NORTH ORANGE COUNTY ROP

BOARD OF TRUSTEES
REGULAR MEETING

MINUTES

Board of Trustees Regular Meeting
May 12, 2021, 4:00 PM

Board Room, 385 N Muller St.
Anaheim, CA 92801
Regular Session 4:00 P.M.

Public Viewing Option via Zoom
Join Zoom Meeting
https://zoom.us/j/92706525693?pwd=Z3BhREEzek1sTzZtb2wrMERFUWVaQT09
Meeting ID: 927 0652 5693
Passcode: 294144

Attendance Taken at 4:00 PM:

Present:
Ms. Marilyn Buchi, President
Ms. Karin Freeman, Vice President/Clerk
Mr. Al Jabbar
Ms. Meg Cutuli
Ms. Annemarie Randle-Trejo
Absent:
Dr. Chester Jeng
Ms. Gail Lyons
Updated Attendance:
Dr. Chester Jeng was updated to present at: 4:12 PM
Ms. Gail Lyons was updated to present at: 4:47 PM

Staff:
Superintendent: Dr. Terri Giamarino
Assistant Superintendent, Educational Services: Mr. Dana Lynch
Assistant Superintendent, Business Services: Dr. Michelle Owen
Parliamentarian: Ms. Jenifer Reddick

Staff:
Antonio Carranza, Dr. Kenia Cueto, Dr. Ligia Hallstrom, Wendy Jiacoma, Gail Kairis, Ms. Kathi Kent, Michael Le, Michele Schirmers, Linda Skipper, Ms. Jenilee Umali, Tonia Watkins

Guests:
Ria Berger, CEO, Healthy Smiles for Kids of Orange County
Stephanie Rebollar, Director of Contracts & Community Relations, Healthy Smiles for Kids of Orange County

1. Open session/Call to Order

Minutes: President Buchi opened the meeting to regular session at 4:09 p.m.

A. Flag Salute: Michelle Owen, Ed.D.

2. Review of Agenda

A. Changes
B. Additions
C. Deletions

3. * Adoption of Agenda

Motion Passed: Passed with a motion by Ms. Meg Cutuli and a second by Mr. Al Jabbar.

Yes	Ms. Marilyn Buchi
Yes	Ms. Meg Cutuli
Yes	Ms. Karin Freeman
Yes	Mr. Al Jabbar
Absent	Dr. Chester Jeng
Absent	Ms. Gail Lyons
Yes	Ms. Annemarie Randle-Trejo

4. Presentations/Recognitions

A. Ria Berger, CEO and Stephanie Rebollar, Director of Contracts & Community Relations, from Healthy Smiles for Kids of Orange County

Minutes: Ria Berger, CEO of Healthy Smiles for Kids of Orange County, presented an appreciation plaque to the Board of Trustees for their ongoing commitment and dedicated service to the children and families of Orange County.

B. Educational Services Update

Minutes: Mr. Lynch shared that online summer regional courses are being offered for ROP career pathway students seeking to advance or complete their training programs. Over three hundred applications were received this year, a record number. To satisfy the demand, three sections of Medical Careers and two sections of Body Systems & Disorders, the introductory or concentrator courses in our Patient Care Pathway will be offered. Students accepted into the summer session are either on track or have a viable path to complete their

chosen pathway's capstone course. NOCROP is offering one section of IT Fundamentals, a new course piloting in the Networking-Cybersecurity Pathway.

The summer session starts on June 21st and ends July 29th, and classes run from 8:00 am to 2:30 pm with a thirty-minute lunch break. In-person skills days will be held for these Patient Care Pathway courses at our Trident Education Center campus. Each Patient Care Pathway class will be split into two cohorts for skills days (in the am, in the pm) to accommodate social distancing. Medical Careers classes will have two skills days and Body Systems & Disorders, a UC/CSU "a-g" approved "d" laboratory science, will have one day each week. Mr. Lynch thanked our teachers, counselors, and support staff for the work they have done already and will do over the next 2 months to give our students this learning opportunity. He also thanked Linda Skipper, Michele Schirmers, Brandon Currin, and Jessica Becerra for leading the summer session efforts.

Second, six ROP instructors will be teaching in Fullerton School District's Summer Learning Academy from June 7th through the 25th. They will provide the junior high students with short but engaging, project-based learning in various fields, including video production, emergency response, patient care, and biotechnology. Mr. Lynch thanked Kathi Kent, Natasha Perera, and the teachers for building these opportunities as part of the K12 Strong Workforce Program grant initiatives.

NOCROP will continue with another MIRE (Medical Innovation, Research, and Entrepreneurship) program with University Lab Partners located in Irvine. Students from all five of our partner districts from almost every school have participated in a previous MIRE program. Many people have been involved in supporting this venture. Mr. Lynch thanked Kenia Cueto, Kathi Kent, Gail Kairis, Brandon Currin, Carolann Baldridge, Rachelle Blinoff-Mudd, and Terri Giamarino for their past and future efforts.

Finally, the Human Resources team consisting of Tonia Watkins, Mirna Castaneda, Melissa Lucatero, and Michelle Proulx will be busy recruiting industry-experienced candidates to fill any open teaching positions. Gail Kairis and Lulu Amador will spend the last two weeks of July training newly hired teachers to set them for instructional success. The four administrators, with the support of the ROP department managers and classified support staff, will work to pave the way for a smooth opening to the 2021-22 school year and finally graduate the Vocational Nursing Program cohort.

5. Closed Session

Minutes: The Board went into closed session at 4:28 p.m.

A. To consider matters pursuant to Government Code Section 54957

Quick Summary: Public Employee Performance Evaluation: Superintendent, Assistant Superintendent, Educational Services & Assistant Superintendent, Business Services

6. Reconvene Into Open Session

Quick Summary: Closed Session report.

Minutes: The Board reconvened at 5:31 p.m. No report was given.

7. * Approval of Minutes

Quick Summary: Approve the minutes of the regular meeting of the Board of Trustees on April 14, 2021.

Motion Passed: Passed with a motion by Ms. Karin Freeman and a second by Ms. Gail Lyons.

Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Al Jabbar
Yes Dr. Chester Jeng
Yes Ms. Gail Lyons
Yes Ms. Annemarie Randle-Trejo

8. Public Hearing

A. Request for Recognition
Quick Summary: This place on the agenda is reserved for public participation. North Orange County ROP encourages citizens to attend Board meetings and welcomes their views on topics relevant to the ROP.

Minutes: President Buchi opened the meeting to a public hearing at 5:32 p.m. There was no participation, so the public hearing was closed.

9. Superintendent's Report

Minutes: Ms. Giamarino shared that the Education Center staff was welcomed back on May 3rd with a celebration. The instructors' PLC meetings were held in person again during the first week of May. NOCROP celebrated the Week of the Teacher and distributed appreciation bags to the teachers.

A. The Superintendent may comment on activities of the ROP.

B. Communications
Quick Summary: There are no communications this month.

10. * Consent Calendar

Quick Summary: Routine items recommended by the administration and listed on the consent calendar are deemed to have been considered in full, and are acted on by the Board of Trustees in one motion as a single action item. Any item(s) a Board member requests removed from the consent calendar will be considered at a later time in the meeting.

Motion Passed: Passed with a motion by Ms. Meg Cutuli and a second by Ms. Karin Freeman.

Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Al Jabbar
Yes Dr. Chester Jeng
Yes Ms. Gail Lyons
Yes Ms. Annemarie Randle-Trejo

A. Administrative and Business Services

1. Ratify Balance Sheet and Income Statement and authorize total liabilities and fund balance in the amount of $20,177,807.17 and ending fund balance in the amount of $19,802,592.18.

Quick Summary: Financials Balance Sheet and Income Statement

2. Receive Cash Flow Report for the period ending April 29, 2021.

Quick Summary: Cash Flow Revenue and Expenditures

3. Receive the Student Body Fund Report for the period ending April 29, 2021.

Quick Summary: April 2021 Student Body Fund Balance Report

4. Ratify/approve check #00055806 through #00055883 in the amount of $276,407.58 as listed for the period of April 1, 2021, through April 29, 2021.

Quick Summary: April 2021 Checks

5. Ratify/approve the listed purchase orders in the amount of $167,119.18 for the period of April 1, 2021, through April 29, 2021.

Quick Summary: April 2021 Purchase Orders

6. Ratify/approve personnel employment related recommendations as presented.

Quick Summary: Personnel Recommendations

7. Approve the contract renewal with Frontline Education for the online absence and substitute management system for the period of July 1, 2021, through June 30, 2024, at the annual cost of $9,246.41 for the first year, followed by $9,616.27 and $10,000.92 for the subsequent years.

Quick Summary: Frontline Education Contract Renewal

B. Educational Services

1. Authorize execution of training agreements to use community classroom facilities for the 2020-2021 school year.

Quick Summary: Training Agreements to Use Community Classroom Facilities

C. General

1. Receive the monthly visibility report.

Quick Summary: Visibility Report

2. Approve the legal fee schedule with Margaret A. Chidester & Associates for legal services effective July 1, 2021, through June 30, 2022.

Quick Summary: Retainer Agreement for Law Offices of Margaret A. Chidester & Associates for the 2021-2022 School Year.

3. Approve the Cooperative Organization for the Development of Employee Selection Procedures (CODESP) Joint Powers Agreement pursuant to Title I, Division 7, Chapter 5, Article I (Section 6500, et seq.) and CODESP Member Service Agreement July 1, 2021 June 30, 2022.

Quick Summary: Renew the Joint Powers Agreement which establishes membership in a consortium to participate in the Cooperative Organization for the Development of Employee Selection Procedures (CODESP) pursuant to Title I, Division 7, Chapter 5, Article I (Section 6500, et seq.) of the California Government Code Joint Point Powers Agreement for 2021-2022.

11. Action Items

A. Administrative and Business Services

1. * Adopt Board Policy 4119.24, 4219.24, 4319.24, Maintaining Appropriate Adult-Student Interactions, second reading.

Quick Summary: Board Policy 4119.24, 4219.24, 4319.24, Maintaining Appropriate Adult-Student Interactions.

Motion Passed:
Adopt Board Policy 4119.24, 4219.24, 4319.24, Maintaining Appropriate Adult-Student Interactions, second reading. Passed with a motion by Ms. Annemarie Randle-Trejo and a second by Ms. Meg Cutuli.

Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Al Jabbar
Yes Dr. Chester Jeng
Yes Ms. Gail Lyons
Yes Ms. Annemarie Randle-Trejo

2. * Revise Board Policy 4119.41, 4219.41, 4319.41, Employees with Infectious Disease, first reading.

Quick Summary: Board Policy 4119.41, 4219.41, 4319.41, Employees with Infectious Disease

Motion Passed: Revise Board Policy 4119.41, 4219.41, 4319.41, Employees with Infectious Disease, first reading. Passed with a motion by Ms. Karin Freeman and a second by Mr. Al Jabbar.

Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Al Jabbar
Yes Dr. Chester Jeng

Yes Ms. Gail Lyons
Yes Ms. Annemarie Randle-Trejo

3. * Revise Board Policy 3440, Equipment Inventory, first reading.

Quick Summary: Board Policy 3440, Equipment Inventory

Motion Passed: Revise Board Policy 3440, Equipment Inventory, first reading. Passed with a motion by Mr. Al Jabbar and a second by Ms. Gail Lyons.

Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Al Jabbar
Yes Dr. Chester Jeng
Yes Ms. Gail Lyons
Yes Ms. Annemarie Randle-Trejo

4. * Approve the increase of the California Public Entity Pension Stabilization Trust Fund.

Quick Summary: Board Notice to Increase the California Public Entity Pension Stabilization Trust Fund

Motion Passed: Approve the increase of the California Public Entity Pension Stabilization Trust Fund. Passed with a motion by Mr. Al Jabbar and a second by Ms. Annemarie Randle-Trejo.

Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Al Jabbar
Yes Dr. Chester Jeng
Yes Ms. Gail Lyons
Yes Ms. Annemarie Randle-Trejo

B. Educational Services

1. *Approve the three-year contract between North Orange County ROP and Slate Solutions, Inc. DBA Transeo.

Quick Summary: Contract with Slate Solutions, Inc. DBA Transeo

Motion Passed: Approve the three-year contract between North Orange County ROP and Slate Solutions, Inc. DBA Transeo. Passed with a motion by Mr. Al Jabbar and a second by Ms. Meg Cutuli.

Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Al Jabbar
Yes Dr. Chester Jeng
Yes Ms. Gail Lyons
Yes Ms. Annemarie Randle-Trejo

2. *Ratify/Approve Waiver pursuant to Education Code Section 44253.3

Quick Summary: Waiver Approval pursuant to Education Code Section 44253.3

Motion Passed: Ratify/Approve Waiver pursuant to Education Code Section 44253.3 Passed with a motion by Mr. Al Jabbar and a second by Ms. Meg Cutuli.

Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Al Jabbar
Yes Dr. Chester Jeng
Yes Ms. Gail Lyons
Yes Ms. Annemarie Randle-Trejo

C. General

Quick Summary: There are no items in this section this month.

12. Reports

A. Board Report

Quick Summary: This section of the agenda is reserved for comments from members of the Board of Trustees.

1. **Conferences, workshops and meetings**
2. **ROP class visitations and activities**
3. **Participating district's activities**

4. CSBA and OCSBA activities

B. Superintendent's Report

13. Specific Dates to Remember

Quick Summary:

5/31/2021	Holiday - Memorial Day
6/9/2021	Regular Meeting of the North Orange County ROP Board of Trustees 4:00 p.m. Education Center 385 N. Muller St. Anaheim, CA 92801
8/5/2021	Back to School In-service Education Center
8/19/2021	VN Graduation 6 p.m. Knott's Berry Farm Hotel

14. * Adjournment

Quick Summary: Adjourn the Board of Trustees meeting.

Motion Passed: Passed with a motion by Ms. Karin Freeman and a second by Mr. Al Jabbar.

Yes	Ms. Marilyn Buchi
Yes	Ms. Meg Cutuli
Yes	Ms. Karin Freeman
Yes	Mr. Al Jabbar
Yes	Dr. Chester Jeng
Yes	Ms. Gail Lyons
Yes	Ms. Annemarie Randle-Trejo

Minutes: The meeting adjourned at 6:36 p.m.

Date Approved: 6/9/2021

Theresa M. Giamarino, Ed.D., Secretary
Board of Trustees

Marilyn Buchi, President
Board of Trustees