



**Board of Education**

January 30, 2020 7:00 PM

Board Room

2425 Jefferson Street, Napa, Ca 94558

**Attendance Taken at 5:02 PM:**

Present:

Elba Gonzalez-Mares  
David T. Gracia  
Jose Hurtado  
Robin Jankiewicz  
Icela Martin  
Joseph Schunk  
Cindy Watter  
Alondra Madrigal

Absent:

Jose Hurtado  
Alondra Madrigal

**A. Call to Order in Open Session at 5:00 PM**

Minutes:

Meeting was called to order at 5:00 PM by President Martin.

**B. Public Comments on Closed Session - Notice is hereby given that a closed session of the Board of Education will be held under the general provisions of Govt. Code Section 54957. This opportunity is provided to allow the public to comment prior to the Board's consideration (Govt. Code Section 54954.3)**

**C. Adjourn to Closed Session - The Board will hold a closed session to consider and/or take action upon any of the following items:**

Minutes:

With no one present for public comment, President Martin adjourned the meeting to closed session at 5:01 PM.

David T. Gracia was not in attendance.

**D. Closed Session Agenda**

**D.1. Student Discipline - With respect to every item of business to be discussed in closed session pursuant to Ed. Code 35146 and 48912;20, Govt. Code Section 49060 and 49078 and the Family Rights and Privacy Act (U.S.C. Section 1232g):**  
**STUDENT MATTERS - Potential student expulsions and/or student re-entry**

**D.1.a. Suspended Expulsions- Number of Cases: 0**

**D.1.b. Expulsions- Number of Cases: 1**

**D.1.b.1. Recommendation for Expulsion of Student 01302020A**

**Recommendation for Expulsion for Student 01302020A**

**Motion Passed:** Passed with a roll call 5 - 0

Yes Elba Gonzalez-Mares

Abstain David T. Gracia

Absent Jose Hurtado

Yes Robin Jankiewicz

Yes Icela Martin

Yes Joseph Schunk

Yes Cindy Watter

**D.1.c. Re-Admitted Expulsions- Number of Cases: 0**

**D.2. Personnel**

**D.2.a. Public Employee Discipline/Dismissal/Release/Assignments  
(Government Code Section 54956.8)**

**D.2.b. Public Employee Appointment/Employment (Government Code Section  
54957[b])**

**D.2.c. Public Employee Performance Evaluation (Government Code Section  
54957[b])**

**D.3. Conference with Labor Negotiator pursuant to Section 54957[a]: Agency  
Negotiator: Dana Page, Assistant Superintendent. Name of organizations  
representing employees: Gayle Young NVEA; Edgar Ventura, CSEA #184; Lesley  
Walder, NAPS**

**D.4. Conference on Real Property (Government Code 54956.8)**

**D.5. Anticipated Litigation (Government Code Section 54956.9(b)) - Number of  
Cases: 1**

**D.6. Initiation of Litigation (Government Code Section 54956.9(d)) Number of  
cases: 0**

**D.7. Existing Litigation (Government Code Section 54956.9)- Number of cases: 0**

**D.8. Liability Claims- Number of Cases: 0**

**E. Reconvene to Open Session - 7:00 PM**

Minutes:

President Martin reconvened open session to order at 7:09 PM. President Martin asked for a moment of silence in memory of, Harvest Middle School student, Aidan Dunnachie.

**E.1. Report on Closed Session Items**

Minutes:

See action taken in closed session items.

**E.2. Flag Salute**

Minutes:

The flag salute was led by Loreen Schallon.

**E.3. Announcement**

Minutes:

This meeting is recorded for live-streaming and archiving on the District YouTube channel. For a detailed review of any meeting agenda item, the archived video can be referenced on the district web page at [nvusd.org](http://nvusd.org).

President Martin announced that the mics are not working in the board room but are picking up on the YouTube channel.

#### **E.4. Approval of Agenda**

**Motion Passed:** Passed with a motion by David T. Gracia and a second by Joseph Schunk.

Yes Elba Gonzalez-Mares

Yes David T. Gracia

Absent Jose Hurtado

Yes Robin Jankiewicz

Yes Icela Martin

Yes Joseph Schunk

Yes Cindy Watter

#### **E.5. Approval of Minutes**

##### **E.5.a. Approval of Minutes: December 12, 2019**

Trustee Gracia requested the following amendments be made:

Item K.1.c list the committees;

Item K.1.d. list who was assigned to which cities;

Item K.5.c note the concern with some of the expansive language.

**Motion Passed:** Passed with a motion by David T. Gracia and a second by Joseph Schunk.

Yes Elba Gonzalez-Mares

Yes David T. Gracia

Absent Jose Hurtado

Abstain Robin Jankiewicz

Yes Icela Martin

Yes Joseph Schunk

Yes Cindy Watter

#### **E.6. Recognition of Visitors & Employee Organizations**

Minutes:

Lesley Walder, NAPS President was in attendance.

#### **F. Recognition of Students of the Month**

##### **F.1. Napa Valley Adult Education: November, Daniel Bard; December, Meadow Moss**

Minutes:

Napa Valley Adult Education Students of the Month were introduced by Principal Jordan.

##### **F.2. Vintage High School: November, Kambiz Reza; December, Oona Morrissey**

Minutes:

Vintage High School Students of the Month were introduced by Principal O'Connor.

#### **G. Public Comments on Non Agenda Items**

Minutes:

Norma Ortiz requested more options for dual immersion at the middle school level.

#### **H. Reports**

##### **H.2.a. Recognition of Pueblo Vista as a 2020 California Distinguished School**

Minutes:

President Martin moved H.2.a. up on agenda.

Superintendent Mucetti expressed how proud the board, administration and staff are of Pueblo Vista. This is an incredibly important distinction, especially in 2020. In order to receive this award a school must demonstrate progress and growth in English language arts and math. Pueblo Vista is the first NVUSD dual immersion school to receive this award and has created a gold standard. She gave a personal thank you to Principal Rocca. Present to accept the award were:

Helen Rocca, Wendy Fitzgerald, Laura Roldan, Adan Arroyo, Teresa Alcantar, Catie Kensok, Beatriz Olivar, Robin Thompson, Lee Hillman, Isabel Magana, Marcie Solomon. Superintendent Mucetti thanked all PV staff for their commitment and dedication, recognizing that bilingual and biliteracy is hard work. Dr. Mucetti announced a second award that Pueblo Vista received for their magnet school science program. Pueblo Vista is the recipient of the 2019-20 High Performing Magnet School Award.

#### **H.1. Board of Education and Student Board Representative**

Minutes:

Trustee Gracia toured McPherson where he saw how the new paint job ties all buildings together, also saw the finishing kitchen, which is still a work in progress; attended the implementation kick off for the new financial program, Escape; met with Mr. Mangewala to discuss 1st and 2nd Interim reports, to get a better understanding of the district's financial plan; attended the branding committee meeting where the committee reviewed some logo designs; also attended the Teacher Town Hall.

Trustee Schunk attended the Escape kick off; Napa County Bicycle Coalition, NCOE Safe Routes to School audit at Vintage; enjoyed the American Canyon High School Choir Crab Feed; and two times a week checks out the new Napa Junction campus progress.

Trustee Gonzalez-Mares attended the Napa High School Career Day, students asked about her role as Board of Trustee, it was engaging, inspiring and insightful.

Trustee Jankiewicz has been away and will be resuming her board activities.

Trustee Watter toured Northwood with Principal Knox, saw the beginning of an assembly; visited West Park where she enjoyed a healthy and tasty lunch, visited the library and at lunch time hula hooped; enjoyed Northwood's dine and donate at Via Corona.

Trustee Martin gave a shout out to Valley Oak and staff under the leadership of Principal Cisneros and Mr. Marchus. She was informed that her son would graduate early from Valley Oak. She has witnessed Valley Oak staff giving praises to students on a regular basis. President Martin thanked Valley Oak for their inclusion; she also thanked Trustee Gonzalez-Mares who prepared her for the First Five Cohort, which she participated earlier in the week. This was a self-reflection of who we are and what we do with purpose, we have great people that do so much in our county; Napa County Hispanic Network extended the Latino scholarship application process an additional two weeks.

#### **H.2. Superintendent and Executive Staff**

Minutes:

Superintendent Mucetti thanked President Martin for opening the meeting in honor of Aiden Dunnachie and Trustee Gonzalez-Mares for attending the funeral service with her; expressed that our thoughts and prayers are with the family as they navigate through this difficult time; also thanked Assistant Superintendent, Mary Ann Valles and Director of Student Support, Mike Mansuy for the incredible support to the Harvest Middle School community, supporting both students and staff; she and Assistant Superintendent Rabinder Mangewala have been visiting NVUSD Wellness Centers and recognized the hard work staff is doing; she shared that she is pursuing funding opportunities for mental health services; another use of time has been spent meeting with site administrators with 3 years, or more, of site leadership experience, talking with them about their strengths, growth and where they see themselves as educational leaders, also asking for

feedback on the re-structure of the Instructional Division; it was exciting to be at the Napa High School for the Layla Career Conference.

Mary Ann Valles, Assistant Superintendent of Instructional Services, highlighted the four week summer College Readiness Program, offered to incoming 9<sup>th</sup> graders at each comprehensive high school and New Tech, with a focus on success in math; 175 students participated this past summer; thanked Principal Cisneros for her leadership and overseeing this program; Visual and Performing Arts along with support from the Napa Valley Festival will host Jazz Reach, from New York. The music group will visit Napa schools between February 10-12, performing at assemblies, offer a master class and clinic at American Canyon High, just to name a few of the events planned during their visit; another Visual and Performing Arts opportunity: high school finalists will compete to be the representative for California State Poetry Outloud, the competition will be held at The Lucky Penny.

Dana Page, Assistant Superintendent of Human Resources, participated in North Bay Schools Insurance Authority's (NBSIA) Strategic Plan, as the district's representative. NBSIA is a JPA where we, along with other districts in surrounding counties collaborate, working together to reduce costs, injuries and improve safety. The District participates in the Shoes for Crews, that provides non-slip shoes for food service and maintenance workers and the Employee Assistance Program (EAP) offered to all employees; NBSIA also offers ergo assessments and a multitude of trainings; as a result of these efforts an average Worker's Compensation claim cost is \$14,500 compared to \$71,500 that other districts in California, that are not part of a JPA, are paying. There is a crisis around Property and Liability rates. The high costs are due to the California insurance market for fire has dried up; a new Assembly Bill increased the statutory time limit for filing a claim and social inflation on judgements being awarded to plaintiffs.

Rabinder (Rob) Mangewala Assistant Superintendent of Business Services, thanked the enrollment and data teams for collecting data for enrollment projections; he is analyzing the data and will share next week; all data points confirm a decline in enrollment, going forward the District will need to advertise better and promote early enrollment.

Mike Pearson, Assistant Superintendent of Operational Services, gave the following updates: Maintenance and Operations is working to standardize light maintenance duties for custodial staff to perform; Food Service has designed two trainings for the March 13 Professional Development Day; invites all to lunch at River School on January 31, sponsored and paid for by Van Pelt Construction Services.

### **H.3. Facilities and Bond Program Update**

Minutes:

No Facilities and Bond Update. Dr. Mucetti noted that the District is launching Community Engagement for the American Canyon community which will be held at American Canyon Middle School. Discussion will focus on staff recommendations for the re-allocation of the 48 million cost savings by halting the new American Canyon Middle School project.

## **I. Approval of Consent Agenda**

**Motion Passed:** Passed with a motion by Joseph Schunk and a second by Cindy Watter.

Yes Elba Gonzalez-Mares

Yes. David T. Gracia

Absent Jose Hurtado

Yes. Robin Jankiewicz

Yes. Icela Martin  
Yes. Joseph Schunk  
Yes. Cindy Watter

Item I.4.a pulled. See below.

**I.1. General Services**

**I.1.a. Approval of Consultant Services Contracts under \$15,000.00 listing**

**I.2. Human Resources**

**I.2.a. Human Resources Personnel Document**

**I.3. Instructional Services**

**I.3.a. Extension to Contract for Services with ProCare Therapy - February 2020**

**I.3.b. Clinical Site Agreement Between NVUSD & The Meadows of Napa Valley for NVAE**

**I.4. School Planning and Construction**

**I.4.a. SPC 15.33-17 GMH Builders Change Order #2 for Finishing Kitchens Phase #1, Shearer and McPherson Elementary Schools**

Minutes:

Pulled for comment: for a detailed review please go **on the District's web page at nvusd.org.**

**Motion Passed:** Passed with a motion by Icela Martin and a second by Robin Jankiewicz.

Yes Elba Gonzalez-Mares

Yes David T. Gracia

Absent Jose Hurtado

Yes Robin Jankiewicz

Yes Icela Martin

Yes Joseph Schunk

Yes Cindy Watter

**J. Presentations and Discussion Items**

**J.1. General Services**

**J.1.a. NVUSD Governance Team Seating arrangements during NVUSD board meetings**

Minutes:

President Martin started a conversation around the board seating, suggesting that the Board President be seated next to the Superintendent, followed by Vice President, Clerk, Trustee Hurtado, Trustee Watter, Trustee Schunk, Trustee Gracia, Student Trustee Madrigal. Discussion took place. With the new suggested seating model, reports and voting will start with the student and end with the President. Item does not require a vote. It was agreed that the board would try the suggested seating arrangement starting with the February 27, 2020 board meeting.

**J.2. Business & Operations**

**J.2.a. NVUSD Technology Plan**

Minutes:

Rabinder (Rob) Mangewala, Assistant Superintendent of Business Services, and Manuel Ruiz, Chief Technology Officer, presented the Napa Valley Unified School District Technology Plan.

**J.3. Instructional Services**

**J.3.a. Restructuring of the Management Positions in the Instructional Services Division for the 2020-2021 school year**

Minutes:

Superintendent Mucetti presented a restructuring proposal of the management positions in the Instructional Services Division.

**J.3.b. Introduction of High School Supplementary Instructional Material Recommendation for World Language**

Minutes:

Mary Ann Valles, Assistant Superintendent of Instructional Services, introduced the high school supplementary instructional material recommendation for World Language. Mandarin will be offered at American Canyon High School.

**K. Action Items**

**K.1. Business and Operations**

**K.1.a. Purchase of Chromebooks: 1 to 1 student to device ratio device deployment of Measure H Technology Implementation Plan**

**Motion Passed:** Approval to purchase Chromebooks, carts, and professional services. Passed with a motion by Cindy Watter and a second by David T. Gracia.

Yes Elba Gonzalez-Mares

Yes David T. Gracia

Absent Jose Hurtado

Yes Robin Jankiewicz

Yes Icela Martin

Yes Joseph Schunk

Yes Cindy Watter

**K.2. Human Resources**

**K.2.a. Restructuring of the Organization of Management and Changes to Management Position Titles in the Instructional Services Division**

**Motion Passed:** Approval to amend the management titles as listed. Passed with a motion by Joseph Schunk and a second by David T. Gracia.

Yes Elba Gonzalez-Mares

Yes David T. Gracia

Absent Jose Hurtado

Yes Robin Jankiewicz

Yes Icela Martin

Yes Joseph Schunk

Yes Cindy Watter

**K.3. Instructional Services**

**K.3.a. 2018-2019 School Accountability Report Cards, published in 2019-2020**

**Motion Passed:** Approval of the 2018-2019 School Accountability Report Cards. Passed with a motion by Cindy Watter and a second by Elba Gonzalez-Mares.

Yes Elba Gonzalez-Mares

No David T. Gracia

Absent Jose Hurtado

Yes Robin Jankiewicz

Yes Icela Martin

Yes Joseph Schunk

Yes Cindy Watter

Trustee Gracia explained his rationale for voting against the current version of the SARCS. He was dissatisfied with the quality of the facilities assessments and cited evidence from the SARC's to present his

concerns. Discussion took place. Full discussion is available, for viewing, on the District's web page at [nvusd.org](http://nvusd.org).

**K.3.b. Resolution 20-20 Approving Services Agreement with the City of Napa for additional School Resource Officer (SRO) funded by Proposition 56**

**Motion Passed:** Approval of Resolution 20-20 Approving Services Agreement with the City of Napa for Additional SRO Funded by Proposition 56. Passed with a motion by David T. Gracia and a second by Cindy Watter.

Yes Elba Gonzalez-Mares

Yes David T. Gracia

Absent Jose Hurtado

Yes Robin Jankiewicz

Yes Icela Martin

Yes Joseph Schunk

Yes Cindy Watter

**K.3.c. Services Agreement between the Napa Valley Unified School District and the City of Napa Regarding Tobacco School Resource Officer Funded by Proposition 56 Grant**

**Motion Passed:** Approval of Services Agreement between the Napa Valley Unified School District and the City of Napa Regarding Tobacco School Resource Officer Funded by Proposition 56 Grant. Passed with a motion by David T. Gracia and a second by Joseph Schunk.

Yes Elba Gonzalez-Mares

Yes David T. Gracia

Absent Jose Hurtado

Yes Robin Jankiewicz

Yes Icela Martin

Yes Joseph Schunk

Yes Cindy Watter

**K.3.d. Contract between Napa Valley Unified School District and Attendance Works/Community Initiatives**

**Motion Passed:** Approval of Contract between Napa Valley Unified School District and Attendance Works/Community Initiatives. Passed with a motion by David T. Gracia and a second by Robin Jankiewicz.

Yes Elba Gonzalez-Mares

Yes David T. Gracia

Absent Jose Hurtado

Yes Robin Jankiewicz

Yes Icela Martin

Yes Joseph Schunk

Yes Cindy Watter

**K.3.e. Your Home Nursing contract for supplemental nursing services**

**Motion Passed:** Approval of Your Home Nursing contract. Passed with a motion by David T. Gracia and a second by Joseph Schunk.

Yes Elba Gonzalez-Mares

Yes David T. Gracia

Absent Jose Hurtado

Yes Robin Jankiewicz

Yes Icela Martin

Yes Joseph Schunk

Yes Cindy Watter

**K.3.f. Memorandum of Understanding with Napa County Office of Education for Perkins Grant Consortium**

**Motion Passed:** Approval of Memorandum of Understanding with Napa County



Office of Education for Perkins Grant Consortium. Passed with a motion by David T. Gracia and a second by Cindy Watter.

Yes Elba Gonzalez-Mares

Yes David T. Gracia

Absent Jose Hurtado

Yes Robin Jankiewicz

Yes Icela Martin

Yes Joseph Schunk

Yes Cindy Watter

**K.3.g. Memorandum of Understanding between Napa County Office of Education (NCOE) and Napa Valley Unified School District (NVUSD) for the California Career Technical Education Incentive Grant (CTEIG) Consortium.**

**Motion Passed:** Approval of application for CTEIG grant and match funds. Passed with a motion by Robin Jankiewicz and a second by David T. Gracia.

Yes Elba Gonzalez-Mares

Yes David T. Gracia

Absent Jose Hurtado

Yes Robin Jankiewicz

Yes Icela Martin

Yes Joseph Schunk

Yes Cindy Watter

**K.4. School Planning & Construction**

**K.4.a. SPC 16.20-17 Design Services Phase 2 District Wide Fencing**

**Motion Passed:** Approval of contract with Gates & Associates Inc., of San Ramon, to provide design services for Phase 2 of the District Wide Fencing Project. Passed with a motion by David T. Gracia and a second by Joseph Schunk.

Yes Elba Gonzalez-Mares

Yes David T. Gracia

Absent Jose Hurtado

Yes Robin Jankiewicz

Yes Icela Martin

Yes Joseph Schunk

Yes Cindy Watter

**K.4.b. SPC 26.115-17 Napa Sanitation Fee for the River Middle School Modernization & New Construction Measure H Project**

**Motion Passed:** Approval of Napa Sanitation Fee for the River Middle School Modernization & New Construction Measure H Project. Passed with a motion by David T. Gracia and a second by Joseph Schunk.

Yes Elba Gonzalez-Mares

Yes David T. Gracia

Absent Jose Hurtado

Yes Robin Jankiewicz

Yes Icela Martin

Yes Joseph Schunk

Yes Cindy Watter

**K.4.c. SPC 12.5-20 Award CMAS Contract for Synthetic Turf Replacement at Memorial Stadium to Valley Precision Grading, Inc.**

**Motion Passed:** Approval to Award CMAS Contract to Valley Precision Grading, Inc., of Rancho Cordova, for Turf replacement at Memorial Stadium. Passed with a motion by David T. Gracia and a second by Robin Jankiewicz.

Yes Elba Gonzalez-Mares

Yes David T. Gracia

Absent Jose Hurtado  
Yes Robin Jankiewicz  
Yes Icela Martin  
Yes Joseph Schunk  
Yes Cindy Watter

**L. Informational**

**L.1. Business & Operations**

**L.1.a. Inter District Agreement Reports**

Minutes:

Short discussion took place related to the Inter-District Report. Mr. Mangewala is analyzing all data and preparing a full report which will be presented at the February 20, 2020 Board Study Session.

**M. Board Representatives Reports**

Minutes:

Dr. Mucetti stated that committees will be a standing item on the *Board Representative Reports* for future meeting agendas. If the committee has not Met, it will be stated that there was no meeting.

**M.1. Special Education Community Advisory Council (CAC)**

Minutes:

No report at this time.

**M.2. City of Napa Liaison Representatives**

Minutes:

No meeting.

**M.3. City of American Canyon Liaison Representatives**

Minutes:

No meeting.

**M.4. Town of Yountville Liaison Representatives**

Minutes:

No meeting.

**N. Additional Suggestions & Comments from Board Members and Superintendent**

Minutes:

Trustee Watter shared that the Napa County Reads book, *The New Kid*, won the Newberry award.

Dr. Mucetti and Mike Pearson shared that the Bond Oversight Committee is looking for at least one member. The committee meets six times a year for an hour and a half. Legal has advised that because the district is actively searching for a member and they can continue operating. Information is on the NVUSD web page.

Dr. Mucetti also announced that in the Magnet Schools of America award Announcement, for this year, two additional NVUSD schools were recognized. Phillips receive an Award of Excellence in the New and Emerging Schools category and Napa Junction received the Award of Distinction. Congratulations to both Phillips and Napa Junction.

**O. Future Agenda Items**

Minutes:

Dr. Mucetti noted earlier the request for a presentation on impact data around attendance.

**P. Adjournment**

Passed with a motion by Joseph Schunk and a second by David T. Gracia.

Yes. Elba Gonzalez-Mares

Yes. David T. Gracia

Absent Jose Hurtado

Yes. Robin Jankiewicz

Yes. Icela Martin

Yes. Joseph Schunk

Yes. Cindy Watter

Minutes:

With no further business the meeting was adjourned by President Martin at 10:12 PM.