KONICA MINOLTA

NVHS Ag. Dept.

Immediate Attention Required
Final Notice for PO Renewal

June 01, 2020

ALVORD UNIFIED SCHOOL DISTRICT
CYNTHIA MUNOZ
2ND FLOOR STATE & FEDERAL
9 KPC PKWY
CORONA CA 92879-7102

Dear Valued Customer:

This is a reminder that your Purchase Order C-3012977 with Konica Minolta Business Solutions will expire on 06/30/2020. In order to avoid an interruption in the provision of service and supplies, please provide a renewal Purchase order prior to expiration. Your renewal Purchase Order should reflect an expiration date of 10/22/2020 as well as reference the data below. If your Purchase Order includes units that are not referenced below, please include them on your renewal. The pricing below does not include tax, if applicable:

Model	Serial #	Meter Type	Meter Freq.	Freq Allowable Copies	Ovg. Rate	Annual Base Rate	Base Freq
**BIZHUB 454E	A61E011017329	Total	MON	No minimum	0.00702	0.00	MON

In the event your Purchase Order lapses, all service and supplies will be charged at then current Konica Minolta rates and will require a credit card for processing.

To avoid a lapse in coverage, please complete this form and return to the address, fax, or Email listed below.

If you are renewing, please check one of the following and include your Purchase Order, if required:

1 _____ PO for maintenance coverage is attached.

2 _____ Process renewal - Maintenance PO is not required.

3 _____ Maintenance is not desired - agree to pay for service and supplies at then current Konica Minolta rates.

Signature is required for option 2 or 3.

Customer Signature _____ Title _____ Date _____

Mail: Konica Minolta Business Solutions
ATTN: PO Specialist
STE 600
1900 S STATE COLLEGE BLVD
ANAHEIM CA 92806-6157

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email: AnaheimAdm@kmbs.konicaminolta.us
Phone: 714 630 7780