

PROWESTTM

CONSTRUCTORS

RECEIVED

December 12, 2017

DEC 20 2017

Mr. Don Blake
Bond Manager
Beverly Hills Unified School District
255 Lasky Drive
Beverly Hills, CA 90212-3697

Construction & Facilities
Beverly Hills Unified School District

SUBJECT: Authorization for Trench Drain Install
RE: Horace Mann School New Classroom Building

Dear Mr. Blake,

Please authorize, via your signature below, ProWest to provide subcontractors and ProWest supervision for the trench drain install, which will begin on December 22, 2017 and be completed by January 8, 2018.

Please authorize ProWest to perform the work by signing below, and by issuing Change Order #49 so that payment can be processed once ProWest has completed this work. The costs are as follows:

Fischer Plumbing	\$ 50,000.00
El Camino Construction & Engineering:	\$ 64,234.00
Best Contracting Services:	\$ 4,500.00
<u>ProWest Supervision:</u>	<u>\$ 21,000.00</u>
Total:	\$139,734.00

Please call with any questions.

Sincerely,
ProWest Constructors



David Saacks,
Owner / Project Executive

Authorization / Approval:

Mr. Don Blake

Date

Attachments:
Fischer Plumbing
El Camino Construction & Engineering proposal
Best Contracting Services proposal
WLC Architects (15 pages)

Staci Ford

From: Timothy Melott
Sent: Monday, January 8, 2018 3:06 PM
To: Staci Ford
Subject: FW: Horace Mann Drainage Work Notice to Proceed
Attachments: COR HM Authorization for Trench Drain.pdf

From: Terry T. Tao [mailto:TTao@aalrr.com]
Sent: Thursday, December 14, 2017 12:23 PM
To: David Saacks <DSaacks@prowestpcm.com>; Jeff Rising <jrising@prowestpcm.com>
Cc: Don Blake (dblake@tcdsweb.com) <dblake@tcdsweb.com>; Jeff Pylman <jpylman1@gmail.com>; Timothy Melott <tmelott@bhusd.org>; pamela johnson <schoolmanagementgroup@gmail.com>; Michael Bregy <mbregy@bhusd.org>; La Tanya Kirk <lkirk@bhusd.org>
Subject: Horace Mann Drainage Work Notice to Proceed

David and Jeff,

I'm writing this e-mail as a Notice to Proceed to procure and prepare rework of lightweight concrete drainage and installation of drains change order entitled "Authorization for Trench Drain Install" dated December 12, 2017. While this item has not been to Board for approval given the date when this authorization request was made, this work must be done during the break (during a 2 week period) while the Horace Mann school is on break. Please work with Team Concept on the implementation of this agreement. For the time being, please take this e-mail as authorization for time and materials not to exceed \$139,734 unless directed otherwise by Team Concept.

Please let me know if you have questions or need any clarification.

Terry Tao, AIA | Partner
Atkinson, Andelson, Loya, Ruud & Romo
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