



# Service Agreement

## La Sierra High School

Lifetouch ID: 6860

Account Representative Email: mkelly2@lifetouch.com

School Year(s): 2022-2023

Agreement Length: 1

### Account Information

La Sierra High School  
4145 La Sierra Ave  
Riverside, CA 92505

Main Phone: 951-358-1725  
Enrollment: 1550  
Grades: 9 - 12

### Summary of Programs Provided

- |  |  |   |   |
|--|--|---|---|
| <input checked="" type="checkbox"/> Fall Individuals | <input type="checkbox"/> Yearbook                    | <input type="checkbox"/> Groups         | <input checked="" type="checkbox"/> Commencements |
| <input type="checkbox"/> Spring Individuals          | <input checked="" type="checkbox"/> Prestige Seniors | <input type="checkbox"/> Dance          | <input type="checkbox"/> Other/Misc               |
| <input type="checkbox"/> Underclass Grads            | <input checked="" type="checkbox"/> Sports           | <input type="checkbox"/> Special Events | <input type="checkbox"/> Service                  |

Program Type*	Start Date	End Date	Setup Time	Start Time	End Time	Est. Photo'd	Setup Location
Fall Individual - Retake (Fall Individuals)			6:45 AM	8:00 AM	1:00 PM		
Fall Individual - Original (Fall Individuals)			6:45 AM	8:00 AM	12:00 PM		

#### Additional Notes:

dates are tentative and will be confirmed mutually with school and lifetouch office no later than 6 weeks prior to the event

Commencements - Original

Prestige Senior Portraits - Original

Sports - Original

\*Proposed details or TBD if blank

### Account Services

Yearbook - Media CD/DMD

Storefront

Storefront Contact:

☒ Lifetouch Portal

Lifetouch Portal Contact: Mikaela Ayala

Parent Notify is a complimentary service included when parent/guardian email addresses are provided

### Other Services

Digital Media Download - Medium Res - Yearbook

Photo Directory

I-Depot IDs

## Contact information

Contact Name	Title	Phone	Email
Tania Cabeza	Principal	951-358-1725	lasierrahs@alvordschools.org
Charles Erikson	Teacher	951-358-1725	charles.erikson@alvord.k12.ca.us
Judith Calderon	Administrative Assistant	951-358-1725	jcalderon@alvordschools.org
Robert Schwandt	Administrator	951-358-1725	robert.schwandt@alvordschools.org
Mikaela Ayala	Activities Director	951-358-1725	mikaela.ayala@alvordschools.org
Irene Werley		951-358-1725	iworley@alvordschools.org

## Agreement Terms

During the Agreement Term, Shutterfly Lifetouch, LLC. is designated as the Account's exclusive professional photographer and authorized hereby (i) to photograph all students and staff who participate in "Picture Day" events and (ii) to produce and deliver photographs and services for the programs identified above. The Account is solely responsible for obtaining any parental consents necessary and/or for enabling parents to opt out of participation in Picture Day activities or inclusion in class photographs or yearbooks (as the case may be). In exchange for the services, the Account will allow access to students, staff and use of Account property and information for Account-authorized purposes, including Picture Day administration, fulfillment and distribution of deliverables to the Account, delivery of Picture Day notices, and to provide parents of students photographed opportunities to purchase individual and class pictures and yearbooks as applicable. Lifetouch will not disclose confidential information provided by the Account (the Account Data) or use it for any purpose except to fulfill the services requested to be performed by Lifetouch. The school remains in control of the Account Data at all times, and Lifetouch will retain the Account Data only as necessary to fulfill its obligations under this Agreement.

The terms of this Agreement are not subject to change or cancellation by either party during the Agreement Term except by written consent of both the Account and Lifetouch.

## Signatures

DocuSigned by:

Matthew Kelly

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12/1/2021

Matthew Kelly

Sales Professional

Tania Cabeza

Principal