

October 16, 2021

Kevin Emenaker
Executive Director, Administrative Services
Alvord Unified School District
9 KPC Parkway
Corona, CA 92879

RE: La Sierra High School – Culinary Arts Lab
Extended Construction Administration Service
BNds #19021-02

Dear Kevin,

The original construction completion date for the above referenced project was November 20, 2021 based on the contract for construction. This would have constituted the anticipated date of the Notice of Substantial Completion. Based on the contractors proposed completion date, the anticipated date of Substantial Completion is now February 15, 2022.

This extended time frame is approximately 12 weeks and will require the design team to provide continuing construction administration services beyond the original duration of the project. We respectfully request that the District approve the additional A/E fees associated with the time and cost resulting from the contractor's extended construction period.

Based on our published billing rate for the Project Architect of \$150/hour and current level of service required of 15 hours/week we propose our extended CA costs for this time frame at \$27,000. With your approval, we would appreciate the opportunity to our current level of service for this project.

Very Truly Yours,


Jon Alan Baker, FAIA, LEED AP
Principal

Alvord Unified School District Approval

Date: _____