NORTH ORANGE COUNTY ROP

BOARD OF TRUSTEES REGULAR MEETING

MINUTES

Board of Trustees Regular Meeting
December 08, 2021
4:00 PM
Board Room, 385 N Muller St.
Anaheim, CA 92801

Regular Session 4:00 P.M.
Closed Session Following Presentations/Recognitions

Present:
Ms. Karin Freeman, President
Ms. Gail Lyons, Vice President/Clerk
Dr. Chester Jeng, Trustee
Ms. Meg Cutuli, Trustee
Ms. Annemarie Randle-Trejo, Trustee
Ms. Marilyn Buchi, Trustee

Absent:
Mr. Al Jabbar

Staff:
Superintendent: Dr. Terri Giamarino
Assistant Superintendent, Educational Services: Mr. Dana Lynch
Assistant Superintendent, Business Services: Dr. Michelle Owen
Parliamentarian: Ms. Jenifer Reddick

Staff:
Tony Carranza, Dr. Kenia Cueto, Dr. Ligia Hallstrom, Wendy Jiacoma, Gail Kairis, Kathi Kent, Thomas Metcalf, Casey Riggs, Linda Skipper, Jenilee Umali, Tonia Watkins, Dr. Lianne Matthews, Yani Segoro-Nguyen

Updated Attendance:
Mr. Al Jabbar was updated to present at: 4:15 PM

1. Open session/Call to Order

Minutes: President Freeman called the meeting to order at 4:12 p.m.

2. Review of Agenda

A. Changes
B. Additions
C. Deletions

3. * Adoption of Agenda

Motion Passed: Passed with a motion by Ms. Meg Cutuli and a second by Ms. Annemarie Randle-Trejo.

Yes	Ms. Marilyn Buchi
Yes	Ms. Meg Cutuli
Yes	Ms. Karin Freeman
Absent	Mr. Al Jabbar
Yes	Dr. Chester Jeng
Yes	Ms. Gail Lyons
Yes	Ms. Annemarie Randle-Trejo

4. Presentations/Recognitions

A. Recognition of 2021 Board President, Marilyn Buchi
Minutes: Marilyn Buchi was recognized and thanked for her service and leadership as the NOCROP Board President in 2021.

5. Closed Session

Minutes: The Board went into closed session at 4:18 p.m.

A. To consider matters pursuant to Government Code Section 54957.6

6. Reconvene Into Open Session

Quick Summary: Closed Session report.

Minutes: The Board reconvened at 4:35 p.m. No report was given.

7. * Approval of Minutes

Quick Summary: Approve the minutes of the regular meeting of the Board of Trustees on November 10, 2021.

Motion Passed: Passed with a motion by Ms. Annemarie Randle-Trejo and a second by Mr. Al Jabbar.

Yes	Ms. Marilyn Buchi
Yes	Ms. Meg Cutuli
Yes	Ms. Karin Freeman
Yes	Mr. Al Jabbar
Yes	Dr. Chester Jeng
Yes	Ms. Gail Lyons
Yes	Ms. Annemarie Randle-Trejo

8. Public Hearing

A. Request for Recognition

Quick Summary: This place on the agenda is reserved for public participation. North Orange County ROP encourages citizens to attend Board meetings and welcomes their views on topics relevant to the ROP.

Minutes: President Freeman opened the meeting to a public hearing at 4:36 p.m. There was no participation, so the public hearing was closed.

9. Superintendent's Report

Minutes: Dr. Giamarino shared that Reid Petersen's class at El Camino Real High School designed aprons with the NOCROP logo for the Culinary Arts programs in Placentia Yorba Linda Unified School District. Each Board member received an apron. She attended the California School Board Association Annual Education Conference last week in San Diego. She thanked Al Jabbar for his part in the planning committee. Dr. Giamarino met with Justin Massey, California School Boards Association, Public Affairs and Community Engagement Representative, Orange County Division. She congratulated Karin Freeman on being awarded the CSBA Board President of the Year.

Dr. Giamarino announced the Career Education Foundation Deck the Doors Holiday Fundraiser and invited the Board to the Jingle Mingle Education Center event on December 15, 2021. She thanked the Board for their support this past year, and wished them Happy Holidays.

A. The Superintendent may comment on activities of the ROP.

B. Communications

Quick Summary: There are no communications this month.

10. * Consent Calendar

Quick Summary: Routine items recommended by the administration and listed on the consent calendar are deemed to have been considered in full, and are acted on by the Board of Trustees in one motion as a single action item. Any item(s) a Board member requests removed from the consent calendar will be considered at a later time in the meeting.

Motion Passed: Passed with a motion by Mr. Al Jabbar and a second by Ms. Marilyn Buchi.
Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli

Yes Ms. Karin Freeman
Yes Mr. Al Jabbar
Yes Dr. Chester Jeng
Yes Ms. Gail Lyons
Yes Ms. Annemarie Randle-Trejo

A. Administrative and Business Services

1. Ratify Balance Sheet and Income Statement and authorize total liabilities and fund balance in the amount of $33,397,956.87, and ending fund balance in the amount of $33,363,483.82.

Quick Summary: Financials Balance Sheet and Income Statement

2. Receive Cash Flow Report for the period ending November 17, 2021.

Quick Summary: Cash Flow Revenue and Expenditures

3. Receive the Student Body Fund Report for the period ending November 17, 2021.

Quick Summary: November 2021 Student Body Fund Balance Report

4. Ratify/approve check #00056403 through #00056450 in the amount of $508,793.86 as listed for the period of October 28, 2021, through November 17, 2021.

Quick Summary: October and November 2021 Checks

5. Ratify/approve the listed purchase orders in the amount of $367,807.01 for the period of October 28, 2021, through November 17, 2021.

Quick Summary: October and November 2021 Purchase Orders

6. Ratify/approve personnel employment related recommendations as presented.

Quick Summary: Personnel Recommendations

7. Approve the increase of the California Public Entity Pension Stabilization Trust Fund.

Quick Summary: Board Notice to Increase the California Public Entity

Pension Stabilization Trust Fund

B. Educational Services

1. Authorize execution of training agreements to use community classroom facilities for the 2021-2022 school year.

Quick Summary: Training Agreements to Use Community Classroom Facilities

2. Ratify/approve the grant sub-agreement between North Orange County ROP and Rancho Santiago Community College District.

Quick Summary: Grant sub-agreement between North Orange County ROP and Rancho Santiago Community College District (RSCCD) for the Strong Workforce K12 Pathway Coordinator

C. General

1. Receive the monthly visibility report.

Quick Summary: Visibility Report

11. Action Items

A. Administrative and Business Services

1. Presentation of First Interim

Minutes: Dr. Michelle Owen, Assistant Superintendent, Business Services, presented the First Interim Financial Report for the 2021-2022 School Year.

1. *Approve the First Interim Financial Report "positive certification" that ROP is able to meet its financial obligations for the 2021-2022 school year and two subsequent fiscal years.

Quick Summary: 2021-2022 First Interim Financial Report

Motion Passed: Approve the First Interim Financial Report "positive certification" that ROP is able to meet its financial obligations for the 2021-2022 school year and two subsequent fiscal years. Passed with a motion by Ms. Marilyn Buchi and a second by Mr. Al Jabbar.

Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Al Jabbar

Yes Dr. Chester Jeng
Yes Ms. Gail Lyons
Yes Ms. Annemarie Randle-Trejo

2. * Approve a one-time Retention Stipend of $3,500 for all regular employees to include certificated, classified and management, who worked during 2020-2021 school year, and who are in a paid status as of November 30, 2021. Substitutes and student workers are excluded from the stipend.

Quick Summary: One-time Retention Stipend

Motion Passed: Approve a one-time $3,500 Retention Stipend for all regular employees to include certificated, classified and management, who worked during 2020-2021 school year, and who are in a paid status as of November 30, 2021. Substitutes and student workers are excluded from the stipend. Passed with a motion by Ms. Gail Lyons and a second by Ms. Annemarie Randle-Trejo.
Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Al Jabbar
Yes Dr. Chester Jeng
Yes Ms. Gail Lyons
Yes Ms. Annemarie Randle-Trejo

3. * Approve a one-time Recruitment Stipend of $1,500 for all regular employees to include certificated, classified, and management, who were hired after July 1, 2021, and who are in a paid status as of November 30, 2021. Regular employees hired after November 30, 2021, shall receive a $1,500 stipend once they fully complete their 2021-22 term of employment. Substitutes and student workers are excluded from the stipend.

Quick Summary: One-time Recruitment Stipend

Motion Passed: Approve a one-time Recruitment Stipend of $1,500 for all regular employees to include certificated, classified, and management, who were hired after July 1, 2021, and who are in a paid status as of November 30, 2021. Regular employees hired after November 30, 2021, shall receive a $1,500 stipend once they fully complete their 2021-22 term of employment. Substitutes and student workers are excluded from the stipend. Passed with a motion by Ms. Annemarie Randle-Trejo and a second by Ms. Marilyn Buchi.
Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli

Yes Ms. Karin Freeman
Yes Mr. Al Jabbar
Yes Dr. Chester Jeng
Yes Ms. Gail Lyons
Yes Ms. Annemarie Randle-Trejo

B. Educational Services

Quick Summary: There are no items in this section this month.

C. General

1. *Adopt Resolution 2021-10 Conflict of Interest Code.

Quick Summary: Resolution 2021-10 Conflict of Interest Code

Motion Passed: Adopt Resolution 2021-10 Conflict of Interest Code Passed with a motion by Ms. Annemarie Randle-Trejo and a second by Ms. Marilyn Buchi.
Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Al Jabbar
Yes Dr. Chester Jeng
Yes Ms. Gail Lyons
Yes Ms. Annemarie Randle-Trejo

12. Reports

A. Board Report

Quick Summary: This section of the agenda is reserved for comments from members of the Board of Trustees.

1. Conferences, workshops and meetings

2. ROP class visitations and activities

3. Participating district's activities

4. CSBA and OCSBA activities

B. Superintendent's Report

13. Specific Dates to Remember

Quick Summary:

12/20-12/31/21	Winter Holiday Break - Offices Closed
1/12/22	Regular Meeting of the North Orange County ROP Board of Trustees 4:00 p.m. Education Center 385 N. Muller St. Anaheim, CA 92801

14. * Adjournment

Quick Summary: Adjourn the Board of Trustees meeting.

Motion Passed: Passed with a motion by Mr. Al Jabbar and a second by Ms. Annemarie Randle-Trejo.

Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Al Jabbar
Yes Dr. Chester Jeng
Yes Ms. Gail Lyons
Yes Ms. Annemarie Randle-Trejo

Minutes: The meeting adjourned at 5:34 p.m.

Date Approved: _____

_____
Theresa M. Giamarino, Ed.D., Secretary
Board of Trustees

_____
Karin Freeman, President
Board of Trustees