



Anne E. Campbell • County Superintendent of Schools

January 11, 2017

To: Anne E. Campbell, County Superintendent of Schools

From: Nancy Magee
Associate Superintendent, Student Services Division

Subject: **College Readiness Block Grant Plan Approval**

Overview:

The College Readiness Block Grant is established for the purpose of providing California's high school students additional supports to increase the number who enroll at institutions of higher education and complete an undergraduate degree within four years.

Block grant allocations are based on an equal rate of \$149.32 per unduplicated pupil in grades 9-12 attending a WASC-accredited school. SMCOE will receive the minimum allocation of \$75,000.

Before receiving the funds, the LEA must develop a plan describing how the funds will increase or improve services for pupils to ensure college readiness. This plan is required to be discussed in a regularly scheduled public meeting of the Governing Board before the adoption in a subsequent public meeting.

At its meeting on December 14, 2016, the Board reviewed the spending plan for SMCOE's College Readiness Block Grant. The Board is now asked to approve the Grant Plan. The complete plan is attached.

I will be present at the Board Meeting on January 18, 2017, to respond to any questions the Board may have.

Approved and Recommended to the Board:

Anne E. Campbell, County Superintendent of Schools

San Mateo County Office of Education Plan for College Readiness Block Grant Funds

Introduction

The College Readiness Block Grant Plan for SMCOE's Court and Community Schools Program will increase or improve services for unduplicated pupils to ensure college readiness. SMCOE received \$75,000, the minimum allocation. SMCOE's College Readiness Block Grant Plan is aligned with the San Mateo County Office of Education (SMCOE) Local Control and Accountability Plan (LCAP).

The College Readiness Block Grant Plan was developed in October and November 2016 by the Student Services Executive Team, the Court and Community School principal, the academic counselor, transition support teacher, and assessment and personalized learning teacher. The plan was shared with the Court and Community School Advisory Committee at its December 2016 meeting.

The vision driving the plan and the impetus for its implementation was inspired by two research documents, the newly released, *Transition Toolkit 3.0: Meeting the Educational Needs of Youth Exposed to the Juvenile Justice System* (published by the National Technical Assistance Center for the Education of Neglected or Delinquent Children and Youth, December 2016) and *Just Learning: The Imperative to Transform Juvenile Justice Systems into Effective Education Systems* (published by The Southern Education Foundation, 2014).

Goal of SMCOE's College Readiness Grant

The goal of this plan is to provide Court and Community students, particularly economically disadvantaged, English learners, and foster youth, with additional support to increase the number of students who enroll at institutions of higher education and complete an undergraduate degree within four years.

Background

SMCOE Student Services and Court and Community School administrators and staff established the need to add an Academic Counselor to the school program as a stated goal in the 2016 LCAP. This goal was realized in early November of 2016 with the hiring of a full-time and fully credentialed (PPS) guidance counselor. The team now intends to develop processes for students that include a formal orientation, development of an Individual Learning Plan (ILP) for every student, a Multi-Tiered System of Support (MTSS) to better address ongoing academic, social, and emotional needs of students, college and career readiness curriculum and programming to include programming for youth who are nearing or who have already completed graduation.

This work is also supported with the current pilot of Summit Charter School's Personalized Learning model (PLP) that teaches Self-Directed Learning, Habits of Success, and College and Career Goal Setting in addition to the core academic program.

Objectives

The College Readiness Funds shall be used for activities that support pupil access and successful matriculation to institutions of higher education. The funds in the amount of \$75,000 will be allocated over three years, 2016-17; 2017-18; 2018-19 to accomplish the following objectives:

- Establish a physical space within Hillcrest Court School that serves as a College and Career Center and provides a safe and consistent environment that supports student contact and interaction with the Academic Counselor
- Adoption of an online career readiness solution like *Naviance*, a comprehensive K-12 college and career software program that aims to align student strengths with college goals. This adoption will include the support of a consultant and trainings for school leaders to support implementation with fidelity, as well as to help lead the shift to a full-scale college and career program that includes schedule changes, training teachers to mentor, and robust data on student outcomes
- Conduct approximately three college tours/field trips for students per year
- Continue to develop and provide programming for Project Change in partnership with the San Mateo Community College District
- Provide targeted and ongoing staff development to administrators, counselor, transition support teacher, and all support and academic teachers in the area of college and career readiness

Proposed Measures of Success:

The Court and Community Schools program will use the following measures to determine success. Results will inform revisions to the plan from year to year.

- Number of interactions with students at the school site (between students and the school counselor)
- Individual Learning Plan Forms that are used to plan with students
- Number of students who participate in college field trips
- Pre and post student survey data on Personalized Learning Platform and effectiveness of online college and career readiness curriculum (i.e. *Naviance*)
- Pre and post staff survey data on effectiveness of professional development experiences
- Evidence of college awareness activities and events
- Data around student transitions and post graduate activities

Proposed Budget:**College and Career Center:**

Student computer stations (3)	\$1,500/computer	\$4,500
One printer	\$1,000	\$1,000
Computer carrels (3)	\$ 500/station	\$1,500
Books and materials	\$ 1,500	\$1,500
Posters and visuals	\$ 500	\$ 500
		\$9,000

Online Career Readiness Solution (i.e. Naviance):

Yearly subscription with 400 licenses	\$2,200/year	\$6,600
Consultant for Training	\$4,000/year (2)	\$8,000
Staff Development	\$3,000/year	\$9,000
		\$23,600

Project Change Incidental Costs:	<u>\$5,215</u>
	\$5,215

College Field Trips:

College field trips for students (3/year)	<u>\$1,000/trip</u>	<u>\$9,000</u>
		\$9,000

Ongoing Staff Development:

Ongoing staff development	<u>\$6,000/year</u>	<u>\$18,000</u>
		\$18,000

Indirect Costs:

2016-17 (13.58%)	\$10,185
2017-18 (15.66%)	

\$75,000