NORTH ORANGE COUNTY ROP

BOARD OF TRUSTEES REGULAR MEETING

MINUTES

Board of Trustees Regular Meeting
November 10, 2021, 4:00 PM
Board Room, 385 N Muller St.
Anaheim, CA 92801

Regular Session 4:00 P.M.
Closed Session Following Presentations/Recognitions

Attendance Taken at 4:00 PM:
Present:
Ms. Marilyn Buchi, President
Ms. Karin Freeman, Vice President/Clerk
Ms. Gail Lyons, Trustee
Mr. Al Jabbar, Trustee
Dr. Chester Jeng, Trustee
Ms. Meg Cutuli, Trustee
Ms. Annemarie Randle-Trejo, Trustee

Staff:
Superintendent: Dr. Terri Giamarino
Assistant Superintendent, Educational Services: Mr. Dana Lynch
Assistant Superintendent, Business Services: Dr. Michelle Owen
Parliamentarian: Ms. Jenifer Reddick

Staff:
Erik Araus, Tony Carranza, Dr. Kenia Cueto, Dr. Ligia Hallstrom, Wendy Jiacoma, Gail Kairis, Kathi Kent, Thomas Metcalf, Casey Riggs, Michele Schirmers, Linda Skipper, Andy Truong, Jenilee Umali, Clyde Waite, Tonia Watkins

Guests:
Liz Waite, Rachel Waite

1. Open session/Call to Order

Minutes: President Buchi opened the meeting to regular session at 4:02 p.m.

A. Flag Salute: Linda Skipper

2. Review of Agenda

A. Changes
B. Additions
C. Deletions

3. * Adoption of Agenda

Motion Passed: Passed with a motion by Mr. Al Jabbar and a second by Ms. Karin Freeman.
Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Al Jabbar
Yes Dr. Chester Jeng
Yes Ms. Gail Lyons
Yes Ms. Annemarie Randle-Trejo

4. Presentations/Recognitions

A. Recognition: Clyde Waite

Dr. Michelle Owen recognized Clyde Waite for his 15 years of service at North Orange County ROP in the Maintenance and Operations Department. Dr. Owen thanked him for his commitment and dedication to the organization over the years. Clyde plans to spend his retirement traveling, spending time with family and volunteering through his church. She wished him the best in retirement.

Clyde was presented with a certificate and an engraved cube by Board President Marilyn Buchi and Superintendent Dr. Terri Giamarino.

5. Closed Session

Minutes: The Board went into closed session at 4:11 p.m.

A. To consider matters pursuant to Government Code Section 54957.6

6. Reconvene Into Open Session

Quick Summary: Closed Session report.

Minutes: The Board reconvened at 4:40 p.m. No report was given.

7. * Approval of Minutes

Quick Summary: Approve the minutes of the regular meeting of the Board of Trustees on October 13, 2021.

Motion Passed: Passed with a motion by Ms. Annemarie Randle-Trejo and a second by Mr. Al Jabbar.
Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman

Yes Mr. Al Jabbar
Yes Dr. Chester Jeng
Yes Ms. Gail Lyons
Yes Ms. Annemarie Randle-Trejo

8. Public Hearing

A. Request for Recognition

Quick Summary: This place on the agenda is reserved for public participation. North Orange County ROP encourages citizens to attend Board meetings and welcomes their views on topics relevant to the ROP.

Minutes: President Buchi opened the meeting to a public hearing at 4:41 p.m. There was no participation, so the public hearing was closed.

9. Superintendent's Report

Minutes: Dr. Giamarino shared a summary with pictures of the NOCROP staff Halloween celebration. She reported that NOCROP participated in the Vital Link Pedal-Ed fundraiser by welcoming Dr. Brian Dozer to the Education Center as one of his stops along his cycling journey to raise scholarships for students in Orange County. Dr. Dozer cycled 200 miles over four Fridays and made 30 stops with a goal to raise $10,000 for scholarships and to raise awareness about Orange County's Career Technical Education programs. Vital Link is a 501c3 nonprofit organization dedicated to preparing students for their future careers through experiential learning opportunities. Dr. Kenia Cueto represents North Orange County ROP on their executive committee.

Dr. Giamarino provided updates on the two tenants in the building next door.

In recognition of Veterans' Day, she thanked all who have served and serve currently. She thanked Tony Carranza, the NOCROP Systems Specialist, for his past service in the Marines.

Dr. Giamarino wished everyone a happy Thanksgiving.

A. The Superintendent may comment on activities of the ROP.

B. Communications

Quick Summary: There are no communications this month.

10. * Consent Calendar

Quick Summary: Routine items recommended by the administration and listed on

the consent calendar are deemed to have been considered in full, and are acted on by the Board of Trustees in one motion as a single action item. Any item(s) a Board member requests removed from the consent calendar will be considered at a later time in the meeting.

Motion Passed: Passed with a motion by Mr. Al Jabbar and a second by Ms. Meg Cutuli.

Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Al Jabbar
Yes Dr. Chester Jeng
Yes Ms. Gail Lyons
Yes Ms. Annemarie Randle-Trejo

A. Administrative and Business Services

1. Ratify Balance Sheet and Income Statement and authorize total liabilities and fund balance in the amount of $19,731,612.55, and ending fund balance in the amount of $19,697,218.13.

Quick Summary: Financials Balance Sheet and Income Statement

2. Receive Cash Flow Report for the period ending October 27, 2021.

Quick Summary: Cash Flow Revenue and Expenditures

3. Receive the Student Body Fund Report for the period ending October 27, 2021.

Quick Summary: October 2021 Student Body Fund Balance Report

4. Ratify/approve check #00056311 through #00056402 in the amount of $308,428.17 as listed for the period of September 30, 2021, through October 27, 2021.

Quick Summary: September and October 2021 Checks

5. Ratify/approve the listed purchase orders in the amount of $168,317.86 for the period of September 30, 2021, through October 27, 2021.
Quick Summary: September and October 2021 Purchase Orders

6. Ratify/approve personnel employment related recommendations as presented.

Quick Summary: Personnel Recommendations

B. Educational Services

1. Authorize execution of training agreements to use community classroom facilities for the 2021-2022 school year.

Quick Summary: Training Agreements to Use Community Classroom Facilities

2. Approve the Memorandums of Understanding with University Lab Partners for Spring and Summer 2022.

Quick Summary: Memorandum of Understanding with University Lab Partners (ULP) for an eleven (11) week Spring session and a three (3) week Summer session of the Medical Innovation, Research and Entrepreneurship (MIRE) course.

C. General

1. Receive the monthly visibility report.

Quick Summary: Visibility Report

11. Action Items

A. Administrative and Business Services

1. *Approve the Certificated, Certificated (N), and Management Salary Schedules revisions.

Quick Summary: Certificated, Certificated (N), and Management Salary Schedules Revisions

Motion Passed: Approve the Certificated, Certificated (N), Classified, and Management Salary Schedules revisions. Passed with a motion by Ms. Karin Freeman and a second by Ms. Annemarie Randle-Trejo.
Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Al Jabbar
Yes Dr. Chester Jeng
Yes Ms. Gail Lyons
Yes Ms. Annemarie Randle-Trejo

B. Educational Services

Quick Summary: There are no items in this section this month.

C. General

Quick Summary: There are no items in this section this month.

12. Reports
A. Board Report

Quick Summary: This section of the agenda is reserved for comments from members of the Board of Trustees.

1. **Conferences, workshops and meetings**
2. **ROP class visitations and activities**
3. **Participating district's activities**
4. **CSBA and OCSBA activities**

Minutes:
Annemarie Randle-Trejo shared that she attended the ACSA/OCSBA Joint Dinner Meeting and enjoyed the speaker. She attended AI Summit along with ROP Administrators Gail Kairis and Dr. Ligia Hallstrom. She is hopeful that the program will grow and thanked ROP for their partnership in the AI development.

Meg Cutuli reported that she met Dr. Dozer from Vital Link at Los Alamitos HS during one of the legs in his Pedal Ed fundraiser. She attended many performing arts events in the district. She went to a breakfast with Assemblywoman Janet Nguyen and other constituents.

Dr. Chester Jeng wished everyone a happy Thanksgiving. He noted that classes are wrapping up for the fall semester.

Al Jabbar reported that he attended CIF football games. A townhall was held for Anaheim High School to discuss changing their logo. Students were involved in the process of suggesting a new logo and will present it to the Board.

Gail Lyons shared that she attended CIF football games. The Brea Olinda High School long time head coach is retiring. They are currently going through WASC. She wished everyone a Happy Thanksgiving.

Karin Freeman wished everyone a happy and safe Thanksgiving. She shared that she attended the Women in Industry Event in Placentia and that Jenni Messick and her Culinary Arts students provided the refreshments. She also attended a Veterans Day celebration in Placentia.

Marilyn Buchi shared that Fullerton Joint Union High School District provided an update on Ethnic Studies curriculum during the Board meeting. They have hired an assistant principal. She reported that there will be a Veterans Day parade held tomorrow. She wished everyone a happy Thanksgiving.

B. Superintendent's Report

Minutes: Dr. Giamarino announced that Dr. Lianne Matthews has been a member of the ROP team since June of 2020 and welcomed her to management.

13. Specific Dates to Remember

Quick Summary:

11/22-11/26/21	HOLIDAY - Thanksgiving - Offices Closed
12/8/21	Organizational Meeting of the North Orange County ROP Board of Trustees 4:00 p.m. Education Center 385 N. Muller St., Anaheim, CA 92801
12/8/21	Regular Board Meeting of the North Orange County ROP Board of Trustees 4:00 p.m. Education Center 385 N. Muller St., Anaheim, CA 92801

14. * Adjournment

Quick Summary: Adjourn the Board of Trustees meeting.

Motion Passed: Passed with a motion by Ms. Karin Freeman and a second by Mr. Al Jabbar.

Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Al Jabbar
Yes Dr. Chester Jeng
Yes Ms. Gail Lyons
Yes Ms. Annemarie Randle-Trejo

Minutes: The meeting adjourned at 5:18 p.m.

Date Approved: 12/8/2021

Theresa M. Giamarino

Theresa M. Giamarino, Ed.D., Secretary
Board of Trustees

Marilyn Buchi

Marilyn Buchi, President
Board of Trustees