

May 24, 2016

Mr. Steve Kessler  
Supervisor  
Beverly Hills Unified School District  
255 South Lasky Drive  
Beverly Hills, California 90212

1650 Spruce Street  
Suite 300  
Riverside, CA 92507

o: 951/682-0470  
f: 951/682-1801

Project Name: Beverly Hills High School  
DLR Group Project No.: 75-12202-52

Re: Proposal for Beverly Hills High School Pony Chiller

Dear Steve:

As requested DLR Group is providing a proposal to add a pony chiller to the existing plant.

### 1.0 Scope

1.1 The scope is outlined as the following:

1. Removed one chiller and associated pumps from the building A chilled water plant
2. Replace it with a pony chiller that has a minimum sustainable capacity that is close to the minimum after hours load
3. Redesign the plant controls with current state of the art systems and devices
4. Construction administration assistance.

### 2.0 Professional Fees

DLR Group shall provide the above scope of services for the following fixed fee of: Six Thousand Six Hundred Dollars.

Mechanical Engineer Services	<b>\$6,000.00</b>
<b>Total Consultant Fee</b>	<b>\$6,000.00</b>
<b>Administrative Markup on Consultant Fees (10%)</b>	<b>\$600.00</b>
<b>Total Fee</b>	<b>\$6,600.00</b>

**Estimated Reimbursable Allowance (5%)** **\$330.00**

Work outside the scope of services defined above will be charged as additional services based on the most current DLR Group Hourly Rates.

### 3.0 Reimbursable Expenses

3.1 Reimbursable Expenses are in addition to compensation for our professional services and include project related expenses incurred by us and any of our consultants, if applicable. Expenses will be billed at cost.

### 4.0 Other Terms

4.1 Upon your notification that this proposal is acceptable, we will anticipate a District issued professional services agreement for review and signature.

We look forward to working with you on this very exciting project. If you have any questions, please feel free to call me.

Respectfully,  
**DLR Group**



Ben Levin  
Principal  
[blevin@dlrgroup.com](mailto:blevin@dlrgroup.com)

Cc: B Cohen, B. Hobza  
Encl: Moroko Shwe proposal,

F:\Projects\75-12202-00\+Acctg\Client\Fee Proposal\_Pony\_Chiller\ppl\_BHHSUS\_blewin\_160524 - Pony\_Chiller.docx



**MAROKO & SHWE, INC.**

Consulting Mechanical Engineers

1106-B W. Magnolia Blvd.,  
Burbank, CA 91506  
Tel: 818-840-0280  
Fax: 818-840-0284  
Email: [msi@marokoshwe.com](mailto:msi@marokoshwe.com)

May 23, 2016

DLR Group  
3130 Wilshire Blvd., 6<sup>th</sup> Floor  
Santa Monica, CA 90403

Attn: Mr. Ben Levin

Re: Beverly Hills High School – Design Specifications for Addition of pony chiller to the existing plant

Dear Mr. Levin,

Thank you very much for the opportunity to propose our services. We can provide design specification of Mechanical, Engineering services for the subject project, for a lump sum fee of \$ 6,000.00.

Scope of Work

- Removed one chiller and associated pumps from the building A chilled water plant
- Replace it with a pony chiller that has a minimum sustainable capacity that is close to the minimum after hours load
- Redesign the plant controls with current state of the art systems and devices
- Construction administration assistance.

A written notice to proceed is requested before commencement of work.

Very truly yours,

MAROKO & SHWE, INC.

James H. Shwe, P.E., LEED A.P.  
President