



# Service Agreement

## Valley View Elementary School

Lifetouch ID:106324  
Account Representative Email:mkelly2@lifetouch.com

School Year(s): 2020 - 2021  
Contract Length: 1 Years  
Contract Type: New

### Account Information

Valley View Elementary School  
11750 Gramercy Place  
Riverside, CA 92505

Main Phone: 951-358-1670  
Enrollment:600  
Grades:K-5

### Summary of Programs Provided

- |  |   |   |  |
|--|---|---|--|
| <input checked="" type="checkbox"/> Fall Individuals   | <input type="checkbox"/> Yearbook         | <input type="checkbox"/> Groups         | <input type="checkbox"/> Commencements |
| <input checked="" type="checkbox"/> Spring Individuals | <input type="checkbox"/> Prestige Seniors | <input type="checkbox"/> Prom/Dance     | <input type="checkbox"/> Service       |
| <input type="checkbox"/> Underclass Grads              | <input type="checkbox"/> Sports           | <input type="checkbox"/> Special Events | <input type="checkbox"/> Other/Misc    |

Program Type	Start Picture Date	End Picture Date	Sell Method	Start Time	End Time	Est. Number Photo'd	Ind. Camera (Est)	Group Camera (Est)	Setup Location
Fall Individuals (ORIGINAL)	TBD	TBD	Prepay	8:00 AM	TBD	TBD	3	TBD	MPR
Fall Individuals (RETAKE)	TBD	TBD	Prepay	8:00 AM	TBD	TBD	1	TBD	TBD
Spring Individuals (ORIGINAL)	3/9/2021	TBD	Family Approval	8:00 AM	TBD	TBD	3	TBD	MPR

### Account Services

- |                          |                                     |                          |
|--------------------------|-------------------------------------|--------------------------|
| Yearbooks                | <input type="checkbox"/>            | Yearbook Provider        |
| Parent Notify Enrollment | <input checked="" type="checkbox"/> | Parent Notify Contact    |
| Store Front Enrollment   | <input type="checkbox"/>            | Store Front Contact      |
| Lifetouch Portal Access  | <input checked="" type="checkbox"/> | Lifetouch Portal Contact |
| Other Services:          |                                     | Staff IDS                |
| Barcoded IDs             | <input checked="" type="checkbox"/> |                          |

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\_\_\_\_\_  
\_\_\_\_\_  
Amelia Torres

<input checked="" type="checkbox"/> SmileSafe Cards	<input checked="" type="checkbox"/>
Class Picture	<input checked="" type="checkbox"/>

Additional Notes:  
CUMS, Principal Album, certificates for double enrollment, calendars

## Additional Details

Program Type	Incentive method:	Description:
Spring Individuals (ORIGINAL)	Dollar per package	1.00 per paid package commission to made to school no later than 6-30-21

## Contact Information

Contact Name	Title	Role	Phone	Email Address
Amelia Torres	Secretary	Picture Day Contact	951-358-1670	amelia.torres@alvordschools.org
Traci Vaughan	Administrator	Administration	951-358-1670	traci.vaughan@alvordschools.org

## Agreement Terms

During the Agreement Term, Shutterfly Lifetouch, LLC. is designated as the Account's exclusive professional photographer and authorized hereby (i) to photograph all students and staff who participate in "Picture Day" events and (ii) to produce and deliver photographs for the programs identified above. The Account is solely responsible for obtaining any parental consents necessary and/or for enabling parents to opt out of participation in Picture Day activities or inclusion in class photographs or yearbooks (as the case may be). In exchange for the services, the Account will allow access to students, staff and use of Account property and information for Account-authorized purposes, including Picture Day administration, fulfillment and distribution of deliverables to the Account, delivery of Picture Day notices, and to provide parents of students photographed opportunities to purchase individual and class pictures and yearbooks as applicable. Lifetouch will not disclose confidential information provided by the Account (the Account Data) or use it for any purpose except to fulfill the services requested to be performed by Lifetouch. The school remains in control of the Account Data at all times, and Lifetouch will retain the Account Data only as necessary to fulfill its obligations under this Agreement.

The terms of this Agreement are not subject to change or cancellation by either party during the Agreement Term except by written consent of both the Account and Lifetouch.

## Signature

Account / School Representative 1	Date Signed:
Account / School Representative 2 (if necessary)	Date Signed:
Shutterfly Lifetouch, LLC. Representative	Date Printed: