

Charter Council Meeting Minutes

September 2019-January 2020

Presented to NVUSD BOD: Thursday, February 27, 2020

		Sept	Oct	Nov	Dec	Jan
NVLA		X X	X	X	X X	X
Stone Bridge		X X	X	X	X	X X

NVLA Charter Council
Room 1
4 pm
September 9, 2019

Arrive & end on time

Engage fully by being present, prepared & purposeful; ask questions, be a team player

Integrate new information-Take ideas and concepts back to the school community

Open mind to diverse ideas - be positive

Utilize what you learn-Application-try out new strategies- Take a risk. Just use it, learn from it and give each other feedback.

Action	Brian: Call to Order – a. Roll Call b. Approve Agenda	Meeting was called to order: Brian Teaff call the meeting to order at 5:07pm Present: Chris Ready - Parent Cheryl DiPiero- Parent Alejandra Uribe - Principal Gabriela Rubio - Assistant Principal Brian Teff - Parent (president) Margarita Solorio - Teacher Gloria Maravilla - Parent Liaison Zandra Massari - Parent Absent: Nieves Ochoa Mina Nummelin Rosalinda Hurtado
Action	Approve minutes for August 19, 2019 Charter Council Meeting	Chris Ready approves the minutes Margarita Solorio seconds the motion
	Public Comment: Members of the audience may address the Board on any school-related matter that is not on the agenda.	Katherine Fredericks, NVLA parent- She's recommending charter council create a survey asking parents what programs are valued at NVLA.

	<p>The Board will not take action on any issue raised during this section of the agenda in as much as Board action is limited to posted agenda items. Speakers are requested to limit their comments to a maximum of three minutes.</p> <p>Time will be given for public comment. Speakers are asked to keep their comments to 3 minutes.</p>	
Old Business: Info	<p>Update on NVLA Bylaws and MOU</p>	<p>Principal Uribe reviewed our current budget status and reminded Charter Council how we got to where we are right now.</p> <ul style="list-style-type: none"> • Our MOU with the district was not updated in the last 10 years, our current, up to date contract reflects to-date rates. • Some cuts and reductions were made towards the end of last year (May 2019). • Budget Projections are ever changing <p>YM&C- Negotiations still in progress with the district, MOU has not been signed until more fiscal details are provided by NVUSD in regards to the specific items in question. Jerry Simmons from Young, Minney and Corr has been working with Alex Sears, NVUSD counsel to flush a couple of the items that are listed as "other administrative costs." NVLA charter council would like to know what costs are under these two line items that are listed as "other administrative costs" under the BUSINESS office cost. It is unknown as to what services are provided under both line items.</p> <p>Current bylaws need to be updated. Jerry Simmons from Young, Minney and, Corr will provide a sample bylaws.</p>
Old Business:	Update on Budget	Questions ?

Info		<p>What are the variables used to project NVLA budgets?</p> <ul style="list-style-type: none"> • Estimate from the district what will our buybacks be? • What are the variables we are charged for? • NVLA is seeking services from a 3rd party to check our 3 year projections • We need to discuss a Menu of services provided by NVUSD and determine what can we contract out? • What is unique to our program and need to fund? Charter Council will be leading the work <p>Donna Hollar, CBO from Shasta County</p> <p>Suggestions</p> <ul style="list-style-type: none"> • We need to look at the function of the district and our schools function. • What is the methodology used by the district for the calculations used? • Are we getting the correct credits back for the calculations made? • Look at the revenues used and are we getting the correct calculations ex: title I monies? • Have a conversation of what does apply to NVLA? • Consultant to NVLA to ask the district to show budget charges for NVLA to better understand charges. What works for both NVLA & NVUSD. <p>Brian Teaff question to Donna Hollar, how does the District work with the county? Requires district to be proactive, county looks at the school years projections. District reports budgets to the County. County is a conduit to the state of California. County office is the approving authority. School district turn in a budget to the county every year.</p> <p>Principal Alejandra Uribe- Found two entities that will help consult on NVLA behalf and verify that our 3 year budget projections are accurate. She will be talking to both entities and report back to charter council for council to decide which company to contract with for this service.</p> <p>YM&C- Factors for being Dependand or Independand Charter</p> <ul style="list-style-type: none"> • Factors-Benefits, retirements, payroll • Charters operate under a different set of rules • Going Independent monies could free up to be used in continuing programs, how staff is paid • Revenues coming into both District and Charters are downsizing in the future. <p>"Independand and Dependand are not legal terms"</p>
------	--	---

		<p>-Independent Charter- Charter School controls the variables</p> <p>-Dependant Charter- District runs the Charter variables</p> <p>Brian Teaff proposes moving forward with finishing the MOU for this school year. Continue and ask for more information and work together and find what's best for our students.</p> <p>Alejandra Uribe reported to meeting with Rob Mangewala on 8/22/19 for a short meeting. The purpose for the meeting was to update the new CBO on our current status of NVLA's budget. Brian Teaff, Virginia Rodriguez, and Gabriela Rubio were in attendance. Ms. Uribe followed up the meeting with a series of questions that were sent via email on 8/22/19, as a follow up to the meeting. These were questions in regards to variables used in budget projections and questions about the "Business" portion of the MOU. There was no response to the questions. On September 3, 2019 another email to was sent to Mr. Mangewala regarding the questions from 8/22/19. No response yet.</p>
Old Business: Info	Finalize Elections Process	Waiting for a bylaws revision. Jerry Simmons from Young, Minney, and Corr will provide a set of by laws for charter council to look over, alter, and approve.
New Business Action	Plan for Town Hall Meeting	<p>Table to next meeting- We need more time to decide what we want to share with our parent community regarding our budget. This will be one of the items we will share at our next Town Hall meeting.</p> <p>No Action taken</p>
New Business Info	Supply Lists	<p>Alejandra Uribe reported. This item was agendize due to a comment that was made during the public comment portion of the August 19, 2019 Charter Council meeting.</p> <p>Mrs. Uribe's answer: Grade levels create the supplies list and send the list home with report card at the end of the year. All supplies are donations and voluntary. NVLA administration does not dictate what goes on the supply lists.</p>
Future Agenda Items		Plan for Town Hall Meeting
Adjourn: Action		Meeting adjourned at 6:21PM

Napa Valley Language Academy
Charter Council
Room 1
4 pm
September 23, 2019

Arrive & end on time

Engage fully by being present, prepared & purposeful; ask questions, be a team player

Integrate new information-Take ideas and concepts back to the school community

Open mind to diverse ideas - be positive

Utilize what you learn-Application-try out new strategies- Take a risk. Just use it, learn from it and give each other feedback.

Action	Brian Teaff: Call to Order – Brian called meeting to order 4:04PM a. Roll Call b. Approve Agenda	Meeting was called to order: Present: Alejandra Uribe- Principal Gabriela Rubio- Assistant Principal Margarita Solorio-Teacher Minna Nummelin- Teacher Brian Teaff-Parent (President) Chris Ready- Parent Nieves Ochoa- Parent Rosalinda Hurtado- Parent Cheryl Dipiero- Parent Zandra Massari- Parent Gloria Maravilla- Parent Liaison Absent:
Action	Approve minutes for September 9, 2019 Charter Council Meeting	Nieves was present Brian Teaff motioned to approve minutes Nieves second
	Public Comment: Members of the audience may address the Board	Jim Bui- reported he has viewed 7-11 minutes and shared his perspective on the meeting he spoke to the 9/16/19 meeting and district spoke about declining enrollment. Mr. Bui's ideas is that If we increase enrollment we can bring in more money

	<p>on any school-related matter that is not on the agenda. The Board will not take action on any issue raised during this section of the agenda in as much as Board action is limited to posted agenda items. Speakers are requested to limit their comments to a maximum of three minutes.</p> <p>Time will be given for public comment. Speakers are asked to keep their comments to 3 minutes.</p>	<p>to our charter.</p> <p>Sarah Gutierrez-She would like to volunteer to help with analyze the district budget.</p>
Old Business: Info	Update on NVLA Bylaws and MOU	<p>Bylaws-</p> <p>Alejandra Uribe presented about her conversation with Jerry Simmons from Young, Minney, and Corr because our Charter council is our site council there is no conflict of interest.</p> <p>A further conversation will happen between Alejandra Uribe and Jerry Simmons and more info will be reported back to the Charter Council.</p> <p>(If in the future, if we became an independent charter our lawyer would recommend our Charter Council become a non profit.)</p> <p>Brian Teaff-Do we approve the MOU for this year or wait and approve next years MOU along with this years? Alejandra Uribe will report back after the meeting with Dr Mucetti this Wednesday.</p> <p>Alejandra Uribe recommends we wait until she and Brian Teaff meet with Dr Mucetti and report back and vote for MOU approval in our October 21, 2019 Charter Meeting.</p>

<p>Old Business: Info and Action</p>	<p>Update on Budget and vote on Assistant Principal Vacancy</p>	<p>Budget Update- Virginia Rodriguez- Virginia presented our 3 year projection to date. Virginia received salary budget report from the district and presented the following info:</p> <ul style="list-style-type: none"> • 3% salary increase for every year • Benefits for Certificated, 21.56% (STRS) (projection is a 3% of the teacher salary) • Benefits for Classified, 30.33% • FUA, \$2.00 increase per square foot, every year • MOU, \$100, 000 increase each year (this number could change if we contract outside of district) • Projected for utilities yr 1 \$130,000 yr 2 135,000 yr 3 \$145,000 <p>We will need to account for raises that might be approved in the future years and will make corrections to our projections.</p> <p>Alejandra Uribe presented on the following: We have a 7% reserve for the next 3 years. Alejandra also shared we are working with a 3rd party to check our projections. The 3rd party will let us know in a few weeks if he can support us to check our work and all variables are correct.</p> <p>Alejandra Uribe also shared the district does not have the bandwidth to flush out numbers under the MOU costs per department.</p> <p>Alejandra Uribe, Brian Teaff will meet with Superintendent Dr. Mucetti on Wednesday September 25, 2019. Alejandra also briefly met with Rob from the district office and he reported to Alejandra Uribe that our numbers are not matching with district amounts for NVLA. She will set up a meeting with Rob and report back to the Charter Council. Buyback services are paid through the NVLA budget.</p> <p>Chris Ready shared if school closures happen, those closures could show a decrease in our MOU.</p> <p>Brian Teaff-District projections are in a 3 to 5 year window.</p> <p>Minna Nummelin- Can we use CLASE funds to pay for specials? We need to have the conversation with CLASE.</p> <p>Assistant Principal Vacancy- Alejandra Uribe shared our current our Vice Principal will be moving to St Helena District.</p> <p>NVLA VP Gabriela Rubio shared her future would change and</p>

		<p>she needed to look for another position by the end of the year. She was offered a job as a Spanish teacher in St Helena and accepted. Gabriela is excited for her next position in St Helena Unified. Her last day at NVLA will be October 4, 2019.</p> <p>Alejandra Uribe- Do we fill the VP position? Adjunct duty now includes some of VP duties for teachers to take on for the year. Alejandra Uribe would like to work the remaining of the without a new hire. Also, depending on our budget for 2020-2021, we can reconsider filling the AP vacancy.</p> <p>Teacher input: Margarita Solorio feels its more responsibilities for Alejandra Uribe and let her know our staff is a Familia and we are here to support each other and help with AP responsibilities.</p> <p>Minna Nummelin also shares the same sentiment as Margarita.</p> <p>Action: Chris Ready motioned not to fill the NVLA Vice Principal Rosalinda Hurtado Second</p>
	Approve SPSA	<p>Alejandra Uribe reviewed SPSA with Charter Council.</p> <p>She shared how we are supporting our students academically and socially. We also support our parent population through meetings, paper and email communication, parent surveys (created by our students) and our parent resource center.</p> <p>Board recommendations: Chris Ready recommended we have Charter Council Committees to explore different areas of interest. Rosalinda recommends a monthly checking with teachers to support positive school climate</p> <p>Brian Motioned to approve SPSA Rosalinda Second</p>
New Business Action	Plan for Town Hall Meeting	<p>October 23, 2019</p> <p>Topics:</p> <ul style="list-style-type: none"> • Dual Immersion K-12- invite staff from Harvest (Martha Franco) and Napa High (Monica Ready) • Show NVLA Video to show the Dual Immersion Strand, School Board Member to speak on bilingual education • CLASE- Board Introduction, What is CLASE, parent volunteer sign up

			Dinner will not be provided, as CLASE has had to make some reductions in their costs.
New Business Info	Fencing Info		Alejandra Uribe briefly met with Mike Pearson recently. Mike shared the fence area that would be covered. District suggests the fence always be locked. Alejandra will be meeting with Mike Pearson again to discuss how the fence will be structured and hours locked. We don't have projected time frame when the fencing will go up or what areas will be fenced off.
New Business Action	1st contract for Charles M. Schultz Museum in March 11, 2020		Chris Ready motioned to approve Rosalinda Second
Future Agenda Items			Committees Town Hall Meeting Report from Alejandra and Brian from Dr Mucetti meeting MOU
Adjourn			Brian adjourned meeting at 6:10pm

Napa Valley Language Academy
Charter Council
Room 1
4 pm
October 21, 2019
Minutes

NVLA's Charter Council will promote a collaborative and positive effort among staff, students, school administrators, and parents to ensure the achievement of the program goals and to develop the best possible educational outcomes for students at NVLA. This school-based management team will build consensus decision-making among staff, administration and parents.

I.	Action	Call to Order: Brian Teaff – a. Roll Call b. Approve Agenda	Meeting was called to order: Brian Teaff Called the meeting to order at 4:07pm Present: Alejandra Uribe- Principal Minna Nummelin- Teacher Brian Teaff-Parent (President) Chris Ready- Parent Nieves Ochoa- Parent Rosalinda Hurtado- Parent Cheryl Dipiero- Parent Zandra Massari- Parent Gloria Maravilla- Parent Liaison Absent: Margarita Solorio-Teacher Motion to Approve: Brian Teaff-Parent -President Second: Chris Ready -Parent Approval All: Alejandra Uribe- Principal Minna Nummelin- Teacher Brian Teaff-Parent (President) Chris Ready- Parent Nieves Ochoa- Parent Rosalinda Hurtado- Parent Cheryl Dipiero- Parent Zandra Massari- Parent
II.	Action	Approve minutes for September 23, 2019 Charter Council Meeting	Motion to Approve: Brian Teaff Second: Chris Ready

			Approval All: Alejandra Uribe- Principal Minna Nummelin- Teacher Brian Teaff-Parent (President) Chris Ready- Parent Nieves Ochoa- Parent Rosalinda Hurtado- Parent Cheryl Dipiero- Parent Zandra Massari- Parent
III.		Public Comment: Members of the audience may address the Board on any school-related matter that is not on the agenda. The Board will not take action on any issue raised during this section of the agenda in as much as Board action is limited to posted agenda items. Speakers are requested to limit their comments to a maximum of three minutes. Time will be given for public comment. Speakers are asked to keep their comments to 3 minutes.	Lorraine Richardson NVLA Parent; Concerned how students are learning the grammar at NVLA. Marrisa Rohr; How can we get our Charter Meetings out to our school community? Can we make our charter meeting a live video?

IV.	Old Business: Info	Town Hall- Scheduled for October 23, 2019	<p>Meeting begins at 6:00PM. CLASE will not provide dinners this year for our Town Hall Meetings. Childcare will be provided. Brian Teaff and Nieves Ochoa will Facilitate.</p> <p>Special guests will be Martha Franco from Harvest Middle School, Monica Ready from Napa High & Pueblo Vista staff and parents are also invited to the meeting. Helen Rocca Principal from Pueblo Vista will speak about the Pueblo Vista Dual Immersion program.</p> <p>Marianne Valles will be invited to lead the introduction to the K-12 Dual Immersion pipeline at NVUSD.</p> <p>Town Hall Talking points:</p> <ul style="list-style-type: none"> • CLASE members will be at the meeting. <p>Minna Nummelin suggests we speak about the K-12 strand and what it looks like.</p> <ul style="list-style-type: none"> • What is ISA? What does ISA look like at the different grade levels • Middle school and high school schedule impact for ISA students • Rosalinda Hurtado to speak of teacher experience at the highschool level. • What are the requirements to get the seal of biliteracy and talk about the DELE Test • Alejandra will speak about the 90/10 model and the research that backs it up. • Invite the NVLA community to the Principal Updates
V.	Old Business: Info	MOU update	<p>Brian Teaff and Alejandra Uribe met with Dr Mucetti on September 25, 2019. Alejandra Uribe shared with Dr. Mucetti the increase in costs that recently affected NVLA's budget. The halt with signing the 2019-2020 MOU had to do with NVLA charter council asking NVUSD to "flush out" the details in regards to expenses under the Business portion of the MOU. Two items under the Business portion of the MOU were listed as "other." NVLA needed more details on what expenses fall under this category. This information was not provided by NVUSD since the lack the personnel to provide this detailed information.</p>

		Action	<p>We are looking to hire Donna Heller as our financial Consultant, the Charter Council will be asked to vote on hire in a future meeting, once we have a contract from her.</p> <p>Brian Teaff suggest we move forward to sign current MOU.</p> <p>Chery DiPiero would like more info on line items before moving forward with the new MOU.</p> <p>Rob Mangewala Assistant Superintendent of Business Services made a suggestion on using new software to input NVLA's 3 year projections. Virginia Rodriguez will attend a training on 11/13/19 to learn about the new software and begin the transfer to the platform.</p> <p>Motion to Approve: Brian Teaff-Parent -President Motion to sign MOU</p> <p>Second: Rosalinda Hurtado -Parent</p> <p>Approval All: Alejandra Uribe- Principal Minna Nummelin- Teacher Brian Teaff-Parent (President) Chris Ready- Parent Nieves Ochoa- Parent Rosalinda Hurtado- Parent Cheryl Dipiero- Parent Zandra Massari- Parent</p>
VI.	New Business: Action	Safety Plan	<ul style="list-style-type: none"> • The plan includes protocols for safety drills, child abuse procedures, sexual harassment policy, student discipline. Fire drills are once a month. Earthquake drills 3 times a year. Lockdown drill once a year and teacher down once a year. All dates are scheduled. • Nieves Ochoa asked about teachers getting educated in CPR. • Teachers are not required to do so. <p>Motion to Approve: Brian Teaff-Parent (President) Second: Minna Nummelin- Teacher Approval All: Alejandra Uribe- Principal Minna Nummelin- Teacher Brian Teaff-Parent (President) Chris Ready- Parent</p>

			<p>Nieves Ochoa- Parent Rosalinda Hurtado- Parent Cheryl Dipiero- Parent Zandra Massari- Parent</p>
VII.	New Business Action	Local Indicators for LCAP	<ul style="list-style-type: none"> ● Local indicators <ul style="list-style-type: none"> ○ Priority one-Appropriately assigned teachers ○ Priority two- Curriculum ○ Priority 3- Parent engagement ○ Priority 6- school climate ○ Priority 7- Access Board course of Study <p>Alejandra Uribe went through each priority that included a goal and plan of action to achieve the goal.</p> <p>Motion to Approve:Brian Teaff-Parent (President)</p> <p>Second: Minna Nummelin- Teacher</p> <p>Approval All: Alejandra Uribe- Principal Minna Nummelin- Teacher Brian Teaff-Parent (President) Chris Ready- Parent Nieves Ochoa- Parent Rosalinda Hurtado- Parent Cheryl Dipiero- Parent Zandra Massari- Parent</p>
VIII.	New Business Info	Prop 39 Letter-Facilities Use Agreement	<p>Facilities Use agreement- Prop 39 Written request to access facilities due Nov. 1, 2019 for the 2020-2021 School year. In the letter the following items were included: Requests:</p> <ul style="list-style-type: none"> ● Leak issues through school ● A fresh coat of paint ● New gutters ● Flooding by the 6th-grade wing ● The uneven surface on the lunch area ● Bathrooms under canopy <p>Other things to consider:</p> <ul style="list-style-type: none"> ● Garbage cans with lids ● Sidewalks as safety issues ● Fences

			<p>Alejandra Uribe has an interest in moving the PRC to room 27 or room 1 to save money on the square feet for the 2020-2021 school year.</p> <p>Nieves Castillo asked about renting a storage room elsewhere or renting a storage box on campus to save money on the Pedro Center.</p> <p>Minna Nummelin asked if there is a space for Sergio Rodriguez (custodian) to store his work tools given that that is a service we pay and get from the district.</p> <p>Motion to Approve: Brian Teaff-Parent -President</p> <p>Second: Rosalinda Hurtado- Parent</p> <p>Approval All: Alejandra Uribe- Principal Minna Nummelin- Teacher Brian Teaff-Parent (President) Chris Ready- Parent Nieves Ochoa- Parent Rosalinda Hurtado- Parent Cheryl Dipiero- Parent Zandra Massari- Parent</p>
--	--	--	---

39IX.	Communications and Reports	Information	<p>Committees</p> <ul style="list-style-type: none"> A. Principal's Report-Alejandra Uribe <ul style="list-style-type: none"> a. Icela Martin- Board member, visited campus last Friday B. Instruction: Margarita Solorio <ul style="list-style-type: none"> a. Science/garden clean up b. Water conservation presentation today c. Michael McDowell is visiting and doing PD and learning walks with NVLA teachers C. DELAC/ELAC- Nieves Castillo <ul style="list-style-type: none"> a. Wednesday is the next ELAC meeting D. Finance- Virginia Rodriguez <ul style="list-style-type: none"> a. No report E. Technology: Chris Ready <ul style="list-style-type: none"> a. Services available -Britannica services by grade level for students to use as an educational tool. b. Peardeck -embedded into google slides for interactive student responses F. Music: Minna Nummelin <ul style="list-style-type: none"> a. Students are preparing for a winter concert on December 6, 2019. G. AVID: Alejandra Uribe & Rosalinda Hurtado <ul style="list-style-type: none"> a. AVID Pathway training at NHS last weekend. Two NVLA teachers attended. b. AVID center to come and mock in preparation for AVID Showcase in January 31, 2020. H. CLASE/Parent Engagement: Brian Teaff & Gloria Maravilla <ul style="list-style-type: none"> a. No report
X.	Contracts		<ul style="list-style-type: none"> I. Karen Junker to work with 5th grade students and teachers to support behavior and positive school climate <ul style="list-style-type: none"> a. mindfulness and communication b. \$1250 is her fee for half day. <p>Motion to Approve:Brian Teaff-Parent -President</p> <p>Second: Rosalinda Hurtado- Parent</p> <p>Approval All: Alejandra Uribe- Principal Minna Nummelin- Teacher Brian Teaff-Parent (President) Chris Ready- Parent Nieves Ochoa- Parent Rosalinda Hurtado- Parent Cheryl Dipiero- Parent Zandra Massari- Parent</p>

XI.	Future Agenda Items		Accept resignation letter by Gabriela Rubio and Minna Nummelin Recomposition to align Charter school board
XII.	Meeting Adjourn		6:01PM

Napa Valley Language Academy
Charter Council
Room 1
4:30 pm
November 19, 2019
Minutes

NVLA's Charter Council will promote a collaborative and positive effort among staff, students, school administrators, and parents to ensure the achievement of the program goals and to develop the best possible educational outcomes for students at NVLA. This school-based management team will build consensus decision-making among staff, administration and parents.

I.	Action	Call to Order: Brian Teaff – a. Roll Call b. Approve Agenda	Meeting was called to order: Brian Teaff Called the meeting to order at 4:34pm Present: Alejandra Uribe- Principal Minna Nummelin- Teacher Brian Teaff-Parent (President) Nieves Ochoa- Parent Rosalinda Hurtado- Parent Cheryl Dipiero- Parent Zandra Massari- Parent Gloria Maravilla- Parent Liaison Margarita Solorio-Teacher Absent: Chris Ready- Parent Also present: Dr. Rosanna Mucetti Motion to Approve: Rosalinda Hurtado- Parent Second: Nieves Ochoa- Parent Approval All: Alejandra Uribe- Principal Minna Nummelin- Teacher Brian Teaff-Parent (President) Nieves Ochoa- Parent Rosalinda Hurtado- Parent Cheryl Dipiero- Parent
----	--------	---	---

II.	Action	<p>Approve minutes for October 2019 Charter Council Meeting</p>	<p>Motion to Approve: Brian Teaff- President</p> <p>Second: Rosalinda Hurtado- Parent</p> <p>Approval All: Alejandra Uribe- Principal Minna Nummelin- Teacher Brian Teaff-Parent (President) Nieves Ochoa- Parent Rosalinda Hurtado- Parent Cheryl Dipiero- Parent</p>
III.		<p>Public Comment: Members of the audience may address the Board on any school-related matter that is not on the agenda. The Board will not take action on any issue raised during this section of the agenda in as much as Board action is limited to posted agenda items. Speakers are requested to limit their comments to a maximum of three minutes.</p> <p>Time will be given for public comment. Speakers are asked to keep their comments to 3 minutes.</p>	<p>Jessico Pequeño (Parent) Wants to recommend Charter Council communicate to parents with students in Special ed about possible upcoming changes if we contract out for special ed services. Jessica concerns are for all students in special ed. New staff and change creates a lot of questions among the parents. Will the new company meet the needs of the students?</p> <p>Dana Zacccone (Parent) Concern on Special Ed changes and here to listen about possible changes that could affect the NVLA community.</p> <p>Marissa Roehrs (parent) Field trip funds be transparent. Inform families of amount needed for each year for each grade level at the beginning of the school year. If parents are informed they are more likely to support grade level fundraising efforts.</p>

IV.	Old Business: Info	Reflection on Town Hall that was scheduled on October 23, 2019-Brian Teaff	<p>Town Hall had a great parent Turnout. Principals from NVLA, Harvest and Napa High presented what the strand looks like throughout the years K-12. Brian Teaff was happy with the parents in attendance. He learned a lot regarding the k-12 Dual Immersion Strand from the special guest speakers.</p> <p>Alejandra Uribe was given great feedback from parents on the k-12 Dual immersion strand presentation.</p> <p>Alejandra Uribe will work on collecting data on where students go after high school.</p> <p>Cheryl DiPiero also feels she learned a lot and it was great to have the principals from both Harvest and Napa High share how our students continue the bilingual program at their schools.</p>
V.	Old Business: Info	MOU update	<p>Mou has been approved by the NVUSD Board. We Received a letter from Dr. Mucetti. <u>Letter from Dr. Mucetti</u> The letter acknowledges the changes and staff cuts in our budget to continue to be fiscally solvent.</p> <p>Virginia Rodriguez NVLA Business Manager attended a training for the new budget program named Projection Pro along with Rob Mangewala Assistant Superintendent of Business Services. The current budget will be plugged into this new program. We don't know how soon it will be accessible to us.</p> <p>Spring 2020 is when our next MOU is due.</p> <p>Dr. Mucetti- Recognized NVLA to the Board at the last NVUSD Board meeting. She recognized and thanked us for our hard work. Dr Mucetti Thanked Alejandra Uribe for doing her diligent work on the risk analysis for NVLA. She looks forward to working with us and start the next MOU process. Projection Pro is the new finance tool used by NVLA business Manager to run our budget. It is highly encouraged program to help with budget projection. NVUSD will also adopt this new program and will ask the whole district to also use it.</p>
VI.	Old Business: Info	Update charter language for charter council membership	<p>Alejandra Uribe shared we need to update our current board membership for our Charter Council to align to SB 126. NVUSD employees will no longer be able to sit on the NVLA Charter Council board as voting members starting in January 2020. We</p>

			<p>are waiting on Young, Minney & Corr to advise us on the Charter Council Board makeup.</p> <p>Brian Teaff recommend we speak to the lawyer on how to proceed.</p> <p>Charter Council will need to meet in December as a special meeting to proceed with the new law compliance starting in January in 2020.</p> <p>Cheryl DiPiero understanding is the Charter Council needs to write a letter that would be submitted to the next NVUSD Board meeting to ask for the change to our current board member makeup.</p> <p>Minna Nummelin- Can we add more members to have a quorum?</p> <p>Alejandra Uribe Agendized to meet on Monday December 2 @ 5PM for a special charter council meeting</p>
VII	Old Business: Info	SELPA Services	<p>Alejandra Uribe presented a powerpoint with Special Ed Information regarding the cost for special ed encroachment and seeking to purchase special ed services from an outside partner. This same presentation was shared with Dr Mucetti and Terri Lynne Ricetti, and Mary Ann Valles.</p> <p>Alejandra Uribe attended a meeting in El Dorado County at the beginning of December 2019 as she explores the possibility of contracting outside of NVUSD for SPED Services. The Application process is due tomorrow 11/20/2019. Alejandra Uribe will submit the application to El Dorado. Alejandra Uribe discussed with Dr. Mucetti if the school district would consider charging us at cost for special education services and not with encroachment. Dr. Mucetti let Alejandra Uribe know that the cost for special education will include encroachment. There's not negotiation on this.</p> <p>Alejandra Uribe has also met with Ginny Maiwald from NCOE to see the possibility of contracting with them for special education services.</p> <p>Zandra Massari-What is the savings if we contract outside of NVUSD?</p> <p>Minna Nummelin what does it look like to contract through NCOE? What are the differences in services between NCOE & NVUSD.</p>

			<p>Alejandra Uribe is looking at the Pro's and Cons and will report her findings to the Charter Council with her recommendations for voting.</p> <p>Dr Mucetti shared NVUSD relies on the SELPA regardless of school size. NVUSD has created their own program that is fit for students needs.</p> <p>Brian Teaff -There could be a risk involved if the decision is made to move forward with contracting outside of NVUSD and we might not always be under the encroachment amount currently charged by NVUSD.</p> <p>The agenda item will continue to be explored and more discussion to come in our next meeting.</p> <p>Brian Teaf motioned to continue to review the contracting of an outside agency for SPED and the communication will continue.</p> <p>Seconded: Rosalinda Hurtado- Parent</p> <p>Approval All: Alejandra Uribe- Principal Minna Nummelin- Teacher Brian Teaff-Parent (President) Nieves Ochoa- Parent Rosalinda Hurtado- Parent Cheryl Dipiero- Parent</p>
VIII	Old Business	Update Prop 39 Letter and Timeline	<p>Alejandra Uribe shared the timeline in regards to Prop 39:</p> <p>FUA-Prop 39 Letter submitted October 30, 2019 by NVLA to NVUSD</p> <p>*Timeline:</p> <p>NOVEMBER 1 Charter Schools submit written requests for facilities including projected Average Daily Attendance (ADA).</p> <p>DECEMBER 1 District reviews Charters' ADA projections and agrees, or objects and responds with projections the District considers reasonable.</p> <p>JANUARY 2 Charter Schools respond to District's ADA</p>

			<p>projections</p> <p>FEBRUARY 1 District makes preliminary proposals to Charter Schools with eligible facilities requests.</p> <p>MARCH 1 Charter Schools respond to preliminary proposals.</p> <p>APRIL 1 District makes final offers to Charter Schools.</p> <p>MAY 1 Charter Schools must notify the District in writing to accept or decline the final offer by May 1 or 30 days from its receipt of final offer. 10 DAYS If final offers are accepted, Charter Schools occupy sites 10 working days prior to their first day of school</p>
IX	Old Business	Grammar Scope and Sequence	<p>Alejandra Uribe- The dual immersion committee created a Scope and Sequence for Spanish grammar during the summer 2017. It will take 2-3 years to roll out throughout the grade levels.</p> <p>Minna Nummelin shared how each grade level has goals for Grammar and how to stack grade level to grade level. Verbs is something teachers are adding to everyday curriculum. It continues to be a work in process. Grammar is taught in both English and Spanish instruction during the school year.</p> <p>Brian Teaff-How do parents know about this information? Minna Nummelin shared the classrooms do have a Scope in Sequence map and she suggest we have 1 document per grade level. Grade level would create or update this document for parents to understand the info.</p> <p>Cheryl Dipierio-Kinder gives out a packet with info on what to expect from the student throughout the school year. She would like to see all grade levels doing the same.</p>
X.	New Business	Brown Act Training –Brian Teaff (10 minutes)	<p>Brian- Charter Council will need to have the Brown Act Training and proposes we have a longer meeting outside of our regular scheduled meeting during the month of February.</p>

			<p>Alejandra Uribe- The NVUSD Board recommended we do this training. Also, it would be a great time to review the new laws.</p> <p>Proposed Brown Act Training Dates- February 4, 2020 4:00PM-7:00PM or February 8, 2020 8:00AM-12:00PM</p>
XI.	New Business	Federal Monitoring-Alejandra Uribe (10 mins)	<p>Alejandra Uribe- NVLA will be Federally Monitored in the following: PE EL's Before and After School Programs Compensatory Education</p> <p>NVLA has a timeline to upload and submit documents for this monitoring.</p> <p>This monitoring will continue through the 2019-2020 School year.</p>

XII.	Communications and Reports	Information	<p>Committees</p> <ul style="list-style-type: none"> A. Principal's Report-Alejandra Uribe <ul style="list-style-type: none"> • Alejandra Uribe reported our 1 month adjustment with the staff changes. • Open enrollment shows 156 total and 120 kinder applications in as of today 11/19/19 • 88 6th grade students are committed for 6th grade for the 2020 school year. • 12/6/19 is our Winter Concert • Avid Showcase 1/30/20 B. Instruction: Margarita Solorio <ul style="list-style-type: none"> a. Pia Hansen from Bridges was on campus and modeled number corner for each grade level C. DELAC/ELAC- Nieves Castillo <ul style="list-style-type: none"> a. Nieves was not able to attend she was at our town hall meeting. DELAC RFEP/ RECLASS, Parents were given the opportunity to ask what topic they want to hear about D. Finance- Virginia Rodriguez <ul style="list-style-type: none"> a. No report E. Technology: Chris Ready <ul style="list-style-type: none"> a. No report F. Music: Minna Nummelin <ul style="list-style-type: none"> a. Students are preparing for a winter concert on December 6, 2019. Looking forward to a great concert G. AVID: Alejandra Uribe & Rosalinda Hurtado <ul style="list-style-type: none"> a. AVID center to come and mock in preparation for AVID Showcase in January 31, 2020. H. CLASE/Parent Engagement: Brian Teaff & Gloria Maravilla <ul style="list-style-type: none"> a. Alejandra Uribe- Garden has a team working on getting irrigation working and more exciting things to come for our students.
XIII.	Contracts		<ul style="list-style-type: none"> • Karen Junker to continue to work with our students on December 13, 2019. <p>Motion to Approve: Brian Teaff-Parent -President for up to \$2000</p> <p>Second: Rosalinda Hurtado- Parent</p> <p>Approval All: Alejandra Uribe- Principal Minna Nummelin- Teacher Brian Teaff-Parent (President) Nieves Ochoa- Parent Rosalinda Hurtado- Parent Cheryl Dipiero- Parent</p>

			<ul style="list-style-type: none"> • Donna Heller to monitor budget and we will work with her by the hour at a \$50 an hour charge With a cap of \$10,000. <p>Motion to Approve: Brian Teaff-Parent -President not to exceed \$10,000</p> <p>Second: Rosalinda Hurtado- Parent</p> <p>Approval All: Alejandra Uribe- Principal Minna Nummelin- Teacher Brian Teaff-Parent (President) Nieves Ochoa- Parent Rosalinda Hurtado- Parent Cheryl Dipiero- Parent</p>
V.		Resignations	<p>Charter Council accepted letter of resignation by Minna Nummelin</p> <p>Motion to Approve:Brian Teaff-Parent -President</p> <p>Second: Rosalinda Hurtado- Parent</p> <p>Approval All: Alejandra Uribe- Principal Minna Nummelin- Teacher Brian Teaff-Parent (President) Nieves Ochoa- Parent Rosalinda Hurtado- Parent Cheryl Dipiero- Parent</p>
XV.	Future Agenda Items		
XVI.	Meeting Adjourn		Brian Teaff Adjourned meeting at 6:05PM

Napa Valley Language Academy
Charter Council
Room 1
5:00 pm
December 2, 2019
Minutes

NVLA's Charter Council will promote a collaborative and positive effort among staff, students, school administrators, and parents to ensure the achievement of the program goals and to develop the best possible educational outcomes for students at NVLA. This school-based management team will build consensus decision-making among staff, administration and parents.

I.	Action	Call to Order: Brian Teaff – a. Roll Call b. Approve Agenda	Meeting was called to order: at 5:05PM by Brian Teaff Present: Alejandra Uribe- Principal Brian Teaff-Parent (President) Nieves Ochoa- Parent Zandra Massari- Parent Chris Ready- Parent Absent: Gloria Maravilla- Parent Liaison Rosalinda Hurtado- Parent Cheryl DiPiero- Parent Maggie Solorio- Teacher Karla Silva- Teacher Motion to Approve: Brian Teaff Second: Chris Ready Approval All: Alejandra Uribe- Principal Brian Teaff-Parent (President) Nieves Ochoa- Parent Zandra Massari- Parent Chris Ready- Parent
II.			
III.		Public Comment: Members of the	No public comment

		<p>audience may address the Board on any school-related matter that is not on the agenda. The Board will not take action on any issue raised during this section of the agenda in as much as Board action is limited to posted agenda items. Speakers are requested to limit their comments to a maximum of three minutes.</p> <p>Time will be given for public comment. Speakers are asked to keep their comments to 3 minutes.</p>	
IV.	Old Business: Action	<p>By Law Revision under SB 126</p>	<p>Sections in the bylaws were revised by lawyer Wayne Strumpfer from Young Minney and Corr. Charter Council members reviewed the sections that were edited by the lawyer.</p> <p>Changes to be made: Change the title in section 4.2 to read as Town Hall Meetings Change section 4.4.a to state Charter Council Meetings instead of Town Hall Meeting Section 5.2- We want to include teachers in the CC, but the language in this section seems to exclude teacher participation. Confusion as to how many Charter Council members are voting members and how many are non-voting members. Clarity on the term Community Reps. is needed. Why do we need to distinguish between Community Reps and Parent Reps?</p>

			<p>Is the language clear enough for it to be understood that parents are the voting members. Recommendation- Charter Council shall be comprised of 7 voting members. Of the seven members, up to 3 community members and up to 7 representatives who are parents/legal guardians.</p> <p>At this time, charter council is not comfortable with voting in the new bylaws. There's more questions and clarifications needed before we can proceed to approve the bylaws.</p> <p>Questions for lawyer: Does the Brown Act apply to Town Hall meetings? (if Charter Council members attend) Section 3.2 Voting Rights- Does this section refer to voting rights of Charter Council members? Do non-voting members have the ability to speak/be part of the dialog during Charter Council meetings, or do they have to be agendized in order to participate?</p> <p>After edits were reviewed, the Charter Council Members approve the addition of Brown Act language into our current bylaws. The Charter Council decided to send the bylaws back to our legal counsel with questions for further clarification. The Charter Council will vote on approving the revised bylaws after our legal council clarifies the language in the edited bylaws. The plan is to have this take place on our next charter council meeting 12/9/19. Brian Teaff and Alejandra Uribe will work with our legal counsel to seek clarification to our questions.</p>
V.	Old Business: Info	Facilities Use under Prop 39-Response from NVUSD	<p>The district objected to the ADA projections submitted by Alejandra Uribe through the Prop 39 letter sent to NVUSD on October 29, 2019. . Alejandra will do a review of projections and write a letter to Dr. Mucetti addressing the objection. The letter formulated by Alejandra Uribe will be shared with charter council before sending it to Dr. Mucetti.</p>
VI.	Old Business: Info	SELPA update	<p>Alejandra Uribe heard back from El Dorado and out application did not make it to the next round to become a client of El Dorado. The second option is NCOE for special ed services. We have until the end of February 2020 to apply. We will continue for ways to be fiscally solvent.</p>
VII			

VIII			
X.	New Business	Future Agenda Items: Brian Teaff (5 minutes)	Revist NVLA Bylaws and do Brown Act training in February Discussion of replacement of vacancies Prop 39 letter (ADA projections)
XI	New Business		
XII	Meeting Adjourn		Meeting adjourned at 6:45

Napa Valley Language Academy
Charter Council
Room 1
4:00 pm
December 9, 2019
Minutes

NVLA's Charter Council will promote a collaborative and positive effort among staff, students, school administrators, and parents to ensure the achievement of the program goals and to develop the best possible educational outcomes for students at NVLA. This school-based management team will build consensus decision-making among staff, administration and parents.

I.	Action	Call to Order: Brian Teaff – a. Roll Call b. Approve Agenda	Meeting was called to order: 4:10 pm by Brian Teaff Present: Alejandra Uribe- Principal Brian Teaff-Parent (President) Nieves Ochoa- Parent Zandra Massari- Parent Chris Ready- Parent Gloria Maravilla- Parent Liaison Maggie Solorio- Teacher Karla Silva- Teacher Cheryl DiPiero- Parent Absent: Rosalinda Hurtado- Parent Motion to Approve: Alejandra Uribe Second: Brian Teaff Approval All: Alejandra Uribe- Principal Brian Teaff-Parent (President) Chris Ready- Parent Cheryl DiPiero- Parent Maggie Solorio- Teacher Karla Silva- Teacher
II.	Action	Charter Council Meeting Minutes Approval Postponed for January	Motion to Approve: Second: Approval All:

III.		<p>Public Comment: Members of the audience may address the Board on any school-related matter that is not on the agenda. The Board will not take action on any issue raised during this section of the agenda in as much as Board action is limited to posted agenda items. Speakers are requested to limit their comments to a maximum of three minutes.</p> <p>Time will be given for public comment. Speakers are asked to keep their comments to 3 minutes.</p>	No Public comment
IV.	Old Business: Action	<p>By Law and Charter Revision under SB 126</p> <p>Action</p>	<p>Brian Teaff and Alejandra Uribe spoke to the lawyer from Young Minney and Corr. last Friday, December 6, 2019 to get clarification on question regarding NVLA bylaw revision to align to SB 126.</p> <p>Brian Teaff Reviewed the bylaws revisions.</p> <p>Alejandra Uribe clarified we were not going to make charter material revision but the piece about the charter council makeup in the charter did need to be updated, according to the Wayne Strumpfer from Young Minney, and Coor. We were advised by Dr. Mucetti to move forward with the revised bylaws.</p>

			<p>Charter revisions should be done first before revisions to the bylaws.</p> <p>Revisions to Charter: Element 4 Charter meetings will be held as per the Brown Act. Member positions can no longer be filled by NVUSD staff nor NVLA Parents, as per SB 126.</p> <p>Charter Council will comprise of 5-9 members within those members including up to 3 community members, up to 6 parent reps. Quorum will fluctuate.</p> <p>Members who are staff and currently hold a seat on the board and could be on advisory committee. They will no longer hold a voting member seat.</p> <p>Revisions to Bylaws:</p> <p>All meetings will be held on School grounds including Town Hall Meetings. Format for Town Hall meetings need to be on Agenda posted on campus and school website.</p> <p>Charter Council must provide 24hr notice of special meetings with Agenda posted on school grounds and website.</p> <p>Charter Council will comprise of 5-9 members within those members including up to 3 community members, up to 6 parent reps. Quorum will fluctuate.</p> <p>All Council created committees will comply with the Brown Act.</p> <p>Alejandra recommends a voting take place to find replacements for current voting members and acceptance of resignations.</p> <p>Motion to Approve New Charter Changes and Bylaws : Brian Teaff</p> <p>Second: Chris Ready</p> <p>Approval All: Approval All: Alejandra Uribe- Principal Brian Teaff-Parent (President) Chris Ready- Parent</p>
--	--	--	--

			<p>Cheryl DiPiero- Parent Maggie Solorio- Teacher Karla Silva- Teacher</p>
V.	Old Business: Info	<p>Recomposition of Charter Council members under SB 126</p> <p>Action</p>	<p>Resignations were taken from the following charter council members: Rosalinda Hurtado, Karla Silva, Nieves Ochoa, Maggie Solorio, Chris Ready</p> <p>Motion to accept the resignation of current charter members who are also employees of NVUSD:</p> <p>Approve: Brian Teaff</p> <p>Second: Chris Ready</p> <p>Approval All: Approval All: Alejandra Uribe- Principal Brian Teaff-Parent (President) Chris Ready- Parent Cheryl DiPiero- Parent Maggie Solorio- Teacher Karla Silva- Teacher</p> <p>Brian Motions to appoint current alternate Cheryl DiPiero and Zandra Massari to begin on January 1, 2020</p> <p>Second Chris Ready</p> <p>Cheryl Di Piero will fill Chris Ready's Seat Zandra Massari will fill Nieves Ochoa's seat Molly Hodgins will fill Rosalinda Hurtado's seat</p> <p>Approval All: Approval All: Alejandra Uribe- Principal Brian Teaff-Parent (President) Chris Ready- Parent Cheryl DiPiero- Parent Maggie Solorio- Teacher Karla Silva- Teacher</p> <p>Brian Teaff Motions to Appoint Molly Hodgins and Marrisa Rohrs as a new Parent members of the Charter Council.</p>

			Second: Nieves Ochoa Approval All: Alejandra Uribe- Principal Brian Teaff-Parent (President) Chris Ready- Parent Cheryl DiPiero- Parent Maggie Solorio- Teacher Karla Silva- Teacher
VI.	Old Business: Info	Facilities Use under Prop 39-Response from NVUSD Information	Alejandra Uribe reported the mistake found on the Facilities Use Agreement made on our behalf. Total enrollment was used instead of in district ADA. Alejandra Uribe will send a letter to Dr. Mucetti with revisions to include in district ADA. The letter was shared with charter council for feedback. No feedback was given.
VII	New Business	Future Agenda Items: Brian Teaff (5 minutes)	New Meeting Times Town Hall Brown Act Training Communication of Charter Meeting Report of Committees LCAP
VIII	Meeting Adjourn		Meeting adjourned at 5:21PM

Upcoming Meetings and Events:

Charter Council Meeting- December 9, 2019

Holiday Potluck December 13, 2019

Winter Break December 23-January 10, 2020

Charter Council Meeting January 13, 2020

Napa Valley Language Academy
Charter Council
Room 1
4:00 pm
January 13, 2020
Minutes

NVLA's Charter Council will promote a collaborative and positive effort among staff, students, school administrators, and parents to ensure the achievement of the program goals and to develop the best possible educational outcomes for students at NVLA. This school-based management team will build consensus decision-making among staff, administration and parents.

I.	Action	Call to Order: Brian Teaff – a. Roll Call b. Approve Agenda	Meeting was called to order: Brian Teaff Called the meeting to order at 4:15 pm Present: Brian Teaff-Parent (President) Zandra Massari- Parent Cheryl DiPiero- Parent Marissa Roehs- Parent Molly Hodgins- Parent Absent: Motion to Approve: Brian Motions to Approve Second: Cheryl DiPiero second Approval All: Brian Teaff-Parent (President) Zandra Massari- Parent Cheryl DiPiero- Parent Marissa Roehs- Parent Molly Hodgins- Parent
II.			
III.		Public Comment: Members of the audience may address the	No Public Comment

		<p>Board on any school-related matter that is not on the agenda. The Board will not take action on any issue raised during this section of the agenda in as much as Board action is limited to posted agenda items. Speakers are requested to limit their comments to a maximum of three minutes.</p> <p>Time will be given for public comment. Speakers are asked to keep their comments to 3 minutes.</p>	
IV.	Old Business Info	<p>Charter Council Membership and Determine Meeting dates/ Times</p>	<p>Welcome to our new members Marissa Roehrs and Molly Hodgins New time proposal moving forward, meetings will begin at 4:30PM starting on February 20,2020.</p> <p>Future meeting dates February 10, 2020 March 16, 2020 April 20, 2020 May 18, 2020 June 8, 2020</p> <p>Town Hall Meetings February 12, 2020 April 22, 2020</p>
V.	Old Business Info	<p>Committee Reports:</p>	<p>A. Principal's Report-Alejandra Uribe Winter show raised \$1,477 for Kenya. Pictures and videos will be sent from Kenya to show how funds were spent.</p>

			<p>150 students participate in the Winter reading challenge, students will be participating in a pancake breakfast on 1/14/20</p> <p>B. Instruction: Margarita Solorio Margarita is absent. Brian Teaff asked; who sits on the PLC team? What is discussed? Alejandra Uribe and Karla Silva shared. PLC is composed of 1 rep from each grade level. Amy Keane, Margarita Solorio, Minna Nummelin, Cathy Carmichael, Maria Dowling, Ita Hernandez and Franklin Hernandez. This team speaks about data and instruction.</p> <p>C. DELAC/ELAC- Nieves Castillo- No report</p> <p>D. Finance- Virginia Rodriguez- Alejandra shared about our finances for the 2019/ 2020 school year. We are currently fiscally solvent for the next 3 years. Alejandra will continue to meet with the district to see what other budget cuts can be made moving forward. NVLA will possibly need to cut an additional \$240,000 for 2020/ 2021. What resources are offered at a school similar to ours?</p> <p>E. Technology: Chris Ready No report</p> <p>F. Music: Karla Silva No Report</p> <p>G. AVID: Alejandra Uribe & Rosalinda Hurtado Avid Showcase will take place on January 31, 2020</p> <p>H. CLASE/Parent Engagement: Brian Teaff Auction is March 7, 2020. Donation forms have been mailed out.</p>
VI.	Old Business: Info	Brown Act Training- Set training day	Training to take place on February 8, 2020 or March 27, 2020. Alejandra Uribe will call Young, Minney & Corr to see availability for Brown Act training.
VII	Old Business: Info	Federal Monitoring Update	Alejandra Uribe shared regarding Federal Monitoring. She is working to enter all evidence for compensatory education, English Learner, PE and before and after school information by March 31, 2020. NVLA will have a special visit May 7th, 2020 from CDE.
VIII	New Business Info	LCAP-Timeline and stakeholder input process	<p>Alejandra shared the LCAP time line</p> <p>January 2020 Review of goals and progress with Charter Council.</p> <p>January 2020 Review Stat Priorities, goals and progress with PLC</p> <p>LCAP has 8 priorities - goals are established and progress is monitored in all academic areas.</p>

IX.	New Business Info	Plan for Town Hall Meeting	<p>Town Hall Meeting February 12, 2020</p> <p>Agenda</p> <ul style="list-style-type: none"> ● LCAP ● Team building activities ● Budget ● State testing ● What is the difference between a Charter and Magnet school ● CLASE- Recruit Members, Auction <p>Town Hall Meeting advertisement by our student Council</p>
X	Future Agenda Items		<p>Review and approve the minutes for November 19,2019, December 2, 2019 special Meeting and December 19, 2019</p>
XI	Meeting Adjourn		<p>Meeting adjourned at 5:58</p> <p>Motion to Approve: Brian Motions to Approve</p> <p>Second: Molly Hodgins second</p> <p>Approval All: Brian Teaff-Parent (President) Zandra Massari- Parent Cheryl DiPiero- Parent Marissa Roehs- Parent Molly Hodgins- Parent</p>

Stone Bridge School
Charter Council Meeting
1680 Los Carneros Avenue
Napa, CA 94559
SBS Conference Room
Offsite Meeting Location:
1411 King Avenue
Napa, CA 94559

Draft Sent: 9/26/19
Approved by CC: 10/24/19
Sent to District: 10/31/19
Uploaded to website: 10/31/19

Stone Bridge School Charter Council Meeting Minutes
September 16, 2019

Members Present: Maria Giusti, Amy Oggenfuss, Heather Shumaker, Karin Troedsson (via phone), Julia U'Ren

Members Absent: Melissa Haberman, Cheryl Imrie, Sonya Luisoni

Staff Present: Maria Martinez (Administrator), Kerstin Menzer (Faculty Advisor)

Public Present: None

Scribe: Heather Shumaker

1. **Call to Order** at 3:37pm; **Verse. Identify Timekeeper:** Heather Shumaker.
2. **Approve Agenda:** Passed with a motion by Maria Giusti and a second by Julia U'Ren.

Yes	Maria Giusti
Absent	Melissa Haberman
Absent	Cheryl Imrie
Absent	Sonya Luisoni
Yes	Amy Oggenfuss
Yes	Heather Shumaker
Yes	Karin Troedsson
Yes	Julia U'Ren

3. **Public Comment (for items only on the agenda):** None

4. **Consideration of Class Cap for 5th Grade (Decrease from 28 to 27 for 2019/2020):** Passed with a motion by Amy Oggenfuss and a second by Karin Troedsson.

Yes	Maria Giusti
Absent	Melissa Haberman
Absent	Cheryl Imrie
Absent	Sonya Luisoni
Yes	Amy Oggenfuss
Yes	Heather Shumaker
Yes	Karin Troedsson
Abstained	Julia U'Ren

5. **Overnight Field Trip Stipend for Class Assistants (\$100/Night) (*)**: Passed with a motion by Karin Troedsson and a second by Amy Oggenfuss.

Yes	Maria Giusti
Absent	Melissa Haberman
Absent	Cheryl Imrie
Absent	Sonya Luisoni
Yes	Amy Oggenfuss
Yes	Heather Shumaker
Yes	Karin Troedsson
Yes	Julia U'Ren

6. **Confirm Next Meeting**: Next Meeting Confirmed - Tuesday, October 8, 2019.

7. **Adjourn**: Passed with a motion by Julia U'Ren and a second by Amy Oggenfuss at 4:05pm.

Yes	Maria Giusti
Absent	Melissa Haberman
Absent	Cheryl Imrie
Absent	Sonya Luisoni
Yes	Amy Oggenfuss
Yes	Heather Shumaker
Yes	Karin Troedsson
Yes	Julia U'Ren

Key: (*) = Attachment Reviewed

Stone Bridge School
Charter Council Meeting
1680 Los Carneros Avenue
Napa, CA 94559
SBS Handwork Room

Draft Sent: 9/20/19
Approved by CC: 10/24/19
Sent to District: 10/31/19
Uploaded to website: 10/31/19

Stone Bridge School Charter Council Meeting Minutes
September 10, 2019

Members Present:

Current: Julia U'Ren, Maria Giusti, Heather Shumaker, Karin Troedsson
Outgoing: Mary Cassidy, Chip Romer, Marcy Bell-Ott
Incoming: Melissa Haberman, Amy Oggenfuss, Sonya Luisoni

Members Absent:

Current: Cheryl Imrie
Outgoing: Jodi Ogden

Administration Present: Maria Martinez

Scribe: Wendy Lindroos

1. **Call to Order** at 6:03. **Verse: Identify Timekeeper:** Maria Giusti.
2. **Approve Agenda:** Passed with a motion by Chip Romer and a second by Marcy Bell-Ott.

Yes	Marcy Bell-Ott
Yes	Mary Cassidy
Yes	Maria Giusti
Absent	Cheryl Imrie
Absent	Jodi Ogden
Yes	Chip Romer
Yes	Heather Shumaker
Yes	Karin Troedsson
Yes	Julia U'Ren
3. **Public Comment:** Julia U'Ren asked the council to consider decreasing the class cap in 5th grade.
4. **Approve Minutes of August 13, 2019** [\(*\):](#) Passed with a motion by Maria Giusti and a second by Julia U'Ren.

Yes	Mary Cassidy
Yes	Maria Giusti
Absent	Cheryl Imrie
Absent	Jodi Ogden
Yes	Chip Romer
Yes	Heather Shumaker
Yes	Karin Troedsson
Yes	Julia U'Ren

5. **Approve Unaudited Financial Report for 2018-19 (*)**: Passed with a motion by Karin Troedsson and a second by Chip Romer.

Yes Marcy Bell-Ott
Yes Mary Cassidy
Yes Maria Giusti
Absent Cheryl Imrie
Absent Jodi Ogden
Yes Chip Romer
Yes Heather Shumaker
Yes Karin Troedsson
Yes Julia U'Ren

6. **Approve US Federal Rural Grant Spending Plan for 2018-19 (*)**: Passed with a motion by Marcy Bell-Ott and a second by Julia U'Ren.

Yes Marcy Bell-Ott
Yes Mary Cassidy
Yes Maria Giusti
Absent Cheryl Imrie
Absent Jodi Ogden
Yes Chip Romer
Yes Heather Shumaker
Yes Karin Troedsson
Yes Julia U'Ren

7. **Approve EPA (Education Protection Act) Spending Plan for 2018-19 (*)**: Passed with a motion by Chip Romer and a second by Mary Cassidy.

Yes Marcy Bell-Ott
Yes Mary Cassidy
Yes Maria Giusti
Absent Cheryl Imrie
Absent Jodi Ogden
Yes Chip Romer
Yes Heather Shumaker
Yes Karin Troedsson
Yes Julia U'Ren

8. **Approve Low Performing Student Grant Spending Plan for 2018-19 (*)**: Passed with a motion by Julia U'Ren and a second by Marcy Bell-Ott

Yes Marcy Bell-Ott
Yes Mary Cassidy
Yes Maria Giusti
Absent Cheryl Imrie
Absent Jodi Ogden
Yes Chip Romer
Yes Heather Shumaker
Yes Karin Troedsson
Yes Julia U'Ren

9. **Approve One-Time Outstanding Mandate Claim Revenue Spending Plan for 2018-19 (*)**: Passed with a motion by Karin Troedsson and a second by Mary Cassidy.

Yes	Marcy Bell-Ott
Yes	Mary Cassidy
Yes	Maria Giusti
Absent	Cheryl Imrie
Absent	Jodi Ogden
Yes	Chip Romer
Yes	Heather Shumaker
Yes	Karin Troedsson
Yes	Julia U'Ren

10. **Form 700 for Outgoing and Incoming Board Members (*)**: Form 700 was distributed to all outgoing and incoming board members present.

11. **Transition to New Members and Meeting Participants**: Heather Shumaker welcomed new Charter Council members Amy Oggenfuss, Sonya Luisoni, and Melissa Haberman, as well as new Faculty Advisor Kerstin Menzer (not present).

12. **Election of Officers for 2019-20**: Passed with a motion by Sonya Luisoni and a second by Ay Oggenfuss.

- Chair: Heather Shumaker
- Vice Chair: Cheryl Imrie
- Secretary: Melissa Haberman
- Treasurer: Karin Troedsson

Yes	Maria Giusti
Yes	Melissa Haberman
Absent	Cheryl Imrie
Yes	Sonya Luisoni
Yes	Amy Oggenfuss
Yes	Heather Shumaker
Yes	Karin Troedsson
Yes	Julia U'ren

13. **Honoring of Outgoing Charter Council Members**: Heather Shumaker and Maria Martinez led the Council in honoring and thanking outgoing Charter Council members Marcy Bell-Ott, Mary Cassidy, Chip Romer, and Jodi Ogden (not present).

**** At this point Chip Romer and Marcy Bell-Ott left the meeting. ****

14. **Present Policy Review Plan (*)**: Maria Martinez presented the current Policy Review Plan.

15. **Administration Update**: Maria Martinez shared updates including:

- Financials for June (*)
- Enrollment (*)
- Community Giving (*)
- Site
- 7-11 Committee
- Budget
- Hiring
- Charter Renewal
- Chaperone/Volunteer Requirements

- Scribe
- Open Enrollment Timing (*)

**** At this point Mary Cassidy left the meeting. ****

16. **Faculty Council Update:** Julia U'Ren shared update.

17. **Parent Council Update (*):** Melissa Haberman shared update.

18. **Charter Council Chair Update (*):** Heather Shumaker shared update, including:

- Charter Council Mission Statement Review
- SBS Email Accounts
- Charter Council Participants for 2019-20
- Charter Council Webpage
- Charter Council Binders and Reading Assignments.

19. **Plan Charter Council Retreat:** Tentatively planned for morning of last Sunday in October.

20. **Review Exit Survey Feedback (*):** Reviewed summary data for recent exits.

**** Break: At this point, Charter Council took a short break while Julia U'Ren and Maria Giusti recused themselves from the rest of the agenda and left the meeting. (Quorum was still met.) ****

21. **Approve Salary Schedule for Hourly Subject Teachers (*):** Passed with a motion by Karin Troedsson and a second by Sonya Luisoni.

Recused	Maria Giusti
Yes	Melissa Haberman
Absent	Cheryl Imrie
Yes	Sonya Luisoni
Yes	Amy Oggenfuss
Yes	Heather Shumaker
Yes	Karin Troedsson
Recused	Julia U'ren

22. **Approve Employee Contracts (*):** Passed with a motion by Sonya Luisoni and a second by Karin Troedsson.

Recused	Maria Giusti
Yes	Melissa Haberman
Absent	Cheryl Imrie
Yes	Sonya Luisoni
Yes	Amy Oggenfuss
Yes	Heather Shumaker
Yes	Karin Troedsson
Recused	Julia U'ren

23. **Confirm Next Meeting and Review Potential Agenda Items:** Next meeting is scheduled for October 8, 2019.

24. **Adjourn:** Passed with a motion by Sonya Luisoni and a second by Melissa Haberman at 8:04pm.

Recused	Maria Giusti
Yes	Melissa Haberman
Absent	Cheryl Imrie

Yes	Sonya Luisoni
Yes	Amy Oggenfuss
Yes	Heather Shumaker
Yes	Karin Troedsson
Recused	Julia U'ren

Key: (*) = Attachment Reviewed

Charter Council Meeting
Stone Bridge School
Handwork Room
1680 Los Carneros Avenue
Napa, CA 94559

Draft sent CC:
Approved by CC:
Sent to District
Uploaded to website:

Charter Council Regular Meeting Minutes
Tuesday 10/9/2018

Members Present: Heather Shumaker, Maria Giusti, Mary Cassidy, Karin Troedsson, Julia U'Ren.

Absent: Jodi Ogden

Administration Present: Maria Martinez

1. Call to Order at 6:13 pm; Verse. Timekeeper: Maria Giusti
2. Maria Giusti motioned to approve the agenda; Mary seconded the motion. The board unanimously approved the motion.
3. Public Comment:

Karin Troedsson's Facebook post generated comments regarding hiring a music teacher, as well as a desire for new desks for 6th grade.
4. Julia motioned to approve the minutes from the Charter Council meeting of 9/11/18; Maria Giusti seconded the motion. The board unanimously approved the motion.
5. Karin motioned to approve SBS-26-2018 Special Ed Reserve Fund; Mary seconded. Heather, Maria, Mary, Karin and Julia voted aye.
6. Maria Giusti motioned to approve the First Interim Budget Revision; Mary seconded the motion. The board unanimously approved the motion.
7. Mary motioned to approve the EPA Budget for 2018/19; Maria Giusti seconded the motion. The board unanimously approved the motion.
8. Mary motioned to approve the U.S. Rural Grant Budget for 2018/19. Maria Giusti seconded the motion. The board unanimously approved the motion.
9. Mary motioned to approve the One-Time Mandated Grant for 2018/19; Maria Giusti seconded the motion. The board unanimously approved the motion.

10. Maria Giusti moved to approve all Employee Contracts; Mary seconded the motion. The board unanimously approved the motion.

11. Julia motioned to approve the 2018-19 Calendar Change; Karin seconded the motion. The board unanimously approved the motion, after a finding of urgency under the Brown Act.

12. Karin motioned to add an agenda item to increase the 1st Grade class cap to 29; Julia seconded the motion. The board unanimously approved the motion.

13. New Agenda Item: Karin motioned to increase the 1st Grade class cap to 29, Julia seconded the motion. The board unanimously approved the motion.

14. CAASPP Testing: Maria Martinez reviewed a summary of the Spring 2018 test results.

15. Prop 39: Maria Martinez reviewed a draft of SBS' annual letter to NVUSD officially requesting that SBS remain at its current facility for the 2019/2020 school year.

16. Safety Plan: Maria Martinez reviewed the new school safety plan which includes information about emergency contacts, annual drills, key emergency assignments/responsibilities, and plans for various situations.

17. Admin Update: July/August Financials, Enrollment Report, Community Giving, Field Trip Update, Student Exit Summary, Attendance.

18. Faculty Update: Mary and Julia updated the Council on Faculty activity.

19. Parent Council Update: Heather updated the Council on PC activity.

20. Charter Council Update: Charter Council Logistics, Retreat, Reading Assignments.

21. Next meeting: Tuesday, November 13, 2018. Potential agenda items: approve minutes for two special meetings from September.

22. Adjourn at 8:17

Maria Giusti motioned to adjourn and Julia U'Ren seconded the motion with all in favor. Ending verse.

Please note: Any writings or documents provided to a majority of Board Members regarding any item on this agenda, not otherwise exempt from disclosure, will be made available in the Stone Bridge School main office.

Tuesday, November 13, 2018
Stone Bridge School – Handwork Room
1680 Los Carneros Ave
Napa, CA 94558

Draft Sent: 12/7/2018
Approved by CC: 12/11/2018
Sent to District: 12/13/18
Uploaded to website: 12/13/18

Charter Council Regular Meeting Minutes
Tuesday, November 13, 2018

Members Present: Heather Shumaker, Jodi Ogden, Julia U'Ren, Karin Troedsson.

Absent: Maria Giusti, Mary Cassidy

Administration Present: Maria Martinez

Scribe: Melissa Haberman

Public Present: Cheryl Imre, Elizabeth Dunn

1. Call to Order 6:08. Timekeeper

2. Welcome New Scribe – Melissa Haberman

3. Jodi Ogden makes the motion to approve the agenda with the changes below. Karin Troedsson seconds the motion, all in favor.

- Add attachment number 18 to item number 10.
- Clarify item number 6 included attachments 5a-5c
- Add attachments 11a-11c to items number 11

4. Public Comment – None

5. Karin Troedsson makes a motion to approve minutes from the September 11, 2018, September 14, 2018 and October 20, 2018 with corrections to the spelling of Karin Troedsson's name. Jodi Ogden seconds, all in favor.

Karin Troedsson makes motion to table the approval of minutes from the October 9, 2018 meeting. Julia U'Ren seconds, all in favor.

6. Salary Schedules – Maria Martinez reviews the pay changes and reasoning for changes.

- Accompanist – There is a drastic change of going rate, resulting in a suggested increase from \$27 to \$30 per hour.
- Addition of a \$100 stipend for overnights for teachers.
- Increase to Eurythmy teacher rate.

Jodi Ogden makes motion to approve the salary changes for accompanist, stipends for overnights for teachers and Eurythmy teacher. Karin Troedsson seconds, all in favor

7. Contracts - Maria Martinez reviews contract costs for Eurythmyist, Accompanist and various substitute teachers

Karin Troedsson moves to approve all contracts, Julia U'Ren seconds the motion, all in favor.

8. Community Member Candidate Interview - Cheryl Imre

9. Jodi Ogden makes the motion to approve the 5th grade, overnight field trip, with a cost change. Karin Troedsson seconds the motion, all in favor.

- Annual trip to Jug Handle
- Request approximately \$140 per child once 13% free/reduced eligible factored.

10. WASC Renewal - Maria Martinez discusses our current accreditation and consideration in not renewing.

- The accreditation hasn't garnered matching funds initially expected.
- We now have LCAP (self study).
- Alliance for Public Waldorf Education could be a better choice for self study.

Jodi Ogden makes a motion not to pursue/renew WASC accreditation for 2020 school year. Jodie makes Heather Shumaker seconds the motion, all approve.

11. Admin Update- Maria Martinez shared update including:

- Enrollment Report
- Financials
- Community Giving
- Alumni Outreach-Newsletter in discussion
- Attendance

12. Faculty Update- Julia U'Ren shared update including faculty assessment of math skills and model.

13. Parent Council Update – Heather Shumaker shares update

14. Community Member Candidate Interview - Elizabeth Dunn

15. Charter Council Chair Report reviewed by Heather Shumaker

- Charter Council Key Information Update - minor changes suggested for the document.
- Charter Council Retreat Thank Yous, Maria Martinez for hosting, Karin Troedsson for Brown Act Training, Michele Dahlberg for activity
- Winter Community Gathering - confirmed Charter Council attendance and participation.

16. Community Charter Council Member Vote

- Discussion about candidates. Vote by show of hands. 3 Cheryl, 1 Elizabeth

Karin Troedsson moved to check with Mary Cassidy to confirm that she does not have any reservations about either candidate. If she does not Karen move to approve appointment of Cheryl Imrie as the Community Member Charter Council.

17. Board Continuing Education

- Karin Troedsson makes motion to table reading discussion until next session. Julia U'Ren seconds, all in favor.

18. Jodi makes motion to Adjourn, Julia seconds, all in favor. 8:07

Please note: Any writings or documents provided to a majority of Board Members regarding any item on this agenda, not otherwise exempt from disclosure, will be made available in the Stone Bridge School main office.

Stone Bridge School
Charter Council Meeting
1680 Los Carneros Avenue
Napa, CA 94559
SBS Handwork Room

Draft Sent: 12/13/19
Approved by CC: 01/14/20
Sent to District:
Uploaded to website:

**Stone Bridge School Charter Council Regular Meeting Minutes
December 10, 2019**

Members Present: Maria Giusti, Melissa Haberman, Cheryl Imrie, Sonya Luisoni, Amy Oggenfuss, Heather Shumaker, Karin Troedsson, Julia U'Ren

Members Absent: None

Staff Present: Maria Martinez (Administrator), Kerstin Menzer (Faculty Advisor)

Public Present: Isabel deBlois and Jim Wilson

Scribe: Heather Shumaker

1. **Call to Order** at 6:03pm. **Identify Timekeeper:** Maria Giusti. **Verse.**
2. **Approve Agenda:** Maria Martinez requested that Agenda Item #13 be tabled and that Attachment #3a be added to Agenda Item #6. Passed (with those revisions) with a motion by Melissa Haberman and a second by Cheryl Imrie.

Maria Giusti	Yes
Melissa Haberman	Yes
Cheryl Imrie	Yes
Sonya Luisoni	Yes
Amy Oggenfuss	Yes
Heather Shumaker	Yes
Karin Troedsson	Yes
Julia U'Ren	Yes
3. **Public Comment (for items not on the agenda):** Karin Troedsson shared that she has heard some feedback from parents re. the lack of garbage cans around campus.
4. **Presentation of NVUSD Schools for Climate Action Resolution (#1):** Isabel deBlois (an SBS alumna who attends New Tech High School and represents the Schools for Climate Action Committee) and Jim Wilson (who represents Napa Climate Now!) presented information about NVUSD Schools for Climate Action Resolution (#19-29, link below), and the Charter Council and Staff members present signed their pledge.
 - https://drive.google.com/file/d/1J_gXghpN75p1JM3POJyzdAg5n32keMCs/viewCharter Council agreed to work on passing a similar resolution for Stone Bridge School. In addition, Heather Shumaker agreed to connect Isabel deBlois and Jim Wilson with Colleen Townsend (Parent Council Chair) so they can discuss presenting at a future PC meeting, and Maria Martinez agreed to work with them on the possibility of doing climate change presentations in the SBS classrooms.
5. **Approve Minutes for 11-12-19 Meeting (#2):** Passed with a motion by Amy Oggenfuss and a second by Maria Giusti.

Maria Giusti	Yes
Melissa Haberman	Yes

Cheryl Imrie	Yes
Sonya Luisoni	Abstained
Amy Oggenfuss	Yes
Heather Shumaker	Yes
Karin Troedsson	Abstained
Julia U'Ren	Abstained

6. **Review SBS Hiring Process (#3, #3a):** Maria Martinez shared an updated version of the Hiring Committee Mandate, as well as a draft of a new Hiring Process document that she wants to discuss with Faculty Council before the final version is brought back to Charter Council for approval.

7. **Approve Revised Effective Date for Updated Chaperone Policy (#4):** The effective date of the updated policy is being pushed out from 1/1/20 to 2/1/20. Passed with a motion by Sonya Luisoni and a second by Maria Giusti.

Maria Giusti	Yes
Melissa Haberman	Yes
Cheryl Imrie	Yes
Sonya Luisoni	Yes
Amy Oggenfuss	Yes
Heather Shumaker	Yes
Karin Troedsson	Yes
Julia U'Ren	Yes

8. **Approve Administrator Evaluation Plan for 2019-20 and Select ARC Community Members (#5):** Heather Shumaker and Maria Martinez met with Colleen Townsend and Jodi Ogden (who were both part of last year's Administrator Review Committee) on 12/2/19, and that small group agreed on a recommendation to use a simplified version of the Administrator Evaluation process this year. Specifically, they recommended asking fewer survey questions with a focus on higher-level topics, reducing the number of survey participants, and moving the timeline later in the year. Passed with a motion by Julia U'Ren and a second by Karin Troedsson.

Maria Giusti	Yes
Melissa Haberman	Yes
Cheryl Imrie	Yes
Sonya Luisoni	Yes
Amy Oggenfuss	Yes
Heather Shumaker	Yes
Karin Troedsson	Yes
Julia U'Ren	Yes

Note: ARC Community Members were not selected during the 12/10/19 Charter Council meeting.

9. **Approve Charter Council Member Orientation and Attendance Policy (#6):** Passed with a motion by Cheryl Imrie and a second by Amy Oggenfuss.

Maria Giusti	Yes
Melissa Haberman	Yes
Cheryl Imrie	Yes
Sonya Luisoni	Yes
Amy Oggenfuss	Yes
Heather Shumaker	Yes
Karin Troedsson	Yes
Julia U'Ren	Yes

10. **Approve 8th Grade Overnight Field Trip (#7):** Ami Maunter submitted an overnight field trip request for 8th Grade to go to Santa Cruz from May 3rd-7th, 2020. After a great deal of discussion, Charter Council ultimately decided to hold off taking a vote on this field trip until various questions and concerns have been addressed (primarily regarding potential safety issues, plus a desire for additional clarification about trip activities). Maria Martinez will set up a small-group meeting with Ami Maunter and no more than 3 Charter Council members (to avoid a quorum) to discuss this field trip further, then Ami Maunter can bring a revised proposal back to Charter Council for approval in January.

Note: At this point, Kerstin Menzer left the meeting (before discussion started for Agenda Item #11).

11. **Sign SBS Board of Directors' Code of Conduct and Ethics (#8):** Heather Shumaker brought hard copies of this document (which was approved at the 11/12/19 Charter Council meeting) for each Charter Council member to sign. (Heather Shumaker collected the signed forms and will file them.)
12. **Review Annual Audit Report for 2018-19 School Year (#9):** Maria Martinez reviewed the annual audit report for 2018-19 with Charter Council and shared that no findings were noted.

13. **Review Progress on PIR Plan (#10):** TABLED.

14. **Review LCAP Timeline (#11):** Maria Martinez reviewed the timeline for this year's Local Control and Accountability Plan, which calls for surveys being distributed in March and the final LCAP being sent to NVUSD by 7/1/20.

15. **Administration Update (#12):** Maria Martinez shared updates, including:

- Enrollment Report (#13)
- October Financials (#14)
- Attendance (#15)
- Community Giving Update (#16)
- Giving Day Outreach (#17)
- Site News (#18)
- SELPA
- Charter Renewal
- Upper Grades Math Teacher
- Anticipated Open Positions for Next Year
- Hiring Committee
- Incident Notification
- NVUSD Prop 39 Response re. Enrollment
- Fire Marshall Inspection

16. **Faculty Update:** Julia U'Ren and Maria Giusti shared updates.

17. **Parent Council Update (#19):** Melissa Haberman shared updates, including:

- Parent Enrichment
- Fundraising
- Upcoming Events

18. **Charter Council Chair Update (#20):** Heather Shumaker shared updates, including:

- Charter School Board University
- Charter Council Scribe
- Charter Council Retreat Planning

Note: At this point, since the meeting was running longer/longer than expected, Heather Shumaker suggested that Agenda Item #19 be tabled. Passed with a motion by Amy Oggenfuss and a second by Sonya Luisoni.

Maria Giusti	Yes
Melissa Haberman	Yes
Cheryl Imrie	Yes
Sonya Luisoni	Yes
Amy Oggenfuss	Yes
Heather Shumaker	Yes
Karin Troedsson	Yes
Julia U'Ren	Yes

19. ~~Board Training on Brown Act, Political Reform Act, Public Records Act (#21)~~: TABLED.

Break: At this point, Charter Council took a short break while Maria Giusti and Julia U'Ren recused themselves from the rest of the agenda and left the meeting. (Quorum was still met.)

20. **Approve First Interim Budget for 2019-20 (#22)**: Passed with a motion by Sonya Luisoni and a second by Cheryl Imrie.

Maria Giusti	Recused
Melissa Haberman	Yes
Cheryl Imrie	Yes
Sonya Luisoni	Yes
Amy Oggenfuss	Yes
Heather Shumaker	Yes
Karin Troedsson	Yes
Julia U'Ren	Recused

21. **Approve Employee Contracts (#23)**: Passed with a motion by Cheryl Imrie and a second by Melissa Haberman.

Maria Giusti	Recused
Melissa Haberman	Yes
Cheryl Imrie	Yes
Sonya Luisoni	Yes
Amy Oggenfuss	Yes
Heather Shumaker	Yes
Karin Troedsson	Yes
Julia U'Ren	Recused

Note: At this point, since the meeting was running longer/longer than expected, Maria Martinez suggested that Agenda Item #22 and #23 be tabled (which eliminated the need to enter / exit closed session). Passed with a motion by Karin Troedsson and a second by Melissa Haberman.

Maria Giusti	Recused
Melissa Haberman	Yes
Cheryl Imrie	Yes
Sonya Luisoni	Yes
Amy Oggenfuss	Yes
Heather Shumaker	Yes
Karin Troedsson	Yes
Julia U'Ren	Recused

22. ~~Public Employee Performance Evaluation (Gov Code Section 54957) (#24)~~: TABLED.

• Title: Administrator

23. **Report from Closed Session:** *TABLED.*

24. **Confirm Next Meeting and Review Potential Agenda Items:** The next Charter Council meeting is scheduled for Tuesday, January 14th, 2020. (Note: The time of the 1/14/20 was extended by an hour <i.e. 5:30-8:30pm> so elements of team building and group bonding can be incorporated, in lieu of November's cancelled annual retreat.)

25. **Adjourn:** Heather Shumaker adjourned the meeting at 8:28pm. **Verse.**

Key: (*#x*) = Attachment Reviewed (*where x represents the attachment number*)

Stone Bridge School
Charter Council Meeting
1680 Los Carneros Avenue
Napa, CA 94559
SBS Handwork Room

Draft Sent: 01/08/20
Approved by CC: 01/14/20
Sent to District:
Uploaded to website:

**Stone Bridge School Charter Council Special Meeting Minutes
January 7, 2020**

Members Present: Maria Giusti, Cheryl Imrie, Sonya Luisoni, Amy Oggenfuss, Heather Shumaker, Karin Troedsson, Julia U'Ren

Members Absent: Melissa Haberman

Staff Present: Maria Martinez (Administrator), Kerstin Menzer (Faculty Advisor), Christine Waskowiak (Educational Program Director), Ami Mautner (8th Grade Lead Teacher)

Public Present: Julia Allen, Jess Mosher, Sara Neidhoefer, Faith Armstrong, Rob Reeves

Scribe: Heather Shumaker

1. **Call to Order** at 3:32pm. **Identify Timekeeper:** Maria Giusti. **Verse.**
2. **Approve Agenda:** Charter Council discussed moving Public Comment into the middle of Agenda Item #4 (after the initial presentation and discussion, before the vote). Karin Troedsson asked the room at large if there were any objections to moving Public Comment, and none were expressed. Approval of the agenda passed (with that revision) with a motion by Sonya Luisoni and a second by Maria Giusti.

Maria Giusti	Yes
Melissa Haberman	Absent
Cheryl Imrie	Yes
Sonya Luisoni	Yes
Amy Oggenfuss	Yes
Heather Shumaker	Yes
Karin Troedsson	Yes
Julia U'Ren	Yes
3. **Public Comment (only for items on the agenda):** As described in Agenda Item #2 above, Public Comment took place during Agenda Item #4 and is captured below.
4. **Approve 8th Grade Overnight Field Trip (#1a-b):** Charter Council continued the discussion started at the 12/10/19 Charter Council meeting regarding the proposed 8th Grade overnight field trip to Santa Cruz from May 3rd-7th, 2020. Ami Mautner gave a brief presentation of her updated field trip plans, and the Charter Council Chair clarified that the primary role of Charter Council in reviewing and approving overnight and water-based field trips is considering the logistics, safety, cost, etc. Ami Mautner answered questions posed by various Charter Council members. All five of the 8th Grade parents who were present as members of the public shared their public comments regarding the proposed field trip, and Jess Mosher read aloud an additional public comment from another 8th Grade parent (Marie Dolcini) who wasn't present. Charter Council discussed the proposed field trip further and Ami Mautner answered additional questions that arose during that conversation. Christine Waskowiak was asked by the Charter Council to share her perspective as a recent 8th Grade teacher and as the current Educational Program Director. Christine offered both her class's

experience and an overall picture of the culminating 8th Grade trip. Approval of the 8th Grade overnight field trip passed with a motion by Cheryl Imrie and a second by Maria Giusti.

Maria Giusti	Yes
Melissa Haberman	Absent
Cheryl Imrie	Yes
Sonya Luisoni	Yes
Amy Oggenfuss	Yes
Heather Shumaker	Yes
Karin Troedsson	Abstained
Julia U'Ren	No

5. **Confirm Next Meeting and Review Potential Agenda Items:** The next Charter Council meeting is scheduled for Tuesday, January 14, 2020 from 5:30-8:30pm, and will include group-training and team-building elements originally planned for the Charter Council retreat.
6. **Adjourn:** Passed with a motion by Maria Giusti and a second by Cheryl Imrie at 5:01pm. **Verse.**

Maria Giusti	Yes
Melissa Haberman	Absent
Cheryl Imrie	Yes
Sonya Luisoni	Yes
Amy Oggenfuss	Yes
Heather Shumaker	Yes
Karin Troedsson	Yes
Julia U'Ren	Yes

Key: (#x) = Attachment Reviewed (where x represents the attachment number)

Stone Bridge School
Charter Council Meeting
1680 Los Carneros Avenue
Napa, CA 94559
SBS Handwork Room

Draft Sent: 01/15/20
Approved by CC: 2/11/20
Sent to District: 2/12/20
Uploaded to website: 2/12/20

**Stone Bridge School Charter Council Regular Meeting Minutes
January 14, 2020**

Members Present: Maria Giusti, Melissa Haberman, Cheryl Imrie, Sonya Luisoni, Amy Oggenfuss, Heather Shumaker, Karin Troedsson

Members Absent: Julia U'Ren

Staff Present: Maria Martinez (Administrator), Kerstin Menzer (Faculty Advisor)

Public Present: None

Scribe: Heather Shumaker

1. **Call to Order** at 5:36pm. **Identify Timekeeper:** Maria Giusti. **Verse.**

2. **Approve Agenda:** Heather Shumaker noted that there is no Attachment #18, and Maria Martinez noted that there is no Attachment #13. Karin Troedsson suggested that Agenda Item #3 (Public Comment) be moved to 6pm due to the earlier than normal start time for this meeting. Passed (with those revisions) with a motion by Cheryl Imrie and a second by Maria Giusti.

Maria Giusti	Yes
Melissa Haberman	Yes
Cheryl Imrie	Yes
Sonya Luisoni	Yes
Amy Oggenfuss	Yes
Heather Shumaker	Yes
Karin Troedsson	Yes
Julia U'Ren	Absent

3. **Public Comment (for items not on the agenda):** None. (Note that this agenda item was moved between Agenda Items #5 and #6 so that it would be called for after 6pm as described above.)

4. **Charter Council Dinner:** Charter Council shared food from Dickey's Barbeque Pit.

5. **Introduce Board Member Biographies (#1):** Everyone present answered 4 questions posed by Maria Martinez in order to learn more about one another.

6. **Board Team Building:** Maria Giusti led the group through a "Helium Hoop" team building activity.

7. **Board Training on Brown Act, Political Reform Act, Public Records Act (#2):** Karin Troedsson presented training for Charter Council on the Ralph M. Brown Act, Political Reform Act, Public Records Act, and Government Code Section 1090.

8. **Approve Minutes:**

- **12-10-19 Meeting (#3):** Passed with a motion by Sonya Luisoni and a second by Cheryl Imrie.

Maria Giusti	Yes
--------------	-----

Melissa Haberman	Yes
Cheryl Imrie	Yes
Sonya Luisoni	Yes
Amy Oggenfuss	Yes
Heather Shumaker	Yes
Karin Troedsson	Yes
Julia U'Ren	Absent

- **1-7-20 Meeting (#4):** Passed with a motion by Cheryl Imrie and a second by Amy Oggenfuss.

Maria Giusti	Yes
Melissa Haberman	Yes
Cheryl Imrie	Yes
Sonya Luisoni	Yes
Amy Oggenfuss	Yes
Heather Shumaker	Yes
Karin Troedsson	Yes
Julia U'Ren	Absent

9. **Approve the Stone Bridge School for Climate Action Resolution (#5):** This resolution is intended to be the SBS version of NVUSD's climate change action resolution #19-29. Passed with a motion by Maria Giusti and a second by Cheryl Imrie, via a roll-call vote.

Maria Giusti	Yes
Melissa Haberman	Yes
Cheryl Imrie	Yes
Sonya Luisoni	Yes
Amy Oggenfuss	Yes
Heather Shumaker	Yes
Karin Troedsson	Yes
Julia U'Ren	Absent

10. **Approve Administrator Evaluation Timeline & Process (#6a & #6b):** Passed with a motion by Sonya Luisoni and a second by Cheryl Imrie. Charter Council also discussed Heather Shumaker's initial draft of questions for this year's survey.

Maria Giusti	Yes
Melissa Haberman	Yes
Cheryl Imrie	Yes
Sonya Luisoni	Yes
Amy Oggenfuss	Yes
Heather Shumaker	Yes
Karin Troedsson	Yes
Julia U'Ren	Absent

11. **Select ARC Community Members for 2019-20:** Sonya Luisoni and Amy Oggenfuss volunteered to serve as the two Charter Council Community Members on this year's Administrator Review Committee. Passed with a motion by Cheryl Imrie and a second by Karin Troedsson.

Maria Giusti	Yes
Melissa Haberman	Yes
Cheryl Imrie	Yes
Sonya Luisoni	Yes
Amy Oggenfuss	Yes
Heather Shumaker	Yes
Karin Troedsson	Yes

Julia U'Ren

Absent

12. **Approve Class Caps for 2020-21 (#7):** Maria Martinez indicated that 3 of the 2020-21 class caps shown in the attachment should be updated to match the current 2019-20 caps for those classes, specifically: 5th Grade (increase the proposed cap from 27 to 30); 7th Grade (increase the proposed cap from 27 to 28); and 8th Grade (increase the proposed cap from 27 to 28). Passed (with those revisions) with a motion by Sonya Luisoni and a second by Amy Oggenfuss.

Maria Giusti Yes

Melissa Haberman Yes

Cheryl Imrie Yes

Sonya Luisoni Yes

Amy Oggenfuss Yes

Heather Shumaker Yes

Karin Troedsson Yes

Julia U'Ren Absent

13. **Approve Kindergarten Assistant Hiring Process (#8):** Maria Martinez shared that the main change in the process is that all open positions not requiring a teaching credential will be posted internally and externally at the same time, but with priority given to internal candidates in good standing. Passed with a motion by Melissa Haberman and a second by Cheryl Imrie.

Maria Giusti Yes

Melissa Haberman Yes

Cheryl Imrie Yes

Sonya Luisoni Yes

Amy Oggenfuss Yes

Heather Shumaker Yes

Karin Troedsson Yes

Julia U'Ren Absent

14. **Review Open Enrollment Procedures/Timeline for 2020-21 (#9):** Maria Martinez reviewed the open enrollment calendar for Fall 2020 enrollment. Highlights include the open enrollment period running from 1/21/20-2/14/20, with an open house on 2/1/20 and the lottery drawing on 2/19/20.

15. **Review Draft Charter Renewal Petition (#10):** Maria Martinez shared a few sections of the draft charter renewal petition with Charter Council, and plans to send additional sections to Charter Council for review as they are completed. Her current plan is to send the final approved document to NVUSD by 2/21/20, so if Charter Council is not able to approve the final version during our 2/11/20 meeting, it may be necessary to schedule a special meeting between 2/11 and 2/21.

16. **Review SBS Exit Survey Data (#11):** Maria Martinez reviewed the high-level exit log data for students who left SBS before or during Winter Break.

17. **Review CA Dashboard & Iowa Basics Results (#12):** Maria Martinez reviewed the Iowa Assessment (Grades 3-4) and CAASPP Test (Grades 5-8) results from Spring 2019 testing, as well as the initial SBS dashboard results. Based on our CAASPP test scores, our dashboard colors are currently "Blue" for English Language Arts and "Green" for Mathematics. Maria Martinez indicated that the plan for this year's standardized testing for Grades 3-4 is still being determined.

18. **Administration Update (#13):** Maria Martinez shared updates, including:

- Financials (November) (#14)
- Attendance (#15)
- Enrollment Report (#16)
- Community Giving (#17)

- Hiring Committee
- Public Records Act Request
- 8th Grade Overnight Field Trip Update

19. **Faculty Update:** Maria Giusti and Kerstin Menzer shared updates from recent Faculty Meetings regarding faculty intentions for this year, upper grade play practices, and food fundraisers.
20. **Parent Council Update (#18):** Melissa Haberman shared updates from the PC minutes about the online auction, a possible Twitter account for fundraising, food fundraisers, the Winter Assembly, school directories, and the cancellation of the upcoming Parent Education Night.
21. **Charter Council Chair Update – Charter Council Thanks (#19):** Heather Shumaker thanked Maria Martinez and Karla Slay for arranging food for tonight's group dinner, Maria Giusti for leading the team-building activity, and Karin Troedsson for providing the group training. (Heather Shumaker indicated that all of these activities would normally have been part of the Charter Council retreat that we canceled in November, and thanked the group for being willing to extend the duration of tonight's meeting to include them.)

Closed Session: Entered at 8:03pm. (Maria Martinez and Kerstin Menzer were invited to participate in closed session.)

22. **Conference with Real Property Negotiations (Gov Code Section 54956.8) (#20):**

- Property: 1680 Los Carneros Ave., Napa, CA 94559
- Agency Negotiation: Maria Martinez
- Negotiating Parties: NVUSD and Stone Bridge School
- Under Negotiation: Prop 39 Terms

Open Session: Re-entered at 8:19pm.

23. **Report from Closed Session:** Nothing to report.

Break: At this point, Charter Council took a short break while Maria Giusti recused herself from the rest of the agenda and left the meeting. (Quorum was still met.)

24. **Approve the 2nd Interim Budget for 2019-20 (#21):** Passed with a motion by Karin Troedsson and a second by Cheryl Imrie.

Maria Giusti	Recused
Melissa Haberman	Yes
Cheryl Imrie	Yes
Sonya Luisoni	Yes
Amy Oggenfuss	Yes
Heather Shumaker	Yes
Karin Troedsson	Yes
Julia U'Ren	Absent

25. **Approve Employee Contracts (#22):** Passed with a motion by Amy Oggenfuss and a second by Melissa Haberman.

Maria Giusti	Recused
Melissa Haberman	Yes
Cheryl Imrie	Yes
Sonya Luisoni	Yes
Amy Oggenfuss	Yes
Heather Shumaker	Yes

Karin Troedsson	Yes
Julia U'Ren	Absent

Closed Session: Entered at 8:38pm. *(At this point, Kerstin Menzer left the meeting, and Maria Martinez was invited to participate in closed session.)*

26. **Public Employee Performance Evaluation (Gov Code Section 54957) (#23):**

- Title: Administrator

Open Session: Re-entered at 8:47pm.

27. **Report from Closed Session:** Nothing to report.

28. **Confirm Next Meeting and Review Potential Agenda Items:** The next Charter Council meeting is scheduled for Tuesday, 2/11/20 at 6pm.

29. **Adjourn:** Passed with a motion by Cheryl Imrie and a second by Sonya Luisoni at 8:59pm. **Verse.**

Maria Giusti	Recused
Melissa Haberman	Yes
Cheryl Imrie	Yes
Sonya Luisoni	Yes
Amy Oggenfuss	Yes
Heather Shumaker	Yes
Karin Troedsson	Yes
Julia U'Ren	Absent

Key: (#x) = Attachment Reviewed (where x represents the attachment number)