



**Reed Union School District
Minutes**

REGULAR MEETING

August 18, 2020

Closed Session: 5:00 PM

Open Session: 6:00 PM

This meeting was held pursuant to Executive Order N-25-20 issued by California Governor Gavin Newsom on March 12, 2020. All Board Members and the Administration attended the meeting virtually. Members of the public could attend by logging on or dialing in to listen, view presented documents and provide public comment during the designated portion of the meeting.

A. Convene to Open Session/Public Meeting - 5:00 PM

Minutes:

Trustees convened in Open Session at 5:00 PM virtually from their respective locations. All Trustees were present.

Members of the Public could also participate in the Meeting virtually via Zoom link or teleconference.

B. Public Comment on Closed Session Items

Minutes:

No Public Comment was made at this time.

C. Recess to Closed Session to Consider and/or Take Action Upon

C.1. Conference with Labor Negotiator (Dr. Nancy Lynch) Pursuant to Government Code 54957.6 Reed District Teachers' Association (RDTA) and California School Employee Association (CSEA) Chapter #448

C.2. Public Employee Performance Evaluation, Pursuant to Government Code 54957 Superintendent

D. Convene in Open Session - 6:00 PM

Minutes:

Trustees convened in Open Session at 6:00 PM. The Zoom meeting was recorded

and is available to the public on the District Website.

E. Pledge of Allegiance

F. Roll Call

Minutes:

All Trustees were present.

G. Report from Closed Session

Minutes:

Board President Sherry Wangenheim stated there was nothing reportable from Closed Session.

H. Introduction of New Teaching Staff

Minutes:

Superintendent Dr. Nancy Lynch virtually introduced the new members of the teaching staff. Trustees introduced themselves and welcomed the new teachers to the District.

I. Approval of Agenda

Motion Passed: It is recommended the Board approve the agenda. Passed with a motion by A. J. Brady and a second by Afsaneh Zolfaghari.

Yes A. J. Brady

Yes Amy Jacobs

Yes Sherry Wangenheim

Yes Liz Webb

Yes Afsaneh Zolfaghari

Minutes:

The agenda was approved with a Roll Call vote.

J. Public Comment

Minutes:

Due to the virtual nature of the Board meeting, individuals that wished to make a Public Comment were asked to email Chief Business Official Carlos Estrella of their intent prior to the beginning of the Open Session. President Wangenheim reviewed the required Public Comment Procedures from the Brown Act as noted in the Board Agenda.

The meeting was then opened for Public Comment and the following individuals commented via teleconference:

1. Chuck Hornbrook - Parent
2. Michelle Landry - Parent
3. Michael Orr - Parent
4. Lauren Druyan - Parent
5. Paul Mourani - Parent
6. Amanda Bell - Parent

Parent comments included questions and comments regarding the early waiver request survey which was sent in early August, how the District proposed to bring families and staff together to work towards reaching a consensus to apply for the waiver, and the importance of an in-person school solution for the dual-income or single-parent families in the District.

President Wangenheim thanked the Public for their comments and closed the Public Comment period.

K. Approval of the Minutes of the June 2, 2020 and June 9, 2020 Regular Meetings and the July 6, 2020 Special Meeting

Motion Passed: It is recommended the Board approve the minutes of the June 2, 2020 Regular Meeting. Passed with a motion by A. J. Brady and a second by Sherry Wangenheim.

Yes A. J. Brady
Yes Amy Jacobs
Yes Sherry Wangenheim
Yes Liz Webb
Yes Afsaneh Zolfaghari

Motion Passed: It is recommended the Board approve the minutes of the June 9, 2020 Regular Meeting. Passed with a motion by A. J. Brady and a second by Sherry Wangenheim.

Yes A. J. Brady
Yes Amy Jacobs
Yes Sherry Wangenheim
Yes Liz Webb
Yes Afsaneh Zolfaghari

Motion Passed: It is recommended the Board approve the minutes of the July 6, 2020 Special Meeting. Passed with a motion by A. J. Brady and a second by Sherry Wangenheim.

Yes A. J. Brady
Yes Amy Jacobs
Yes Sherry Wangenheim
Yes Liz Webb
Yes Afsaneh Zolfaghari

Minutes:

Trustees proposed separate motions to approve the Minutes of the June 2, 2020

and June 9, 2020 Regular Meetings and the July 6, 2020 Special Meeting. They were approved with a Roll Call vote.

L. Approval of Consent Agenda

Motion Passed: It is recommended the Board approve the Consent Agenda. Passed with a motion by A. J. Brady and a second by Liz Webb.

Yes A. J. Brady

Yes Amy Jacobs

Yes Sherry Wangenheim

Yes Liz Webb

Yes Afsaneh Zolfaghari

Minutes:

Trustees voted to approve the Consent Agenda with a Roll Call vote.

L.1. Approval of Personnel Report

L.2. Approval of Warrants

L.3. Memorandum of Understanding (MOU) for the Data Processing Consortium (DPC) Financial System Reserve Fund Approval

L.4. Approval of Quarterly Williams Act Report

L.5. Disposal of Surplus or Obsolete Equipment or Instructional Materials

L.6. Approval of Student Teaching Agreement Between Reed Union School District and Sonoma State University for the Period of July 1, 2020 through June 30, 2022.

M. Items Removed from Consent Agenda

Minutes:

No items were removed from the Consent Agenda.

N. Information Items

N.1. Reports from PTA and The Foundation for Reed Schools

Minutes:

Ms. Becky Miller, PTA President, reported on their plans for the new school year. The mission of the PTA is to support the children, teachers and staff of the District and many of the normal programs funded by the PTA and their regular fundraising activities are being re-evaluated and may not take place due to the COVID-19 restrictions. She stated that PTA membership is even more important this year, and she encouraged all parents to sign up on-line

and attend the virtual PTA meetings and participate in the Choice Lunch program when it returns.

Ms. Christina Bosch, Executive Director of the Foundation for Reed Schools, welcomed the new teachers and stated while the Foundation is kicking off the Annual Family Giving Campaign it will be significantly different since they cannot get together in person with families. Although there was a significant shortfall in the Foundation's donation to the District last year due to COVID-19, she feels they need to stay the course now to be able to keep currently funded programs in place when schooling returns to normal. The Foundation is currently focused on providing funding to implement the health safety recommendations to prepare the schools for the return of in-person education in the safest way possible.

N.2. Information from the Board of Trustees

Minutes:

President Wangenheim welcomed all to the new school year and thanked all the individuals who worked so hard over the summer, including Trustees, the Superintendent, the Reopening Committee, and the many parents who shared articles and information with the Trustees.

Additionally, Trustees attended the Staff Welcome Back Zoom Webinar, a number of other meetings including the Del Mar Back-to-School Webinars and Marin County Office of Education and Health Department Opening Schools Safely sessions. Trustees expressed their appreciation for parent and community involvement over the summer and stated that the parent inputs have been heard and understood. All Trustees are confident and believe that we are going to have a great start to the school year, and that by working together and keeping safety as the priority we will move towards the best solution for the children.

N.3. Report from the Superintendent

Minutes:

Superintendent Lynch began by agreeing that getting the entire community together will be the key as we move forward into the school year. She thanked all of those who stepped up over the summer to create the current plans, and she stressed that the most important points to focus on this school year will be flexibility, collaboration, and innovation. Superintendent Lynch stated that we have to look at the students first, and that we all know the best place for them is in schools, so it will be how we do that with their safety and the safety of the entire community in mind. She also expressed how proud she is to serve in such a highly engaged community with educators who are doing their best work.

Superintendent Lynch then thanked Trustee Jacobs for her work on the Board over the past two years and reported four candidates have filed papers for the two open positions on the Board of Trustees in the November 3 election.

Current Trustee Liz Webb, along with Charles Hornbrook, Jacqueline Jaffe, and Dan Emerson will have a chance to participate in candidate forums in the near future.

N.4. COVID-19 Update

Minutes:

Superintendent Lynch reviewed the parent and staff waiver survey results, and although there currently is no consensus in the community she believes there are opportunities for consensus and the waiver option will be revisited to look for the right time and opportunity to reach a consensus.

She also reported on the Extended Distance Learning (ExDL) program, which has been developed for families who are very concerned with returning to in-person learning due to health considerations. Three RUSD teachers have been selected, and they have completed the Acellus platform training and have developed the ExDL program such that it was decided that the program will be able to begin on the first day of school.

N.5. Health Update by District Health Staff Addressing Student Return to Schools

Minutes:

District Nurse Ms. Alison Mankin presented information that she developed with District Health Specialist Shagy Farasati regarding health protocols when students do return to in-person learning on campus. She said the material was developed with information from the California Department Public Health, the Marin County Department of Health and Human Services, the Center for Disease Control, and both local and state school nurse associations. Ms. Mankin went through the detailed information and highlighted that these protocols are very fluid and will be updated as new information arises in the future, and that a parent handbook with this information is being created for family use.

N.6. COVID-19 Testing Plans

Minutes:

Mr. Estrella reported that the District has entered into an arrangement with other local schools and school districts to utilize a private lab for ongoing monitoring COVID-19 testing. PMH Laboratories will come on-site to test RUSD employees as needed, directly billing the employee's health insurance, and will have results available within 72 hours. This will provide a committed resource that allows the District to provide ongoing COVID-19 monitoring for District employees, with the potential option for testing of other community members as capacity allows.

N.7. Enrollment Report

Minutes:

Trustee Brady requested that the Extended Distance Learning students be identified separately on future Enrollment reports.

O. Public Comment

Minutes:

No Public Comment was made at this time.

P. Trustee Considerations

P.1. Approval of the 2021-2022 RUSD School Calendar

Motion Passed: It is recommended Trustees approve the attached 2021-2022 RUSD School Calendar. Passed with a motion by Amy Jacobs and a second by Liz Webb.

Yes A. J. Brady

Yes Amy Jacobs

No Sherry Wangenheim

Yes Liz Webb

Yes Afsaneh Zolfaghari

Minutes:

Superintendent Lynch presented the 2021-2022 School Calendar, which has been ratified by the Reed District Teachers Association.

President Wangenheim expressed her concerns with the placement of the week of parent/teacher conferences November 15-19, 2021 immediately prior to Thanksgiving Recess week and the effect it will have for working parents in the District.

The 2020-2021 School Calendar was approved with a Roll Call vote.

P.2. First Reading of Board Policy 5111.1 District Residency to Comply with State Model Policy

Motion Passed: It is recommended Trustees approve revisions to Board Policy 5111.1 District Residency at first reading. Passed with a motion by Afsaneh Zolfaghari and a second by Amy Jacobs.

Yes A. J. Brady

Yes Amy Jacobs

Yes Sherry Wangenheim

Yes Liz Webb

Yes Afsaneh Zolfaghari

Minutes:

Superintendent Lynch presented the updated Board Policy 5111.1 District Residency, stating that the Board could decide to forego second reading of the Policy and approve at first reading. President Wangenheim polled the Trustees and there was agreement to approve at first reading.

Board Policy 5111.1 District Residency was approved with a Roll Call vote.

P.3. Approval of Resolution No. 01-2020/2021 Authorizing Departmentalized Teaching for the 2020-2021 School Year

Motion Passed: It is recommended that Trustees approve Resolution No. 01-2020/2021 Authorizing Departmentalized Teaching for the 2020-2021 school year. Passed with a motion by A. J. Brady and a second by Liz Webb.

Yes A. J. Brady
Yes Amy Jacobs
Yes Sherry Wangenheim
Yes Liz Webb
Yes Afsaneh Zolfaghari

Minutes:

Superintendent Lynch stated this additional Physical Education staff position was required as COVID-19 cohort sizes are smaller than the traditional physical education class sizes at Del Mar Middle School.

The Resolution No. 01-2020/2021 was approved with a Roll Call vote.

P.4. Approval of the Consolidated Application for 2020-2021

Motion Passed: It is recommended Trustees approve the Consolidated Application for 2020-2021. Passed with a motion by A. J. Brady and a second by Afsaneh Zolfaghari.

Yes A. J. Brady
Yes Amy Jacobs
Yes Sherry Wangenheim
Yes Liz Webb
Yes Afsaneh Zolfaghari

Minutes:

Mr. Estrella presented the Consolidated Application, which is an annual notice to the Federal Government that we will apply for entitlements in the Spring of 2021. The District receives approximately \$120,000 each year from these programs.

The Consolidated Application for 2020-2021 was approved with a Roll Call vote.

P.5. Discussion of District Communication Committee

Minutes:

Superintendent Lynch reported that the Communications Committee was originally established to help coordinate the communications being sent to families by the various organizations supporting the District and that the goal has been met. Trustee Webb feels there is now an opportunity to refocus the

committee on opportunities to improve the dialogue between stakeholders, including parents, teachers, administration and the community, and that she would agree to participate in this board committee.

P.6. Future Items for Trustee Consideration

Minutes:

Trustees presented topics that they would like to include in for future Trustee consideration:

President Wangenheim requested a report on the District's plan for ill students under the approved Hybrid model in September, and a status report on the ExDL program in November.

Trustee Zolfaghari requested that the Trustees establish a firm date to revisit the activities to improve equity and inclusion education in the District and not lose sight of the discussions from last June.

Trustee Jacobs requested a report on the current feedback mechanisms the District has in place as an Information Item. She also would like additional information on how the District will move from Phase-to-Phase in the Hybrid model, along with how the District could potentially host learning hubs to equitably assist families in the District.

Q. Conclusion

Minutes:

The meeting was adjourned at 9:14 PM.

Clerk of the Board