NORTH ORANGE COUNTY ROP

BOARD OF TRUSTEES
REGULAR MEETING

MINUTES

Board of Trustees Regular Meeting
April 14, 2021, 4:00 PM
Board Room, 385 N Muller St.
Anaheim, CA 92801
Regular Session 4:00 P.M.
Closed Session Following Presentations/Recognitions

Public Viewing via Zoom
https://zoom.us/j/92188835355?pwd=cFlFUDNIditCYTlDamtoRVk1WXpsQT09
Meeting ID: 921 8883 5355
Passcode: 841755

Attendance Taken at 4:00 PM:

Present:
Ms. Marilyn Buchi, President
Ms. Karin Freeman, Vice President/Clerk
Mr. Al Jabbar
Dr. Chester Jeng
Ms. Meg Cutuli
Ms. Annemarie Randle-Trejo
Absent:
Ms. Gail Lyons
Updated Attendance:
Ms. Gail Lyons was updated to present at: 4:20 PM

Staff:
Superintendent: Dr. Terri Giamarino
Assistant Superintendent, Educational Services: Mr. Dana Lynch
Assistant Superintendent, Business Services: Dr. Michelle Owen
Parliamentarian: Ms. Jenifer Reddick

Staff:
Christina Campbell-Probst, Antonio Carranza, Dr. Kenia Cueto, Dr. Ligia Hallstrom, Wendy Jiacoma, Gail Kairis, Kathi Kent, Michael Le, Michele Schirmers, Sriindayani Segoro-Nguyen, Linda Skipper, Andy Truong, Jenilee Umali, Tonia Watkins

1. Open session/Call to Order

Minutes: President Buchi opened the meeting to regular session at 4:02 p.m.

A. Flag Salute: Dana Lynch

2. Review of Agenda

A. Changes

B. Additions

C. Deletions

3. * Adoption of Agenda

Motion Passed: Passed with a motion by Ms. Karin Freeman and a second by Mr. Al Jabbar.

Yes	Ms. Marilyn Buchi
Yes	Ms. Meg Cutuli
Yes	Ms. Karin Freeman
Yes	Mr. Al Jabbar
Yes	Dr. Chester Jeng
Absent	Ms. Gail Lyons
Yes	Ms. Annemarie Randle-Trejo

4. Presentations/Recognitions

Quick Summary: There are no presentations/recognitions.

5. Closed Session

Minutes: The Board went into closed session at 4:04 p.m.

A. To consider matters pursuant to Government Code Section 54957

Quick Summary: Public Employee Performance Evaluation, Superintendent

6. Reconvene Into Open Session

Quick Summary: Closed Session report.

Minutes: The Board reconvened at 5:00 p.m. No report was given.

7. * Approval of Minutes

Quick Summary: Approve the minutes of the regular meeting of the Board of Trustees on March 10, 2021.

Motion Passed: Passed with a motion by Mr. Al Jabbar and a second by Ms. Karin Freeman.

Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Al Jabbar
Yes Dr. Chester Jeng
Yes Ms. Gail Lyons
Yes Ms. Annemarie Randle-Trejo

8. Public Hearing

Quick Summary:

A. Request for Recognition

Quick Summary: This place on the agenda is reserved for public participation. North Orange County ROP encourages citizens to attend Board meetings and welcomes their views on topics relevant to the ROP.

Minutes: President Buchi opened the meeting to a public hearing at 5:01 p.m. There was no participation, so the public hearing was closed.

9. Superintendent's Report

Minutes:
Dr. Giamarino shared that Ken McCall was selected as a semifinalist in the Orange County Teacher of the Year. He is one of 15 semifinalists in Orange County and will interview for a finalist position. She announced that the grand opening for the Healthy Smiles for Kids of Orange County mobile dental trailer at the Trident Education Center is on Saturday, May 15th. Dr. Giamarino wished Al Jabbar a happy birthday.

Dr. Owen reported updates on the Pension Investment Stabilization Fund to the Board.

Mr. Lynch shared updates within the Educational Services department. The Adult Career Education Program (ACEP) led by Dr. Hallstrom has brought back Continuing Education Units (CEUs) courses, which have been submitted and approved by the Department of Public Health. These NOCROP CEU courses allow Certified Nursing Assistants and Home Health Aides to have ongoing training which is required to renew their licensure. He shared that the model curriculum used by the Department of Public Health is the NOCROP curriculum. Mr. Lynch thanked Anna Alcantar, Student Information Assistant, who helped organize and facilitate the CEU course submission process and paperwork, and thanked Dr. Matthews and the Patient Care Pathway instructors who helped create curriculum and shape a statewide standard of excellence.

Mr. Lynch stated that the Career Technical Student Organizations have transitioned to a virtual format for their regional and state conferences. Many of NOCROP's SkillsUSA and HOSA chapters have participated and placed in competitions. Dr. Alonso and Mr. Cuenca at Oxford Academy and Ms. Easton from Esperanza have shared their students' success. Many students qualified for the international conference this summer and two of Mr. Cuenca's students were elected to the CalHOSA Board, including as state President and Secretary/Treasurer. More individual and chapter results will be shared in the near future.

NOCROP has launched the partnership with Fullerton School District. Food Service and Hospitality Pathway Instructor, Andrew Ramos from La Habra High School and Vivian Leos, American Sign Language Instructor at Fullerton Union High School, shared their career pathways via the Wednesday Extended Play virtual forum. Mr. Lynch thanked Kathi Kent, administrator, for leading these instructors and those yet to appear.

Mr. Lynch informed the Board that a student, Jacob Hart, who is in Mr. Erickson's Emergency Response Pathway at Los Alamitos High School, was hired as a lifeguard for the City of Seal Beach. Jacob attributes his EMT coursework as a major reason for his selection.

A. The Superintendent may comment on activities of the ROP.

B. Communications

Quick Summary: There are no communications this month.

10. * Consent Calendar

Quick Summary: Routine items recommended by the administration and listed on the consent calendar are deemed to have been considered in full, and are acted on by the Board of Trustees in one motion as a single action item. Any item(s) a Board member requests removed from the consent calendar will be considered at a later time in the meeting.

Motion Passed: Passed with a motion by Ms. Meg Cutuli and a second by Ms. Annemarie Randle-Trejo.

Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Al Jabbar
Yes Dr. Chester Jeng
Yes Ms. Gail Lyons
Yes Ms. Annemarie Randle-Trejo

A. Administrative and Business Services

1. Ratify Balance Sheet and Income Statement and authorize total liabilities and fund balance in the amount of $19,481,850.44 and ending fund balance in the amount of $19,186,657.18.

Quick Summary: Financials Balance Sheet and Income Statement

2. Receive Cash Flow Report for the period ending March 31, 2021.

Quick Summary: Cash Flow Revenue and Expenditures

3. Receive the Student Body Fund Report for the period ending March 31, 2021.

Quick Summary: March 2021 Student Body Fund Balance Report

4. Ratify/approve check #00055733 through #00055805 in the amount of $395,542.29 as listed for the period of February 25, 2021, through March 31, 2021.

Quick Summary: February and March 2021 Checks

5. Ratify/approve the listed purchase orders in the amount of $89,514.08 for the period of February 25, 2021, through March 31, 2021.

Quick Summary: February and March 2021 Purchase Orders

6. Ratify/approve personnel employment related recommendations as presented.

Quick Summary: Personnel Recommendations

7. Approve renewal of the Agreement for Special Services (Fiscal Budget Services) with School Services of California at an annual cost of $4,190 (includes the SABRE report) plus expenses and applicable rate in excess of eight hours consulting services for May 1, 2021, through April 30, 2022.

Quick Summary: Renewal of Agreement for Special Services (Fiscal Budget Services) with School Services of California, Inc.

8. Approve reimbursement to Kenia Cueto for vehicle damage totaling $450.

Quick Summary: Reimbursement for Damages to Employee's Automobile

B. Educational Services

1. Authorize execution of training agreements to use community classroom facilities for the 2020-2021 school year.

Quick Summary: Training Agreements to Use Community Classroom Facilities

C. General

1. Receive the monthly visibility report.

Quick Summary: Visibility Report

11. Action Items

A. Administrative and Business Services

1. * Establish Board Policy 4119.24, 4219.24, 4319.24, Maintaining Appropriate Adult-Student Interactions, first reading.

Quick Summary: Board Policy 4119.24, 4219.24, 4319.24, Maintaining Appropriate Adult-Student Interactions

Motion Passed: Establish Board Policy 4119.24, 4219.24, 4319.24, Maintaining Appropriate Adult-Student Interactions, first reading. Passed with a motion by Ms. Karin Freeman and a second by Ms. Gail Lyons.
Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Al Jabbar
Yes Dr. Chester Jeng
Yes Ms. Gail Lyons
Yes Ms. Annemarie Randle-Trejo

2. * Adopt Resolution 2021-03 Layoff of Classified Employees, effective July 1, 2021.

Quick Summary: Resolution 2021-03 Layoff of Classified Employees

Motion Passed: Adopt Resolution 2021-03 Layoff of Classified Employees, effective July 1, 2021. Passed with a motion by Ms. Karin Freeman and a second by Ms. Meg Cutuli.

Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
No Mr. Al Jabbar
Yes Dr. Chester Jeng
Yes Ms. Gail Lyons
No Ms. Annemarie Randle-Trejo

Minutes:
Roll Call:

Ms. Randle-Trejo

Ms. Cutuli

Dr. Jeng

Mr. Jabbar

Ms. Lyons

Ms. Freeman

Ms. Buchi

Ayes: 5 Noes: 2 Abstain: 0 Absent: 0

B. Educational Services

Quick Summary:

1. * Ratify/Approve Agreement between the South Bay Workforce Investment Board, Inc., and North Orange County ROP.

Quick Summary: Agreement with the South Bay Workforce Investment Board, Inc, (SBWIB) to include North Orange County Regional Occupational Program (NOCROP) as an approved training provider on California's Eligible Training Provider List (ETPL).

Motion Passed: Ratify/Approve Agreement between the South Bay Workforce Investment Board, Inc., and North Orange County ROP. Passed with a motion by Ms. Gail Lyons and a second by Mr. Al Jabbar.

Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Al Jabbar
Yes Dr. Chester Jeng
Yes Ms. Gail Lyons
Yes Ms. Annemarie Randle-Trejo

2. * Approve the Independent Contractor Agreement with Fullerton School District.

Quick Summary: Independent Contractor Agreement for North Orange County ROP (NOCROP) to provide Career Technical Education (CTE) services for Fullerton School District's (FSD) Summer Learning Academy.

Motion Passed: Approve the Independent Contractor Agreement with Fullerton School District. Passed with a motion by Ms. Annemarie Randle-Trejo and a second by Ms. Meg Cutuli.
Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Al Jabbar
Yes Dr. Chester Jeng
Yes Ms. Gail Lyons
Yes Ms. Annemarie Randle-Trejo

C. General

1. * Adopt Resolution 2021-04, Recognition of Career Technical Education Teachers, to designate the week of May 3 through May 7, 2021, as "California Week of the Teacher".

Quick Summary: Resolution 2021-04, Recognition of Career Technical Education Teachers

Motion Passed: Adopt Resolution 2021-04, Recognition of Career Technical Education Teachers, to designate the week of May 3 through May 7, 2021, as "California Week of the Teacher". Passed with a motion by Ms. Annemarie Randle-Trejo and a second by Mr. Al Jabbar.
Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Al Jabbar
Yes Dr. Chester Jeng

Yes Ms. Gail Lyons
Yes Ms. Annemarie Randle-Trejo

Minutes:
Roll Call:

Ms. Randle-Trejo

Ms. Cutuli

Dr. Jeng

Mr. Jabbar

Ms. Lyons

Ms. Freeman

Ms. Buchi

Ayes: 7 Noes: 0 Abstain: 0 Absent: 0

2. * Adopt Resolution 2021-05, Recognition of Classified Employees to designate the week of May 16 through May 22, 2021, as "Week of the Classified Employee".

Quick Summary: Resolution 2021-05, Recognition of Classified Employees

Motion Passed: Adopt Resolution 2021-05, Recognition of Classified Employees to designate the week of May 16 through May 22, 2021, as "Week of the Classified Employee". Passed with a motion by Ms. Annemarie Randle-Trejo and a second by Ms. Meg Cutuli.
Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Al Jabbar
Yes Dr. Chester Jeng
Yes Ms. Gail Lyons
Yes Ms. Annemarie Randle-Trejo

Minutes:
Roll Call:

Ms. Randle-Trejo

Ms. Cutuli

Dr. Jeng

Mr. Jabbar

Ms. Lyons

Ms. Freeman

Ms. Buchi

Ayes: 7 Noes: 0 Abstain: 0 Absent: 0

12. Reports

A. Board Report

Quick Summary: This section of the agenda is reserved for comments from members of the Board of Trustees.

1. Conferences, workshops and meetings

2. ROP class visitations and activities

3. Participating district's activities

4. CSBA and OCSBA activities

B. Superintendent's Report

13. Specific Dates to Remember

Quick Summary:
5/12/2021 Regular Board Meeting of the North Orange County ROP
Board of Trustees 4:00 p.m.
Education Center 385 N. Muller St.
Anaheim, CA 92801

14. * Adjournment

Quick Summary: Adjourn the Board of Trustees meeting.

Motion Passed: Passed with a motion by Ms. Karin Freeman and a second by Mr. Al Jabbar.

Yes Ms. Marilyn Buchi
Yes Ms. Meg Cutuli
Yes Ms. Karin Freeman
Yes Mr. Al Jabbar
Yes Dr. Chester Jeng
Yes Ms. Gail Lyons
Yes Ms. Annemarie Randle-Trejo

Minutes: The meeting adjourned at 6:05 p.m.

Date Approved: _____

Theresa M. Giamarino, Ed.D., Secretary
Board of Trustees

Marilyn Buchi, President
Board of Trustees