasury investment pool	\$ 31,903,229	\$ 32,048,275

Fair Value Measurements

GASB 72 established a hierarchy of inputs to the valuation techniques above. This hierarchy has three levels:

- Level 1 inputs are quoted prices in active markets for identical assets or liabilities.
- Level 2 inputs are quoted market prices for similar assets or liabilities, quoted prices for identical or similar assets or liabilities in markets that are not active, or other than quoted prices that are not observable.
- Level 3 inputs are unobservable inputs, such as a property valuation or an appraisal.

NAPA VALLEY UNIFIED SCHOOL DISTRICT
MEASURE H BOND
Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2019

The District has the following recurring fair value measurements as of June 30, 2019:

- Investments in the Napa Valley County Treasury Investment Pool are not measured using the input levels above because the District's transactions are based on a stable net asset value per share. All contributions and redemptions are transacted at \$1.00 net asset value per share.

Cash in County Treasury

The District is an involuntary participant in an external investment pool as the District is required to deposit all receipts and collections of monies with their County Treasurer (Education Code Section 41001). The fair value of the District's investment in the pool is reported in the accounting financial statements at amounts based upon the District's pro rata share of the fair value provided by the County Treasurer for the entire portfolio (in relation to the amortized cost of that portfolio). The balance available for withdrawal is based on the accounting records maintained by the County Treasurer, which is recorded on the amortized cost basis.

Policies and Practices

The District is authorized under California Government Code to make direct investments in local agency bonds, notes, or warrants within the State; U.S. Treasury instruments; registered State warrants or treasury notes; securities of the U.S. Government, or its agencies; bankers acceptances; commercial paper; certificates of deposit placed with commercial banks and/or savings and loan companies; repurchase or reverse repurchase agreements; medium term corporate notes; shares of beneficial interest issued by diversified management companies, certificates of participation, obligations with first priority security; and collateralized mortgage obligations.

Risk Disclosures

Limitations as they relate to interest rate risk, credit risk, and concentration of credit risk are described below:

- *Interest Rate Risk*

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to the changes in market interest rates. The District manages its exposure to interest rate risk by investing in the County Treasury. The District maintains cash with the Napa County Investment Pool. The pool has a fair value of approximately \$635.3 million and an amortized book value of \$632.4 million. The average days to maturity for the County pool was 460 days.

- *Credit Risk*

Credit risk is the risk of loss due to the failure of the security issuer. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. The investment

NAPA VALLEY UNIFIED SCHOOL DISTRICT
MEASURE H BOND
Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2019

with the Napa County Investment Pool is governed by the County's general investment policy. The investment with the Napa County Investment Pool is exempt from rating requirements.

- *Concentration of Credit Risk*

The investment policy of the District contains no limitations on the amount that can be invested in any one issuer beyond the amount stipulated by the California Government code. District investments that are greater than 5 percent of total investments are in either an external investment pool or mutual funds and are therefore exempt.

NOTE 3 - MEASURE H GENERAL OBLIGATION BOND

The following schedule summarizes the District's Measure H general obligation bond as of June 30, 2019:

GOB/Series	Maturity Date	Interest Rate	Original Issue	Bonds Outstanding July 01, 2018	Additions/ Issuances	Adjustments/ Redemptions	Bonds Outstanding June 30, 2019
2016A	2038	3-3.54%	\$ 115,000,000	\$ 115,000,000	\$ -	\$ -	\$ 115,000,000
2016B	2022	.7-1.35	35,000,000	25,865,000	-	9,310,000	16,555,000
Subtotal Measure H GOB's			150,000,000	140,865,000	-	9,310,000	131,555,000
Measure H Bond Premiums				9,928,819	-	431,687	9,497,132
Total Measure H GOB's			\$ 150,000,000	\$ 150,793,819	\$ -	\$ 9,741,687	\$ 141,052,132

In 2016, the District issued \$150,000,000 in 2016 General Obligation Bonds, Series 2016A and 2016B, with an interest rate of 1.8-5%, for capital projects throughout the District. The bonds were issued at \$10,360,506 premium, which was deposited with the County and reported in the District's Bond Interest and Redemption Fund to meet debt service reserve requirements.

The following is a summary of the annual debt service requirements as of June 30, 2019:

Year Ending June 30	Principal	Interest	Total
2020	\$ 5,175,000	\$ 5,151,925	\$ 10,326,925
2021	5,005,000	4,948,325	9,953,325
2022	5,550,000	4,709,475	10,259,475
2023	825,000	4,550,100	5,375,100
2024	-	4,529,475	4,529,475
2025-2029	10,540,000	21,708,375	32,248,375
2030-2034	25,390,000	17,719,775	43,109,775
2035-2039	43,885,000	10,896,075	54,781,075
2040-2042	35,185,000	1,910,915	37,095,915
Total Debt Service	\$131,555,000	\$ 76,124,440	\$207,679,440

NAPA VALLEY UNIFIED SCHOOL DISTRICT
MEASURE H BOND
Notes to the Basic Financial Statements
For the Fiscal Year Ended June 30, 2019

NOTE 4 - COMMITMENTS

Through January 2, 2020, the date on which the financial statements were available to be issued, the District had encumbered \$26,609,648 of the Measure H Bond proceeds to be spent on capital projects in the fiscal year ended June 30, 2020.

SUPPLEMENTARY INFORMATION

NAPA VALLEY UNIFIED SCHOOL DISTRICT
MEASURE H BOND
Schedule of Expenditures by Site
For the Fiscal Year Ended June 30, 2019

Site	Object Class	Total
Alta Heights-District	Services	309
Alta Heights-District Total		309
American Canyon HS-District	Materials and Supplies	18,458
	Services	24,163
American Canyon HS-District Total		42,621
America Canyon MS #2 - District	Capital Outlay	452,778
	Classified Benefits	34
	Classified Salaries	359
	Services	59,004
America Canyon MS #2 - District Total		512,175
American Cyn Middle Sch-District	Capital Outlay	43,638
	Services	1,056
American Cyn Middle Sch-District Total		44,694
Bel Aire-District	Services	364
Bel Aire-District Total		364
Browns Valley-District	Services	8,323
Browns Valley-District Total		8,323
Canyon Oaks Elem Sch-District	Services	780
Canyon Oaks Elem Sch-District Total		780
Donaldson Way-District	Services	518
Donaldson Way-District		518
Education Center-District	Materials and Supplies	2,249
	Services	460
Education Center-District Total		2,709
Food Services-District	Capital Outlay	5,203,357
	Classified Benefits	103
	Classified Salaries	973
	Materials and Supplies	23,717
	Services	87,666
Food Services-District Total		5,315,816
Harvest Middle School-District	Capital Outlay	89,520
	Services	570
Harvest Middle School-District Total		90,090
Legacy High School-District	Services	13
Legacy High School-District Total		13
Maintenance/Operations-District	Services	1,459
Maintenance/Operations-District Total		1,459
McPherson-District	Services	8,181
McPherson-District Total		8,181

(Continued)

The notes to the supplementary information are an integral part of this schedule.

NAPA VALLEY UNIFIED SCHOOL DISTRICT
MEASURE H BOND
Schedule of Expenditures by Site
For the Fiscal Year Ended June 30, 2019

Site	Object Class	Total
Mt George-District	Capital Outlay	578,894
	Services	32,339
Mt George-District Total		611,233
Napa High School-District	Materials and Supplies	1
	Services	63,393
Napa High School-District Total		63,394
Napa Junction-District	Capital Outlay	10,850,771
	Materials and Supplies	15,266
	Services	502,328
Napa Junction-District Total		11,368,365
Bapa Vly Independ. Dstudy -District	Services	124
Bapa Vly Independ. Dstudy -District Total		124
New Technology High-District	Services	337
New Technology High-District Total		337
Northwood-District	Materials and Supplies	1,392
	Services	280
Northwood-District Total		1,672
NVLA/WW-District	Materials and Supplies	1,395
	Services	7,291
NVLA/WW-District Total		8,686
Phillips-District	Services	4,795
Phillips-District		4,795
Pueblo Vista-District	Services	255
Pueblo Vista-District Total		255
Redwood Middle Sch-District	Capital Outlay	68,367
	Materials and Supplies	20,186
	Services	9,180
Redwood Middle Sch-District Total		97,733
River School-District	Capital Outlay	20,818,411
	Materials and Supplies	63
	Services	288,603
River School-District Total		21,107,077
Salvador-District	Services	222
Salvador-District Total		222
School Planning/Constr Salary	Capital Outlay	3,787,485
	Classified Benefits	64,117
	Classified Salaries	187,111
	Materials and Supplies	2,159
	Services	633,142
School Planning/Constr Salary Total		4,674,014

(Continued)

The notes to the supplementary information are an integral part of this schedule.

NAPA VALLEY UNIFIED SCHOOL DISTRICT
MEASURE H BOND
Schedule of Expenditures by Site
For the Fiscal Year Ended June 30, 2019

Site	Object Class	Total
Shearer-District	Services	15,734
Shearer-District Total		15,734
Silverado Middle Sch-District	Capital Outlay	55,228
	Services	14,185
Silverado Middle Sch-District		69,413
Snow-District	Capital Outlay	23,343,890
	Classified Benefits	2,684
	Classified Salaries	10,488
	Materials and Supplies	10,085
	Services	543,080
Snow-District Total		23,910,227
Stonebridge District	Services	17,933
Stonebridge District Total		17,933
Technology Department-District	Capital Outlay	91,803
	Services	75,135
Technology Department-District Total		166,938
Valley Oak - District	Capital Outlay	22,728
	Materials and Supplies	12,887
	Services	6,114
Valley Oak - District Total		41,729
Vichy-District	Services	2,898
Vichy-District Total		2,898
Vintage High School-District	Capital Outlay	727,310
	Materials and Supplies	82,715
	Services	533,405
Vintage High School-District		1,343,430
West Park-District	Capital Outlay	11,805
	Services	5,453
West Park-District		17,258
Willow-District	Capital Outlay	9,134,139
	Classified Benefits	396
	Classified Salaries	4,112
	Materials and Supplies	126,373
	Services	337,636
Willow-District Total		9,602,656
Yountville-District	Services	96
Yountville-District Total		96
Grand Total		79,154,271

(Concluded)

The notes to the supplementary information are an integral part of this schedule.

NAPA VALLEY UNIFIED SCHOOL DISTRICT
MEASURE H BOND
Notes to the Program Schedule
For the Fiscal Year Ended June 30, 2019

NOTE 1 - THE PROGRAM

Proposition 39 was enacted by the voters on November 7, 2000, and changed the required majority for local voter approval of the public school and community college general obligation bonds from two-thirds to fifty-five percent of votes. It also required school districts to provide facilities to charter schools operating within their jurisdictions.

On June 7, 2016, voters approved the Napa Valley Unified School District's (the "District") Measure H Bond. Measure H authorized the District to increase its debt by \$269 million through issuing general obligation bonds in order to update, renovate, repair, construct and purchase District facilities and technology. District officials estimated the additional property tax rate required to pay off this debt at \$39 per \$100,000 of assessed valuation.

A 55 percent supermajority vote was required for the approval of Measure H.

NOTE 2 - CITIZEN'S OVERSIGHT COMMITTEE

Duties of the committee include ensuring that bond revenues are expended only for the construction, reconstruction, rehabilitation or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of real property for school facilities. The committee must also ensure that no funds are used for any teacher or administrative salaries or other school operation expenses.

Furthermore, the committee is authorized to receive, and review copies of the annual independent performance audit and the annual independent financial audit required by Article XIII A, Section 1(b)(3)(C) and Article XIII A, Section 1(b)(3)(D), respectively, of the California Constitution.

The Committee was formed by the Board of Trustees and met throughout the year. The Citizens' Bond Oversight Committee was comprised of the following members as of June 30, 2019:

<u>Name</u>	<u>Title/Function</u>	<u>Term Expiration</u>
Beck, Richard	Business Organization within District Boundaries	2020
Brooks, Kevin	Parent/Guard And Active in Paren Org/ASB	2020
Franco, Barb	Member at Large	2020
Gramlick, Jason	Parent/Guard And Active in Paren Org/ASB	2019
Keyser, Skip	Business Organization within District Boundaries	2020
Warren, Scott	Business Organization within District Boundaries & Parent	2020
Williams, Kim	Parent/Guard	2019

During the fiscal year ended June 30, 2019, the District was unable to fill all the committee positions, however, as required by Article XIII A, the District was actively seeking to fill these roles and publicly posted the vacancies.

**SCHEDULE OF FINDINGS
AND RECOMMENDATIONS**

NAPA VALLEY UNIFIED SCHOOL DISTRICT
MEASURE H BOND
Schedule of Findings and Recommendations
For the Fiscal Year Ended June 30, 2019

This section identifies the deficiencies, significant deficiencies, material weaknesses and instances of noncompliance related to the financial statements that are required to be reported in accordance with *Government Auditing Standards*.

Our tests resulted in no findings and recommendations.

NAPA VALLEY UNIFIED SCHOOL DISTRICT
MEASURE H BOND
Schedule of Prior Year Findings and Recommendations
For the Fiscal Year Ended June 30, 2019

There were no prior year findings and recommendations to be reported.

**OTHER INDEPENDENT
AUDITOR'S REPORTS**



**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL
OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER
MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENT PERFORMED
IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS***

Measure H Citizens' Oversight Committee and
Governing Board Members
Napa Valley Unified School District

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the Measure H Bond of Napa Valley Unified School District (the "District") as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise Napa Valley Unified School District's Measure H Bond financial statements, and have issued our report thereon dated January 2, 2020 .

Internal Control over Financial Reporting

In planning and performing our audit, we considered the Napa Valley Unified School District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Napa Valley Unified School District's internal control. Accordingly, we do not express an opinion on the effectiveness of the Napa Valley Unified School District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees in the normal course of performing their assigned functions, to prevent, or detect and correct misstatement on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the District's financial statement will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Napa Valley Unified School District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However,



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providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

C & A LLP

January 2, 2020
San Jose, California



**INDEPENDENT AUDITOR'S REPORT ON PERFORMANCE AND COMPLIANCE
WITH REQUIREMENTS THAT COULD HAVE A DIRECT AND MATERIAL
EFFECT ON THE MEASURE H BOND PROGRAM**

Measure H Citizens' Oversight Committee and
Governing Board Members
Napa Valley Unified School District

Compliance

We have audited Napa Valley Unified School District's (the "District") compliance with Measure H Bond of the June 7, 2016 election, as approved under Proposition 39, and with the performance requirements referred to in Proposition 39 and outlined in Article XIII A, Section 1(b)(3)(C) of the California Constitution and the enactment of AB 1908 (Chapter 44, Statutes of 2000).

Management's Responsibility

Compliance with the requirements referred to above is the responsibility of the District's management.

Auditor's Responsibility

Our responsibility is to express an opinion on the District's compliance with the laws and regulations identified above based on our audit. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the compliance requirements referred to above that could have a material effect on compliance with the laws and regulations have occurred. An audit includes examining, on a test basis, evidence supporting the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe our audit provides a reasonable basis for our opinion. Our audit does not provide a legal determination of the District's compliance with those requirements.

Auditor Objectives

Our audit included the following objectives:

1. To obtain reasonable assurance that the proceeds of the sale of the Measure H Building Fund were only used for the purposes set forth in the ballot measure and not for any other purpose, such as teacher and administrative salaries.
2. To obtain reasonable assurance that the Governing Board of the District, in establishing the approved projects set forth in the ballot measure, evaluated the remodeling, new construction and renovations of items which will relieve overcrowding, repair local schools and improve student safety conditions of the District.
3. To obtain reasonable assurance that the District complied with the performance requirements as referred to in Proposition 39 and outlined in Article XIII A, Section 1(b)(3)(C) of the California Constitution, the enactment of AB 1908 (Chapter 44, Statutes of 2000) and the bond measure. Management is responsible for the District's compliance with these requirements.



Scope and Methodology

To meet the objectives of our performance audit, procedures we performed included, but were not limited to, the following scope and methodology:

1. We documented and tested controls over financial reporting and compliance specific to the Measure H Building Fund, which included inquiries about budgetary controls, separation of duties, account coding, and procurement.
2. We verified that bond proceeds were deposited in the District's name and invested in accordance with applicable legal requirements.
3. We selected one (1) contracts and verified their compliance with the bid requirements, and that their invoices were paid within the contract terms and with board approval.
4. We tested payments made to the architectural service companies and reviewed the terms of contracts.
5. We sampled and vouched 80% of the 2018-19 expenditures to supporting documentation to ensure they were valid, allowable, accurate.
6. We verified that the funds were generally expended for the construction, renovation, furnishing, and equipping of school facilities constituting authorized bond projects.
7. We verified that the funds used to pay the salaries of district employees were allowable per Opinion 04-110 issued on November 9, 2004 by the State of California Attorney General.
8. We verified that the District was in compliance with Assembly Bill 1908 and Ed Code Section 15278, where the District is required to establish a bond oversight committee for Proposition 39 bonds that includes one active member from each of the following sectors: a business organization, senior citizens' organization, bona fide taxpayer's association, and one parent/guardian of a child enrolled in the District and one parent/guardian of a child enrolled in the District who is also a member of a parent teacher association.
9. We verified the Citizens' Oversight Committee met pursuant to Education Code Section 15280.

Results of Procedures Performed

We did not identify any exceptions to the procedures performed above, nor any exceptions to other tests that we conducted related to the Measure H Bond. Our audit of compliance was made for the purposes set forth in the Objectives section of this report and would not necessarily disclose all instances of noncompliance.

Opinion

In our opinion, the District complied, in all material respects, with the compliance requirements referred to above that could have a direct and material effect on the Measure H Bond program for the fiscal year ended June 30, 2019.



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Purpose of This Report

The purpose of this report is solely to describe the scope of our testing over compliance and the results of that testing based on the standards referred to above. Accordingly, this report is not suitable for any other purpose.

C & A LLP

January 2, 2020
San Jose, California