

**Alvord Unified School District**  
**Suggested Changes to 3000 Series Board Policies and Administrative Regulations**

<b>Number</b>	<b>BP/AR</b>	<b>Title</b>	<b>Suggested Changes</b>
<b>3100</b>	<b>BP/AR</b>	<b>Budget</b>	(BP/AR revised) Policy updated to reflect <b>NEW LAW (AB 1808)</b> which requires districts to annually develop, adopt, and post an LCFF budget <b>overview</b> for parents/guardians and to file the budget overview with the county superintendent of schools. Section on "Long-Term Financial Obligations" revised to reflect <b>NEW LAW (SB 1413)</b> which establishes the California Employers' Pension Prefunding Trust Program to allow districts to prefund required contributions to the California Public Employees' Retirement System. Regulation updated to emphasize that any recommendations by the budget advisory committee should be consistent with the district's vision, goals, priorities, LCAP, and other comprehensive plans and to clarify that a regional budget review committee convened by the county superintendent of schools requires approval of the Superintendent of Public Instruction as well as the district board.
<b>3110</b>	<b>BP</b>	<b>Transfer of Funds</b>	(BP revised) Policy updated to delete section on "Tier 3 Categorical Flexibility" since <b>NEW LAW (AB 97, 2013)</b> repeals the law providing this flexibility and redirects the funding into the local control funding formula. Policy also reflects the repeal, pursuant to AB 97, of the law providing a process for the transfer of excess local funds in the deferred maintenance fund to any other expenditure classifications whenever state funds for deferred maintenance are insufficient to fully match local funds. Revised policy adds items reflecting circumstances under which the board may transfer monies between funds or accounts.

Number	BP/AR	Title	Suggested Changes
3270	BP/AR	Sale and Disposal of Books, Equipment, and Supplies	(BP/AR revised) Policy and regulation updated to make minor revisions in the renumbering of legal cites pursuant to the Uniform Guidance for federal grant funds and to cross-reference new BP/AR 3230 - Federal Grant Funds.
3290	BP	Gifts, Grants, and Bequests	(BP revised) Policy updated to add new section on "Online Fundraising" addressing considerations for approving a crowdfunding Internet platform to raise funds for district, school, or classroom projects or equipment. Policy also adds a prohibition against accepting any gift, grant, or bequest that promotes the use of non-nutritious foods or beverages and provides that any advertising used by a corporate sponsor meet the standards specified in BP 1325 - Advertising and Promotion.
3312	BP	Contracts	(BP revised) Policy updated to reflect <b>NEW LAW</b> (AB 1584, 2014) which <b>mandates</b> policy when the district chooses to enter into a contract with a third party for digital storage, maintenance, or retrieval of student records. Policy also updates section for contracts for non-nutritious foods or beverages and adds new section reflecting requirements for contracts for personal services.
3314	AR	Payment for Goods and Services	(AR revised) Regulation updated to reflect <b>NEW LAW (SB 293)</b> which provides that, for public works contracts entered into on or after January 1, 2012, the proceeds that can be lawfully withheld by districts for completed work cannot exceed five percent of the contract price, except when there has been a finding by the board, at a regularly scheduled public hearing prior to accepting bids on the project, that the project is "substantially complex."

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3350	BP	Travel Expenses	(BP revised) Policy revised to prohibit use of a district credit card for personal expenses, even if the employee intends to reimburse the district. Policy also adds language on types of reimbursable travel expenses and nonreimbursable personal expenses, alignment of district mileage reimbursement rate with the Internal Revenue Service rate, options for reimbursement of meal costs, submission and approval of expense claim, employee's responsibility for costs incurred on improper claim, and repayment to district if actual costs are less than the cash advance received by the employee.
3460	BP	Financial Reports and Accountability	(BP revised) Policy updated to reflect <b>NEW LAW (AB 2662, 2012)</b> which gives the County Superintendent of Schools the authority, upon receipt of a district's interim fiscal report, to change the district's qualified certification to a negative certification. Policy also contains material formerly in AR which refers to Board actions regarding the statement of unaudited actual receipts and expenditures, Gann appropriations limit resolution, interim reports, and audit report.
3460	AR	Financial Reports and Accountability	(AR revised) Regulation updated to add new section on "Report on Expenditures of State Facilities Funds" reflecting state law, as amended by <b>NEW LAW (AB 1808)</b> , which requires districts that receive state facilities funding under the Leroy F. Greene School Facilities Act to annually report a list of expenditures for completed facilities projects and conclude an audit within one year of project completion.
3550	AR	Food Service/Child Nutrition Program	(AR revised) Updated regulation reflects <b>NEW FEDERAL REGULATIONS (77 Fed. Reg. 17)</b> which revise the nutrition standards for the National School Lunch and Breakfast

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			Program. Regulation also deletes separate item prohibiting artificial trans fat since the new federal regulations now include this prohibition, and deletes the state's Shaping Health as Partners in Education (SHAPE) menu planning option as an alternative based on U.S. Department of Agriculture action to disallow this option. Section on nutrition standards for foods and beverages sold outside the reimbursable meal programs deleted; BP/AR 3554 - Other Food Sales addresses sales of competitive foods. Section on "Drinking Water" expanded to include recommendations from the California Department of Education (CDE) for satisfying legal requirement to provide free drinking water during meal service.
3553	BP/AR	Free and Reduced Price Meals	(BP/AR revised) Policy updated to reflect <b>NEW LAW (SB 138)</b> which requires districts to apply by September 1, 2018, for a federal universal meal service for "very high poverty schools," as defined, for the purpose of providing breakfast and/or lunch free of charge to all students enrolled at the school. An exception exists for districts whose board adopts a resolution stating the district is unable to comply due to fiscal hardship. Regulation updated to reflect a provision of SB 138 which requires direct certification of students' eligibility for free or reduced-price meals based on their Medi-Cal participation. In both BP and AR, section related to confidentiality and allowable purposes for sharing students' free and reduced-price meal eligibility information revised to reflect the elimination of Title I program improvement.
3554	AR	Other Food Sales	(AR revised) <b>MANDATED</b> regulation updated to reflect <b>NEW LAW (AB 626)</b> addressing the circumstances under

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			<p>which foods and beverages that do not comply with state nutrition standards may be sold outside of the district's food services program. Regulation also reflects <b>NEW FEDERAL REGULATIONS</b> (78 Fed. Reg. 125) applicable to districts participating in the National School Lunch and/or Breakfast Program which, effective July 1, 2014, require all foods sold on campus at any time of the school day to comply with applicable nutrition standards.</p>