

MINUTES OF THE SAN MATEO COUNTY BOARD OF EDUCATION

Meeting Date: July 19, 2017

Meeting Location: California Suite
101 Twin Dolphin Drive
Redwood City, California

Board Members Present: Susan Alvaro, Hector Camacho, Jr.,
Jim Cannon, Beverly Gerard,
Rod Hsiao, Ted Lempert, Joe Ross

Staff Officials Present: Anne E. Campbell, Secretary
Claire Cunningham, Lead Deputy County
Counsel
Marcia Serpa-Garcia, Executive Assistant

Other Staff Present: Mefula Fairley

1. **CALL TO ORDER**

Board President Joe Ross called the meeting to order at 7:01 p.m.

2. **APPROVAL OF AGENDA**

Board President Ross said the Board was hoping to honor the July Employee of the Month, Natasha Dinis, Administrative Assistant III supporting the Student Services Division. However, Ms. Dinis was unable to attend the meeting due to illness. He said the Board looks forward to recognizing Ms. Dinis' outstanding accomplishments at its August 16th Board meeting.

Mr. Ross requested Agenda Item 3, Employee of the Month, be removed from July 19, 2017, agenda.

After a motion by Ms. Gerard and a second by Ms. Alvaro, the Board unanimously (Alvaro, Camacho, Cannon, Gerard, Hsiao, Lempert and Ross) approved the July 19, 2017, agenda as amended.

3. **EMPLOYEE OF THE MONTH**

- a. June 2017 Employee of the Month, Sonia Aguilar, Paraeducator, Special Education Early Childhood Education, Student Services Division

This item was removed.

4. **PERSONS WISHING TO ADDRESS THE BOARD, DELEGATIONS AND PETITIONS**

There were no persons wishing to address the Board.

5. **APPROVAL OF MINUTES OF JUNE 21, 2017, REGULAR MEETING**

After a motion by Ms. Alvaro and a second by Ms. Gerard, the Board unanimously (Alvaro, Camacho, Cannon, Gerard, Hsiao, Lempert and Ross), approved the Minutes of the June 21, 2017, Regular Meeting as presented.

6. **CONSENT AGENDA**

- a. Receive Staffing Reports
- b. Adopt Joint Resolution No. 17-31 Honoring Grace Nicanor on Her Retirement
- c. Adopt Joint Resolution No. 17-32 Honoring Maryanne Patterson on Her Retirement
- d. Receive Quarterly Report on Williams Uniform Complaints, as required by the Williams Settlement
- e. Authorization of Duties and Responsibilities for One (1) New Classified Position

After a motion by Ms. Alvaro and a second by Ms. Gerard, the Board unanimously (Alvaro, Camacho, Cannon, Gerard, Hsiao, Lempert and Ross), approved the Consent Agenda.

7. **CLOSED SESSION**

- a. The Board will move to closed session to hear an Interdistrict Attendance Appeal (ITA-17-2a) filed on behalf of a student (sibling of ITA-17-2b) currently residing in the Ravenswood City School District, but requesting to attend school in the Portola Valley School District
- b. The Board will move to closed session to hear an Interdistrict Attendance Appeal (ITA-17-2b) filed on behalf of a student (sibling of ITA-17-2a) currently residing in the Ravenswood City School District, but requesting to attend school in the Portola Valley School District

At 7:04 p.m., Board President Ross announced the meeting would move into closed session to hear Interdistrict Attendance Appeal ITA-17-2a and Interdistrict Attendance Appeal ITA-17-2b, filed on behalf of two siblings currently residing in the Ravenswood City School District but requesting to attend school in the Portola Valley School District.

8. OPEN SESSION: REPORT ON CLOSED SESSION

The Board reconvened in open session at 7:44 p.m. Mr. Ross announced the following action was taken in closed session:

a. Report on Action Taken in Closed Session on Interdistrict Attendance Appeal (ITA-17-2a)

After a motion by Ms. Alvaro and a second by Mr. Hsiao, Interdistrict Attendance Appeal: ITA-17-2a was unanimously denied, (Alvaro, Camacho, Cannon, Gerard, Hsiao, Lempert and Ross), due to a lack of sufficiently compelling evidence of any factor listed in the Interdistrict Attendance Appeal Handbook.

b. Report on Action Taken in Closed Session on Interdistrict Attendance Appeal (ITA-17-2b)

After a motion by Ms. Alvaro and a second by Mr. Hsiao, Interdistrict Attendance Appeal: ITA-17-2b was unanimously denied, (Alvaro, Camacho, Cannon, Gerard, Hsiao, Lempert and Ross), due to a lack of sufficiently compelling evidence of any factor listed in the Interdistrict Attendance Appeal Handbook.

9. CLOSED SESSION

The Board will move to closed session to hear an Expulsion Appeal (E-17-1) Filed on Behalf of a Student from the Sequoia Union High School District

At 7:50 p.m., Board President Ross announced the meeting would move into closed session to hear Expulsion Appeal (E-17-1), filed on behalf of a student from the Sequoia Union High School District.

Ana Flores Esq., Attorney representing the student, requested a few minutes to allow for the arrival of the student and parent.

At 7:52 p.m. the Board reconvened in open session.

After a motion by Mr. Lempert and a second by Mr. Hsiao, The Board unanimously (Alvaro, Camacho, Cannon, Gerard, Hsiao, Lempert and Ross) tabled Expulsion Appeal: E-17-1 until the student and parent arrived.

11. OFFICE OF THE SUPERINTENDENT

a. Superintendent's Comments

Superintendent Campbell advised the Board of a variety of recent personnel changes:

- Associate Superintendent Sue Wieser has accepted the Associate Superintendent of Human Resources position in the San Mateo-Foster City School District and will leave at the end of July. Ms. Campbell wished Ms. Wieser well in her new position

Superintendent Campbell said looking at the Strategic Plan this move now provides an opportunity to align the Human Resources position with attracting and retaining teachers in the San Mateo County Office of Education (SMCOE) as well as assisting the 23 districts in San Mateo County. She said Administrator of Curriculum and Instruction Services Lori Musso had been working with Ms. Wieser on the Classified Employee Credential Program Grant and also has expertise in the realm of:

- Credentialing
- Supervising the Tier I and Tier II Administrative Credential Programs
- Exploring offering a teacher credential

Superintendent Campbell said she offered the Associate Superintendent of Human Resources position to Ms. Musso with the understanding the job description would change somewhat. She said Ms. Musso accepted the position and will incorporate the Administrator and Teacher induction staff with the Human Resources department with a focus on developing a robust Teacher and Administrator Training Pipeline. Ms. Musso will begin August 1, 2017

- Julie Eastburn, Human Resources Manager, accepted an Assistant Superintendent of Human Resources position in the Turlock Unified School District and will now be closer to her family
- Superintendent Campbell announced the Administrator of Curriculum and Instruction Services position is now open to applicants
- Patricia Love was recently hired as Administrator for Strategy and Communications and has a great deal of experience in public relations, communications and strategy. Ms. Love will segue out of her current work with clients during the month of August and will begin working at the County Office September 1, 2017. Ms. Love will be introduced at a future Board meeting
- Allie Jaarsma, Public Communications Specialist, has accepted a position with MapLight, where she will be leading their voter information program for the State of California. Ms. Campbell said Ms. Jaarsma did an outstanding job as the Public Communications Specialist while at SMCOE, and has also done an excellent job organizing information to ensure Ms. Love knows the work that was done on SMCOE's Webpage as well as communications over the past couple of years

OFFICE OF THE SUPERINTENDENT (continued)

Ms. Campbell said these changes were not planned, but instead were situations where people moved on for their professional development, which is a good thing, but are certainly losses for SMCOE and its school districts

- Andra Yeghoian, Environmental Education Coordinator, STEM @SMCOE, Instructional Services Division, will be introduced at the August 16, 2017, Board Meeting. Ms. Campbell said Ms. Yeghoian previously worked at an Oakland Charter School as the school's Director of Sustainability and has already hit the ground running

Superintendent Campbell announced a mailing was sent to all employees updating SMCOE's progress on the Strategic Plan including a document that explains results of the various work groups in developing action-oriented goals for the next two years. Ms. Campbell said there would be a "First Ever All-Staff BBQ and Strategic Plan Activities" and invited the Board to participate if they are able to. This event will take place on August 16, 2017, at the County Office.

Superintendent Campbell reported she attended an Environmental Literacy Steering Committee quarterly meeting in Sacramento July 17th. She noted in the recently passed State Budget, funds were set aside to revive the California Regional Environmental Education Community (CREEC). She said there was a lot of discussion about Environmental Justice and climate change. Ms. Campbell said a Social Justice Consultant attended the meeting and kept asking "as you are working on Environmental Literacy in classrooms K-12 in California, how are you communicating Environmental Justice to students and what the impact really is on the people who are the least responsible for creating climate change?" Superintendent Campbell said it was an interesting day and meeting.

9. **CLOSED SESSION** (continued)

The Board will move to closed session to hear an Expulsion Appeal (E-17-1) Filed on Behalf of a Student from the Sequoia Union High School District

At 8:02 p.m., Board President Ross announced the meeting would reconvene into closed session to hear Expulsion Appeal (E-17-1), filed on behalf of a student from the Sequoia Union High School District.

10. **OPEN SESSION: ACTION ON EXPULSION APPEAL (E-17-1)**

- a. Act on Expulsion Appeal (E-17-1)

The Board reconvened in open session at 11:20 p.m.

After a motion by Ms. Alvaro and a second by Mr. Hsiao, Expulsion Appeal (E-17-1) the Board unanimously (Alvaro, Camacho, Cannon, Gerard, Hsiao, Lempert and Ross) affirmed the district governing board's decision.

12. BOARD MEMBERS

a. Discuss/Act on Legislation

There was no legislation to report.

b. Board Policy Review

The Board had a First Reading of Revised Board Policy: BP 9322 (Conduct of Board Meetings), New Board Policy: BP 9323.2 (Actions by the Board) and Revised Board Policy BP 9324 (Minutes and Recordings).

1. New and Revised Board Policies – First Reading

1. Revised Board Policy: BP 9322 (Conduct of Board Meetings) (Rename BP 9323)
2. New Board Policy: BP 9323.2 (Actions by the Board)
3. Revised Board Policy BP 9324 (Minutes and Recordings)

c. Discuss/Act on Board Visits to Districts

Superintendent Campbell reported she had heard from some of the Board Members regarding their preferences for visiting their local Board Meetings and said she would reach out to the remaining Board Members to help schedule dates for their visits.

Superintendent Campbell answered questions from the Board.

d. Discuss/Act on Nominations for California County Boards of Education (CCBE) 2017 Outstanding Legislator Award

The Board took no action on this item.

e. Board Member Comments

Ms. Gerard

No items to report.

Mr. Lempert

No items to report.

Mr. Hsiao

No items to report.

BOARD MEMBERS (continued)

Ms. Alvaro

Ms. Alvaro congratulated Associate Superintendent Wieser on her new position at the San Mateo-Foster City School District and said she will be missed.

Ms. Alvaro congratulated Ms. Musso and said she is an excellent choice for the job she will now take over.

Mr. Camacho

No Items to report.

Mr. Cannon

Mr. Cannon congratulated Ms. Musso on her new role and said he is pleased she accepted the Human Resources position.

Mr. Cannon extended his congratulations to Ms. Wieser and said San Mateo-Foster City Superintendent Dr. Joan Rosas is very lucky to have Ms. Wieser on her team.

Mr. Ross

No items to report.

13. ADJOURNMENT

There being no further business to come before the Board, the meeting was adjourned at 11:26 p.m.

Anne E. Campbell, Secretary
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